

CENTENNIAL BOARD OF SCHOOL DIRECTORS  
Warminster, Pennsylvania

Minutes of WORK SESSION/REGULAR MEETING  
HELD April 21, 2015

Mrs. Lynch announced that the Board met in Executive Session on Thursday, April 9, 2015 to discuss personnel matters.

Mrs. Lynch also announced that the Board met in Executive Session from 5:15 to 7:00 p.m. to discuss personnel and legal issues.

**1. WELCOME**

**1.1 CALL TO ORDER (Mrs. Lynch)**

A Work Session/Regular Meeting of the Centennial School Board was held on April 21, 2015, in the Administration Building. The meeting was called to order by Mrs. Lynch at 7:09 p.m.

**1.2 ROLL CALL (Mrs. Lynch)**

The following Board members were present: Steven Adams, Kati Driban, Michael Hartline, Charles Kleinschmidt, Jane Schrader Lynch, Mark B. Miller, Dr. Andrew Pollock.

Michael Hartline was absent.

The following Administrative members were in attendance at the meeting: Dr. Joyce Mundy, Dr. Jennifer Polinchock, Judith Hengst, Timothy Trzaska, Katie Braun, Dr. Barbara Stevenson

**1.3 PLEDGE OF ALLEGIANCE (Mrs. Lynch)**

Mrs. Lynch led the group in the pledge of allegiance. Mr. Adams asked for a moment of silence for residents in the District whom have suffered losses.

Mr. Adams announced births within the District.

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## 1.4 ANNOUNCEMENTS (Mrs. Lynch)

Mrs. Lynch announced that she attended the musical *South Pacific* at William Tennent High School. Mr. Miller read a letter from a member from the community complimenting the students, staff, etc. on the performance of the musical.

Mr. Miller announced that he received a letter, which he read, from Mr. Hartline apologizing for his absence from the Board meeting since he was attending the Bucks County IU meeting in which he represents the District.

## 2. REPORTS

### 2.1 SUPERINDEPENDENT'S REPORT (Dr. Mundy)

Dr. Mundy recognized the following:

- Administrative Professionals Day – April 22. She thanked the Administrative Professionals in the District.
- Earth Day being celebrated at each of the District's schools to inspire awareness and appreciation for protecting the environment.
- National Day of Silence – April 22, which encourages students to remain silent for the day to take a role in raising awareness about the silencing effect of anti-LGBT bullying, harassment and discrimination.
- Dr. Mundy read a letter she sent to the CSD Faculty and Staff and to the community announcing her retirement.

Board members thanked Dr. Mundy for her service to the Centennial School District and let her know that she will be missed. Her last day of service will be on August 7, 2015.

## 3. COMMUNITY COMMENTS

None.

## 4. COMMITTEE MINUTES

*Action, Minutes: 4.1 Be it resolved that the Centennial School District Board of School Directors accepts the minutes of the Finance Committee meeting held February 23, 2015, and the Operations Committee meeting held March 4, 2015. (Mr. Miller)*

Motion by Mark B Miller, second by Elizabeth Huf.

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Dr. Andrew Pollock, David Shafter

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## 5. NEW BUSINESS

Mrs. Lynch asked if any Board member would like to have any item(s) pulled from the consent agenda.

Mr. Adams pulled 5.11, Mr. Miller pulled 5.3 and Ms. Driban pulled 5.2, 5.4, 5.16 and 5.17.

Mr. Miller asked which officers were authorized to sign on item 5.8. Dr. Mundy stated that it would be the Board President and she would make that change to the resolution.

Mr. Miller read the consent agenda.

Action: 5.1 Be it resolved that the Centennial School District Board of School Directors: (Mr. Miller)

~~Action: 5.2 Authorizes the Superintendent to use the services of the Executive Director of Bucks County Intermediate Unit #22, to conduct a Board retreat on May 3, 2015 at no cost to the District. (Mr. Miller)~~

Removed from consent agenda by Mr. Miller.

~~Action: (Consent) 5.3 Authorizes the interim Director of Human Resources to use the services of the Executive Director of Bucks County Intermediate Unit #22 to conduct a Superintendent search at no cost to the District. (Mr. Miller)~~

~~Action: 5.4 Approves the employment contract with Hannah Messner, Director of Human Resources, pursuant to the terms and conditions of the written employment contract, as attached. (Mr. Miller)~~

Removed from consent agenda by Ms. Driban

*Action: (Consent) 5.5 Approves the request for the Supervisor of Transportation to attend The Pupil Transportation Association of PA Annual Conference in Harrisburg, PA, June 24-25, 2015. The cost to the District is \$550.00, as per the attached. (Mr. Miller)*

*Action: (Consent) 5.6 Approves an assembly titled "Hidden Child" at Willow Dale Elementary School on June 3, 2015. The cost of \$200 will be paid with grant funds. (Mr. Miller)*

*Action: (Consent) 5.7 Approves the Davis Safety Appreciation and Induction Ceremony at Davis Elementary School on May 20, 2015. There is no cost to the District. (Mr. Miller)*

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*Action: (Consent) 5.8 Authorizes and directs ~~the officers~~ the Board President of the District to execute and deliver on its behalf a Fourth Amendment to that certain Agreement of Sale and Purchase dated February 3, 2014, by and between CENTENNIAL SCHOOL DISTRICT as “Seller” and ENVISION LAND USE, LLC, or its nominee or assignee as “Purchaser”, for District property known as the “Hart School Parcel”, situated in Warminster Township, Bucks County, Pennsylvania, being Bucks County Tax Map Parcel Number 049-037-283, as amended by the First Amendment to the Agreement of Sale and Purchase dated March 5, 2014, and Second Amendment which extended the Inspection Period, as defined in the Agreement of Sale and Purchase, to October 24, 2014, a Third Amendment which authorized and allowed the Purchaser a six (6) month extension period beginning October 25, 2014 to obtain satisfactory zoning, and a Fourth Amendment dated April 14, 2015, which provides an extension through July 31, 2015 for purchaser to obtain satisfactory zoning, as per the attached. (Mr. Miller)*

*Action: (Consent) 5.9 Approves the recommendation of the Reading and Language Arts Committee to purchase Houghton Mifflin Harcourt’s Journeys for all students in grades kindergarten through 5 as the core instructional program for reading and language arts. The cost to the District is \$315,223.60 and will be purchased using funds from the 2014-15 Ready to Learn grant and the Office of Teaching and Learning’s program improvement budget for 2015-16. (Mr. Miller)*

*Action: (Consent) 5.10 Approves the appointment of the following parent representative to serve on the Comprehensive Planning Steering Committee: Angela Mento. (Mr. Miller)*

*Action: 5.11 Approves the Proposed Final 2015-2016 Budget of \$106,799,542.00 and make this proposed final budget available for public inspection and authorizes advertisement of the final budget. This public notice of the budget is a necessary part of the budget process as required by Act 1 of 2006 and the Pennsylvania School Code. Changes to the budget can be made prior to the planned adoption date on June 9, 2015. The 2015-16 proposed final budget represents a tax increase of 3.7%, as per the attached. (Mr. Adams)*

Removed from consent agenda by Mr. Adams

*Action: (Consent) 5.12 Approves the School District Insurance Consortium (SDIC) Premium Rates for the 2015-16 school year, as per the attached. (Mr. Adams)*

*Action: (Consent) 5.13 Approves the New Bronze Plan needed as the result of the Affordable Healthcare Act (ACA), as per the attached. (Mr. Adams)*

*Action: (Consent) 5.14 Approves the purchase of ArbiterGame for athletic scheduling for all secondary schools at an amount not to exceed \$1,200.00 per year, as per the attached. (Mr. Adams)*

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*Action: (Consent) 5.15 Approves the purchase of ConnectArbiter through SchoolDude for our FS Direct system at an amount not to exceed: 1) initial setup cost of approximately \$800 and 2) annual renewal cost of approximately \$2,100.00, as per the attached. (Mr. Adams)*

~~Action: 5.16 Awards the 2015 Graduation Broadcast and Video Services Quote to Applied Video Technology at an amount not to exceed \$5,303.00, as per the attached. (Mr. Adams)~~

Removed from consent agenda by Ms. Driban.

~~Action: 5.17 Awards the 2015 Commencement Rental Equipment Quote to Light Action at an amount not to exceed \$12,046.00, as per the attached. (Mr. Adams)~~

Removed from consent agenda by Ms. Driban.

*Action: (Consent) 5.18 Approves a .05¢ increase for breakfast and lunch for the 2015-2016 school year in all district schools, as per the attached. (Mr. Shafter)*

*Action: (Consent) 5.19 Approves the sale of Bus #97 to Blooming Glen Mennonite Church in the amount of \$2,000.00, as per the attached. (Mr. Shafter)*

Ms. Driban asked why item 5.7 was on the agenda. Dr. Mundy stated that it was on the agenda to be thorough.

Dr. Mundy stated that the Interim Business Manager would like to update 5.15 to read:

*Approves the purchase of ConnectArbiter through SchoolDude for our FS Direct system at an amount not to exceed; 1) initial setup cost of approximately \$442.25 and 2) annual renewal cost of approximately \$2,400.00, as per the attached as amended.*

Motion by Mark B Miller, second by Dr. Andrew Pollock

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Dr. Andrew Pollock, David Shafter

Motion to accept the consent agenda as amended.

Motion by Mark B Miller, second by Dr. Andrew Pollock

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Dr. Andrew Pollock, David Shafter

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## 6. ITEMS REMOVED FROM NEW BUSINESS FOR SEPARATE APPROVAL

*Action: 5.2 Authorizes the Superintendent to use the services of the Executive Director of Bucks County Intermediate Unit #22, to conduct a Board retreat on May 3, 2015 at no cost to the District. (Mr. Miller)*

Ms. Driban requested that this item be removed from the agenda and postponed until next year since the agenda is no longer relevant.

Mr. Miller stated this is a retreat to discuss Board and Superintendent relations especially while we are in the process of seeking a new superintendent it would be quality time spent to be in a position to receive a new Superintendent

Motion by Mark B Miller, second by Dr. Andrew Pollock

**Final Resolution: Motion Carries 7-1-0**

Yes: Steven Adams, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Dr. Andrew Pollock, David Shafter

No: Kati Driban

*Action: (Consent) 5.3 Authorizes the interim Director of Human Resources to use the services of the Executive Director of Bucks County Intermediate Unit #22 to conduct a Superintendent search at no cost to the District. (Mr. Miller)*

Mr. Miller stated that he would like to see the Board seek services from more than one source. He also mentioned that he is not suggesting PSBA conduct the search.

Mrs. Lynch replied that she had been through nine searches which only produced one good person, and that was internal, not through a search.

Mr. Miller stated that he would have liked to see a proposal for the services to be provided.

Ms. Driban also did not think the previous searches from outside services were fruitful and would like to use the services of the Executive Director of BCIU, but she agreed with Mr. Miller that she would also like to see the proposal as soon as possible.

Mrs. Lynch stated that she would like this resolution passed so that the search could be begin in the search for a superintendent. Documentation would be supplied to the Board members as soon as possible.

Motion by Mark B Miller, second by Dr. Andrew Pollock

**Final Resolution: Motion Carries 7-0-1**

Yes: Steven Adams, Kati Driban, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Dr. Andrew Pollock, David Shafter

Abstention: Mark B Miller [Proposal was not provided.]

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*Action: 5.4 Approves the employment contract with Hannah Messner, Director of Human Resources, pursuant to the terms and conditions of the written employment contract, as attached. (Mr. Miller)*

Ms. Driban requested that the contract be amended to change the end date from May 26, 2018 to June 30, 2018.

Ms. Driban withdrew her amendment until the next meeting after Ms. Messner approves the change of date.

Motion by Mark B Miller, second by Dr. Andrew Pollock

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Dr. Andrew Pollock, David Shafter

*Action: 5.11 Approves the Proposed Final 2015-2016 Budget of \$106,799,542.00 and make this proposed final budget available for public inspection and authorizes advertisement of the final budget. This public notice of the budget is a necessary part of the budget process as required by Act 1 of 2006 and the Pennsylvania School Code. Changes to the budget can be made prior to the planned adoption date on June 9, 2015. The 2015-16 proposed final budget represents a tax increase of 3.7%, as per the attached. (Mr. Adams)*

Mr. Adams commended the Administration team on cutting the budget by 3 million to balance the budget. He thanked them for the hard work creating the budget.

Mrs. Lynch also thanked the Administrative team and their hard work.

Mr. Kleinschmidt also stated that the Board should thank the CEA for working with the Administrative team and the concessions they made previously on their contract.

Motion by Steven Adams second by Dr. Andrew Pollock

**Final Resolution: Motion Carries 8-1-0**

Yes: Steven Adams, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Dr. Andrew Pollock, David Shafter

No: Kati Driban

Ms. Driban stated that 5.16 and 5.17 could be read together for one motion.

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Mr. Adams read:

*Action: 5.16 Awards the 2015 Graduation Broadcast and Video Services Quote to Applied Video Technology at an amount not to exceed \$5,303.00, as per the attached. (Mr. Adams)*

*Action: 5.17 Awards the 2015 Commencement Rental Equipment Quote to Light Action at an amount not to exceed \$12,046.00, as per the attached. (Mr. Adams)*

Ms. Driban stated that she pulled the items since these items historically came out of the Operations Committee and then to the Finance Committee and this was an Operations item. She asked that next year this comes before the Operations Committee.

Mr. Shafter stated that since he is chair of the Operations Committee, he does not see anything wrong with these items coming out of the Finance Committee this year and next year.

Motion by Steven Adams, second by Dr. Andrew Pollock

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Dr. Andrew Pollock, David Shafter

## **7. PERSONNEL**

*Action: 7.1 Be it resolved that the Centennial School District Board of School Directors approves all personnel recommendations: Resignations/Retirements/Terminations/Leaves of Absence; Authorization to Employ; Change of Status; Mentors 2014/2015 school year and Co-Curricular Additions 2014/2015 school year. (Mr. Miller)*

Motion by Mark B Miller, second by Dr Andrew Pollock.

Final Resolution: Motion Carries 8-0-0

Yes: Steven Adams, Kati Driban, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Dr Andrew Pollock, David Shafter

## **8. FINANCIAL**

*Action: 8.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Report, and General Fund Cash Receipt Summary – March 2015, and approves the Fund Profiles/Treasurer's Report – March 2015, as per the attached. (Mr. Adams)*

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Motion by Steven Adams, second by Dr Andrew Pollock.

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Dr Andrew Pollock, David Shafter

*Action: 8.2 Approves all budget transfer requests for April 2015, as per the attached. (Mr. Adams)*

Motion by Steven Adams, second by Dr Andrew Pollock.

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Dr Andrew Pollock, David Shafter

## **9. OTHER DISCUSSION ITEMS**

None.

## **10. REPORTS**

Mr. Kleinschmidt reported that Middle Bucks Institute of Technology met on April 13, 2015 and the highlights of the meeting included the following:

- Congratulations to Brian Moss and Viktor Pokrachinskiy, along with their teacher, Rob Schwarz, who represented the Greater Philadelphia area in the National Automotive Technology Competition held in New York City on April 7<sup>th</sup> and 8<sup>th</sup>. Mr. Moss and Mr. Pokrachinskiy, students at William Tennent High School, placed 2<sup>nd</sup> overall in this competition.
- Middle Bucks sent 14 students to participate in the Skills USA State Competitions held in Hershey on April 8<sup>th</sup> through April 10<sup>th</sup>. The students earned 8 medals. Five of the students earned first place medals and will be traveling to the National Competition in June being held in Kansas City, Missouri.
- Representative Bernie O’Neill met with members of the Program on April 9<sup>th</sup> to discuss issues pertinent to Career and Technical Education. The focus of the meeting was to discuss Act 153 and its impact on work-based education programs and an alternative plan to fund students enrolled in career and technical education programs.

## **11. COMMUNICATIONS**

Mrs. Lynch stated that an executive session can be called under the Sunshine Act as long as it is called twenty-four hours in advance. She wanted that information to become history of the Centennial School District.

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Mr. Adams stated that is the nature of the beast and sometimes you will only receive twenty-four hour notice.

## 12. ADDITIONAL COMMUNITY COMMENTS

None.

## 13. ADJOURNMENT

Motion by Dr. Andrew Pollock, second by Steven Adams

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch  
Mark B Miller, Andrew Pollock, David Shafter

The School Board Meeting was adjourned by Mrs. Lynch at 8:00 p.m.

Respectfully submitted,

*Linda R. Fanelli*

Linda R. Fanelli  
Board Secretary

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