

**CENTENNIAL SCHOOL DISTRICT
Warminster, Pennsylvania**

**MINUTES OF WORK SESSION/REGULAR MEETING
HELD FEBRUARY 3, 2004**

CALL TO ORDER

A Work Session/Regular Meeting of the Centennial School Board was held on February 3, 2004, in the Administration Building. The meeting was called to order by Mrs. Lynch at 7:40 p.m. The following people registered their attendance:

Board Members:

Sina Baranski
Marie Brzezinski
Joseph Faust
Rose Gold
Betty Huf
Joan Jankowsky
Jane Schrader Lynch
Cynthia Mueller

Administration:

David Blatt
Sandy Homel
Dr. Michael Masko
Jean Rollo
Dr. Thomas Sexton
Timothy Vail

CEA/Teachers:

None

Public:

Harve Strouse

PLEDGE OF ALLEGIANCE

Mrs. Lynch led the group in the Pledge of Allegiance.

ANNOUNCEMENTS

Mrs. Lynch announced that the Board had met in Executive Session prior to this meeting relative to personnel issues. She also announced that this meeting was rescheduled for January 27th. That meeting was postponed due to adverse weather conditions. She thanked everyone for their cooperation.

Mrs. Lynch announced that it was National School Counselor's Week across the nation and stated that counselors provide a valuable service to our school district's children. She wanted to recognize the counselors during this special week.

Mrs. Jankowsky indicated that she wanted to recognize students and staff members for three events in January.

- Faculty and students from Klinger Middle School, particularly Dot Gannon, Sherry Tenaglia, Julie Williams, John Aliborn, Michael Dooley and Lynda Mebs. These six Science teachers moved us from a grade or two presenting Science projects to over 700 students presenting Science projects this year.
- Students and staff at Davis for their “Book Nook, A Celebration of Student Authors and Illustrators,” including teachers Kathy Cantrell, Gundie Skladaitis, Andy Mahoney, Susan Starr and Julie Flack.
- The Science teachers at the William Tennent High School and Mr. Donald Knapp at the Special Experience Room for the Robots on Mars program, which was a great success.

Mrs. Lynch stated that the PSBA Legislative Leadership Conference will be held at the Hershey Lodge and Convention Center on February 8th and 9th. Also, the PSBA School Law presentation in our area will be on February 17th at Williamson’s Restaurant. Anyone interested in attending either of these should let Administration know.

PRESENTATIONS

Mrs. Homel introduced Mary Corcoran, who spoke about the New Year’s Tennis Club Tournament. Ms. Corcoran explained that the tennis club supports students of all levels and is especially good for beginners. It helps them to develop sportsmanship, as well as strategic thinking skills. This year was the first year they played on the newly-resurfaced William Tennent tennis courts. She introduced the winners of the tournament and trophies were presented, as well as certificates. Ms. Corcoran also pointed out that the boys were wearing the new warm-up suits.

Mr. Blatt pointed out that Lena Escobar, one of the winners, had appeared before the Board several years ago for having her artwork appear on a national calendar.

GOOD NEWS/

Mrs. Homel presented the Goods News Report (see attached).

COMMUNITY COMMENTS

None

REPORTS

None

COMMITTEE MINUTES

A motion was made by Mrs. Huf and seconded by Mrs. Jankowsky to resolve that the Centennial School Board accepts the Minutes of the:

- *Education Committee – November 17, 2003*
- *Finance Committee – November 17, 2003*
- *Operations Committee – November 19, 2003*

The motion passed 8-0.

POLICIES

Discussion:

2.22 – Evaluation and Rating of Administrators

Mrs. Jankowsky explained that this policy reflects most of the changes that occurred as a result of the reorganization of the administrative team. Mr. Faust requested a formatting change on page 2.22A. in paragraphs E and F.

Mrs. Jankowsky indicated that this policy would be moved forward at the next meeting for final approval.

3.4 – Student Trips

Mr. Blatt stated that he wanted to bring an item to the Board's attention, although he didn't know if it was necessary. On page 3.4G, second sentence of #3, because of circumstances or acts of God, the Board has in the past had to render an action with less than three months' notice. He asked if the Board wanted to put in language "to the extent possible" or something along those lines.

Mrs. Jankowsky felt that the Board had this discussion in the past and that Section VI on page 3.4 I might be enough to cover this. Mr. Blatt felt she was correct; that this addressed the matter.

Mr. Faust felt that on page 3.4 C, section d, it was unclear who maintains possession of the medications. Dr. Sexton felt that was an oversight that should probably be added in. He felt the assumption was that the staff member would be in possession of the medication.

Mrs. Mueller asked for clarification that this included any class trip. Dr. Sexton indicated that it was only for overnight trips.

Mrs. Baranski stated that one thing she was concerned about was students with asthma who have an inhaler. She felt that they could handle that themselves. But the other

medications could be held by the teacher or staff member. Dr. Sexton felt that could be built into the policy.

3.11 – Prohibiting Discrimination in Education

Mrs. Jankowsky felt that the title of this policy sounded negative. She felt it was really about providing equal educational opportunity for students. She asked if the Board would be agreeable to changing the title. Mrs. Brzezinski disagreed; she felt it was proper the way it was. Mrs. Huf felt it should stay as it was also, as did Mrs. Gold.

Mrs. Jankowsky pointed out Section IV. B. should refer to the Director of Secondary Education “and Student Services”. She requested that this be made consistent throughout the policy.

Mrs. Jankowsky stated that this policy will be moved to the next meeting for approval.

5.16 – English as a Second Language Program

Mrs. Huf noted that the summary page stated that changes were “directed by auditor” and questioned why. Dr. Sexton explained that all of the school districts across the Commonwealth will go through an audit of their ESL program. An audit was conducted last year and there were many commendations for our program. The only suggestions for changing the program were that some language be added to the policy to make sure we have covered every aspect of the law in order to protect the District to keep it complete.

Mrs. Jankowsky indicated that this will be moved forward for final approval at the next meeting.

OLD BUSINESS

None

NEW BUSINESS

1. Preliminary Approval for WTHS Boys Volleyball Team Trip to Hempfield Tournament

A motion was made by Mrs. Baranski and seconded by Mrs. Huf to resolve that the Centennial School Board grants preliminary approval for the William Tennent High School Boys Volleyball Team trip to the Hempfield Tournament in Landisville, PA on March 26-27, 2004. There is no cost to the District.

The motion passed 8-0.

2. Preliminary Approval for the WTHS Boys Volleyball Team Trip to the 7th Annual Maplewood Volleyball Tournament

A motion was made by Mrs. Baranski and seconded by Mrs. Huf to resolve that the Centennial School Board grants preliminary approval for the William Tennent High School Boys Volleyball Team trip to the 7th Annual Maplewood Volleyball Tournament in Guysmill, PA on May 7-8, 2004. The cost to the District is \$280 for the tournament registration fee.

The motion passed 8-0.

3. Projects for PDE Approval

Mr. Faust explained that all of our capital projects must be approved by the State although it doesn't commit the District to anything. This is a standard procedure. Mrs. Huf pointed out that the last sentence of the motion states that "*The Board also certifies that the above-described work will proceed whether or not additional on-site work that is subject to Act 34 of 1973 goes forward.*" She asked if the Board was approving these items to go forward by approving this motion. Mr. Faust stated that it was not.

Mrs. Brzezinski indicated that she would like clarification of this and what it means.

Mr. Blatt felt that it could be confusing, since a lot of it is technical language. This does not commit the Board to anything. It puts into place a process by which **if** in July the Board chooses to do certain of these things, the process is in place. We will have secured the necessary approvals with the State. Then we could award bids and work and have it done over the summer. If we wait, it will be difficult to get the necessary approvals in time.

Mrs. Lynch asked if the sentence causing concern was standard legal language and if it was used last year. Mr. Blatt was not sure but felt that it was used for several years. Mr. Faust stated that this was the language that was used in previous years.

Mrs. Jankowsky stated that the key element of this was that it did not encumber the Board to go ahead with any of these projects. It simply puts us in compliance with PDE regulations. It has been done this way for 15 to 20 years.

Mr. Faust felt that this was a unique situation because of this meeting being rescheduled. Since another Board meeting would be held the following week someone from the Business Office could check Act 34 and the motions from previous years. He did not see how a one-week delay would hurt. This item could be moved forward for the next week's meeting.

Mrs. Jankowsky asked if waiting a week would make a difference. Mr. Blatt did not believe it was a major complication.

4. Exception Request for Transportation

Mrs. Jankowsky stated that she believed the Operations Committee supported Administration's recommendation, which was to grant this request.

Mrs. Baranski asked if this would start the following day if the Board approved the request. Mrs. Jankowsky indicated that was her understanding.

Mrs. Gold stated that she was sympathetic to this but hoped that the Board was not opening up a can of worms with other children.

Mrs. Jankowsky stated that because of the age of the child and other particular circumstances involved in this case, it was the committee's recommendation to support Administration's recommendation. However, the Board is sensitive to the issue Mrs. Gold raised.

A motion was made by Mrs. Jankowsky and seconded by Mrs. Brzezinski to resolve that the Centennial School Board approves the exception request from Mrs. Molloy for transportation be granted for the remainder of the 2003-2004 school year.

The motion passed 8-0.

5. 2002-03 Audit Report

Mr. Faust stated that at the last Finance meeting they had an opportunity to review the audit with the auditors. There were some recommendations at the end.

Mr. Vail stated that there were several recommendations discussed that night regarding the management letter. One dealt with a recommendation to form an audit committee. This will be discussed in the next few months. There were also several other items regarding fixed asset tracking that are being handled.

A motion was made by Mr. Faust and seconded by Mrs. Gold to resolve that the Centennial School Board accepts the 2002-2003 Financial Statements and Single Audit as submitted by Barbacane Thornton and Company for the year ended June 30, 2003.

The motion passed 8-0.

6. Herff-Jones/WTHS Yearbook Change Order

It was noted that the high school would like to go with a color yearbook. The legal opinion said a change order could be authorized but it must be approved by the Board. There are some additional costs, but these are being borne by the students.

Mrs. Brzezinski asked how much the book would cost. Mr. Vail stated that it would be \$75, with an additional \$5 fee for engraving if desired.

Mrs. Brzezinski stated that she felt the yearbook was a personal decision as to whether a student wanted it or not. She did not feel the District should put any money into it. Mr. Faust explained that the only way we would put money into it was if the sales numbers were low.

Mr. Vail indicated that about four years ago, we put some money in but it was to bail out a deficit that built up over ten years or so. This wouldn't commit the General Fund money to bail out the yearbook. The high school yearbook account has a balance carried forward of several thousand dollars, which could act as a cushion if they don't sell enough yearbooks even though we would prefer that not happen.

Mrs. Mueller pointed out that the layout is digital rather than cut and paste. As such, it doesn't take as much time to do. She felt that maybe the students didn't get the best deal possible and that it could be negotiated down. She would like to see if all avenues had been exhausted as far as negotiating with vendors.

Mrs. Huf remembered seeing that the interest was there to have a color yearbook. Her concern was that maybe the amount could be lower. She asked if this shortage was going to fall back onto the School Board.

Mr. Vail explained that we are in the second year of a three-year contract with Herff-Jones. When we redo the contract next year, the specifications will be modified so that the new bid will incorporate a lot of these changes going forward.

Mrs. Huf stated that she would support this and wished them success.

Mrs. Mueller stated that she was still concerned that we are doing a disservice to the students by not having someone who is used to negotiating work on this. She did not feel the additional amount was justified.

Mr. Faust stated that if there were sufficient concerns, this could probably be held off for another week to get some questions answered.

Mrs. Gold asked if this contract was signed, sealed and delivered or if it was still up for negotiation. Mr. Faust stated that there was no contract unless the Board signed off on it; that was relating to the change order, not the original contract.

Mr. Blatt clarified that the question was whether this was the best that could be done or not. He suggested that Mr. Vail and he could personally interact so that the next week they could indicate that they had gotten the best number.

It was decided that this item would be held until the next week.

7. Purchase Cafeteria Point of Sale System

Mr. Faust explained that this was discussed at the last Finance Meeting, at which there was a presentation by the Cafeteria Manager. Mrs. Jankowsky had the opportunity to look at the system. Mr. Faust stated that the motion called for the system to be phased in over the end of this school year and into the 2004-05 school year as determined by Administration and authorizes the Capital Reserve Fund to pay for this. The Cafeteria Fund will repay the Capital Reserve Fund over a period of five years beginning in the 2004-05 school year.

Mrs. Jankowsky thanked the people at Downingtown High School who hosted them. She was totally impressed by the system, the speed in which the students could get through the checkout system and the ease of use. The reports the Cafeteria Manager can generate through this system are impressive. She felt that not only will the money spent on this system be offset by increased sales but our e-rate discount will be positively affected by the increased number of free and reduced lunches. She felt that this has everything we have been talking about for years and that it is well worth the investment.

Mrs. Huf pointed out that the information she received mentioned a 12-number PIN; she felt that was too long to remember. Mrs. Jankowsky explained that students would just scan their I.D. badges.

Mrs. Huf asked if the \$59,360 was for K-12. She indicated that at this point she could not support that but could support a pilot program at the high school. We could look at that in a year to see if it did what we wanted it to do. A question was raised as to how that would break down. Mrs. Baranski, Mrs. Lynch and Mrs. Gold agreed. Mr. Faust stated that he would like to see it phased in more quickly because of the e-rate.

Mrs. Lynch quoted from a newspaper article that stated “we want to critique it, evaluate it, debug it before we move it to the other nine schools in the District.”

Mrs. Jankowsky advised that the people at Downingtown High School had two pieces of advice to give us: (1) do not go wireless; and (2) get the highest speed CPU that you can get.

Mrs. Mueller asked if there was already money in the budget for this. Mrs. Jankowsky indicated that there was about \$26,000. Mr. Vail stated that the reason the recommendation came forward using Capital Reserve funds is because right now he doesn't feel comfortable that the Cafeteria Fund can bear the cost.

Mrs. Mueller pointed out the privacy issue of students and the fact that children don't want to be earmarked as receiving free or reduced lunches. This system would help with that issue. She felt that if this was put in at the high school and there are problems, then it wouldn't be put in anywhere else. She voiced her support of this, indicating that she felt it would enhance our whole program.

Mrs. Baranski stated that she was in support of putting this in at the high school but before we put aside more money we should see how it works there. She could not support putting it in at all nine schools. She felt it should be given a year at the high school since problems won't all happen in the beginning. Mrs. Gold agreed.

Mrs. Huf felt that the schedule was very aggressive in that it called for implementation at all nine schools by June. That did not allow time to see how it is working. She would not support anything other than a pilot program. Mrs. Gold agreed to doing it as a pilot program.

Mr. Faust stated that the motion calls for the program to go into the next school year with a phased-in approach. He was not against the pilot program but thought a year was a long time before moving it down to the other schools. As far as the money, it was budgeted to come out of the Cafeteria Fund. He felt that Mr. Vail was saying he was not

sure they could handle it this year, so he wanted it to be borrowed out of Capital Reserve and they will start paying it back next year over a period of five years.

Mrs. Jankowsky agreed that waiting a year might be too long. The benefit of having this is to get reports from all nine consumer groups that are serviced. She did not have a problem with starting at the high school but felt a year was too long.

Mr. Blatt concurred that the proposed calendar was aggressive. He recalled that the Finance Committee recognized this and that is why they agreed to insert the language “and into 2004-05 if determined necessary by Administration” into the proposed motion. This was a failsafe mechanism. We would not adhere to the proposed calendar if we ran into problems or concerns.

Mrs. Brzezinski did not understand why there was such a rush on this when we can have a window of a year between the high school and the other schools. Mr. Faust stated that although this might seem like a rush, they had been working on this concept for the past four years.

Mrs. Huf did not understand why nine reports were necessary. She felt that one report from the high school as a pilot program should give the feedback the Board needs. She indicated that she would oppose this completely if it was moved for the middle schools and the elementary schools so quickly.

Mrs. Jankowsky stated that she didn't see this as any more advanced than what the local supermarket or restaurant already has. The schools are currently doing these reports manually. She felt a year was too long to wait. She felt we could get good information on whether it is working or not in a much shorter time.

Mrs. Baranski asked if something like this would normally come out of the Cafeteria Fund. Mr. Faust explained that items for the cafeteria could come out of their budget but it is not unusual for us to lend them money. Mrs. Baranski expressed concern because the Board was already having trouble with the budget. Mr. Faust felt that the only reason the cafeteria was having trouble was because the Board keeps making a conscious decision not to raise lunch prices.

Mr. Vail explained that the Cafeteria Fund does have a fund balance at this time and we aim to keep it operating in the black. Last year's revenues were lower than expenses but there is enough of a cushion that they are not operating in the red. We are asking for the Capital Reserve Fund to loan the money because we want to be sure that the Cafeteria Fund remains solvent and can pay it back as it is able.

Mrs. Jankowsky suggested that more information be obtained before a motion is made. Karen Kinsel, the Food Service Director, broke down the cost to implement the program for each category of school as follows: \$16,954 for the high school; \$16,419 for both middle schools; and \$25,987 for all the elementary schools. She suggested that the high school and middle schools definitely be done before this year is up. The elementary is not as key.

Mrs. Jankowsky stated that the price of \$59,360 was given to us for implementing the program across the District. She asked if those prices would hold up if this is done individually. Mrs. Kinsel responded that they would.

Mrs. Jankowsky asked Mr. Vail if he would suggest that this be taken out of Capital Reserve if this is just done at the high school. Mr. Vail responded affirmatively. She asked if he would also suggest a five-year payback plan on that amount. Mr. Vail felt that you had to look at the whole package. If this is implemented at the high school only at this point, it would be with the understanding that it would be coming back to the Board within a year or less for the remainder of the package. He felt the Board needed to look at the whole thing in terms of payback.

Mrs. Mueller asked why Mrs. Kinsel thought it was so important to implement this at the middle schools also. Mrs. Kinsel explained that currently the middle school students on free and reduced lunches or prepaid lunches form a separate line to get the cards, then go into the lunch line. There are very few paid lunch cards, so it is inhibiting the free and reduced lunch children from participating. In the elementary schools, there is not that kind of problem because almost every child has a card. Also, the length of lines is an issue at the middle schools.

Mrs. Jankowsky suggested that the Board approve the high school and the two middle schools, although she would prefer to wait a week to obtain additional information.

Mr. Blatt stated that there was no rush on the part of Administration. He felt that this would be a benefit to the District's children. Also, all the points being raised by Board members were valid points. He pointed out again the language that was built into the motion to take implementation into the next school year. Also, if it was not working, implementation would not continue into the other phases.

Mr. Vail made a plea to the Board to approve this since the cafeteria operation has been self-sustaining for years. This is a way for this Board to send a message to every nook and cranny of the District that we are moving forward with the proper technology to get the food service moving in the proper direction. He felt we must try to raise the revenue.

Discussion followed regarding how the motions should be made. It was decided to move the original motion, then move separate motions for the high school and middle schools.

A motion was made by Mr. Faust and seconded by Mrs. Jankowsky to resolve that the Centennial School Board approves the purchase of new Cafeteria Point of Sale software/hardware system from QSP/Sartox, LLC of Powhatan, VA per the attached supplement in an amount not to exceed \$59,360. Purchase and district-wide implementation to be phased over the remainder of the 2003-2004 school year, and into 2004-2005 if determined necessary by Administration. The Board hereby authorizes the use of Capital Reserve Funds to pay for the initial purchase with the understanding that the Cafeteria Fund will repay the total amount expended back to the Capital Reserve Fund over a 5-year period commencing with the 2004-2005 fiscal year.

Mrs. Mueller requested a roll call vote.

There was a roll call vote as follows:

<i>Mrs. Baranski</i>	<i>No</i>
<i>Mrs. Brzezinski</i>	<i>Yes</i>
<i>Mr. Faust</i>	<i>Yes</i>
<i>Mrs. Huf</i>	<i>No</i>
<i>Mrs. Gold</i>	<i>No</i>
<i>Mrs. Jankowsky</i>	<i>Yes</i>
<i>Mrs. Mueller</i>	<i>Yes</i>
<i>Mrs. Lynch</i>	<i>No</i>

The motion failed 4-4 [as to all schools.]

- 7(a) *A motion was made by Mr. Faust (not seconded) to resolve that the Centennial School Board approves the purchase of new Cafeteria Point of Sale software/hardware system from QSP/Sartox, LLC of Powhatan, VA per the attached supplement in an amount not to exceed \$16,954. Purchase and implementation at William Tennent High School to be phased over the remainder of the 2003-2004 school year. The Board hereby authorizes the use of Capital Reserve Funds to pay for the initial purchase with the understanding that the Cafeteria Fund will repay the total amount expended back to the Capital Reserve Fund over a 5-year period commencing with the 2004-2005 fiscal year.*

Mrs. Huf felt that the payback should be only one year if this was for the high school only. Payback periods were discussed. Mr. Faust was concerned because there was going to be a proposal for the middle schools also. If that was approved, then the payback period would have to be spread out more. After a brief discussion, Mrs. Mueller asked if this could be tabled until the following week so more information could be obtained regarding payback options.

A motion to table was made by Mrs. Mueller and seconded by Mrs. Brzezinski.

There was a roll call vote as follows:

<i>Mrs. Baranski</i>	<i>No</i>
<i>Mrs. Brzezinski</i>	<i>Yes</i>
<i>Mr. Faust</i>	<i>Yes</i>
<i>Mrs. Huf</i>	<i>No</i>
<i>Mrs. Gold</i>	<i>No</i>
<i>Mrs. Jankowsky</i>	<i>Yes</i>
<i>Mrs. Mueller</i>	<i>Yes</i>
<i>Mrs. Lynch</i>	<i>No</i>

The motion to table failed 4-4.

The motion [7(a)] to implement this at the high school, which was moved by Mr. Faust above, was now seconded by Mrs. Huf.

There was a roll call vote as follows:

<i>Mrs. Baranski</i>	<i>Yes</i>
<i>Mrs. Brzezinski</i>	<i>No</i>

<i>Mr. Faust</i>	<i>Yes</i>
<i>Mrs. Huf</i>	<i>Yes</i>
<i>Mrs. Gold</i>	<i>Yes</i>
<i>Mrs. Jankowsky</i>	<i>No (because she thought it should be done at the high school and middle schools)</i>
<i>Mrs. Mueller</i>	<i>No (because she thought it should be done at the high school and middle schools)</i>
<i>Mrs. Lynch</i>	<i>Yes</i>

The motion passed 5-3 [as to high school only].

7(b) *A motion was made by Mr. Faust and seconded by Mrs. Jankowsky to resolve that the Centennial School Board approves the purchase of new Cafeteria Point of Sale software/hardware system from QSP/Sartox, LLC of Powhatan, VA per the attached supplement in an amount not to exceed \$16,419. Purchase and implementation at Log College Middle School and Klinger Middle School to be phased over the remainder of the 2003-2004 school year, and into 2004-05 school yeas as determined necessary by Administration. The Board hereby authorizes the use of Capital Reserve Funds to pay for the initial purchase with the understanding that the Cafeteria Fund will repay the total amount expended back to the Capital Reserve Fund over a 5-year period commencing with the 2004-2005 fiscal year.*

There was a roll call vote as follows:

<i>Mrs. Baranski</i>	<i>No</i>
<i>Mrs. Brzezinski</i>	<i>Yes</i>
<i>Mr. Faust</i>	<i>Yes</i>
<i>Mrs. Huf</i>	<i>No</i>
<i>Mrs. Gold</i>	<i>No</i>
<i>Mrs. Jankowsky</i>	<i>Yes</i>
<i>Mrs. Mueller</i>	<i>Yes</i>
<i>Mrs. Lynch</i>	<i>No</i>

The motion failed 4-4.

Mrs. Lynch announced that there would be a short recess at 9:35 p.m.

The meeting resumed at 9:48 p.m.

8. Adjust Student Psychiatric Consultation Fee

It was noted that a consultation usually lasts for about two hours.

A motion was made by Mr. Faust and seconded by Mrs. Jankowsky to resolve that the Centennial School Board approves an increase in the hourly rate paid for student psychiatric services from \$200 to \$250 per consultation effective immediately. The \$200 rate has been in effect since 1993.

The motion passed 5-3 (Mrs. Huf, Mrs. Baranski and Mrs. Lynch opposed.)

9. Cable Message Software System

A motion was made by Mr. Faust and seconded by Mrs. Brzezinski to resolve that the Centennial School Board approves the appropriation of \$5,273 in 2004-2005 general fund revenues for completion of the purchase and implementation of the upgrade to the cable message system per proposal submitted by Applied Video Technology.

The motion passed 8-0.

10. Authorization to Submit 2004-05 Impact Aid Application

Mr. Faust provided a short explanation of this for new Board members, basically indicating that we received money for students that reside on federal property.

A motion was made by Mr. Faust and seconded by Mrs. Jankowsky to resolve that the Centennial School Board directs Timothy E. Vail, Business Administrator, to prepare and submit the District's Title VIII (Impact Aid) application for 2004-05.

The motion passed 8-0.

11. Appoint 2004-05 Impact Aid Representative

Mr. Faust explained that this motion was to appoint an Impact Aid Representative which has normally been an elected official in this District.

Mr. Vail explained that because of the delay in the Board meeting the previous week and the fact that the application was due February 2nd, he signed the application and sent it in. Since his name was on the application he felt the Board might want to authorize him as Impact Aid Representative. Mrs. Huf expressed displeasure that this was done.

Mrs. Mueller felt that if it had not been for Mr. Vail doing this, the funds would have been lost. Mr. Vail clarified that we would have lost \$130,000.

Mr. Blatt stated felt it was a good thing that Mr. Vail was able to sign it and get it in under the deadline because of the meeting cancellation. He asked if there was a mechanism where the Board could approve Mr. Vail to serve as the signatory at that point but then approve another representative at this point.

Mrs. Lynch felt that Mr. Vail did what his job required and she appreciated that. The Board was now in a position of having to find a solution.

Mrs. Jankowsky did not see any problem. She felt we needed the application to go in since this involves a lot of money. If the Board doesn't appoint Mr. Vail, it will invalidate the application.

Mrs. Gold questioned why Mrs. Lynch wasn't contacted when the form had to be signed. Mrs. Huf agreed with the question. She felt that Mrs. Lynch should have been contacted and stated her displeasure with the procedure taken. She felt Mrs. Lynch could have

appointed someone who could have gotten into the building to sign the paper. She asked if the Board could leave Mr. Vail as the signatory of the form and appoint Mr. Faust as the representative.

Mr. Blatt suggested that the Board could approve Mr. Vail retroactively as the signer of the form; then at a subsequent meeting could appoint the representative. He did not want the \$130,000 to be in jeopardy.

Mrs. Lynch implored the Board to pass this resolution for the sake of the \$130,000; then it could be changed at a subsequent meeting. Mr. Faust felt that basically what's done is done. Since Mr. Vail already signed the paper; the Board should ratify what was done and approve Mr. Vail.

Harve Strouse of 772 Cotler Lane, Warminster, suggested that the Board ratify the authorization of Mr. Vail to sign the application.

A motion was made by Mr. Faust and seconded by Mrs. Jankowsky to resolve that the Centennial School Board appoints Timothy E. Vail, Business Administrator, to serve as Impact Aid representative. This appointment is in accordance with federal regulations requiring the appointment of a representative prior to the filing of Centennial's funding application in February 2004. Said individual is authorized to sign the completed application as it is submitted to the U.S. Department of Education.

Mr. Faust stated that he was concerned about the wording “*prior to filing*”. As maker of the motion, he suggested changing this to “*with the filing*”. Mrs. Jankowsky, as seconder of the motion, agreed to the change.

The motion passed 7-1 (Mrs. Huf opposed.)

12. Reappointment of Assistant Superintendent

A motion was made by Mr. Faust and seconded by Mrs. Brzezinski to resolve that the Centennial School Board appoints Dr. Thomas W. Sexton as Assistant Superintendent of Schools for a term of three years commencing July 1, 2004, and terminating June 30, 2007. The compensation through June 30, 2004, shall be at the annualized rate of \$115,900.34. The Labor Relations Committee, in concert with Dr. Sexton, shall draft an employment agreement stating all terms and conditions of employment. The contract shall be reviewed by the solicitor prior to being presented to the School Board for approval.

The motion passed 8-0.

PERSONNEL

A motion was made by Mrs. Huf and seconded by Mrs. Jankowsky to resolve that the Centennial School Board approves the following Personnel items: Resignations/Retirements/Leaves of Absence; Authorization to Employ; and Homebound Tutors.

The motion passed 8-0.

COMMUNICATIONS

None

OTHER DISCUSSION ITEMS

None

ADJOURNMENT

A motion was made by Mrs. Gold and seconded by Mrs. Mueller to adjourn the meeting. The motion passed 8-0. The meeting was adjourned at 10:10 p.m.

Respectfully submitted,

Vickie A. Detwiler
Board Secretary