

**CENTENNIAL SCHOOL DISTRICT
Warminster, Pennsylvania**

**MINUTES OF WORK SESSION/REGULAR MEETING
HELD MAY 27, 2008**

CALL TO ORDER/ROLL CALL

A Work Session/Regular meeting of the Centennial School Board was held on May 27, 2008, in the Administration Building. The meeting was called to order by Mr. Monaghan at 7:30 p.m. The following people registered their attendance:

Board Members:

Thomas Hezel
Betty Huf
Jane Schrader Lynch
Mark Miller
Michael Monaghan
Cynthia Mueller
Dr. Andrew Pollock
Thomas Reinboth
Joseph Simpson

Administration:

Dr. Jennifer Foight-Cressman
Sandy Homel
Victor Lasher
Dr. Michael Masko

CEA/Teachers:

Public:

See attached listing.

PLEDGE OF ALLEGIANCE

Mr. Monaghan led the group in the Pledge of Allegiance.

Mr. Monaghan asked everyone to observe a moment of silence for those who have lost their lives defending our country.

ANNOUNCEMENTS

Mr. Monaghan announced that the Board had met in Executive Session following the May 19th and May 20th Finance Committee meetings relative to a personnel matter.

Mrs. Huf thanked all Board members who had participated in the Memorial Day Parade in Warminster the previous day.

Mr. Reinboth thanked everyone who attended Tennent's Spring Concert the previous Wednesday evening. He felt it was absolutely wonderful!

PRESENTATIONS

Recognition of Outstanding Achievement Award Winners

Mrs. Homel spoke about the history of the Outstanding Achievement Awards. This was the 30th year the awards had been given out, with 106 employees having been recognized. The following individuals were selected as award winners this year:

- Craig Bisacquino, Building Supervisor, McDonald
- Susan Bootel, Teacher, Davis
- Jo Ann Stotsenburgh, Secretary, Longstreth
- Marie Diehl, Teacher, Log College
- Ann Van Zelst, Technology Support Specialist, Log College
- Cheryl Lyman, Teacher, Tennent

Each award winner was presented with a clock/plaque.

A motion was made by Mrs. Mueller and seconded by Dr. Pollock to recess the meeting for five minutes. The motion passed 9-0.

The meeting recessed at 8:00 pm. and resumed at 8:13 p.m.

GOOD NEWS

Mrs. Homel presented the Good News Report (see attached.)

COMMUNITY COMMENTS

Donna Hewitt of 142 Forrest Avenue, Southampton, addressed the Board regarding talk she had heard regarding Bob Immerman leaving Davis a few days a week to go to another school.

Dr. Masko explained that since McDonald has twice the student enrollment of Davis and there is a need at McDonald, they found that a possible solution would be for Mr. Immerman to divide his time between the two schools. One thing that was considered was that you can't always wait until the next day for a counselor so they have set up a system where one can be reached by phone and can be on location if needed.

Mrs. Hewitt asked permission to read a statement from Mrs. Bootel, who had left the meeting early. The note stated that it was in the best interests of the children to have a counselor at their school every day. She named some of the duties that Mr. Immerman is responsible for that he would not be able to do if he must divide his time between the two schools. Mrs. Hewitt explained what a huge loss it would be for the school to lose Mr. Immerman for any amount of time.

COMMITTEE MINUTES

A motion was made by Mrs. Mueller and seconded by Mrs. Huf to resolve that the Centennial School Board accepts the Minutes of the:

- *Education Committee – April 7, 2008*
- *Finance Committee – April 14, 2008, May 1, 2008*
- *Operations Committee – April 1, 2008*

Mr. Miller requested a small revision to the Education Committee Minutes.

The motion passed 9-0.

OLD BUSINESS

Mrs. Lynch stated that it was in the newspaper that the public has until June 16th to give feedback on the graduation requirements. Community members should contact their state representatives before it is too late.

NEW BUSINESS

1. Final Approval of Trip by Longstreth Elementary School to Camp Canadensis

A motion was made by Mrs. Mueller and seconded by Dr. Pollock to resolve that the Centennial School Board grants final approval for a trip by students at Longstreth Elementary School to Camp Canadensis, September 17-19, 2008. The cost to the District is not to exceed \$765.00.

The motion passed 9-0.

2. Agreement with RHS Consultants

A motion was made by Mrs. Mueller and seconded by Mr. Hezel to resolve that the Centennial School Board approves the renewal of the Agreement with RHS Consultants in accordance with the attached supplement.

Dr. Pollock asked what RHS Consultants was. Dr. Masko explained that it is a consultant firm that is owned and operated by Robert Schrader, who has consulted with the District.

Dr. Pollock requested a list of all the grants that we have received and what they total. He pointed out that a number of these grants could be done by someone in the District; that we wouldn't need a consultant to do them. He stated that he would like to know what we are spending \$71,000 for.

Dr. Masko stated that 60% of the fee is provided for through federal grants.

Dr. Pollock stated that we could use that money for something else.

A motion to table was made by Mrs. Huf. (Mr. Monaghan indicated that this did not require a second.)

The motion to table passed 7-2. (Mr. Reinboth and Mr. Monaghan opposed.)

Dr. Pollock indicated that he was not saying that we might not approve this. He just wanted some facts and figures first to see if it was worth it.

Mrs. Lynch stated that Mr. Robert Schrader was in no way, shape or form related to her.

3. Agreement with Vita Education Services

A motion was made by Mrs. Mueller and seconded by Mrs. Huf to resolve that the Centennial School Board approves the renewal of the Agreement with Vita Education Services in accordance with the attached supplement.

The motion passed 9-0.

4. Exception to Policy 7.18, Resident, Non-Resident and Tuition Status for Student 10-13

A motion was made by Mrs. Mueller and seconded by Mr. Hezel to resolve that the Centennial School Board approves an exception to Policy 7.18, Resident, Non-Resident and Tuition Status to allow Student 10-13 to attend Leary Elementary School for the 2008-2009 school year. The family will provide transportation.

Mrs. Mueller stated that this had the blessing of Administration.

The motion passed 9-0.

5. Exception to Policy 7.18, Resident, Non-Resident and Tuition Status for Student 7-4

A motion was made by Mrs. Mueller and seconded by Mr. Hezel to resolve that the Centennial School Board approves an exception to Policy 7.18, Resident, Non-Resident and Tuition Status to allow Student 7-4 to attend Leary Elementary School for the 2008-2009 school year. The family will provide transportation.

Mrs. Mueller stated that this had the blessing of Administration.

The motion passed 9-0.

6. IRS Section 409(A) Compliance – Deferred Teacher Compensation

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board adopts the attached supplement in compliance with IRS Section 409(A). Per the regulations the School District shall make all legally or contractually required withholdings or deductions in accordance with law and shall not defer compensation except when allowed by applicable law and agreed upon by the School District through such things as the adoption of a proper plan or policy or through contract or administrative compensation plan. When allowed by applicable law and agreed upon by the School District, all applicable legal conditions for deferral must be fulfilled by the employee and the employee must complete those forms, elections or defer all agreements as may be required by the School District. A “ten month” employee shall be paid as he or she works and in accordance with the School District’s normal payroll cycles, unless he/she files an irrevocable election form in accordance with school district and legal requirements for payments over 12 months.

The motion passed 9-0.

7. 2008-2009 Cafeteria Fund Budget

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board adopts the attached supplement in the amount of \$2,934,915 as the Centennial School District Cafeteria Fund Budget for Fiscal Year July 1, 2008 through June 30, 2009 as presented, and hereby authorizes the expenditures as set forth therein during the Fiscal Year 2008-2009.

Mrs. Lynch stated that she was noting no on this primarily because it has an increase for lunches. It can affect some people who are struggling.

A roll call vote was taken, as follows:

<i>Mr. Simpson</i>	<i>Yes</i>
<i>Mr. Hezel</i>	<i>Yes</i>
<i>Mrs. Lynch</i>	<i>No</i>
<i>Mrs. Mueller</i>	<i>Yes</i>
<i>Mrs. Huf</i>	<i>Yes</i>
<i>Mr. Miller</i>	<i>Yes</i>
<i>Mr. Reinboth</i>	<i>Yes</i>
<i>Dr. Pollock</i>	<i>Yes</i>
<i>Mr. Monaghan</i>	<i>Yes</i>

The motion passed 8-1.

8. 2008-2009 Head Start Agreement – Use of Facilities

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board approves the attached agreement with Bucks County Head Start Agency for the 2008-2009 school year for the rental of 4 classrooms in the Johnsville Administration Building at a total annual cost of \$23,021. Board recognizes the contribution the Head Start Program makes toward preparing students for entering the school system and therefore provides in-kind contributions in the form of reduced rates from the set fees of \$17,748 per classroom charged per the Use of Facility rate schedule.

The motion passed 9-0.

9. Appoint Treasurer

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board reappoints Stanley Allen as District Treasurer for the fiscal year 2008-2009 at an annual stipend of \$1,500. Further approves the renewal of the Public Officials Bond for the Treasurer in the face amount of \$20,000 for fiscal year 2008-2009.

Mrs. Mueller stated that she was opposing this because we did not go out to advertise. She had nothing against Mr. Allen but she felt we should advertise.

Mr. Monaghan stated that he would like to see this advertised prior to presentation to the Board next year.

Mrs. Lynch stated that generally this position was held by a retired person. She had no objection to going out for bid but stated that we do not go out for bid for our lawyers – they just keep on going. This is not a gigantic income. If we do it for this, we should do it for everyone.

Mr. Miller stated that he believed we had an RFP going out for the solicitors. He indicated that he had not met Mr. Allen.

Mr. Reinboth stated that they had asked Mr. Allen to attend this meeting but he had a previously scheduled vacation. He would have liked to be here.

The motion passed 7-1-1. (Mrs. Mueller opposed; Mr. Miller abstained.)

Dr. Pollock stated that he did not think we should go out to bid until Mr. Allen was ready to retire. He didn't think it was worth the money.

Mrs. Mueller stated that we had someone who did this for years. When he retired, we went out and there were other people besides Mr. Allen.

Mr. Monaghan stated that it will have to come through Finance to be decided how to handle this the next time.

Dr. Pollock asked Mr. Monaghan to find out how many of the Board members would like to put this out for bid next year. Mr. Monaghan stated that he would do that.

10. Requests for Overnight Conferences

A motion was made by Mr. Reinboth and seconded by Mr. Hezel to resolve that the Centennial School Board approves the Overnight Conference Requests for 2008-2009 in the amount of \$15,559 per the attached.

Mrs. Lynch pointed out some of these and how much they cost. She specifically asked about the Skyward Users Group conference.

Dr. Masko explained what this is and that it is beneficial to meet with software producers and other schools to see how other people are using the program.

Mrs. Lynch stated that if we want to start looking at things, she could not see that sending someone to Denver, Colorado is necessary.

Dr. Pollock stated that the out-of-state conferences really bothered him and that he could not support them. Also, sending three or six people to the same conference seemed like too much. If some of these were not adjust or taken out, he would be voting no.

Dr. Masko explained that on one of these that six people were attending, there were different levels. We are coming up on curriculum renewal, so we plan to send probably two elementary, two middle school and two high school people, an administrator and a teacher.

Mr. Reinboth stated that, in his experience, for an organization of this size to spend only this amount of money on conferences is incredibly low. He felt that having conference attendees fill out a report afterwards would be valuable in determining whether these conferences are worthwhile.

A motion to amend was made by Dr. Pollock and seconded by Mrs. Huf to approve the Pennsylvania conferences but no conferences out-of-state.

Mrs. Mueller asked if the Board was only going with the Pennsylvania conferences, who else would go to the Denver conference.

Dr. Masko responded that Mr. Lasher would go. Mr. Lasher indicated that he had gone to about 20 of these.

Mrs. Mueller asked how relevant this conference was to what goes on at Centennial. Mr. Lasher replied that it is relevant. There are things in his field, particularly the building project, which he felt he would profit from. He indicated that the conference was usually over a weekend.

Mr. Miller agreed that the total is low but stated that he was not going to vote for the amendment. He felt that we should amend the policy that says we have to approve these in May. These should come before the Board individually just like a class trip. He stated that he had a problem approving these carte blanche when no details were provided.

Mr. Reinboth stated that he would not be approving the amendment because he felt it was too arbitrary. For instance, the conference in Rehoboth Beach was closer than some of the Pennsylvania conferences.

A roll call vote was taken, as follows:

<i>Dr. Pollock</i>	<i>Yes</i>
<i>Mr. Reinboth</i>	<i>No</i>
<i>Mr. Miller</i>	<i>No</i>
<i>Mrs. Huf</i>	<i>Yes</i>
<i>Mrs. Mueller</i>	<i>No</i>
<i>Mrs. Lynch</i>	<i>Yes</i>
<i>Mr. Hezel</i>	<i>No</i>
<i>Mr. Simpson</i>	<i>No</i>
<i>Mr. Monaghan</i>	<i>No</i>

The motion to amend failed 3-6.

A roll call vote was taken on the original motion, as follows:

<i>Dr. Pollock</i>	<i>No</i>
<i>Mr. Reinboth</i>	<i>Yes</i>
<i>Mr. Miller</i>	<i>No</i>
<i>Mrs. Huf</i>	<i>No</i>
<i>Mrs. Mueller</i>	<i>No</i>
<i>Mrs. Lynch</i>	<i>No</i>
<i>Mr. Hezel</i>	<i>Yes</i>
<i>Mr. Simpson</i>	<i>Yes</i>
<i>Mr. Monaghan</i>	<i>Yes</i>

The motion failed 4-5.

A motion was made by Dr. Pollock and seconded by Mrs. Mueller to approve the two July conferences on the list of Overnight Conference Requests for 2008-2009 and that if Administration wants to have the other conferences approved, they must come to the Board individually with documentation at least one month in advance.

Dr. Masko asked if the information would be for information or for action. Dr. Pollock replied that it would be for both.

The motion passed 7-2. (Mr. Reinboth and Mr. Monaghan opposed.)

11. District Goals – 2008-2009

A motion was made by Mrs. Mueller and seconded by Mr. Hezel to resolve that the Centennial School Board approves the District Goals for 2008-2009:

- 1. A comprehensive, coordinated building plan for safe and secure buildings and facilities.*
- 2. Communication/partnerships/community outreach.*
- 3. Improve on Centennial's quality education system.*
- 4. Formulate a financial plan.*
- 5. Continue the assessment and improvement of technology.*

Mrs. Lynch stated that all of this came from the retreat. There are some vital things that did not have the support of Board members. These items were just discussion items at the retreat. She stated that she did not want this going out to the District. The Board never sat down to discuss this other than at the retreat. She felt that this was dangerous and that these things should be discussed.

Mrs. Mueller stated that she thought when goals came through, the President brought them forward and then the Board discussed them. She was surprised that this came through the way it did with no Board discussion.

A motion was made by Dr. Pollock (no second needed) to table this item until the Board had a chance to discuss this as an entire Board.

Mrs. Lynch stated that this had not gone through any committee.

Mr. Monaghan stated that it was his understanding that Dr. Masko assumed that these were goals that the Board bought into at the retreat.

Dr. Pollock pointed out that there was a motion to table on the floor.

The motion to table passed 9-0.

Mr. Monaghan stated that he believed that this was for discussion at a public session. These were some thoughts. He did not believe that they were particular goals.

Mr. Miller stated that he believed that Dr. Masko was supposed to provide the Board with his District goals. He asked if this was correct. Dr. Masko replied that it was and explained that he distributed these to the Board almost a month ago with the request that the Board get back to him with feedback. He received no response from Board members.

Mrs. Huf stated that the five general goals were okay but not as they were written on the memo.

Mr. Monaghan stated that this matter would be back on the next meeting’s agenda for discussion.

Dr. Masko stated that he saw 1 through 5 as being the actual goals. The rest was what Board members indicated to him they might like to see done. He stated that he did not recall a lot of discussion on goals as past practice. They were provided in summary form.

Dr. Pollock stated that he saw this as what they started to talk about at the retreat and that they were going to continue talking about. He did not see this as Dr. Masko’s goals.

Mr. Monaghan stated that they were trying to get some clarification for the next Board packet.

Dr. Masko indicated that he understood the Board to say that they wanted these formulated as District goals. He did not mean to represent that he came up with these.

Mrs. Lynch left the room at 9:30 p.m.

12. Permission to Apply for a Private Competitive Grant – Target Stores

A motion was made by Mr. Reinboth and seconded by Mrs. Mueller to resolve that the Centennial School Board grants permission to apply for a private competitive grant from Target Stores for Stackpole Elementary School in the amount of \$3,000.

The motion passed 8-0.

13. Permission to Apply for State/Entitlement Grants

A motion was made by Mr. Reinboth and seconded by Mrs. Huf to resolve that the Centennial School Board grants permission to apply for the following state/entitlement grants for the 2008-2009 school year in the amounts indicated:

<i>PA PACT Grant (formerly the PA Accountability Block Grant)</i>	<i>\$522,675</i>
<i>Safe & Drug Free</i>	<i>\$21,198 or less (TBD)</i>
<i>Title I</i>	<i>\$912,403</i>
<i>Title II-A</i>	<i>\$255,366</i>

The motion passed 8-0.

Mrs. Lynch returned to the room at 9:33 p.m.

14. Permission to Accept Private Competitive Grant – Best Buy Teach Program Awards

A motion was made by Mr. Reinboth and seconded by Mrs. Mueller to resolve that the Centennial School Board grants permission to accept a private competitive grant from Best Buy Teach Program Awards for WTHS in the amount of \$2,000.

The motion passed 9-0.

15. Art Supply Bid

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board approves the Art Supply Bid No. 2008-13 and awards same to the vendors listed below for a total bid award of \$52,216.05. This will be a 2008/09 general fund expenditure.

<i>Blick Art Materials</i>	<i>\$ 2,558.33</i>
<i>Cascade School Supplies</i>	<i>6,994.51</i>
<i>Kurtz Brothers</i>	<i>14,850.98</i>
<i>Nasco</i>	<i>9,130.55</i>
<i>National Art & School Supplies</i>	<i>10,797.50</i>
<i>Sheffield Pottery</i>	<i>3,442.25</i>
<i>Standard Stationery</i>	<i>1,697.01</i>
<i>Triarco Arts and Crafts</i>	<i>2,744.92</i>

Mr. Miller stated that his comment would apply to Items 15 through 20. He felt that the Board should know what they were approving, but they did not know what these items were. He felt they should be provided with that information.

Mrs. Mueller agreed that in the future the Board should receive backup on these.

The motion passed 9-0.

16. Athletic Equipment and Supplies Bid17. Classroom Furniture Bid18. Medical Supply Bid19. Paper Supply Bid20. Stock Supply Bid

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board:

(16) Approves the Athletic Equipment and Supplies Bid No. 2008-08 and awards same to the vendors listed below for a total bid award of \$51,569.40. This will be a 2008/09 general fund expenditure.

<i>Aluminum Athletic Equipment</i>	\$ 110.00
<i>Bill Fritz Sports</i>	1,552.40
<i>Georgi Sports</i>	606.00
<i>Gopher Sport</i>	637.00
<i>Kelly's Sports</i>	18,477.75
<i>Locker Room Sporting Goods</i>	3,904.42
<i>Longstreth Sporting Goods</i>	95.90
<i>M-F Athletic</i>	1,011.50
<i>Riddell/All American</i>	1,676.60
<i>Sport Supply Group</i>	8,988.64
<i>Sportsman's</i>	14,509.19

- (17) *Approves the Classroom Furniture Bid No. 2008-09 and awards same to the vendors listed below for a total bid award of \$24,233.13. This will be a 2008/09 general fund expenditure.*

<i>EFS</i>	\$2,610.00
<i>Hertz Furniture</i>	8,016.36
<i>Kurtz</i>	2,086.50
<i>O'Connell Associates</i>	1,238.00
<i>Office Market</i>	2,925.00
<i>Office Service</i>	335.46
<i>School Specialty</i>	6,620.47
<i>Virco</i>	401.34

- (18) *Approves the Medical Supplies Bid No. 2008-07 and awards same to the vendors listed below for a total bid award of \$8,127.50. This will be a 2008-09 general fund expenditure.*

<i>Collins Sports Medicine</i>	\$2,397.76
<i>Delcrest</i>	1,365.28
<i>Health Edco</i>	9.95
<i>Henry Schein, Inc.</i>	2,079.52
<i>Interboro Packaging</i>	73.44
<i>Locker Room Sporting Goods</i>	144.25
<i>Medco</i>	892.16
<i>School Health</i>	205.63
<i>Supreme Medical</i>	959.51

- (19) *Approves the Paper Supply Bid No. 2008-15 and awards same to Ris Paper Company at the lowest responsible bid amount of \$84,985.01. This will be a 2008-09 general fund expenditure.*

- (20) *Approves the Stock Supply Bid No. 2008-14 (for office and classroom supplies) and awards same to the vendors listed below for a total bid award of \$46,100.80. This will be a general fund expenditure.*

<i>Cascade</i>	\$ 5,602.23
<i>Kurtz Brothers</i>	13,864.52
<i>National Art and School Supplies</i>	9,973.50
<i>School Specialty</i>	8,096.14
<i>Standard Stationery</i>	8,564.41

Mr. Hezel asked if there was any indication of whether we went under or over our estimation of these on the budget since the budget is preliminary at this time.

Mr. Reinboth stated that he guessed that they were under but he was not sure. He would get that information and pass it on to the Board. These were all within the 2008-2009 budget.

Dr. Pollock pointed out that on the paper bid we should be bidding with the I.U. and other school districts if we are not doing so since we could get substantial savings.

The motion passed 9-0.

21. Disposition of Harcourt Elementary Reading Series

A motion was made by Mrs. Lynch and seconded by Mr. Hezel to resolve that the Centennial School Board approves the Donation of 240 Harcourt reading student textbooks and 12 Harcourt teacher manuals to the Haweh Preparatory Academy in Liberia. It is further directed that all remaining textbooks be first offered for sale on e-Bay at a beginning bid of \$2,500.00 for a period of one week. Those textbooks not sold on e-Bay will be offered for purchase to Follett Corporation at the rate of \$1.00 per book plus additional shipping costs.

Mr. Miller suggested adding language about selling these books on Amazon, which would afford us more flexibility. Dr. Foight-Cressman indicated that we want to get these out of the schools as soon as possible, which is why we wanted them to be put on e-Bay. Mr. Monaghan pointed out that since there are still a few weeks before the end of the school year, they might sell right away.

It was decided to leave the motion as is.

The motion passed 9-0.

PERSONNEL

A motion was made by Mrs. Mueller and seconded by Mrs. Huf to resolve that the Centennial School Board approves all personnel recommendations, as follows: Resignations/Retirements/Leaves of Absence; Per Diem Substitute Teachers; Substitute Support Staff; and Homebound Tutors.

The motion passed 9-0.

POLICIES

Initial Distribution:

1.2 – Centennial School Board Meetings

Mrs. Mueller noted that this policy contained the video broadcasting language but that it did not capture what Mr. Miller asked for. Also, this contains many changes that the Board did not request.

Mr. Miller stated that many things needed to be covered such as starting the meeting at 7:00. He felt that there were so many other changes, that this was a whole new policy.

Mr. Monaghan asked if the Board wished to bring forward a resolution to start the meetings at 7:00 to facilitate transmission of video broadcasting. He believed that Middle Bucks agreed to broadcast with the understanding that our meetings started at 7:30. We have to make sure that they will start at 7:00.

Mrs. Mueller asked for explanation as to where the other changes had come from.

Mrs. Homel explained that the discussion they had was that right now we are organized into Work Sessions and Business Meetings. She explained the difference and indicated that some of this was done to standardize Regular Meetings and Work Sessions and to make time frames between November and January work out better. However, if the Board did not want this, it could go back to the way it was.

Mr. Monaghan stated that they tried to simplify things. This was done by the Administrative Policy Committee.

Mrs. Mueller explained that the Board operates on Work Sessions and Regular Meetings for a reason. There was no direction from Board members to do any of this to this policy. The Board just asked to have video added to the policy. She stated that she was in no way supportive of adding anything else to this policy.

Mrs. Lynch pointed out several items that should not be changed.

Mr. Miller stated that the policy needs to be updated as far as videotapes being archived for future use.

Mr. Monaghan stated that he thought there was a consensus that this policy should go back to the way it was except for adding the video broadcasting.

Mrs. Lynch left the room at 10:05 p.m.

4.4 – Student Membership

Mrs. Mueller noted this policy for initial distribution.

Discussion:

4.2 – Conferences

Dr. Pollock stated that he was all for teachers going to in-state conferences. However, there is a small segment of teachers that do not attend in-service regularly. He did not want to send them to conferences. He would like to see this tied in to attendance at conferences.

Mr. Miller stated that the limit should be distance rather than what state the conference is in.

Mrs. Lynch returned to the room at 10:10 p.m.

Mr. Miller proposed that the meal allowance should be \$50, with no allowance for alcohol. He also felt that web seminars should be paid for.

Dr. Pollock suggested that since requests for approval of overnight conferences sometimes could not be obtained before November 1st, there should be an alternate plan. (Section 1. C.)

Mrs. Homel stated that the committee was trying to synch this with the budget.

Mr. Miller suggested that they should come before the Board a month or more in advance. He felt that it was being made more complicated than necessary.

Mrs. Mueller agreed with Dr. Pollock regarding attendance at in-service and suggested that this be included in Section I.A. She also agreed with getting rid of dates and taking them individually. These could be contained in the individual budgets.

Mr. Miller stated that if a conference included meals, there didn't need to be a meal allowance. Also, we should make sure we track that a report has been done after a conference. He suggested that reimbursement not be made until a report is done.

Dr. Pollock felt that the numbers were a little low.

Dr. Masko pointed out that the District requires detailed, itemized receipts and that we have never reimbursed anyone for alcoholic beverages.

It was decided that this policy would be brought back at the next meeting.

2.1 – Employee Compensation

Mrs. Mueller stated that this policy was not reviewed by the solicitor; however, it was the solicitor who suggested the language that has been added.

2.2 – Evaluation and Rating of Administrators

Mrs. Mueller stated that this was not reviewed by the solicitor.

Mrs. Homel explained that the updates basically capture how we do business and reflect changes in titles. She pointed out that the last sentence of the cover page requires quarterly reporting rather than at the end of each semester.

Mr. Simpson left the room at 10:25 p.m.

Final Approval:

7.14 – Tutorial Services

Dr. Pollock pointed out that home-schooled students should be considered under Section II.E. Since they are not in a private school, they are still our responsibility.

Mr. Simpson returned to the room at 10:28 p.m.

Mrs. Homel stated that maybe a solicitor's opinion would be needed on this.

There was consensus of the Board to request a solicitor's opinion.

2.7 – Outstanding Achievement Awards

Mr. Miller suggested that Section II. D., which stated that recipients may not be re-nominated within five years, could be stretched to ten years.

Mrs. Homel explained that this is a highly-coveted award and she was not sure that a second round was good.

Mr. Miller asked what about if they had been here for thirty years and have a different role.

Mrs. Mueller pointed out that there is the retirement dinner where they are given awards for service.

Dr. Masko explained that it has been a tradition in Centennial that this is a once-in-a-lifetime honor.

Dr. Pollock stated that with as many employees as there are, he felt it was a good idea to spread it around. He did not think five years of service was enough. He felt it should be a minimum of ten years.

Mr. Reinboth felt five years was enough to show that you are a top performer.

There was consensus of the Board to remove the phrase “*within five years*” from Section II. D.

A motion was made by Mrs. Mueller and seconded by Mrs. Huf to resolve that the Centennial School Board approves the revisions to Policy 2.7, Outstanding Achievement Awards.

The motion passed 9-0.

OTHER DISCUSSION ITEMS

Mrs. Lynch stated that she wanted to know what every one of our lawyers made in 2007 and for what reason they were contacted.

Mrs. Mueller stated that they had received a memo regarding the purchase of a ceramic kiln by the Art Department but there is a lot of missing information. She pointed out that there is no written solicitor’s opinion and that what Dr. Masko told our solicitor might not have been correct. Mr. Garton gave that opinion on being told that this was custom. The backup refers to a quote, which is missing from the backup. Everything that shows is standard, not custom. Also, anything that is over \$10,000 needs to go to bid, and this did not. There are a lot of gaps and missing information.

Mr. Miller stated that this company was not the sole source of this kiln. There were other companies who could have supplied this kiln. This is a standard item available with options. There are options that are not custom but options. He spoke to someone at the kiln company and there was even an opportunity to return the kiln, but we did not take that opportunity. It takes 16-18 weeks to build the kiln. They don’t have them ready to ship.

Mrs. Lynch felt that the events were confusing.

Dr. Masko stated that Mr. Vail raised the question about whether this should have been paid. Dr. Masko researched the matter. The question about whether the kiln should be returned arose. There were other problems with installation.

Dr. Pollock reiterated that any piece of equipment costing over \$10,000 has to be put out to bid.

Mrs. Mueller stated that Mr. Miller had distributed documents to show that there are other companies that sell this kiln and that it is not custom.

Dr. Pollock stated that he wanted to find out what makes this different from any other kiln; why this company says that this is a custom kiln; and whether or not it could be purchased from another company.

Mr. Miller stated that there are two other companies that can produce this kiln. All kilns of this size are made to order and you request the options you want, but they are not custom.

Dr. Masko stated that he would provide more information from the time of discussion, proposal and order. It was his understanding that it was a custom order. If it was not, then he did not do due diligence.

Mrs. Mueller stated that the Board needed more information so they would know how to move forward on this.

REPORTS

None.

COMMUNICATIONS

None.

ADJOURNMENT

A motion was made by Mrs. Huf and seconded by Mr. Hezel to adjourn the meeting. The motion passed 9-0. The meeting was adjourned at 11:07 p.m.

Respectfully submitted,

Vickie A. Detwiler
Board Secretary