

**CENTENNIAL SCHOOL DISTRICT
Warminster, Pennsylvania**

**MINUTES OF WORK SESSION/REGULAR MEETING
HELD FEBRUARY 1, 2000**

CALL TO ORDER

A Work Session/Regular Meeting of the Centennial School Board was held on February 1, 2000, in the Administration Building. The meeting was called to order by Mrs. Huf at 7:37 p.m. The following people registered their attendance:

Board Members:

Joseph Faust
Eugene Grossi
Betty Huf
Joan Jankowsky
Kristin Kolody
Jerry Locke
Robert Rosenberger
Harve Strouse

Administration:

Sandy Homel
Victor Lasher
Dr. Nancy Reid
John Rhodes
Jean Rollo
Dr. Thomas Sexton
Timothy Vail

[Ms. Kautz was absent.]

CEA/Teachers:

Robert Raymond

Public:

John Fraser

PLEDGE OF ALLEGIANCE

Mrs. Huf led the group in the Pledge of Allegiance.

ANNOUNCEMENTS

Mrs. Huf announced that the Board had met in Executive Session prior to this meeting regarding personnel matters relative to positions and agreements and a real estate matter relative to school district property. Mrs. Huf advised that she had appointed Mr. Grossi, Mr. Faust Mrs. Jankowsky and Ms. Kolody to the Ad Hoc Labor Relations Committee.

Dr. Reid shared photographs from the meeting of January 11th (Board Members recognition) and spoke about the artwork on display.

Mrs. Jankowsky announced that the Ad Hoc Committee on MTB would meet on February 5th.

Mrs. Huf shared with the Board her experiences when visiting the schools the previous week.

GOOD NEWS/PRESENTATIONS

Mrs. Homel presented the Goods News Report (see attached).

COMMUNITY COMMENTS

None.

POLICIES

Request Permission to Develop Policies:

Cameras on School Buses Registration and Admission of Students

Dr. Sexton outlined the policies for which permission was being requested to develop.

Mr. Grossi felt that there should be a policy about cameras on the buses. He asked why registration and admission was being looked at and wondered if there was a problem.

Dr. Sexton advised that the last change had occurred in the early 1990's and was recorded in the Board minutes but that there was no formal policy.

Mrs. Jankowsky stated that she would support the development of both policies. Mr. Faust and Ms. Kolody also voiced their support.

A motion was made by Mr. Grossi and seconded by Mr. Faust to resolve that the Centennial School Board grant permission to develop the following policies: Cameras on School Buses and Registration and Admission of Students.

The motion passed 8-0.

Discussion:

1.2 – Centennial School Board Meetings

Mrs. Jankowsky reviewed the history of the policy.

Mr. Faust raised the following questions:

- Page 1.2C – Should “Old Business” should be placed on the list of items to be included on the Work Session Agenda?

- Page 1.2C -- Could “Community Comments” be placed before “Reports” on the Regular Meeting Agenda?
- Page 1.2E, #12 – Why was this item being struck out, regarding a Director requiring a roll call vote on any question.
- Page 1.2F – Would a resident be able to address the Board if they had not filled out a green card?
- Page 1.2B, II.4. – Are we limiting the right to call a special meeting if needed in the months of July and August?

Mrs. Jankowsky raised the following issues:

- Page 1.2B, II.A.3. – Language regarding the reorganization meeting in December. Mrs. Jankowsky advised that they had attempted to put into writing what the Board had been doing.

After discussion, it was decided by consensus to change the last sentence of Section II.A.3. to read as follows: *“The reorganization meeting, followed by the regular business meeting of the Board, shall be held on the second Tuesday in December in non-election years.”*

- Page 1.2C – Regarding Mr. Faust’s question about “Old Business” being added, Mrs. Jankowsky felt that it could be added just in case a situation arises where it might be needed. It was the consensus of the Board to do so.
- Page 1.2D, D.1.– Questioned whether the Board would like to consider moving “Community Comments” up. Mr. Grossi suggested that everything up to and including “Good News” and the student reports be done, then do “Community Comments”.

Mr. Strouse asked if the Board would be locked into the agenda or if the President would still able to change the order of the agenda as in the past. Mr. Grossi felt that a statement should be added to the effect that the President had the option to change the order.

Mr. Strouse suggested that in line D.1., the word “shall” could be changed to “should”. It was the consensus of the Board to do so, and also to change the order as suggested by Mr. Grossi above.

Ms. Kolody felt that a definite statement should be made about Section D.1. and also that there should be a limit placed on the total amount of time set aside for Community Comments. After discussion, it was the consensus of the Board that there would be a 30-minute limit to Community Comments, with the President’s discretion to be applied.

- 1.2F, III.B.6.a. – Would a resident be permitted to speak without filling out a green card?

Mr. Grossi stated that, as President, he allowed the people who had filled out green cards to speak first, then other people could speak. He felt that the procedure had worked well.

It was the consensus of the Board that this section would be revised as follows: “Residents who desire to address the Board *should* complete the Resident Participation Green card.”

- 1.2E, item 12 – Mrs. Jankowsky advised that roll call votes were controlled by the Code and that was why the section was being changed. Mr. Faust felt that the new item 12 was fine but that there were other important issues on which a roll call vote was not required but that community members would like to know who voted for or against the issue.

Mrs. Jankowsky felt that the minutes recorded the votes for and against and also the community members present could see how each Board member voted. Mr. Faust felt that since the meeting was broadcast on cable/audio only, the listening public might wish to know how a vote went. Mrs. Jankowsky remarked that this might be a good reason to have the meetings televised.

Mr. Rosenberger left the meeting at 8:25 p.m.

A majority of the Board wished to leave item 12 as it was previously (i.e., that any Director may require a roll call vote on any question.) Mrs. Jankowsky pointed out that it should remain on Attachment A.

Mr. Faust requested that at a later time the definition of resident and non-resident be placed on the agenda for discussion. He advised that he would like to get the solicitor’s opinion at some point regarding a business owner’s opinion that since they pay taxes they should be entitled to have a say.

Mr. Rosenberger returned to the meeting at 8:29 p.m.

Dr. Sexton advised that he had just received a copy of a Pennsylvania Supreme Court Decision from the solicitor, which defined “resident” in terms of domicile as opposed to residency. After a short discussion, Dr. Reid suggested that the solicitor be consulted regarding this issue before it was discussed any further.

Mr. Faust requested that a paragraph be placed in the policy about the procedure for calling a special meeting.

2.12 – Personnel Records

Several “housekeeping” items were discussed.

Mr. Strouse questioned whether a rejected candidate would have access to their file. Mrs. Rollo responded that access is not generally granted to an applicant who has not been hired.

Ms. Kolody suggested that the words “by law” be added to the end of sections IA 10 and 11.

3.1 – Drug/Alcohol

A question was raised as to whether this policy would apply to students using their own car to attend a school activity. Dr. Reid indicated that the solicitor’s opinion would be obtained.

Ms. Kolody questioned whether this policy included summer activities. Mrs. Jankowsky responded that it did if it was a school-sponsored activity.

4.3 – Playground/Physical Education Equipment

Mr. Faust questioned where the physical education equipment would be covered. Dr. Sexton replied that it would probably require a separate policy. It was his understanding that this policy had never been applied to physical education equipment.

After discussion, Dr. Sexton advised that he would try to get an opinion from Mr. Garton before the next meeting and, if possible, would provide an answer in the Friday Update.

Mrs. Huf requested that he also ask whether we would need separate policies for athletics and physical education or whether they could be covered under one policy. She also requested insurance ramifications.

NEW BUSINESS

Mrs. Huf advised that she had been requested to move up Item 11 under New Business.

11. School Applications Network

A motion was made by Mrs. Jankowsky and seconded by Ms. Kolody to resolve that the Centennial School Board approves entering into agreement with National School Applications Network, Inc. of Alabama to provide an online applications system as developed and updated by Cooperating School District of St. Louis, as per the terms and conditions of the attached supplement. Cost for the 1999/2000 school year will be \$1,900, which includes a one-time-only setup fee of \$950. Funds to be transferred from General Fund Contingency Account to cover this expense.

Mrs. Rollo explained that this was a proposal to subscribe to an applications system in order to have a wider range of professionals from which to choose.

Mr. Strouse and Mr. Faust left the meeting at 9:04 p.m. and returned at 9:06 p.m.

John Fraser of Pennsylvania School Applications Network spoke about the program and answered questions about how it works.

Ms. Kolody questioned whether the Board wanted the laws of Alabama to govern, as stated in Paragraph E of the agreement. Dr. Reid advised that Mr. Garton had not seen a problem with that.

In response to a question by Ms. Kolody, Mr. Fraser explained the fee, indicating that \$950 was a one-time setup fee and that the annual fee covered until September 30, 2000.

Mr. Locke left the meeting at 9:30 p.m. and returned at 9:32 p.m. Mr. Rosenberger left the meeting at 9:32 p.m.

Mr. Faust asked if longer terms were available. Mr. Fraser advised that terms up to three years were available.

Mr. Rosenberger returned to the meeting at 9:35 p.m.

A motion was made by Mr. Strouse and seconded by Mrs. Jankowsky to call the question.

The motion passed 7-0-1. (Ms. Kolody abstained.)

A roll call vote was taken on the motion, as follows:

<i>Ms. Kolody</i>	<i>Abstained (lack of information)</i>
<i>Mr. Rosenberger</i>	<i>No</i>
<i>Mr. Grossi</i>	<i>No</i>
<i>Mr. Faust</i>	<i>No (lack of information)</i>
<i>Mrs. Jankowsky</i>	<i>Yes</i>
<i>Mr. Strouse</i>	<i>No</i>
<i>Mr. Locke</i>	<i>Yes</i>
<i>Mrs. Huf</i>	<i>Yes</i>

The motion failed 3-4-1.

Mr. Grossi clarified that he had no objection to the program but was concerned about which state's laws we would be subject to. He also questioned what our alternatives were if this did not work out by September.

Ms. Kolody stated that she would like to see more than one year's fees and also what help would be available other than the manual.

2. Preliminary Approval of WTHS Student Trip to Landau and Berlin, Germany, August 3-29, 2000

A motion was made by Mrs. Jankowsky and seconded by Mr. Grossi to resolve that the Centennial School Board grants preliminary approval of WTHS student trip to Landau and Berlin, Germany from August 3 through August 29, 2000 at no cost to the District.

Robert Raymond, the German teacher, was present to answer questions about the trip.

Mrs. Jankowsky asked if there were any significant differences in this trip from the ones previously taken. Mr. Raymond replied that the itinerary was very similar. He didn't know of any other differences except that it might be a few days longer.

A short discussion followed regarding the requirements for number of chaperones.

The motion passed 8-0.

1. Student Disciplinary Matter
3. Student Performance Standards
4. Centennial School District Newsletter
5. Permission to Apply for Funding: Title I Reallocated Funds for \$12,593; Coca-Cola Foundation for \$15,000; 7-Eleven for \$2,500
6. Permission to Accept Funding for Title VI for \$150,874
7. Landscaping Maintenance Bid
8. Paper Supply Bid
9. Accept 1998-99 General and Single Audit Report
10. Exception to Policy 7.18, Resident, Non-Resident Tuition Status
12. Solicitor Fees
13. Hot Water Storage Tank Purchase
14. Pole Vault Pit Purchase

A motion was made by Mrs. Jankowsky and seconded by Mr. Strouse to resolve that the Centennial School Board:

- *(1) Adopts the adjudication pertaining to Student 4-20. The School District is directed to take the action necessary to effectuate the adjudication and to properly serve the adjudication on Student 4-20.*
- *(3) Approves the Student Performance Standards and Assessments for grades 3, 5, 8 and 11 in mathematics and reading/writing/speaking and listening. The School Board directs Administration to proceed with implementation of the standards and assessments.*
- *(4) Approves the appointment of The Government Group to produce the Centennial School District newsletter at a cost of \$2,995 per issue (the newsletter is published three times a year), and hereby directs that the Administration have the District solicitor draw up the agreement to be signed by both parties.*

- (5) Approves permission to apply for funding for the following 1999/2000 school year grants: Title I Reallocated Funds in the amount of \$12,593; Coca-Cola Foundation in the amount of \$15,000; 7-Eleven in the amount of \$2,500.
- (6) Approves permission to accept funding for the Title VI grant in the amount of \$150,874 for the 1999/2000 school year.
- (7) Approves the landscaping maintenance bid No. 2000-07 be awarded to Tri-County Landscaping at the following lowest responsible bid costs:

2000	\$57,685
2001	\$59,127
2002	\$60,605
- (8) Approves the paper supply bid No. 2000-08 be awarded to WWF Paper Company at the lowest responsible bid amount of \$27,468.
- (9) Accepts the 1998/99 financial statements and single audit for the year ended June 30, 1999, as submitted by Stanley N. Booz and Company, certified public accountants, in their capacity as District auditor.
- (10) Grants an exception to Policy 7.18, Resident, Non-Resident Tuition Status, and approves the request for Jean Marie Barbour to continue to attend Willow Dale Elementary School until the end of the 1999/2000 school year at no cost to the family.
- (12) Approves the hourly legal fees of District solicitor Michael I. Levin and Associates, P.C. effective January 1, 2000, as follows: hourly attorney fees - \$137.50; hourly associate attorney fees - \$116; hourly paralegal fees - \$50.
- (13) Approves the use of capital reserve funds in the amount of \$8,475 to provide for the retroactive emergency purchase of replacement hot water storage tanks at Klinger Middle School and Stackpole Elementary School.
- (14) Approve the quote from Passons Sports in the amount of \$5,475.28 for the purchase of a replacement pole vault pit at the WTHS stadium. Monies for this purchase are to be appropriated from the capital reserve fund.

Ms. Kolody requested that Item 5 be separated. Mr. Rosenberger requested that Item 1 be separated.

Mr. Grossi stated that he felt the Student Performance document (Item 3) was very well done. However, he observed that he did not see a similar document for the staff relating to the results of the technology evaluation. He felt that this should be placed on a future agenda for discussion.

Mrs. Jankowsky questioned the paper bid (Item 8) because it was a significant reduction from the previous paper bid. Mr. Vail explained that this was the second award of the year. The first award had been made with the thought that more would be needed later but they wanted to wait to see what our needs were, particularly since so many new printers had been added.

Mrs. Jankowsky questioned whether this was within the budget line item. Mr. Vail advised that it was over by about \$15,000 but felt that there was enough in the regular supply budget to cover this.

Mr. Faust expressed concern that this matter had not come before the Finance Committee. Mr. Grossi agreed.

Mrs. Jankowsky asked how long the bid would be good. Mr. Rhodes said that it would be good until the end of February.

A motion was made by Mrs. Jankowsky and seconded by Mr. Grossi to pull this matter.

The motion passed 6-2. (Mr. Rosenberger and Ms. Kolody opposed.)

The motion on the remainder of the items passed 8-0.

1. Student Disciplinary Matter

A motion was made by Mrs. Jankowsky and seconded by Mr. Strouse to resolve that the Centennial School Board adopts the adjudication pertaining to Student 4-20. The School District is directed to take the action necessary to effectuate the adjudication and to properly serve the adjudication on Student 4-20.

Mr. Rosenberger advised that he would be voting against this. He felt there should be a harsher punishment than what was recommended.

Mr. Grossi advised that he would be abstaining since he had not gotten a chance to read the transcript.

The motion passed 6-1-1. (Mr. Grossi abstained. Mr. Rosenberger was opposed.)

5. Permission to Apply for Funding: Title I Reallocated Funds for \$12,593; Coca-Cola Foundation for \$15,000; 7-Eleven for \$2,500

A motion was made by Ms. Kolody and seconded by Mrs. Jankowsky to resolve that the Centennial School Board approves permission to apply for funding for the following 1999/2000 school year grants: Title I Reallocated Funds in the amount of \$12,593; Coca-Cola Foundation in the amount of \$15,000; 7-Eleven in the amount of \$2,500.

Dr. Sexton explained that there had been a mistake made in Harrisburg (a clerical error) and that about one-third of the Pennsylvania school districts were given the wrong allocation of funds. He indicated that we were reasonably sure that we would get the money, but that only about half of the districts would.

Mr. Faust asked if we had legal recourse. Dr. Sexton responded that Mr. Gallagher was in Harrisburg checking on this matter.

The motion passed 8-0.

8. Paper Supply Bid

Discussion continued on this matter, which centered on how soon a decision must be made, how long the bid would be good for, and how the matter could best be handled. It was the consensus of the Board to get additional information and put the matter on the agenda for the next meeting.

OLD BUSINESS/TABLED MOTION

- 6a. *A motion was made by Mr. Locke and seconded by Mr. Strouse to resolve that the Centennial School Board remove from the table the resolution to appoint personnel to the positions at WTHS, established as part of the Accreditation for Growth process.*

The motion passed 8-0.

A motion was made by Mr. Strouse and seconded by Mr. Faust to approve the Memorandum of Understanding as presented.

The motion passed 5-3. (Mr. Grossi, Mrs. Jankowsky and Mr. Faust opposed.)

- 6b. *A motion was made by Mr. Locke and seconded by Ms. Kolody to resolve that the Centennial School Board approves the appointment of the personnel as listed for the following positions: Directors of Community Service, Director of Student Involvement, Director of Upper Classmen to Freshmen Mentor. All of these appointments are for one year as part of a pilot program at William Tennent High School.*

Mr. Faust stated that he would like to have the second name on the list separated.

The motion passed 6-2. (Mr. Grossi and Mrs. Jankowsky opposed.)

A motion was made by Mr. Locke and seconded by Mr. Grossi to resolve that the Centennial School Board approves the appointment of the personnel as listed for the position of Director of Student Involvement. This appointment is for one year as part of a pilot program at William Tennent High School.

Mr. Faust advised that he could not support this individual since he was part of the wrestling program when the Board decided not to bring any of those coaches back. He felt that if there was any question, he could not support this individual.

Mr. Grossi advised that he would be voting against the question for other reasons

Mrs. Jankowsky stated that her reasons for voting against this were not related to the individual.

The motion passed 5-3. (Mr. Faust, Mr. Grossi and Mrs. Jankowsky opposed.)

PERSONNEL

A motion was made by Mrs. Jankowsky and seconded by Ms. Kolody to resolve that the Centennial School Board approves the following Personnel items: Resignations/Retirements/Leaves of Absences; Appointments; Title I Tutor; Substitute Custodian; and Substitute Aides.

The motion passed 8-0.

DISCUSSION

Dr. Sexton advised that he would have follow-up information on Christ Home in the Friday Update and that the matter would appear on the February 8th agenda.

Mrs. Jankowsky pointed out that in the Board's packet there was a letter from Patricia Myers, who has represented the District on the Parks & Rec Board for many years. Ms. Myers informed the Board that because of changes to the Second Class Township Code, she no longer represented the District on the Board. Mrs. Jankowsky requested Administration to review all documentation relative to the Centennial/Southampton purchase of the park and to have the solicitor determine whether or not the documents supersede the change in the Code regarding school District representation on the Parks & Rec Board.

Mrs. Jankowsky also remarked on the litigation summary received from Mr. Levin. She indicated that she found the summary informative and requested that the same information be provided by Mr. Garton.

Mr. Grossi felt, in relation to the Parks & Rec issue, that the District needs to assure that its rights under the contract are protected properly.

ADJOURNMENT

A motion was made by Mr. Rosenberger and seconded by Mrs. Jankowsky to adjourn the meeting. The motion passed 8-0. The meeting was adjourned at 10:55 p.m.

Respectfully submitted,

Vickie A. Detwiler
Board Secretary