

CENTENNIAL SCHOOL DISTRICT
Warminster, Pennsylvania

MINUTES OF WORK SESSION/REGULAR MEETING
HELD JANUARY 24, 2012

CALL TO ORDER

A Work Session/Regular Meeting of the Centennial School Board was held on January 24, 2012, in the Administration Building. The meeting was called to order by Mrs. Huf at 7:00 p.m.

ROLL CALL

The following Board members were in attendance:

Steven Adams	Charles Kleinschmidt
Katherine Driban	Jane Schrader Lynch
Michael Hartline	Mark B. Miller
Betty Huf	David Shafter

Dr. Pollock was absent from the meeting.

The following Administration members were in attendance at the meeting:

Dr. Jennifer Cressman	William Gretton
Christopher Berdnik	Robert Reed
Joyce Mundy	Dr. Susan Klyman

Additional meeting attendees are listed on the attached sheet.

PLEDGE OF ALLEGIANCE

Mrs. Huf led the group in the Pledge of Allegiance.

Mrs. Huf announced that the Board had met in executive session prior to this Board meeting to discuss real estate matters.

PRESENTATIONS

Dr. Cressman recognized the Centennial Board of School Directors for their service.

Students from Log College Middle School presented Board members with ceramic vases and flowers.

GOOD NEWS

Mr. William Gretton read the Good News! for January 24, 2012.

COMMUNITY COMMENTS

Bruce Beaton, 739 Joseph Avenue, Warminster, spoke regarding serving alcohol at outside activities within the District for Centennial Education Foundation (CEF) events.

Mr. Miller stated he does not understand why this is a subject matter for the school district.

Dr. Cressman explained Administration looked at CEF events within the context of other school district events where alcohol is served not on campus. Administration is seeking legal clarity regarding this. As Superintendent, it is her fiduciary responsibility to protect the District from all liability. It was decided at the CEF meeting that Mr. Levin would attend the February 14 Executive Session, brief the Board of Directors on the concerns, state his position, and ultimately leave the decision up to the Board of Directors.

Mr. Miller stated CEF is a separate entity and operates independently of the School District; the only relation is, because they are affiliated, they are covered by District insurance. He believes serving alcohol at their events does not violate the District's insurance policy.

Mrs. Schrader Lynch stated this is a private group. CEF is an umbrella, but is not controlled by the School District, and it concerns her that we would look at something that is private and try to take away their rights.

Mr. Shafter stated he agrees; he does not know why this is being discussed here.

Dr. Cressman encouraged Directors to wait until they hear Mr. Levin's opinion before making a decision.

Mr. Miller agrees with Mrs. Schrader Lynch and Mr. Shafter. This is not our business; he would like to make a motion to allow the CEF to operate independently of the school district.

Mrs. Huf is going to leave this in Dr. Cressman's hands, and she will get the information from the February 14, 2012, meeting.

MINUTES

A motion was made by Ms. Driban, seconded by Mr. Miller, to resolve that the Centennial School Board approves the minutes from the following meetings:

Education Committee – November 28, 2011

Finance Committee – November 14, 2011

Operations Committee – December 7, 2011

Motion passed 8-0.

NEW BUSINESS

Mrs. Huf asked if anyone would like to have any items pulled from consent agenda 1 through 18. The following items were pulled: 1, 2, 6B, 8, 13B, 15, and 17.

Ms. Driban read the consent agenda:

BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:

- 3. Grants final approval for the Future Business Leaders of America trip to Hershey, Pennsylvania, April 16-18, 2012. The cost to the District is approximately \$7,355.00.*

4. *Grants preliminary approval for the William Tennent High School Key Club trip to State College, Pennsylvania, March 16-18, 2012, for the Key Club State Leadership Convention. The cost to the District is approximately \$580.00.*
5. *Approves retroactively the attached Facilities Use Waivers for Warminster Parks and Recreation.*
6. *Approves the addition of the following courses to the 2012-13 Program of Studies at William Tennent High School:*
 - A. *Macroeconomics AP*
7. *Approves the deletion from the 2012-13 Program of Studies at William Tennent High School of the course titles per the attachments.*
9. *Authorizes participation in and accepts the award of the attached BCIU Cooperative Purchasing Group bid 12-105.*
10. *Authorizes payment to Scantek not to exceed \$3,100 for the electronic conversion of one school year of employee records per the attached contract.*
11. *Adopts the preliminary General Fund Budget for fiscal year 2012-13 in the amount of \$100,291,782 as presented and authorizes submission of said preliminary budget to the Pennsylvania Department of Education (PDE) by January 30, 2012, in compliance with Special Session Act 1 of 2006. Further directs the submission of back-end referendum exceptions for Grandfathered Debt and Retirement obligations as incorporated in the preliminary budget to PDE by February 9, 2012. Final adoption of the budget is tentatively scheduled for June 12, 2012.*
12. *Authorizes the Board's proper officers to prepare, post, and accept sealed bids for the sale of Longstreth Elementary School and the sale of Fred J. Stackpole Elementary School, subject to deed restrictions limiting the future use of the properties to residential purpose and assumption of existing leases, and other such terms and conditions as are satisfactory to the District.*
13. *Approves the award of the:*
 - A. *Facility Supplies and Repairs Bid as indicated on the schedule attached with the estimated cost so noted.*
14. *Rejects the award of competitive bids for student planners as indicated on the schedule attached.*
16. *Authorizes the utilization of Follett Educational Services for buy-back of obsolete textbooks.*
18. *Authorizes the District solicitor to send the attached letter to Ann's Choice, Inc., denying the request for a refund payment of monies pursuant to 72 P.S. § 5566(b).*

Seconded by Mr. Hartline.

Motion passed 8-0.

Ms. Driban read the following:

BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:

1. *Hereby reaffirms its prior adoption of the attached PSBA Standards for Effective School Governance and PSBA Code of Conduct for Board Members, intending to abide by and be observant thereunto.*

Mr. Miller asked for consent agenda 1 to be tabled until the next Board meeting.

A motion was made to table consent agenda 1.

Seconded by Ms. Driban.

Motion passed 8-0.

Ms. Driban read the following:

BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:

2. *Approves the appointment of Greg Hucklebridge to the Warminster Township Parks, Recreation, and Conservation (PRC) Board as a representative for Centennial School District for a five-year term beginning February 1, 2012.*

Ms. Driban made a motion to table as more backup information was required.

Mr. Miller supported Mr. Hucklebridge's candidacy.

Mr. Adams stated the applicant is an outstanding gentleman; the Board has an urgent need to fill this position. If someone has an issue with Mr. Hucklebridge, then this should be tabled, but if not, it should be voted on tonight.

Mrs. Schrader Lynch stated she knows Mr. Hucklebridge and believes him to be dedicated young man.

Mrs. Huf asked whether this item was time sensitive.

Mr. Adams responded that the park board is anxious to fill this position.

Mr. Miller stated he would approve Mr. Hucklebridge.

Ms. Driban withdrew her motion to table.

Motion passed 8-0.

Ms. Driban read the following:

BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:

6. *Approves the addition of the following courses to the 2012-13 Program of Studies at William Tennent High School:*
 - B. *Conflict, Diplomacy, and Resolution*

Seconded by Mr. Miller.

Ms. Driban stated she asked this to be pulled, because we are looking at budget crunches. Conflict resolution should be taught in all classes and does not require a stand-alone course.

Dr. Cressman explained this course is not in addition to, but the renaming of, International Studies; there is no additional staffing for this course.

Mrs. Schrader Lynch stated she supports the course offering.

Mr. Hartline asked for clarification that this is for renaming of the class and not on the list of classes that had low enrollment over the last two years.

Dr. Cressman confirmed that is correct; it is simply being renamed, at this time.

Ms. Driban asked that, in the future, a name change be listed separate, amending a current class.

Motion passed 8-0.

Ms. Driban read the following:

BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:

8. *Grants permission for Administration to move forward on the recommendations of the Ad Hoc Class Size Committee.*

Seconded by Mr. Kleinschmidt.

Mr. Miller stated this is not the resolution as it came out of the Education Committee. He does not want the misunderstanding that this is approved bar nothing. The understanding, after he was suggesting that this would go from Education Committee to Finance Committee to find out if it was feasible, was we would need a policy revision to make this effective; a policy revision would take at least three Board meetings. Mr. Miller felt this was going to be reviewed through an amendment of policy, not to give permission for Administration to move forward. In this particular case, this needs to be looked at by the Finance Committee.

Dr. Cressman responded Mr. Miller is accurate in his recommendation, which was merely the intent of the wording of this resolution. We can refine the clarity of this resolution.

Mrs. Schrader Lynch stated this was studied for four meetings. The initial charge was they would look at class size from Kindergarten through second grade to make a recommendation to the Education Committee. It passed last night. She hopes the Board would stay strong and pass this tonight knowing it needs revisions.

Ms. Driban made a motion for this resolution to read as follows: “Grants permission for Administration to open Policy 7.16 on elementary class size and then refer it to the Finance Committee.”

Ms. Driban read the new wording for the resolution:

BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:

8. *Grants permission for Administration to open Policy 7.16, Elementary Class Size, and then refer it to the Finance Committee.*

Seconded by Mr. Kleinschmidt.

Motion passed 8-0.

Ms. Driban read the following:

BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:

13. Approves the award of the:

- B. Personal Computer Bid to Dell, Inc., as indicated on the schedule attached for a total cost of \$302,800.*

Seconded by Mr. Hartline.

Mr. Miller read from a statement he had prepared (attached).

Mr. Miller suggested Board members vote no on this motion.

Mr. Adams stated like any issue, it is discussed; this needs to be moved forward because it has been through committee.

Mr. Kleinschmidt stated it is a valid concern and technology is always an issue that comes up; the District is doing a fine job in staying current in technology. The motion in place, right now, to update personal computers is for 400 personal computers, 300 desktops, and 100 laptops. We have 650 personal computers that were purchased in 2005 and, by personal computer standards, are archaic. We are reaching a point when a personal computer is 7 years old, it is going to fail and require additional hours, and additional maintenance. This was approved originally in September as a purchase. There are reasons why it had to be re-bid. These machines really need to be replaced, and we have already spent over \$18,000 refurbishing computers.

Mr. Hartline stated there are additional programs and platforms that students will be learning, but it is important our students master Microsoft. We need to at least include the number one package with the computers.

Mrs. McAdams, William Tennent High School Business teacher, spoke to the Board regarding the need to replace computers in the classrooms.

Mr. Albrecht, William Tennent High School Business teacher, also spoke regarding technology in the schools.

Ms. Driban asked the Board to give direction to Administration to fast track a BYOD policy for this District and make sure it comes through. She would like this to be on board as early as September so this cost would start to decrease as students have their own computers.

Mrs. Schrader Lynch asked if the computers will be installed before the end of the semester.

Dr. Cressman responded they anticipate the computers will be in place by the end of February-beginning of March. Also, they are working on a BYOD policy; they are currently working with the solicitor on a draft before presenting it to the Board, because there are numerous complexities.

Mr. Reed stated he thinks the people who have spoken have done so quite eloquently. We have held off repairing some of the computers with anticipation of approval tonight.

A roll call vote was taken as follows:

<i>Mr. Hartline</i>	<i>Yes</i>
<i>Mr. Kleinschmidt</i>	<i>Yes</i>
<i>Mrs. Huf</i>	<i>Yes</i>
<i>Mrs. Schrader Lynch</i>	<i>Yes</i>
<i>Mr. Miller</i>	<i>No</i>
<i>Mr. Shafter</i>	<i>Yes</i>
<i>Mr. Adams</i>	<i>Yes</i>
<i>Ms. Driban</i>	<i>Yes</i>

Motion passed 7-1.

Mr. Hartline read the following:

BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:

15. Approves the purchase of sixty (60) program customization hours from Skyward at a total cost of \$7,800. The purchase of this quantity of hours reduces the hourly rate from \$160 per hour to \$130 per hour. The hours do not expire and will be used to customize the software to meet the District's ongoing needs.

Seconded by Mr. Shafter.

Ms. Driban asked this to be pulled because the Board discussed Skyward in the past and was made promises that were not kept; the District was asked to pay additional monies to bring us up to snuff; she does not support putting more money into this program. Ms. Driban asked if the District is looking into the other programs out there. Why are we putting more money into Skyward?

Mr. Miller stated he would also like to see us look into other programs. He does not like buying hours in advance. What if the company goes out of business or changes their policy?

Mr. Hartline stated he believes the unused portion of this can go towards our licensing fees.

Mr. Reed responded yes it can. The District did not purchase any hours last year, it was using hours left from two years ago.

Mr. Hartline asked in reference to the training modules, those training modules cannot necessarily go into code level changes in the program.

Mr. Reed responded those are really for report writing. Mrs. Campbell has attended those classes and does the report customization herself.

A roll call vote was taken as follows:

<i>Mr. Adams</i>	<i>Yes</i>
<i>Mrs. Huf</i>	<i>Yes</i>
<i>Mrs. Schrader Lynch</i>	<i>Yes</i>

<i>Mr. Miller</i>	<i>No</i>
<i>Mr. Shafter</i>	<i>Yes</i>
<i>Mr. Kleinschmidt</i>	<i>Yes</i>
<i>Ms. Driban</i>	<i>No</i>
<i>Mr. Hartline</i>	<i>Yes</i>

Motion passed 6-2.

Ms. Driban read the following:

BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:

17. Approves the Agreement between Sandy M. Homel and the School District as presented.

Seconded by Mr. Kleinschmidt.

Mrs. Schrader Lynch gave a statement regarding this issue.

Motion passed 7-1.

Mr. Miller read a statement he had prepared (attached).

PERSONNEL

A motion was made by Ms. Driban and seconded by Mr. Miller to resolve that the Centennial School Board approves the following Personnel items: Resignations, Retirements, Leaves of Absence; Authorization to Employ; Per Diem Substitute Professional Staff; Substitute Bus Drivers/Trainees; Homebound Tutors; and Curriculum Resource Team Members.

Motion passed 8-0.

FINANCIAL

A motion was made by Mr. Hartline and seconded by Ms. Driban to resolve that Centennial School Board approves Financial Statement Highlights as of December 31, 2011.

Motion passed 8-0.

BOARD DISCUSSION AND COMMENT

Mr. Miller asked if the BYOD policy is being done through the Administrative Policy Committee.

Dr. Cressman responded the draft is being worked on by a committee of people; they are simply working on a draft at this point.

Mr. Miller stated by District policy there should be a Board member on that committee, and all Board members have the right to attend that meeting.

Dr. Cressman responded it is simply in the draft stage at this point and will be advanced to the Board through the committee process.

Mr. Shafter asked Dr. Cressman what the latest status is with the School Board Association Development policy.

Dr. Cressman responded, at this point, we are looking for a date in February to retreat. To her knowledge, only one Board member has responded with his/her availability. We will set up a date as soon as we have heard from everyone.

REPORTS

Testimony of Mark B. Miller regarding Value of Vocational Education.

Mr. Miller stated he did testify at the House Education Committee that was held at Middle Bucks Institute of Technology (MBIT), and there is concern that when the governor gives his budget address on February 7, 2012, there will be a reduction in Line Item 4 Career Technical Centers. Mr. Miller testified of the need for support of the career technical centers.

COMMUNICATIONS

Mrs. Schrader Lynch stated she hopes last night they did not set precedent at the Education Committee meeting; they had people request to have their thoughts included into the Committee meeting; she received one today. Mrs. Schrader Lynch asked if we may get to the point now, she did not mean to set precedent of including e-mails, it was just for people who cannot be present.

ADDITIONAL COMMUNITY COMMENTS

None.

ADJOURNMENT

A motion was made by Ms .Driban and seconded by Mrs. Schrader Lynch to adjourn the meeting. The motion passed 9-0. The meeting was adjourned at 8:32 p.m.

Respectfully submitted,

Kathleen L. Miller
Board Secretary

BOARD 10

ADMINISTRATIVE PROCEDURES: 1.3 A

CENTENNIAL SCHOOL BOARD ORGANIZATION
AND BOARD DIRECTOR RESPONSIBILITIES

1. Duties and Obligations of Board Members

A. General Responsibilities

1. The Centennial School Board, representing all of the citizens of our community, shall act as the general agent of the General Assembly in carrying out the will of the people in the Centennial District in the matter of providing a quality education to fit the needs of every learner. It shall establish educational goals for the children of this District without distinction as to who they are or what their background may be, and govern a program of education designed to meet those goals. Although the Board shall be responsible to the people and try to reflect the opinion of the community, the Board Directors must look to the future more clearly than can be expected of the average citizen and render decisions and actions which cannot always be accepted now, but which will set the right course of education for future years.
2. In view of the foregoing consideration, it shall be the Board's constant endeavor:
 - a. To devote time, thought and study to the duties and responsibilities of the School Board;
 - b. To work with fellow Board Directors in a spirit of harmony and cooperation in spite of differences of opinion that may arise during vigorous debate:
 - (1) to focus on issues, not personalities
 - (2) to treat in confidence comments or positions made in private by individual Board members
 - (3) to accept the will of the majority vote in all cases and give support to the resulting resolution.
 - c. To remember at all times that as individuals, Board Directors have no legal authority outside the meetings of the Board, and to conduct relationships with the school staff, the local citizenry, and all media of communication on the basis of this fact.
 - d. To vote honest convictions in every case unswayed by partisan bias of any kind.
 - e. To resist every temptation and outside pressure to use the Director's position to personally benefit or to provide special considerations to an agency or any individual apart from the total interest of the District.
 - f. To remember that at public Board meetings all forms of communication to the media shall be channeled through the Board President or his/her designee.
 - g. To refer complaints to the proper school or municipal authorities and to abstain from individual counsel and actions.

In the interest of providing transparency to the greatest extent possible, I would like to make a personal comment with regard to the last item on our Agenda which has been approved in accordance with strict terms of the Agreement referred to. This Agreement is the discontinuation of litigation which was the subject of speculation within the media and among members of the public.

As shown in the public record, the case brought before the Federal Court has been dismissed. There has been no finding of any fact, there has been no conclusion of law, and no accusation made has been proven. These circumstances speak for themselves.

The aforementioned Agreement is all encompassing, final, and; bars any future claim for any cause or act which occurred prior to today. Bringing this matter to a close through the process of accepting this agreement was not necessarily a unanimous course of action, but; instead, the most expedient way for the Board of School Directors and Centennial School District to return to its principal business, the education of our children and increasing student achievement.

Questions with regard to any other aspect pertaining to this matter should be referred to the District's Solicitor, Michael Levin, Esq., of Levin Legal Group.

CENTENNIAL SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS MEETING

Date January 24, 2012

Please print clearly. Thank you.

Name	Address	Organization
Julie Williams	Teacher	Klinger
Janathiedant	Teacher	WTHS
Donna Harting	Teacher	Shackpoke
May Ellen Donnelly	Teacher	WTHS
Megan London	teacher	KMS
Michael Swider	Teacher	WTHS
Jadira Geigel	mother	Log
Jerry Atbacht	teacher	WTHS
Annmarie Szurek		Log
Shannon Christine	teacher	WTHS
Wendy Collins	teacher	WTHS
Kristal King	teacher	WTHS
Gail Gismondi	teacher	Fog College
Cindy Henry	teacher	KMS
Christy Ni	Student	WTHS
Meryl Lyman	Teacher	Klinger
Bonnie Miller	Teacher	WTHS
Kelly Koraszko	Teacher Resident	LCMS
Kimberly Quillen	Teacher	LCMS
Michelle McAllister	Parent	WDES
Dawn VanAte	parent	WDES
Bart DeCote	35 u	
Linda Hoff	355 valley	
Salvatore DiProlo	Attn: J. DiProlo	

