

**FINANCE AND LONG RANGE BUDGET PLANNING COMMITTEE
MINUTES – OCTOBER 17, 2011**

IN ATTENDANCE: Committee Chair Thomas Reinboth, Mark B. Miller and Michael Harline

STAFF: Dr. Jennifer Cressman, Christopher M. Berdnik, William Gretton, III, Robert Reed

PUBLIC: Steve Fallon, DVHIT, Robert Shafter, resident

CALL TO ORDER

Mr. Reinboth called the meeting to order at 7:00 p.m. and he asked the members of the Board, Staff and public to introduce themselves.

MINUTES

Mr. Reinboth asked for a motion to approve the minutes from September 19, 2011. Mr. Miller made a motion to move to the full board items # 2. (Approval of minutes), # 5. (Insurance, Builder's risk continuation WTHS), and #6 (Revenues, approval of use of funds agreement, IDEA 619; Transition of delinquent earned income tax collectors), Mr. Hartline seconded. Motion carried 3-0.

Benefits/Payroll

A. Status of DVHIT transition

Mr. Reinboth asked Mr. Berdnik to give an update of the transition of the District to the DVHIT insurance program. Mr. Berdnik stated that the transition appeared to be smooth and that items i. approval of Madison National renewal (group long term disability) and ii. (flexible benefits plan and dependent care assistant plan) were documents that need to be updated with the transition for record keeping purposes and audit purposes. Mr. Miller made a motion to move the documents to the full board, Mr. Hartline seconded. Motion carried 3-0.

B. Progress of PSEA health care consortium

Mr. Berdnik explained that this item was an update of the Consortium Working Group and that Mr. Fred D'Angelo had been appointed as the attorney for the consortium. There are two meetings scheduled, the first being on Friday, October 14 to begin working on the trust document and a meeting scheduled on Monday, October 31 to conclude work on the trust document. Mr. Berdnik plans to attend. Mr. Reinboth thanked Mr. Berdnik for keeping the Committee apprised.

C. Auxiliary pay schedule issues

Mr. Berdnik explained that the auxiliary pay schedule was brought back to the Committee to consider across the board 2% increase in the 2011-12 auxiliary rates because rates had not been revised for three years. Dr. Cressman also supported the need for increases. Mr. Reinboth asked when the increase would be effective and Mr. Berdnik indicated that November 1st would be the earliest. Mr. Hartline made a motion to move the full board the auxiliary pay schedule to be effective on or about November 2, 2011. Mr. Miller seconded. Motion carried 3-0.

D. Execute 403b loan policy document

Mr. Berdnik explained that the District wanted a current executed loan policy in place for our 403b plan with Mass Mutual/Henderson Brothers to take effect on January 1, 2012. Mr. Miller made a motion to bring to the full Board, Mr. Hartline seconded. Motion carried 3-0.

Contracts/Technology

A. STC change order (no cost)

Mr. Berdnik and Mr. Reed explained that the paging and bell system (costing approximately \$40,000) was unable to meet the expectations that were outlined in the original RFP. STC and Alcatel-Lucent have agreed to cover the difference in cost for the new solution which will cost the company approximately \$150,000, but no cost to the Board. Mr. Miller made a motion to move to the full the Board the change order for the paging/bell system solution, Mr. Hartline seconded. Motion carried 3-0.

B. STC Maintenance Agreement

Mr. Berdnik stated that the STC Maintenance Agreement was on the agenda so that it could be moved to the full Board. Mr. Miller asked if there were any training scheduled for the staff. Mr. Reed stated that at the end of October and during Thanksgiving week there would be training sessions held in North Jersey and that three CSD employees would be attending, Mr. Watkins, Mr. Reed and a Tech. Mr. Miller asked what the cost would be and Mr. Reed stated that the only cost would be for mileage. Mr. Miller made a motion that the maintenance agreement be moved to the full board, Mr. Hartline seconded. Motion carried 3-0.

C. Inventory Asset Services

Mr. Berdnik explained that this item was on the agenda from the Operations Committee and that Education Essentials a School Specialty was a company that would work with the District on outfitting classrooms with the furniture and educational products needed. They provide this service at no charge. Mr. Miller made a motion to move to the full board with the right to opt out if design is not approved, Mr. Hartline seconded. Motion carried 3-0.

D. Verizon Agreement WTHS

Mr. Reed explained that this agreement is needed to relocate the existing demarcation point from the old Centennial high school to the new high school. The cost of the work would be \$29,883. Mr. Hartline made a motion to move the Verizon Agreement to the full Board, Mr. Miller seconded. Motion Carried 3-0.

E. Professional Development

Dr. Cressman stated the Mr. Bernie Hoffman was available to offer his services to the Administration and the school board at \$3500 for the current year. Mr. Miller made a motion to move to the full Board with a better idea of scope of work and the \$3500 would be included in services already rendered, Mr. Hartline seconded. Motion carried 3-0.

Reality Based Budgeting

A. Review Governor's education reform priorities

Mr. Berdnik outlined the Governor's Ed Reform Plan:

a. Push for vouchers

The Opportunity Scholarship Program would provide vouchers for eligible students to attend a public or non-public school of their choice. If a child should leave their school district to attend another school the state dollars would "follow" the child. Eligibility would be based on income and residence within the attendance zones of the lowest-performing 5% of schools across the state.

b. EITC Expansion (Evaluation Improvement Tax Credits program)

Plan calls for an increase to provide greater educational opportunities to eligible students from low- and middle-income families. This program would also provide additional funding to educational improvement organizations that can potentially provide benefits to all schools. Program reform will also be proposed.

c. Expansion of charter schools

Legislation would establish a statewide authorization entity to approve, license and oversee charter schools. Plan would make it easier to convert buildings to charter schools.

d. Revision to the current system for evaluation of educators

Department of Education has received private grant funds to start a voluntary pilot program to improve Pennsylvania's teacher evaluation tools. One hundred education entities have already signed up for the voluntary program, including 82 school districts, 10 career and technical centers and 8 charter schools. Dr. Cressman stated that Centennial was asked to participate, but the District chose not to participate.

B. Review of analytical statements/updated projection

Mr. Reinboth thanked Mr. Berdnik for continuing to provide updated analytical statements and projection on a regular basis. Mr. Berdnik also confirmed that the documents were on the Business Office web page for the public to view. Mr. Berdnik went on to explain the documents provided regarding the update of 2010-2011 year end financials which are being audited at the present. He also provided information on the current year results and provided a rolling forecast for the next five years. All documents are on the website for review.

Mr. Reinboth stated that the next finance committee meeting will be held on Monday, November 14, 2011 at 7:00 p.m.

The finance meeting was adjourned at 8:15 p.m. by Mr. Reinboth.

Respectfully submitted,

Christopher M. Berdnik
Chief Financial Officer