

**CENTENNIAL SCHOOL DISTRICT
Warminster, Pennsylvania**

**MINUTES OF BOARD MEETING
HELD MAY 14, 2002**

CALL TO ORDER

A regular meeting of the Centennial School Board was held on May 14, 2002, in the Administration Building. The meeting was called to order by Mrs. Jankowsky at 7:48 p.m. The following people registered their attendance:

Board Members:

Scott Avery
Sina Baranski
Joseph Faust
Al Hertenberger
Betty Huf
Joan Jankowsky
Jerry Locke
Harve Strouse

Administration:

David Blatt
Victor Lasher
Dr. Michael Masko
John Rhodes
Jean Rollo
Dr. Thomas Sexton
Timothy Vail

CEA/Teachers:

Mary Ellen Donnelly
Steve Rubenstein
Jan McIlhenny
Woody Martin
Shannon Christine
Renee Schafffer
Dennis Dettra
Lynn Hillman
Shirley Kelly
Susan Klenk
Kristy McCulloch
Denise Quinn
Evelyn Strong
Chris Zobel

Public:

Bernie O'Neill
John Senske
Wayne McCullach
Diane Stevens
Lorraine Zlupko
Caitlyn Quinn
Donna Marie Saul
Gilbert Torres
Rosie Rivera
Nancy Mahn
Betty Meyers
Carol Jerdan
Bob Reed
Janet Marinoff
Jessica Marinoff
Elizabeth Amato
Marj Bigelow
Debbie Witzel

PLEDGE OF ALLEGIANCE

Mrs. Jankowsky led the group in the Pledge of Allegiance.

ANNOUNCEMENTS

Mrs. Jankowsky announced that the Board had met in Executive Session prior to this meeting relative to personnel matters regarding negotiations and discussion of a secretarial position.

Mrs. Jankowsky recognized the fine work of the Music Department in the Festival of the Fine Arts. She felt that it had been a delightful week.

Mrs. Jankowsky advised that the Board had completed its round of budget presentations to the three communities. She also commended the staff of Davis School for undertaking the creation of a memorial garden in remembrance of September 11th.

PRESENTATIONS

Outstanding Achievement Awards

Dr. Sexton outlined the process for the awarding of the Outstanding Achievement Awards. He then read a statement about of the award recipients. The awardees were as follows:

Lynn Hillman	McDonald Elementary – Title I Tutor
Amy Campbell	Technology Associate
Jean	CHECK THIS Side 1, #175
Dennis Dettra	William Tennent High School - Teacher
Dr. Bucky Clark	Log College Middle School - Principal

There was a short break in the meeting at 8:15 p.m. The meeting resumed at 8:25 p.m.

Mrs. Jankowsky announced that Mr. Grossi was absent from this meeting because he was in Washington, D.C., providing testimony to a Congressional Committee.

PSBA Recognition of Mrs. Jankowsky

Mr. Blatt spoke about Mrs. Jankowsky's background and her achievements during the 2001 school year. He then presented her with a plaque from the Pennsylvania School Board Association in recognition of her accomplishments.

COMMUNITY COMMENTS

Donna Marie Saul of 589 Lowell Road, Warminster, announced that there would be an end-of-the-year meeting of the parents of gifted students on May 15th in the Board Room at 6:30. She spoke about what would be addressed at the meeting, including IEPs, trips, effect of middle school changes and high school scholarships and competitions.

REPORTS

STUDENT COUNCIL

Jessica Marinoff reported on the following events:

- April 13 – The Junior Prom was held. It was great!
- April 18-20 – The musical, “*A Funny Thing Happened on the Way to the Forum*”
- April 26 – SADD Lock-in
- April 29-May 3 – Fine Arts Week
- May 10 – Senior Prom
- May 13 – Student of the Month/Tops at Tennent Breakfast at Tennent
- May 14 – Key Club Blood Drive, 8th Grade Orientation for Log College students, Teacher Appreciation Lunch
- May 16 - 8th Grade Orientation for Klinger students

MBIT STUDENT REPRESENTATIVE

Gil Torres reported that a National Honor Society Board was just created at Middle Bucks and that the student-built house was almost complete.

Mrs. Jankowsky expressed the Board’s appreciation to Gil and Jessica for acting as student representatives this past school year.

GOOD NEWS

Dr. Sexton presented the Good News Report (see attached.)

SUPERINTENDENT’S REPORT

Mr. Blatt spoke about the District Goals which had been included in the Board’s packet. He indicated that these were offered as a starting point and that he welcomes any suggestions, comments and recommendations.

Mrs. Jankowsky advised that this matter would be on the agenda for the May 28th Work Session.

EDUCATION COMMITTEE

Mrs. Huf reported that this committee had met on May 6th. The committee discussed draft District standards and a proposed student internship program at Warminster Hospital. She indicated that these items would come to the full Board for approval. The next meeting of the Education Committee will be in the fall.

Middle Bucks Institute of Technology

Mr. Faust reported that at the MBIT Executive Council meeting held on May 13th, the following items were discussed:

- The debate team's trip was approved. The students will be traveling as students of MBIT.
- The budget was discussed and approved. There was a major revision due to the retirement issue.
- The feasibility study for MBIT remained on the table.
- It was agreed that the closed-circuit television security system should be put out for bid.
- The calendar was approved. There are 28 conflicts with the four sending districts. After discussion, it was determined that it was impossible to come up with a calendar that had no conflicts.
- A motion was made to have the four superintendents, together with the Program and Personnel Committee, evaluate the MBIT staffing structure for the most cost-effective use. This will be a goal of MBIT.

Intermediate Unit

Mr. Locke reported that the next meeting would be held on May 23rd.

PSBA

Mrs. Jankowsky reported that the Region 11 Dinner meeting would be on May 22nd.

Strategic Planning Steering Committee

Mrs. Jankowsky advised that this committee had met on May 9th and discussed the two-year update of the Plan. They approved the formation of a standard summit meeting sometime before July 1st to address issues raised at the last Education Committee Meeting.

FINANCE & LONG RANGE BUDGET COMMITTEE

Mr. Strouse advised that this committee had met weekly since the previous meeting and had discussed many issues. At this meeting they would be bringing forth the preliminary budget for the Board's approval.

Title VIII

No report.

Federal Lands Reuse Authority

No report.

OPERATIONS COMMITTEE

No report.

Citizens Policy

Mrs. Baranski reported that this committee had discussed three policies and have forwarded the most recent changes to the Board.

Legislative Liaison

Mr. Faust reported that there had been some discussion of an increased percentage to our basic subsidy but that at present everyone was on recess.

Mrs. Jankowsky advised that apparently the Senate and the Houses were deferring decisions regarding seals on diplomas to the State Board of Education. She indicated that she would have this information sent out to Board members.

Mr. Faust advised that PSBA was look for platform issues, so the Board might wish to review this.

MINUTES

A motion was made by Mr. Strouse and seconded by Mr. Avery to resolve that the Centennial School Board approves the Minutes of:

- *Work Session/Regular Meeting – 3/6/02*
- *Regular School Board Meeting – 4/9/02*

The Minutes were voted on separately. The Minutes of the 3/6/02 meeting were approved 8-0. The Minutes of the 4/9/02 meeting were approved 6-0-2 (Mrs. Huf and Mrs. Baranski abstained since they were both absent from that meeting.)

OPERATIONS AND POLICIES

Initial Distribution:

Mr. Avery enumerated the following policies for initial review:

- 2.19 – Sabbatical Leave
- 3.2 – School Sponsored Publications
- 3.8 – Exclusion
- 4.12 – Capital Reserve
- 7.5 – Staff Development

Final Adoption:

3.4 – Student Trips

A motion was made by Mr. Avery and seconded by Mr. Faust to resolve that the Centennial School Board approves the revisions to Policy 3.4, Student Trips.

The motion passed 8-0.

3.24 – Family Trips Scheduled During School Year

A motion was made by Mr. Avery and seconded by Mr. Strouse to resolve that the Centennial School Board approves the revisions to Policy 3.24, Family Trips Scheduled During School Year.

Mrs. Jankowsky requested Administration to make this effective September 2002 rather than implementing it now.

The motion passed 8-0.

4.8 – Disposal of Surplus Furniture, Supplies, Books and Equipment

A motion was made by Mr. Avery and seconded by Mrs. Huf to resolve that the Centennial School Board approves the revisions to Policy 4.8, Disposal of Surplus Furniture, Supplies, Books and Equipment.

The motion passed 8-0.

7.1 – Adult Education

A motion was made by Mr. Avery and seconded by Mr. Hertenberger to resolve that the Centennial School Board approves the revisions to Policy 7.1, Adult Education.

The motion passed 8-0.

FINANCIAL

A motion was made by Mr. Strouse and seconded by Mr. Faust to resolve that the Centennial School Board accepts the:

- *Schedule of Bills – April 2002*
- *Investments – April 2002*
- *Cafeteria Fund Budget Report – April 2002*
- *Student Activity/Clearing Funds Report – January 1-march 31, 2002*

and approves the:

- *Treasurer’s Report/Fund Profiles – April 2002*
- *Budgetary Transfers – May 2002*

The motion passed 8-0.

Mrs. Jankowsky requested and received the Board's permission to move New Business Item 3 up.

NEW BUSINESS

3. Job Description for Assistant Principal

A motion was made by Mr. Avery and seconded by Mr. Strouse to resolve that the Centennial School Board approves the Job Description for the 10-month Assistant Principal position.

The motion passed 8-0.

OLD BUSINESS

WTHS Administrative Team Reorganization Plan

A motion was made by Mr. Strouse and seconded by Mr. Avery to remove from table (I didn't have papers on this motion – check tape 3, beginning

The motion to remove from table passed 8-0.

The original motion passed 8-0.

NEW BUSINESS (Continued)

1. Exception to Board Policy 7.18, Resident, Non-Resident and Tuition Status

A motion was made by Mr. Avery and seconded by Mrs. Huf to resolve that the Centennial School Board approves an exception to Policy 7.18 to allow student 10-1 to remain at Log College Middle School for the remainder of the 2001/02 school year. Parents will provide transportation.

The motion passed 8-0.

2. William Tennent High School Math League Trip to University Park, PA

A motion was made by Mr. Avery and seconded by Mr. Strouse to resolve that the Centennial School Board grants final approval for William Tennent High School Math League trip to Pennsylvania State University, University Park, Pennsylvania, May 31-June 1, 2002. The cost to the District is \$1,185.00.

The motion passed 8-0.

3. Job Description for Assistant Principal

[This matter was handled earlier in the meeting.]

4. Conference Requests for 2002/03

A motion was made by Mrs. Huf and seconded by Mr. Locke to resolve that the Centennial School Board approves the overnight conference requests for the 2002/03 school year.

Mrs. Huf advised that she would support this revised list.

Mr. Avery thanked Administration for taking the time to revise the list; they did a great job.

Mrs. Jankowsky requested that the PSBA/PASA Conference be changed to “to be determined.” She felt that this conference was very valuable. The change was okayed by seven out of the eight Board members present. (Mr. Hertenberger opposed the change.)

The motion passed 8-0.

5. Preliminary 2002/03 General Fund Budget

Mr. Strouse A motion was made by Mr. Faust and seconded by Mr. Avery to resolve that the Centennial School Board adopts the preliminary General Fund Budget for Fiscal Year 2002/03 in the amount of \$61,139,797, as presented, and hereby authorizes the advertising of said preliminary said budget as required by the School Code. Final adoption of the budget is tentatively scheduled for June 13, 2002.

pointed out that this budget includes a 20 mill tax increase and reflects the pension change. He indicated that the Finance Committee would make additional efforts to find cost savings.

Mr. Faust advised that there were other factors besides the retirement issue that affected this budget, including the increase cost of medical insurance and liability and personal property insurance. He stated that the Board has always held a public hearing between preliminary and final adoption and asked if that had been scheduled. Mr. Vail indicated that it had.

Mrs. Huf advised that at this point she was not in support of this budget. She suggested that \$1 million be taken out of the fund balance so that the increase could be cut back.

Mr. Hertenberger indicated that he would be voting against the budget. He stated that he had many questions about the money being spent on computers, particularly about how they will be used and security issues.

Mrs. Jankowsky pointed out that Administration had attempted to address these questions and would continue to do so.

A roll call vote was taken on the motion, as follows:

<i>Mrs. Baranski</i>	<i>No</i>
<i>Mr. Locke</i>	<i>Yes</i>
<i>Mr. Hertenberger</i>	<i>No</i>
<i>Mrs. Huf</i>	<i>No</i>
<i>Mr. Avery</i>	<i>Yes</i>
<i>Mr. Faust</i>	<i>Yes</i>
<i>Mr. Strouse</i>	<i>Yes</i>
<i>Mrs. Jankowsky</i>	<i>Yes</i>

The motion passed 5-3.

6. Permission to Begin Purchasing

A motion was made by Mr. Faust and seconded by Mr. Strouse to resolve that the Centennial School Board authorized Administration to commence with summer supply, book and equipment ordering for the 2002/03 school year within the limits of the previously adopted 2002/03 preliminary General Fund Budget and 2002/03 expenditures identified as payable through the Capital Reserve and Capital Project Funds.

The motion passed 8-0.

7. Permission for VITA to Service the ABE/ESL/GED Program

A motion was made by Mrs. Huf and seconded by Mr. Locke to resolve that the Centennial School Board approves permission to allow Volunteers In Teaching Alternatives (VITA) to service the ABE/ESL/GED Program for the 2002/03 school year.

Mr. Faust was concerned that the information was incomplete. He indicated that there was a backup memo from the District's attorneys indicating that certain provisions should be incorporated into a contract or memorandum of understanding but he did not see any such document. Mr. Hertenberger agreed.

Dr. Sexton stated that Administration was awaiting direction from the Board. He indicated that if the Board wished to go forward with this matter, he would request our attorney to draft a document.

A motion was made by Mr. Hertenberger and seconded by Mr. Strouse to table this matter until the next meeting.

The motion to table passed 8-0.

Dr. Sexton advised that the document would be ready in time for the next meeting.

- 8. Permission to Apply for Title I Parent Involvement Mini-Grant
- 9. Permission to Apply for 2002/03 Grants

A motion was made by Mr. Strouse and seconded by Mr. Faust to resolve that the Centennial School Board:

- (8) Approves permission to apply for the following Title I Parent Involvement Mini-Grant for the 2002/03 school year in the amount indicated:

Title I Parent Involvement Mini-Grant	
Willow Dale Elementary School	\$500.00

- (9) Approves permission to apply for the following 2002/03 school year entitlement grants in the amounts indicated:

Title I	\$696,611
Title IIA	\$264,006
Title IID	\$ 20,123
Title V	\$ 24,769

The motion passed 8-0.

- 10. Aluminum Roof Coating Bid
- 11. Art Supply Bid
- 12. Athletic Equipment Bid
- 13. Carpet Replacement Bid
- 14. Elementary School Pictures Bid
- 15. Medical Supplies Bid
- 16. Network Wiring Bid
- 17. Sound System Replacement Bid
- 18. Stock Supply Bid
- 19. William Tennent Yearbook Bid
- 20. Window Shade Installation Bid

A motion was made by Mr. Faust and seconded by Mr. Avery to resolve that the Centennial School Board approves the following:

- (10) Aluminum Roof Coating Bid No. 2002-27 to be awarded to Noble Roofing at the lowest responsible bid amount of \$ 24,245.00. This will be a general obligation bond fund expenditure.

- (11) Art Supply Bid No. 2002-05 to be awarded to Kurtz Brothers at the lowest responsible net base total bid price of \$48,564.97. The balance of the bid will be awarded to the following:

Cascade School Specialties	\$2,208.13
Nasco	\$1,009.13

- (12) Athletic Equipment Bid No. 2002-71 for Athletic and Physical Education Equipment for the 2002/03 school year, to be awarded to the vendors listed below. Total award as recommended is \$57,845.05.

	<u>Athletic</u>	<u>Physical Education</u>
Gopher Sport	\$ 11.34	\$ 1,150.44
Kelly's Sports	15,178.91	4,555.16
Locker Room Sporting Good	11,750.88	0.00
Longstreth Sporting Goods	1,000.35	0.00
M-F Athletic	1,167.00	0.00
Passon's Sports	1,717.15	2,259.34
Riddell/All American	1,622.83	0.00
Sportime	73.20	2,908.41
Sportsman's	10,995.53	1,623.31
Sportmaster	<u>1,627.20</u>	<u>164.00</u>
	\$45,184.39	\$12,660.66

- (13) Carpet Replacement Bid No. 2002-26 for carpet replacement at the William Tennent High School to be awarded to Hood Floors at the lowest responsible bid amount of \$83,656.00. This will be a general bond fund expenditure.

- (14) Elementary School Picture Bid No. 2002-23 for the 2002/03, 2003/04 and 2004/05 school years to be awarded to Davor Photo at the following prices per package:

Package No. 1	\$15.00	Package No. 5	\$5.00
Package No. 2	11.00	Package No. 6	4.00
Package No. 3	9.00	Add'l. 16 Wallets	7.00
Package No. 4	7.00		

Bids represent costs to parent/guardian and involve no cost to the Centennial School District.

- (15) Medical Supplies Bid No. 2002-08 to be awarded to the following vendors for a total cost of \$11,072.78:

	<u>Athletic</u>	<u>Health Room</u>
Delcrest Medical		\$2,147.21
Micro Bio-Medics	\$1,549.63	2,675.27
National Health		504.10
School Health	91.59	3,479.57
Sportsman's	<u>319.98</u>	<u>305.43</u>
	\$1,961.20	\$9,111.58

- (16) Network Wiring Bid No. 2002-29 or network wiring at the William Tennent High School to be awarded to LANConnect, Inc. at the lowest responsible bid amount of \$24,700.00. This will be a general obligation bond fund expenditure.

- (17) Sound System Replacement Bid No. 2002-28 for sound system replacement at the William Tennent High School to be awarded to Jack Cohen & Co., Inc. at the lowest responsible bid amount of \$63,000.00. This will be a general obligation bond fund expenditure.

- (18) Stock Supply Bid No. 2002-06 (for building and classroom supplies) to Kurtz Brothers at the net base total bid price of \$32,675.66.

The balance of the bid will be awarded to the following:

- | | | |
|--|------------------|------------|
| | Cascade | \$2,016.21 |
| | School Specialty | 805.66 |
- (19) William Tennent High School Yearbook Bid No. 2002-20 for the 2002/03, 2003/04 and 2004/05 school year to be awarded to Herrf Jones, Inc. at the bid amount of \$51.86 per copy plus \$16.13 for extra copies and less \$16.13 for fewer copies.
Bids represent costs to parent/guardian and involve no cost to the Centennial School District.
- (20) Window Shade Replacement Bid No. 2002-30 to be awarded to Tri-State Specialties at the lowest responsible bid amount of \$11,525.00. This will be a general obligation bond fund expenditure.

Mr. Rhodes gave some particulars regarding certain bids.

The motion passed 8-0.

PERSONNEL

A motion was made by Mr. Strouse and seconded by Mr. Avery to resolve that the Centennial School Board approves the following Personnel items: Resignations/Retirements/Leaves of Absence; Authorization to Employ; Substitute Bus Driver; Support Staff Substitute, with the exception of the 7th item listed under Resignations.

Mr. Faust commented that with the resignation of Jacqueline Tinari, he felt the high school was losing an excellent person. She had accomplished a lot in that position. He wished her the best.

The motion passed 8-0.

COMMUNICATIONS

Mrs. Jankowsky referred to the list of communications attached hereto.

Mr. Blatt advised that he had received communications regarding the Board's public presentations on the budget process indicating that they were favorably received throughout the community.

ADDITIONAL COMMUNITY COMMENTS

None.

BOARD DISCUSSION AND COMMENT

Mrs. Jankowsky stated that at the next meeting there would be a vote to permit Mr. Faust to attend the Pennsylvania Technology Leadership Academy.

Mrs. Jankowsky reminded the Board that a few weeks ago there had been preliminary approval of a 24-hour Key Club trip. She indicated that she had received information in the Friday packet that the group was unable to find any male chaperones. She asked Mrs. Homel if that was why they were canceling the trip and asked the Board to make their position clear. She asked if the Board would permit this trip if the female chaperones were still will and available.

Mrs. Baranski stated that she would not support the trip without a male chaperone. Mrs. Huf felt also that a male chaperone was important.

Mr. Avery stated that he would be in favor of looking at this again. Since the students would be up all night and there was no hotel stay involved, he did not feel that a male chaperone was necessary.

Mr. Faust, Mr. Strouse and Mr. Locke agreed that the matter should be revisited.

Mr. Hertenberger abstained from comment since he was a member of the Kiwanis Club, which supports the Key Club.

Mrs. Jankowsky also supported revisiting this issue and indicated that it would be placed on the agenda for the May 28th meeting.

SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS

See Schedule attached hereto.

ADJOURNMENT

A motion was made by Mr. Avery and seconded by Mr. Hertenberger to adjourn the meeting. The motion passed 8-0. The meeting was adjourned at 10:05 p.m.

Respectfully submitted,

Vickie A. Detwiler
Board Secretary