

FINANCE LONG RANGE BUDGET AND PLANNING COMMITTEE
MINUTES

Monday, February 10, 2014

IN ATTENDANCE: Committee Chair Michael Hartline, members Steve Adams, David Shaffer. Dr. Pollock was absent.

BOARD MEMBERS: None

STAFF: Christopher M. Berdnik, Dr. Joyce Mundy, Wayne Robinson, Jeffry Cochran

PUBLIC: Ryan Brennan, Reynolds Construction, Brian Good, Gilbert Architects Inc.

CALL TO ORDER:

Mr. Hartline called the Finance Committee meeting to order at 7:00 p.m. by asking the members of the Board, staff, and public to introduce themselves.

MINUTES:

Mr. Adams made a motion to approve the minutes of January 13, 2014, Mr. Shaffer seconded. **Motion carried 3-0-0.**

PURCHASING/CONTRACTS

Mr. Hartline moved item:

- h. Security Vestibules Bid 2014-09 forward in the agenda

Mr. Berdnik reviewed the vestibule bids for Log College and Klinger Middle Schools. After a roundtable presentation to the Committee by Brian Good, of Gilbert Architects Inc., Mr. Adams made a motion to move to the full Board to general contractor Walter Brucker & Co. in the amount of \$248,700, mechanical contractor Air Control Technology, Inc. in the amount of \$79,316, and electrical contractor Pinnacle in the amount of \$288,100 along with EC1 addendum of \$45,000, Mr. Shaffer seconded. **Motion carried 3-0-0.**

(Mr. Kleinschmidt, alternate member, arrived at 7:30 p.m.).

Mr. Hartline moved item:

- f. William Tennent change order forward in the agenda

Mr. Berdnik asked Ryan Brennan to explain the reduced change order in the amount of \$70,188.99 to close out the Philips Brothers Electric contract at William

Tennent High School. Mr. Adams made a motion to move to the full Board, Mr. Shafter seconded. **Motion carried 3-0-0.**

a. 24-Passenger School Bus Bid 2014-20

Mr. Berdnik explained that the District was replacing two busses and the bid incorporated cameras being installed. Mr. Shafter made a motion to move to the full Board, Mr. Adams seconded. **Motion carried 3-0-0.**

b. 77-Passenger School Bus Bid 2014-21

Mr. Berdnik explained that the District was replacing four busses and the bid incorporated cameras being installed. Mr. Robinson explained that the District was not adding additional busses to the fleet and both the 77 and 24-passenger busses would be equipped with a GPS system. The busses being replaced will be auctioned off or sold on e-bay. Mr. Shafter made a motion to move to the full Board, Mr. Adams seconded. **Motion carried 3-0-0.**

c. Automated Messaging RFP 2014-15

Mr. Berdnik explained that the District had reviewed four proposals and were recommending Nixle at no cost to the District. Warminster Township is currently using Nixle and Upper Southampton will be migrating shortly. The proposal did not include voice messaging which the District could add at a later time for a cost between \$4000 and \$6000, which would still be cheaper in the long run. Mr. Shafter made a motion to move to the full Board, Mr. Adams seconded. **Motion carried 3-0-0.**

d. Insurance Broker Services RFQ 2014-12

After a short discussion, Mr. Adams made a motion to move to the full Board the Insurance Broker Services to Gallagher Gleason at a cost not to exceed \$22,500 for 2014-15, \$23,500 for 2015-16 and \$24,500 for 2016-17. **Motion carried 3-0-0.**

e. Lighting Equipment Quote Q14-012

Mr. Berdnik explained that based upon price, the District was recommending award to Starlite Productions to supply and install lighting equipment at William Tennent High School as a cost of \$11,330.00. Mr. Shafter made the motion to move to the full Board, Mr. Adams seconded. **Motion carried 3-0-0.**

g. McDonald paving quotes

Mr. Berdnik explained that there are two relatively minor pieces of paving at McDonald – one for a walking path and the other for a basketball court – which were not included in the site contractor's scope of work. Mr. Adams made a motion to move to the full Board the quote for small paving projects at McDonald

Elementary School to PCM Contracting Inc. in the amount of \$6,946, Mr. Shafter seconded. **Motion carried 3-0-0.**

i. Sunesys addendum

Mr. Berdnik explained that the addendum with Sunesys would provide an increase in bandwidth necessary to service internal connections. Mr. Adams made a motion to move to the full Board addendum number 2014-01 in the amount of \$2,000 per month for backup site bandwidth, Mr. Shafter seconded. **Motion carried 3-0-0.**

j) Telecommunications Bid 2014-16

Mr. Berdnik explained that a total of five proposals were received from eight potential partners. Based upon price, the recommendation would be to award the bid to Windstream. Mr. Adams made a motion to move to the full Board the bid to Windstream for telecommunication services, Mr. Shafter seconded. **Motion carried 3-0-0.**

k) Website CMS & Hosting Bid 2014-18

Mr. Berdnik explained that the District had received proposals and the results were currently under review. The recommendation would be to award the bid to Sharp Schools. A motion was made by Mr. Adams to move to the full Board the bid award to Sharp Schools in the amount of \$9,225 with an option to purchase additional training, Mr. Shafter seconded. **Motion carried 3-0-0.**

REALITY BASED BUDGETING

a) BCIU # 22 Programs and Services Budget

Mr. Berdnik explained that the BCIU #22 Programs and Services Budget is required to be presented to and acted upon by each member district in the county. Centennial's contribution would be \$70,886, a slight increase from 2013-14. Mr. Adams made a motion to move to the full Board, Mr. Shafter seconded. **Motion carried 3-0-0.**

READ AT HOME – Information Only

Mr. Berdnik briefly reviewed the read at home items.

- 2014-15 General Fund budget summary of working file
- Engineer of Record report
- Gilmore punch list – WTHS
- Health care updates
- Projected impact of Governor's budget proposal (handed out at meeting)
- Review of updated projection and analytical reports (handed out at meeting)
- Reynolds' report

- Skyward Special Education
- Updated Capital Reserve Fund plan of finance

ADJOURNMENT

Mr. Adams made a motion to adjourn the Finance meeting, Mr. Shafter seconded.
Motion carried 3-0-0. Meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Christopher M. Berdnik
Business Administrator

Next meeting March 17, 2014 at 7:00 PM