

**CENTENNIAL SCHOOL DISTRICT  
Warminster, Pennsylvania**

**MINUTES OF BOARD MEETING  
HELD APRIL 9, 2002**

**CALL TO ORDER**

A regular meeting of the Centennial School Board was held on April 9, 2002, in the Administration Building. The meeting was called to order by Mrs. Jankowsky at 7:35 p.m. The following people registered their attendance:

Board Members:

Scott Avery  
Joseph Faust  
Eugene Grossi  
Al Hertenberger  
Joan Jankowsky  
Jerry Locke  
Harve Strouse

Administration:

David Blatt  
Sandy Homel  
Victor Lasher  
John Rhodes  
Jean Rollo  
Dr. Thomas Sexton  
Timothy Vail

CEA/Teachers:

Mary Ellen Donnelly  
Dolores McAdams  
Mick Sander

Public:

Gary Graefe  
Janet Marinoff

**PLEDGE OF ALLEGIANCE**

Mrs. Jankowsky led the group in the Pledge of Allegiance.

**ANNOUNCEMENTS**

Mrs. Jankowsky announced that the Board had met in Executive Session prior to this meeting relative to a negotiations update and two personnel matters.

Mrs. Jankowsky advised that Mrs. Huf and Mrs. Baranski were absent from the meeting since they were attending the National School Board Associations program.

## **PRESENTATIONS**

### Semi-Finalists for PA Teacher of the Year Award

Mrs. Jankowsky presented two teachers with certificates for being semi-finalists for the Pennsylvania Teacher of the Year Award, as follows:

- Melissa Kamenir – Klinger Middle School
- Shirley Kelly – William Tennent High School

Mrs. Homel spoke about the process and the excellent qualifications and experience of these two teachers.

### Members of the Cast of Annie from Log College

Dr. Clark spoke about the production of *Annie* and introduced the opening scene, which was performed by 15 students from Log College. The play was a great success and enjoyed by all.

## **COMMUNITY COMMENTS**

None

## **REPORTS**

### **STUDENT COUNCIL**

Jessica Marinoff, the student government President, presented the Student Council Report, as follows:

- March 13-15 – Black and White Night was held and everyone had a great time.
- March 20 – Parent/Teachers Conferences
- March/April – College acceptances have been coming in.
- April 6 – 9<sup>th</sup> and 10<sup>th</sup> grade semi-formal was held. Much positive feedback was received.
- April 8 – PSSA testing began
- April 8 – Student of the Month Breakfast
- April 13 – Junior Prom
- May 10 – Senior Prom – Tickets are now on sale.

### **MBIT STUDENT REPRESENTATIVE**

No report.

### **GOOD NEWS**

Mrs. Homel presented the Good News Report (see attached.)

## **SUPERINTENDENT'S REPORT**

None

## **EDUCATION COMMITTEE**

Mr. Avery reported that this committee had met the previous evening. There was an update on strategic action Plans. Mr. Blatt spoke about restructuring of the high school administrative organization. The May meeting of the committee would be scheduled soon.

### Middle Bucks Institute of Technology

Mr. Strouse reported that the Executive Council of MBIT had met the previous evening. The following items were discussed:

- A committee from Blue Light, which is a recognition of police, fire and emergency personnel during the holiday season, had requested that MBIT design a logo for them. They did so and designed a nice logo.
- The budget was discussed.
- Mr. Faust was appointed to an ad-hoc committee on health care plans.

Mr. Grossi reported that the budget had to be delayed for several reasons, as follows:

- Retirement plans
- Only preliminary proposals were received from health benefit carriers
- There was a series of budgets that normally were not reviewed by the past Finance Committees at MBIT but that will be reviewed by the Finance Committee.

Mr. Grossi advised that they hoped to get the budget at the May meeting of MBIT so that it could be presented to Centennial later in May.

Mr. Strouse advised that there would be an induction ceremony of the Middle Bucks National Vocational Technical Honor Society honoring the honor students at MBIT.

### Intermediate Unit

Mr. Locke reported that a meeting was held for the political representatives of Bucks County, who met with representatives of the various school boards. Mrs. Jankowsky pleaded for additional funds for special education; however, the representatives indicated that they did not foresee this happening. Mr. Grossi also spoke, indicating his distress at the lack of funds coming from the State and the reduction in funds that were previously available.

### PSBA

Mrs. Jankowsky reported as follows:

- The previous week she, Mr. Blatt and Mrs. Huf had attended Course 4 of the School Board Academy regarding budget and finance.
- The Board President and chief administrators were invited to a negotiations cluster meeting on April 18<sup>th</sup>.
- The Region 11 Dinner would be held on May 22<sup>nd</sup> at Williamson's.
- Mrs. Huf and Mrs. Baranski would be attending the National School Boards Association, paid for with their own funds.

### **FINANCE & LONG RANGE BUDGET COMMITTEE**

Mr. Grossi reported that the Finance Committee had met the previous week and would meet the following week. He indicated that they were behind schedule on the budget calendar, that they did not yet know where the medical benefits and retirement issues were going, and that they would be interviewing potential auditors the following week. After that, they would look at the personnel and benefits packages.

Mr. Blatt spoke about how this Board and previous Boards have been conservative in regard to debt and how well our buildings have been maintained and preserved.

### Title VIII

Mr. Faust reported that at the end of March Mr. Vail had prepared our application for the Federal Government for Section II and III funds, which has been submitted. We are awaiting action on this.

### Federal Lands Reuse Authority

No report.

### **OPERATIONS COMMITTEE**

No report.

### Citizens Policy

Mrs. Jankowsky advised that Mrs. Baranski had e-mailed the following report:

Policies 3.24 and 5.1 were reviewed at the Citizens Policy Committee Meeting. There were minor language changes.

### Legislative Liaison

Mr. Faust reported that he received an e-mail from PSBA regarding a provision in the State budget that is going to change the way students qualify for the Access Program. He is not sure how this will affect us but will pass this on to the Business Office for evaluation.

## **MINUTES**

*A motion was made by Mr. Strouse and seconded by Mr. Avery to resolve that the Centennial School Board approves the minutes of:*

- *Regular School Board Meeting – 3/12/02*

*The motion passed 7-0.*

## **OPERATIONS AND POLICIES**

### Initial Distribution:

Mr. Avery enumerated the following policies for initial distribution:

- 3.24 – Family Trips Scheduled During the School Year
- 4.8 – Disposal of Surplus Furniture, Supplies, Books and Equipment
- 5.1 – Homework
- 7.1 – Adult Education

### Final Adoption:

#### 2.4 – Housekeeping

*A motion was made by Mr. Avery and seconded by Mr. Faust to resolve that the Centennial School Board approves the revisions to Policy 2.4 – Housekeeping.*

*The motion passed 7-0.*

#### 2.10 – Supervising and Evaluating Professional Performance

*A motion was made by Mr. Avery and seconded by Mr. Strouse to resolve that the Centennial School Board approves the revisions to Policy 2.10 – Supervising and Evaluating Professional Performance.*

Mr. Faust advised that this policy had not been reviewed by the solicitor. He asked if it met all the PDE requirements. Dr. Sexton advised that it did.

*The motion passed 7-0.*

2.16 – Support Staff Education/Training Cost Subsidy

*A motion was made by Mr. Avery and seconded by Mr. Strouse to resolve that the Centennial School Board approves the revisions to Policy 2.16 – Support Staff Education/Training Cost Subsidy.*

*The motion passed 7-0.*

3.18 – Student Indebtedness

*A motion was made by Mr. Avery and seconded by Mr. Faust to resolve that the Centennial School Board approves the revisions to Policy 3.18 – Student Indebtedness.*

*The motion passed 7-0.*

3.20 – William Tennent High School Driving and Parking

*A motion was made by Mr. Avery and seconded by Mr. Strouse to resolve that the Centennial School Board approves the revisions to Policy 3.20 – William Tennent High School Driving and Parking.*

Discussion ensued regarding the second sentence of the policy statement page regarding compliance with the Pennsylvania Motor Vehicle Code and local ordinances, as well as the fact that this mentioned only students and not staff, etc.

It was suggested that this sentence be deleted. Mr. Strouse felt that it should be left in.

*A motion was made by Mr. Faust and seconded by Mr. Locke to amend the motion by deleting the second sentence in the policy statement.*

Mr. Avery asked if this sentence was included anywhere else in the policy. Mrs. Jankowsky pointed out that it was mentioned in several places.

*After further discussion, a motion was made by Mr. Avery and seconded by Mr. Locke to amend the motion by adding a Section III. F., which would state that students and adults must comply with the Pennsylvania Motor Vehicle Code and local ordinances.*

Mr. Strouse felt this was unnecessarily redundant.

*A motion was made by Mr. Grossi and seconded by Mr. Strouse to table this matter until it was rewritten in understandable form.*

*The motion to table passed 4-3. (Mr. Faust, Mrs. Jankowsky and Mr. Avery were opposed.)*

Dr. Sexton suggested that this matter be taken to the solicitor for suggestions. The Board agreed.

#### 4.7 - Payroll

*A motion was made by Mr. Avery and seconded by Mr. Grossi to resolve that the Centennial School Board approves the revisions to Policy 4.7 – Payroll.*

Mr. Faust stated that he could not support this policy change since he felt we were doing something different with the hourly staff. The Board has always tried to treat them in the same manner as everyone else.

*After a short discussion, a motion was made by Mr. Avery and seconded by Mr. Hertenberger to table this motion.*

*The motion to table passed 6-1. (Mrs. Jankowsky opposed.)*

The direction from the Board was to have a consistent schedule for all employees and also to be sure that it complies with all valid contracts and agreements in place at this time.

#### 5.10 – Copyright Compliance

*A motion was made by Mr. Avery and seconded by Mr. Strouse to resolve that the Centennial School Board approves the revisions to Policy 5.10 – Copyright Compliance.*

*The motion passed 7-0.*

#### 7.3 – Emergency School Closing, Delayed Opening or Early Dismissal

*A motion was made by Mr. Avery and seconded by Mr. Strouse to resolve that the Centennial School Board approves the revisions to Policy 7.3 – Emergency School Closing, Delayed Opening or Early Dismissal.*

*The motion passed 7-0.*

#### 7.22 – Hostile Environment

*A motion was made by Mr. Avery and seconded by Mr. Locke to resolve that the Centennial School Board approves the revisions to Policy 7.22 – Hostile Environment.*

*The motion passed 7-0.*

**FINANCIAL**

*A motion was made by Mr. Grossi and seconded by Mr. Avery to resolve that the Centennial School Board accepts the:*

- *Schedule of Bills – March 2002*
- *Investments – March 2002*
- *Cafeteria Fund Budget Report – March 2002*

*and approves the:*

- *Treasurer's Report/Fund Profiles – March 2002*
- *Budgetary Transfers – April 2002*

Mr. Grossi commented that the earned income taxes were ahead of schedule and that expenses appeared to be running under budget. The business privilege tax was slightly down from previous years but Mr. Grossi felt that was due to the economy.

*The motion passed 7-0.*

**OLD BUSINESS**

Remove from the Table: Exception to Policy 7.18 – Resident, Non-Resident and Tuition Status for Student 1-7

Mrs. Jankowsky advised that Administration had received information that the parents who had made this request were now rescinding it. She explained that the motion must first be removed from the table and then a motion to withdraw should be made.

*A motion was made by Mr. Grossi and seconded by Mr. Faust to remove from the table the Exception to Policy 7.18 – Resident, Non-Resident and Tuition Status for Student 1-7.*

*The motion to remove from the table passed 7-0.*

*A motion was made by Mr. Avery and seconded by Mr. Grossi to withdraw the above item.*

*The motion to withdraw passed 7-0.*

**NEW BUSINESS**

1. Adjudication Student 3-7

*A motion was made by Mr. Faust and seconded by Mr. Avery to resolve that the Centennial School Board adopts Adjudication pertaining to Student 7-3. The School District Administration is directed to take the action necessary to effectuate the Adjudication and to properly serve the Adjudication on Student 7-3.*

Mr. Faust questioned whether the parents were usually included in the motion. He also asked if this had been prepared by the solicitor. Mr. Blatt indicated that it had.

*The motion passed 7-0.*

2. Exception to Board Policy 7.18 – Resident, Non-Resident and Tuition Status

*A motion was made by Mr. Avery and seconded by Mr. Hertenberger to resolve that the Centennial School Board approves an exception to Policy 7.18 to allow students 16-19 and 19-19 to remain at Davis Elementary School until the end of the 2001/02 school year on a non-tuition basis. Parent will provide transportation.*

Mr. Avery asked if this family maintained a residence within the school district boundaries at this time. Dr. Sexton responded that he was not sure where the other parent was living at this time.

*A motion was made by Mr. Strouse and seconded by Mr. Avery to table this motion pending an answer to the residency question.*

*The motion to table passed 7-0.*

Mrs. Jankowsky indicated that this matter would appear under Old Business at the next meeting.

3. Programs and Services and Instructional Materials and Research Budget for I.U. #22

*A motion was made by Mr. Locke and seconded by Mr. Avery to resolve that the Centennial School Board approves the 2002/03 Programs and Services and Instructional Materials and Research Budget for Intermediate Unit #22 in the amount of \$1,762,300.*

Mr. Strouse pointed out that Mr. Grossi had asked several questions at the last meeting and wondered whether any answers had been provided.

Mr. Blatt advised that he had received a phone call from Dr. Coe today, apologizing that the letter of response had been inadvertently mailed to a neighboring school district. He then faxed the information to Mr. Blatt.

Mr. Locke pointed out that the form regarding this matter is supposed to be returned no later than April 12<sup>th</sup>.

Mr. Grossi stated that the budget does not meet the test of need and believes that there are enough funds at the I.U. that could support the programs and services. He stated that he planned to vote against this budget.

Mrs. Jankowsky asked Mrs. Valentine, who was present at this meeting, if she had any information about the budget.

Pat Valentine, the Director of Personnel at the I.U., stated that she did not know a lot about the budget. Although there is money coming in from many sources, a lot of that is ear-marked for certain things. The State provides a formula for how they charge districts.

In response to a question by Mrs. Jankowsky, Mrs. Valentine stated that she thought the budget was due May 1<sup>st</sup> but she was not sure.

*A motion was made by Mr. Hertenberger and seconded by Mr. Grossi to table this motion.*

*The motion to table passed 6-0-1. (Mr. Locke abstained.)*

Mrs. Jankowsky advised that this would be scheduled for the next meeting.

Mr. Blatt stated his wish to assure the Board that this was an inadvertent error on the part of the I.U.

- 4. Permission to Apply for State Grant
- 5. Permission to Apply for Private Grant

*A motion was made by Mr. Grossi and seconded by Mr. Avery to resolve that the Centennial School Board approves:*

- (4) *Permission to apply for the following State grant in the amount indicated:*
  - *Pennsylvania Department of Community and Economic Development – Assistance Grant* \$5,000
- (5) *Permission to apply for the following private grant in the amount indicated:*
  - *The Willow Grove Foundation*
  - Sound Field System – Longstreth* \$1,830

*The motion passed 7-0.*

- 14. Middle School Pictures Bid
- 15. Middle School Yearbook Bid
- 18. Senior Portraits Bid
- 20. William Tennent Class Pictures Bid

*A motion was made by Mr. Grossi and seconded by Mr. Hertenberger to resolve that the Centennial School Board approves the following:*

- (14) *The Middle School Picture Bid No. 2002-21 for the 2002/03, 2003/04 and 2004/05 school years to be awarded to Davor Photo, Inc. at the following lowest responsible bid amounts:*
  - Package “A”* \$6.25
  - Package “B”* \$4.25
  - Package “C”* \$11.75
  - Package “D”* \$9.75

*Bids represent costs to parent/guardian and involve no cost to the Centennial School District.*

- (15) *The Klinger and Log College Middle School Yearbook Bid No. 2002-22 for the 2002/03, 2003/04 and 2004/05 school years to be awarded to Herff Jones at the following lowest responsible bid amounts:*

<i>Klinger Middle School</i>	<i>\$12.13 per copy</i>
<i>Log College Middle School</i>	<i>\$12.66 per copy</i>

*Bids represent costs to parent/guardian and involve no cost to the Centennial School District.*

- (18) *The Senior Portraits Bid No. 2002-18 for the 2002/03, 2003/04 and 2004/05 school years to be awarded to Carl Wolf Studio at the lowest responsible bid amounts as listed on the attached bid tabulation.*

*Bids represent costs to parent/guardian and involve no cost to the Centennial School District.*

- (20) *The William Tennent High School Class Pictures Bid No. 2002-19 for the 2002/03, 2003/04 and 2004/05 school years to be awarded to Davor Photo, Inc. at the following lowest responsible bid amounts:*

<i>Package "A"</i>	<i>\$6.25</i>
<i>Package "B"</i>	<i>\$4.25</i>
<i>Package "C"</i>	<i>\$11.75</i>
<i>Package "D"</i>	<i>\$9.75</i>

*Bids represent costs to parent/guardian and involve no cost to the Centennial School District.*

*The motion passed 7-0.*

## 21. Child Care

*A motion was made by Mr. Grossi and seconded by Mr. Hertenberger to resolve that the Centennial School Board approves the Agreement with Kids Care of DVCCA, Inc. to provide before and after school child care for students enrolled in the six elementary schools operated by Centennial School District.*

Mr. Faust questioned Section 6(a) on page 9 which stated "Medical Expense Limit (Excluding Students)." He had concerns about this statement and requested clarification.

Mrs. Jankowsky felt that the motion should also state that this was provided at no cost to the school district.

*A motion was made by Mr. Faust and seconded by Mr. Hertenberger to table this motion.*

*The motion passed 7-0.*

16. Paper Supply Bid

*A motion was made by Mr. Grossi and seconded by Mr. Avery to resolve that the Centennial School Board approves the Paper Supply Bid No. 2002-07 be awarded to Canon Business Solutions at the lowest responsible bid amount of \$62,694.05.*

Mr. Faust questioned why the number was down from the two previous years. Mr. Vail responded that it was because we were using less paper.

*The motion passed 7-0.*

- 7. Asbestos Insulation Removal Bid
- 8. Cafeteria Table Replacement Bid
- 9. Centrifugal Chiller Bid
- 12. Gym Curtain Bid

Mr. Grossi stated that he believed that the Finance Committee requested that these items come out of the bond fund. The motions were written to read that they come from the capital reserve fund.

Mr. Vail explained that these resolutions were written prior to the Finance Committee meeting and that an opinion was pending as to whether this is appropriate.

*A motion was made by Mr. Grossi and seconded by Mr. Strouse to resolve that the Centennial School Board approves the following resolutions and that they be funded by the bond fund and/or the capital reserve fund, depending on the opinion of bond counsel.*

Mr. Strouse asked if these were in line with the budget numbers presented. Mr. Lasher responded that they were.

- (7) *The Asbestos Insulation Removal Bid No. 2002-12 for Longstreth Elementary School and Log College Middle School to be awarded to Delta/BJDS at the lowest responsible bid amount of \$17,617.00.*
- (8) *The Cafeteria Table Replacement Bid No. 2002-16 for Stackpole Elementary School to be awarded to Reed Associates at the lowest responsible bid amount of \$31,750.00.*
- (9) *The Centrifugal Chiller Bid No. 2002-14 for the William Tennent High School to be awarded to Peterson Service Company at the lowest responsible bid amount of \$80,340.00.*
- (12) *The Gym Curtain Bid No. 2002-15 for William Tennent High School to be awarded to Tri-State Specialties at the lowest responsible bid amount of \$8,000.00.*

*The motion passed 7-0.*

6. Asbestos Floor Tile Removal Bid
10. Door Replacement Bid
11. Floor Tile Installation Bid
13. Lighting Installation Bid
17. Roofing Bid
19. Suspended Ceiling Installation Bid

*A motion was made by Mr. Grossi and seconded by Mr. Strouse to resolve that the Centennial School Board approves the following resolutions:*

- (6) The Asbestos Floor Tile Removal Bid No. 2002-25 for McDonald Elementary School to be awarded to Delta/BJDS, Inc. at the lowest responsible bid amount of \$7,643.00. This will be a general obligation bond fund expenditure.*
- (10) The Door Replacement Bid No. 2002-11 for Davis, Longstreth, McDonald, Stackpole and Willow Dale Elementary Schools and William Tennent High School, to be awarded to James Doorcheck, Inc. at the lowest responsible bid amount of \$209,000.00. This will be a general obligations bond expenditure.*
- (11) The Floor Tile Installation Bid No. 2002-24 for McDonald Elementary School, to be awarded to Hood Floors at the lowest responsible bid amount of \$12,789.00. This will be a general obligation bond expenditure.*
- (13) The Lighting Installation Bid No. 2002-09 for Davis, Longstreth, McDonald and Willow Dale Elementary Schools to be awarded to E.D.S. Electric at the lowest responsible bid amount of \$94,428.00. This will be a general obligation bond fund expenditure.*
- (17) The Roofing Bid No. 2002-13 to be awarded to Pro Com Roofing at the lowest responsible bid amount of \$79,200.00. This will be a general obligation bond expenditure.*
- (19) The Suspended Ceiling Installation Bid No. 2002-10 for Davis and Longstreth Elementary Schools to be awarded to Carl Brocke, Jr. Carpentry at the lowest responsible bid amount of \$15,885.00. This will be a general obligation bond expenditure.*

*The motion passed 7-0.*

## **PERSONNEL**

*A motion was made by Mr. Strouse and seconded by Mr. Avery to resolve that the Centennial School Board approves the following Personnel items: Resignations/Retirements/Leaves of Absences; Authorization to Employ; Title I Tutor; Per Diem Substitute Teachers; Support Staff Substitutes.*

*The motion passed 7-0.*

## **COMMUNICATIONS**

Mrs. Jankowsky referred to the list of communications attached hereto.

Mrs. Jankowsky also advised that she had received a letter from Chuck Baker, President of the Central Bucks School Board regarding a resolution relative to the retirement fund plus additional information. A copy of this letter will be distributed to Board members.

Mrs. Jankowsky also received correspondence regarding the music program.

#### **ADDITIONAL COMMUNITY COMMENTS**

None

#### **BOARD DISCUSSION AND COMMENT**

Mrs. Jankowsky advised that she had attended the School Board Academy on Budget and Finance – Development of Capital Reserve Funds and that she would like this to be placed on the agenda for the next Work Session.

Mrs. Jankowsky indicated that there had been a presentation the previous evening on the proposed reorganization of the high school administration and that she would like this to be placed on the agenda for the next Work Session also. Possibly the same presentation could be made at the Work Session.

Mr. Hertenberger advised that the Centennial Education Association raffle would be held on May 3<sup>rd</sup> and that tickets would be available at the Work Session.

#### **SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS**

See Schedule attached hereto.

#### **ADJOURNMENT**

*A motion was made by Mr. Faust and seconded by Mr. Avery to adjourn the meeting. The motion passed 7-0. The meeting was adjourned at 9:52 p.m.*

Respectfully submitted,

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Vickie A. Detwiler  
Board Secretary