

OPERATIONS COMMITTEE

MINUTES

December 4, 2013

IN ATTENDANCE: Committee Chair Kati Driban, members Dr. Andrew Pollock, Mark B. Miller

BOARD MEMBERS: Michael Hartline, Steve Adams

STAFF: Dr. Joyce Mundy, Jeffry Cochran, Wayne Robinson

CALL TO ORDER

Ms. Driban called the Operations Committee meeting to order at 7:00 p.m.

MINUTES

Mr. Miller made a motion to approve the minutes of October 2, 2013, Dr. Pollock seconded.

Motion carried 3-0-0.

Ms. Driban requested that the Change order for SGI be moved up in the agenda.

CHANGE ORDER FOR SGI

The change order presented was for the abatement demolition of the old building at the McDonald site. The contractor ran into asbestos and pipes under the gymnasium which were not on the original drawings. The cost to the District was \$18,522.00.

Dr. Pollock made a motion to move to the full Board, Mr. Miller seconded. **Motion carried 3-0-0.**

RAPTOR

Mr. Cochran gave an overview of the raptor system place in all of the schools. Signs in English and Spanish are being put on the doors of the schools. A press release and e-alerts will be sent out. At the present time Skyward and Raptor are not linked. Dr. Mundy stated that the issue exists with the Raptor system, should be linked in the future.

Mr. Miller stated the operating procedures were extremely well done. He suggested that temporary approval should be given at a Board meeting until formal policy is written.

ALL-HAZARDS PLAN

Mr. Cochran stated that he was working with Mr. Papieka in reviewing the All-Hazards document, which should be enacted within the next 45 to 60 days.

Dr. Mundy stated that the Operations portion of the document were being updated with current information since the opening of McDonald.

Ms. Driban suggested that the finished documents should have generic titles so that the District would not have to be updated as often.

SIEMENS MAINTENANCE CONTRACT ADJUSTMENTS

The contract presented was a change to what was originally proposed. The new contract will save the District \$28,000 due to a delayed start to November for a three year period and additional value added.

Dr. Pollock made a motion to move to the full Board, Mr. Miller seconded. Motion carried 3-0-0.

ADMINISTRATION BUILDING RECOMMENDATION

Dr. Mundy explained that Administration recommended moving the Administration Building to a new location currently being reviewed.

Dr. Pollock made a motion to move option 5 to the full Board, Mr. Miller seconded.

A discussion followed, with Ms. Driban explaining that a motion does not have to be made since the approval to relocate was on the next Board agenda.

Motion carried 2-1-0.

SMALL FACILITIES CONTRACTS

Ms. Driban explained that the District solicited quotations for concrete and downspout drain work at Willow Dale Elementary and Davis Elementary Schools. The total cost to the District would be \$18,515.

Mr. Miller stated that he would like to see the job specifications.

Mr. Miller made a motion to move to the full Board, Dr. Pollock seconded. Motion carried 3-0-0.

BOARD COMMENTS

Mr. Miller had a request Upper Southampton on the use of Klinger gym, pool, and auditorium area for their summer camp program.

Dr. Mundy stated that the District was working on partnering with Warminster Parks and Recreation and this would be a good time to include Upper Southampton Parks and Recreation.

Dr. Pollock suggested that a schedule be provided as to when the floors would be refinished in these areas.

Mr. Hartline inquired to the new traffic patterns recently enacted at McDonald Elementary School.

Dr. Mundy stated that she had not heard of any problems.

ADJOURNMENT

Ms. Driban adjourned the meeting at 7:47 p.m.

READ AT HOME

- A. Monthly Reynolds Construction Report for McDonald
- B. Draft Technology Taxonomy
- C. Draft Open Operations Project Report

The next Operations Committee meeting will be held January 8, 2013