

Business Office Benchmarking
Rank by ADM

9/28/16

District	County	14/15 ADM	Business Administrator	Non-Facilities Assistant B/A or equivalent	Accounting	Accounts Payable	Payroll	Other Support	Total	Per 1,000 ADM	Business Manager Oversees
Cheltenham SD	Montgomery	4,514.517	1.00	1.00	1.00	1.00	1.00	1.00	6.00	1.33	Food Service (outsourced), Transportation (outsourced).
Lebanon SD	Lebanon	5,002.942	1.00	1.00	1.00	1.00	2.00	1.00	7.00	1.40	Food Service (outsourced), Transportation (outsourced); IT and Maintenance are separate departments.
Woodland Hills SD	Allegheny	5,021.709	1.00		2.25	1.00	1.75		6.00	1.19	1,100 of ADMs are in charter schools; business manager is strictly the business office, period. One position is vacant.
Methacton SD	Montgomery	5,030.745	1.00	1.00	2.00	1.00	1.00		6.00	1.19	Food Service (outsourced), Transportation (outsourced); Business office also manages benefits. I excluded the receptionist from the FTE count.
Williamsport Area SD	Lycoming	5,123.682	1.00	1.00	1.00	3.00	1.00	2.00	9.00	1.76	Food Service (outsourced), Transportation (outsourced), Maintenance.
Carlisle Area SD	Cumberland	5,150.252	1.00	2.00	4.00		1.00		8.00	1.55	Facilities, Transportation (outsourced). I excluded the Benefits Coordinator from the FTE count.
Stroudsburg Area SD	Monroe	5,176.373	1.00	1.00		2.00	1.00	1.00	6.00	1.16	Food Services (outsourced). I excluded the Benefits Secretary.
Pleasant Valley SD	Monroe	5,222.888	1.00		1.00	1.00	2.00	2.00	7.00	1.34	Does not supervise any support areas. I excluded the benefits secretary and receptionist from the FTE count.
Canon-McMillan SD	Washington	5,226.823	1.00		1.00	1.00	1.00	2.00	6.00	1.15	Food Services (outsourced).
Penn Manor SD	Lancaster	5,284.631	1.00	1.00	1.00	1.00	1.00		5.00	0.95	Excludes human resources and receptionist. B/A oversees transportation (outsourced), maintenance, food service, human resources.
Mifflin County SD	Mifflin	5,311.655	1.00		1.00		1.00	4.00	7.00	1.32	Transportation is outsourced.
Mt Lebanon SD	Allegheny	5,330.706	1.00	1.00	1.00	1.00	1.00	1.00	6.00	1.13	Does not supervise any support areas.
Norwin SD	Westmoreland	5,338.580	1.00		1.00	1.00	1.00		4.00	0.75	Oversees food service, maintenance, and transportation.
Owen J Roberts SD	Chester	5,400.955	1.00		3.00	1.00	1.00	2.00	8.00	1.48	Excludes tax collection. B/A oversees oversees the Facilities, Transportation (partially outsourced), and Food Service (outsourced) Departments.

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Quakertown Community SD	Bucks	5,504.223	1.00	1.00	1.00	1.00	1.00	1.00	6.00	1.09	Facilities (outsourced), Food Services Department (outsourced).
Ridley SD	Delaware	5,546.200	1.00	1.00	1.00	1.00	1.00		5.00	0.90	Does not supervise any support areas.
Armstrong SD	Armstrong	5,594.021	1.00	1.00		1.00	1.00	1.00	5.00	0.89	Does not supervise any support areas.
William Penn SD	Delaware	5,598.338	1.00	1.00	1.00	1.00	1.00	1.00	8.00	1.43	B/A oversees outsourcted facilities, food service, and transportation.
Centennial SD	Bucks	5,643.996	1.00		1.60	1.00	1.00	1.00	5.60	0.99	B/A oversees in-house IT operational side, maintenance, food service, transportation.
Perkiomen Valley SD	Montgomery	5,820.777	1.00	1.00	1.00	1.00	1.00	2.00	7.00	1.20	Transportation is outsourced.
Manheim Township SD	Lancaster	5,871.742	1.00		1.00	1.00	1.00	2.00	6.00	1.02	Payroll is done by HR. HR has one payroll clerk and they are counted here. B/A is strictly the business office only.
Avon Grove SD	Chester	5,883.297	1.00	1.00	1.00	1.00	1.00	1.00	6.00	1.02	Excludes tax collection. Oversees facilities (custodial outsourced), food service, and transportation (outsourced).
Haverford Township SD	Delaware	5,936.420	1.00		1.50	1.00	2.00	2.00	7.50	1.26	Excludes duplicating operator, 50% tax specialist/student activities. Oversees in-house facilities, food service, transportation.
Bensalem SD	Bucks	7,564.255	1.00	1.00	2.00	2.00	2.00	1.50	9.50	1.26	B/A oversees in-house maintenance, food service, transportation.
Neshaminy SD	Bucks	9,110.151	1.00	1.00	3.00	1.00	2.00	4.00	12.00	1.32	B/A oversees IT, maintenance, food service (outsourced management only), transportation (some outsourced). Excludes shipping personnel and census clerk.

Average 5,608.395

Average 6.74 1.20

CSD is below by (1.14) (0.21)