



**CENTENNIAL SCHOOL DISTRICT
2019-20 Budget Calendar**



Date	Description
August 21, 2018	School Board reviews Act 1 requirements for budget adoption.
August 28, 2018	Superintendent sets administrative priorities to implement the Board's strategic vision at convocation
September 12, 2018	2019-20 Budget Calendar adopted by Board of School Directors
October 11, 2018	Budget Packets distributed to all administrators
October 12-22, 2018	Meetings with Administrators to review budget packet specifics and Capital Reserve Budget requests (overview)
November 9, 2018	Budget packets due back to Assistant Superintendent (all academic) or CFO (everyone else)
November 16, 2018	Academic budget packets due in Business Office
November 19 - December 5, 2018	Budget justification sessions held with Administrators to review budget requests
December 11, 2018	Board authorizes proposed preliminary budget display/advertising
December 12 - January 16, 2019	Preliminary Budget reviewed by Finance Committee/Board of School Directors. Finance Committee sets targets to fine tune acceptable spending levels.
January 22, 2019	2019-20 Preliminary Budget advertised for public review
February 12, 2019	Proposed Preliminary Budget adopted by Board of School Directors
February 25, 2019	Deadline to submit any proposed tax increase to PDE
February 28, 2019	Deadline to advertise that school board is seeking an exception from the back end referendum
March 7, 2019	Deadline to submit exception filings to PDE
March 27, 2019	Deadline for PDE to rule and inform District if exceptions have been granted or denied
April 1, 2019	Deadline for Board to submit referendum question to county officials if exception is denied
May 14, 2019	Adopt proposed final budget/set final adoption date/authorize public display
May 21, 2019	Primary Election Day
May 22, 2019	Deadline for board to print and display annual budget
June 11, 2019	Final budget adopted

Notes:

- (1) The Business Office is directed to make such changes in the calendar during the course of the year as are necessary to efficiently and effectively deliver a final budget, strictly adhering to all PDE deadlines.
- (2) Orange shading = dates of Board action.