

**CENTENNIAL BOARD OF SCHOOL DIRECTORS  
BOARD MEETING**

April 26, 2011

7:00 P.M.

Centennial Administration Building Board Room

**CALL TO ORDER/ ROLL CALL**

A Work Session/Regular Meeting of the Centennial School Board was held on April 26, 2011, in the Administration Building. The meeting was called to order by Dr. Pollock at 7:00 p.m.

The following Board members were in attendance:

Katherine Driban

Michael Hartline

Thomas Hezel

Betty Huf

Jane Schrader Lynch

Mark B. Miller

Cynthia Mueller

Dr. Andrew Pollock

Thomas Reinboth

The following Administration members were in attendance at the meeting:

Dr. Jennifer Cressman

Christopher Berdnik

Polly Moore

William Gretton

Dr. Khalid Mumin

Robert Reed

Additional meeting attendees are listed on the attached sheet.

**PLEDGE OF ALLEGIANCE**

Dr. Pollock led the group in the Pledge of Allegiance.

Dr. Pollock announced that the Board had met in executive session prior to this Board meeting to discuss personnel and legal matters.

**ANNOUNCEMENTS**

Mrs. Huf invited the Board to a dedication at Middle Bucks Institute of Technology.

Mr. Hartline invited the audience to a band concert at the William Tennent High School on April 29, 2011.

**GOOD NEWS**

Mr. Gretton read the Good News for April 26, 2011.

**COMMUNITY COMMENTS**

None.

**MINUTES**

A motion was made by Mr. Reinboth, seconded by Mrs. Huf, to resolve that the Centennial School Board approves the minutes from the following meetings:

Education Committee – February 28, 2011  
Finance Committee – March 14, 2011  
Operations Committee – March 2, 2011

*Motion passed 9-0.*

## **NEW BUSINESS**

Dr. Cressman requested Item 13 be pulled off of the agenda, because Administration requires more time to provide sufficient backup for the Board to make an informed decision.

Dr. Pollock asked if anyone would like to have any items pulled from the consent agenda 1 through 15. The following item was pulled: 15.

Mr. Reinboth moved the consent agenda:

### **BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:**

1. *Hereby reaffirms its prior adoption of the attached PSBA Standards for Effective School Governance and PSBA Code of Conduct for Board Members, intending to abide by and be observant thereunto.*
2. *Grants preliminary approval for Student 16-19, a senior at William Tennent High School, to attend the FBLA National Competition in Orlando, Florida, from June 26 to July 2, 2011. The cost to the District is approximately \$3,141.*
3. *Appoints Joseph Faust as Treasurer for the Centennial School District for the 2011-12 school year [at a salary of \$1,500 per year].*
4. *Appoints Christopher M. Berdnik as second alternate voting delegate to the Bucks County Tax Collection Committee in addition to his other duties as Chief Financial Officer/Business Administrator.*
5. *Authorizes the Business Office to implement Pennsylvania's 2% of amount withheld employer's fee for child support garnishments.*
6. *Approves a 36-month non-exclusive appointment of Macarro Auction Company for services to dispose of surplus materials (piggybacking on the request for proposals issued by Pennsylvania Local Education Agency AUN 102027451), with an option to renew for an additional 36 months. The commission on fixtures, furniture, and equipment is a flat 10% of gross proceeds with a \$3,000 minimum per auction site, plus out-of-pocket expenses. The commission on real estate is a flat 10% of the high bid with a \$10,000 minimum per property, plus out-of-pocket expenses. The specific intent of this resolution is to simply provide the administration with another tool to efficiently dispose of surplus items consistent with Board Policy 4.8; use of an auction shall be optional and not mandatory.*
7. *Approves a 36-month non-exclusive appointment of Budgetext for services to buyback out-of-date textbooks and library books (piggybacking on the requests for proposals issued by Pennsylvania Local Education Agency AUN 102027451), with an option to renew for an additional 36 months. The specific intent of this resolution is to simply provide the administration with another tool to efficiently dispose of surplus items consistent with Board Policy 4.8; use of textbook and library buybacks shall be optional and not mandatory.*
8. *Authorizes execution of the Participation Agreement under Pennsylvania OPEB (Other Post Employment Benefits) Trust and directs the Chief Financial Officer to conduct such further actions*

*and submit such forms as are necessary to carry out the District's participation, including making an initial deposit equal to the outstanding liability as of June 30, 2010, of \$55,154 as reported in the audited financial statements. Subsequent deposits shall require additional Board authority.*

9. *Approves a proposal from PFM Asset Management, LLC, to provide Centennial School District investment advisory and arbitrage rebate compliance services for the District's Series 2009 and Series 2010 bonds and further directs the Chief Financial Officer to complete necessary forms for the Pennsylvania Local Government Investment Trust (PLGIT) and other such actions as are necessary to develop sound rebate compliance and investment programs for the bonds.*
10. *Authorizes renewal of the ProSoft software maintenance agreement for the period starting July 1, 2011 through June 30, 2012, including the implementation of the accounts receivable module.*
11. *Awards the school-based financial institution contract to TruMark Financial® Credit Union for a three-year period beginning on or about September 1, 2011, with an option to renew for an additional three-year period.*
12. *Approves a resolution authorizing issuance of individual procurement cards through Easy Procure and directs the Chief Financial Officer to develop a limited program for fiscal year 2011-12 consisting of: 1) replacement of the TD corporate cards for the Superintendent and Business Manager; 2) a pilot program for Art and Consumer Sciences at William Tennent High School; and 3) Active Pay for accounts payable-based payments.*
14. *Approves the 2011-12 membership and overnight request lists per the attached.*

Seconded by Mr. Hezel.

Mr. Miller stated he does not see incorporated the corrections that were made at the Finance Committee meeting in Item 14.

Dr. Pollock asked if anyone had an objection to amending Item 14 to incorporate the changes.

Mr. Miller requested that any salary to be paid to the Treasurer should be included in Item 3.

Dr. Pollock asked if anyone had an objection to amending Item 3 to incorporate the salary of \$1,500.

*Motions passed 9-0.*

Mrs. Mueller requested the Board move into executive session to have questions answered regarding agenda Item 15.

The Board took a recess from 7:15 p.m. to 7:34 p.m.

Mr. Reinboth read the following:

**BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:**

15. *The Centennial Board of School Directors approves the Collective Bargaining Agreement between the Centennial Education Association and the Centennial School District, July 1, 2010 through June 30, 2014.*

Seconded by Mrs. Huf.

Mrs. Mueller made a motion to table so the Board has time to further review the information.

Seconded by Mr. Miller.

*Motion to table passed 9-0.*

Mr. John Ritz, Warminster, addressed the Board regarding agenda Item 15. Mr. Ritz thanked the Board for tabling this. He asked the Board not to approve this until taxpayers are informed as to what the contract contains, how it will affect taxes over the life of the contract, how it might interfere with budget cuts, and then be able to give comments to the Board.

## **PERSONNEL**

*A motion was made by Mr. Reinboth, seconded by Mrs. Huf, to resolve that the Centennial School Board approves the following Personnel items: Resignations, Retirements, Leaves of Absence; Change of Status; Per Diem Substitute Professional Staff; Tutors; Substitute Bus Drivers/Trainees; Lead Teacher Centennial Academy Elementary Summer Academic Program; Centennial Academy Elementary Summer Academic Program and Co-Curricular.*

Mrs. Mueller thanked Alice Spencer for her years of service; she is retiring and will be missed.

Mrs. Huf stated Alice will be missed.

*Motion passed 9-0.*

## **POLICIES**

Ms. Driban noted the following policies under initial distribution:

- 000. Board Policy/Procedure/Administrative Regulations  
Replaces Policy 1.1, Policy Adoption, Revision, Limitations, and Exceptions
- 001. Name and Classification  
New
- 002. Authority and Powers  
Replaces Policy 1.3, CSB Organization and Board Director Responsibilities
- 003. Functions  
Replaces Policy 1.1, Policy Adoption, Revision, Limitations, and Exceptions  
Replaces Policy 1.3, CSB Organization and Board Director Responsibilities
- 004. Membership  
Replaces Policy 1.3, CSB Organization and Board Director Responsibilities

Ms. Driban asked if the Board was still keeping a Policy Committee.

Dr. Cressman responded by saying that policies are being reviewed in Cabinet before going to the Board. She would like to keep the Board policies as pure as possible as they come from PSBA, as they provide guidance across the board.

Mr. Hezel stated it was discussed to split the policies up into the major sections and each member of Administration would be in charge of a section, with a member of the committee to work with them. Mr. Miller stated that until a new policy is adopted the old one is in force; Mr. Miller feels a Board member should be involved in the review of the policies with Administration. He asked someone be appointed to that committee.

Dr. Pollock responded he will appoint Mr. Hezel. Mr. Hezel agreed.

Ms. Driban noted the following policies for discussion:

620. Fund Balance - New

Ms. Driban requested that the Board and Administration be cognizant of which policies need to be reviewed by the solicitor.

625. Procurement Cards - New

Ms. Driban asked administration for an explanation of Procurement Cards.

Mr. Berdnik responded that a procurement card is a PNC Visa card that has transaction, monthly and annual limits, and also limits the type of stores where it can be used. It is a means of taking transactions that cannot otherwise be efficiently done and leveraging the vehicle so that the District can gather some rebate on it.

Mr. Hezel asked as a Board, if they get a list of bills, how it would work with procurement cards.

Mr. Berdnik responded those transactions will appear on the weekly bill list as a payment to PNC bank.

**FINANCIAL**

Mr. Reinboth briefly discussed the financial highlights as of March 31, 2011. Mr. Berdnik has posted several reports on the Centennial School District website: (1) a narrative, which explains the results, (2) a quick dashboard report that gives the highlights, (3) a summary with more detail, and (4) a line-by-line explanation.

Mr. Hezel stated this is an incredible report to have as a Board.

**COMMUNICATIONS**

None.

**ADJOURNMENT**

*A motion to adjourn was made by Mrs. Mueller and, seconded by Mrs. Huf. The motion passed 9-0. The meeting was adjourned at 7:57 p.m.*

Respectfully submitted,

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Kathleen L. Miller  
Board Secretary

**CENTENNIAL SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS MEETING**

Date 4/26/11

Please print clearly. Thank you.

Name	Address	Organization
Connor Lepre	MBIT	MMT
Alyssa Selzer	MBIT	MMT
Amanda Peterson	MBIT	MMT
Jesse Kolesnikovich	MBIT	MMT
Logan Clare	MBIT	MMT
John Ritts	442 Hopwood Dr. 18974	RESIDENT
Denise Quinn	168 Centenary Ln. Warsaw	McDonald-Davis
Mary Ellen Dannelly		CEA
Andy Mahony		CEA
Joe O'Connor		CEA
Maria Ansanelli	--	McDonald-Davis
E. Prause		WTHS
Courtney Miles		PFM/PLGIT
Dawn Selvo		Stackpole Financial PCU
Nancy Avery		McDonald-Davis
Robert Montgomery	Southampton	--
Nancy Ring	MC DONALD-DAVIS	McDonald-Davis
Cheryl Tomkinson	McDonald-Davis	CEA
Alexandra Schuch	WTHS	CEA
Shirley Deas	WTHS	SEVP
Donna Harkins	Stackpole	CEA
Kimberly Quillen	LCMC	LEA
Meredith Kessman	Stackpole	Stackpole
Coral Kabisatmidt	1140 Woods Lane	RESIDENT

**CENTENNIAL SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS MEETING**

Date \_\_\_\_\_

Please print clearly. Thank you.

Name	Address	Organization
Glen Blom	Pallas ca	<del>CA</del> <sup>Revised</sup>
K. MUMFORD	CSD	CSD
<del>T. Daugherty Fairbank</del>		
Patti Hartland		
Robert Matulis	WTHS	CEA