



**CENTENNIAL SCHOOL DISTRICT  
2018-2019 Budget Calendar**



Date	Description
August 15, 2017	School Board reviews Act 1 requirements for budget adoption.
August 29, 2017	Superintendent sets administrative priorities to implement the Board's strategic vision at convocation
September 12, 2017	2018-19 Budget Calendar adopted by Board of School Directors
September 18, 2017	Budget Packets distributed to all administrators
September 19-29, 2017	Meetings with Administrators to review budget packet specifics and Capital Reserve Budget requests (overview)
October 27, 2017	Budget packets due back to Assistant Superintendent (all academic) or CFO (everyone else)
November 3, 2017	Academic budget packets due in Business Office
November 6-22, 2017	Budget justification sessions held with Administrators to review budget requests
November 28, 2017	Board authorizes proposed preliminary budget display/advertising
December 2017-January 2018	Preliminary Budget reviewed by Finance Committee/Board of School Directors. Finance Committee sets targets to fine tune acceptable spending levels.
February 2, 2018	2018-19 Preliminary Budget advertised for public review
February 13, 2018	Proposed Preliminary Budget adopted by Board of School Directors
February 19, 2018	Deadline to submit any proposed tax increase to PDE
February 23, 2018	Deadline to advertise that school board is seeking an exception from the back end referendum
March 1, 2018	Deadline to submit exception filings to PDE
March 21, 2018	Deadline for PDE to rule and inform District if exceptions have been granted or denied
March 26, 2018	Deadline for Board to submit referendum question to county officials if exception is denied
May 8, 2018	Adopt proposed final budget/set final adoption date/authorize public display
May 15, 2018	Primary Election Day
May 24, 2018	Deadline for board to print and display annual budget
June 12, 2018	Final budget adopted

**Notes:**

(1) The Business Office is directed to make such changes in the calendar during the course of the year as are necessary to efficiently and effectively deliver a final budget, strictly adhering to all PDE deadlines.

(2) Orange shading = dates of Board action.