

CENTENNIAL BOARD OF SCHOOL DIRECTORS
Warminster, Pennsylvania

MINUTES of REGULAR BUSINESS MEETING
HELD June 14, 2016

1. WELCOME

1.1 CALL TO ORDER (Mr. Kleinschmidt)

A Regular Business Meeting of the Centennial School Board was held June 14, 2016 in the Administration Building. The meeting was called to order by Mr. Kleinschmidt at 5:37 p.m.

1.2 ROLL CALL (Mr. Kleinschmidt)

The following Board members were present: Steven Adams, Michael Hartline, Charles Kleinschmidt, Jane Schrader Lynch, Mark B. Miller, Dana Morgan, Dr. Andrew Pollock, David Shafter.

Kati Driban was absent.

The following Administrative members were in attendance at the meeting: Dr. David Baugh, Dr. Jennifer Polinchock, Cathy Perkins, Hannah Messner, Judith Hengst, Tim Trzaska, Chris Berdnik, Judy Markoski.

A list of the members of the public who attended is attached.

1.3 PLEDGE OF ALLEGIANCE - Mr. Kleinschmidt

Mr. Kleinschmidt let the group in the Pledge of Allegiance.

Mr. Kleinschmidt asked for a moment of silence to be observed in memory of the victims of the violence in Orlando, Florida on June 11.

1.4 ANNOUNCEMENTS (Mr. Kleinschmidt)

Mr. Hartline said the Board wanted to thank the students from William Tennent High School who did the video broadcasting of the School Board meetings this school year.

1.5 GOOD NEWS (Dr. Polinchock)

None

2. PRESENTATIONS

2.1 STUDENT PRESENTATIONS – William Tennent High School (Nick Griffin) and Middle Bucks Institute of Technology (Jaide Erney)

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Mr. Meritz, incoming Vice President of Student Government at William Tennent High School, gave a report on ongoing/upcoming events. There was no student report from MBIT.

2.2 Fine Arts Purchase Prize Winner: Briana Scheeler (Dr. Baugh and Ms. Friedant)

William Tennent High School senior Briana Scheeler was recognized for winning the CSD Fine Arts Purchase Prize.

2.3 PSBA Recognition of CSD School Board Members (Mr. Miller)

Mr. Miller said he will bring the certificates to the next meeting.

3. REPORTS

3.1 SUPERINTENDENT’S REPORT (Dr. Baugh)

Dr. Baugh reported that it has been a great nine months with the District. Many end of the year activities are taking place in the schools. Congratulations to the graduates from William Tennent High School and our retirees.

4. COMMUNITY COMMENTS

4.1 COMMUNITY COMMENTS (Mr. Kleinschmidt)

Susan Knorr, Jennifer Linwood, Tara O’Connor, John Sedlacsik and Kasey Gray spoke to the Board about music staff and the marching band. Dr. Polinchock met with the group in Room 16 to answer their questions.

Mr. Hartline requested an email update be provided to the Board on this topic.

5. CONSENT AGENDA

Mr. Miller asked to pull item 5.4 from the consent agenda.

Mr. Shafter read the following resolutions:

5.1 MINUTES The Centennial School District Board of School Directors approved the following minutes, as per the attached:

	APPROVE	REJECT	MINUTES
5.1(a)	X		Minutes from the May 10, 2016 School Board Meeting
5.1 (b)	X		Minutes from the April 25, 2016 Education/Pupil Services Committee Meeting
5.1 (c)	X		Minutes from the April 25, 2016 Finance and Operations Committee Meeting

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5.2 PERSONNEL (Mr. Shafter)

5.2 PERSONNEL The Centennial School District Board of School Directors approved the following personnel recommendations, as per the attached:

	APPROVE	REJECT	PERSONNEL RECOMMENDATIONS
5.2(a)	X		Retirements/Terminations/Leaves of Absence
5.2(b)	X		Authorization to Employ
5.2(c)	X		Change of Status
5.2(d)	X		Extended School Year Nurse Summer 2016
5.2(e)	X		Bus Driver Trainees 2015-2016
5.2(f)	X		Substitute Custodians 2015-2016
5.2(g)	X		Student/Summer Employees Summer 2016
5.2(h)	X		Co-Curricular Addition 2015-2016

	APPROVE	REJECT	POSITION - PERSONNEL
5.2(i)	X		Hiring of a second Board Certified Behavior Analyst; District cost not to exceed \$89,600.64 for 2016/17.

	APPROVE	REJECT	FEE SCHEDULE - GAME WORKERS
5.2(j)	X		Game Workers Fee Schedule for 2016-17. Total district cost is dependent on actual game schedules.

5.3 EXCEPTIONS TO POLICY (Mr. Shafter)

5.3 EXCEPTIONS TO POLICY The Centennial School District Board of School Directors approved the following exceptions to policy, as per the attached:

	APPROVE	REJECT	EXCEPTION TO POLICY
5.3 (a)	X		Exception to <u>Policy 1.2 School Board Meetings</u> to extend the revision to the School Board and Committee meeting schedule pilot through December 2016. The pilot was approved at the February 23, 2016 Board meeting.
5.3 (b)	X		Exception to <u>Policy 1.2 School Board Meetings</u> to permit a revision to Section II, C Work Session/Regular Business Meeting format. The revision will rename the Work Session/Regular Business Meetings. The new title will

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			be Committee of the Whole Meetings. This is an extension of the previously approved pilot.
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5.4 APPOINTMENTS (Mr. Shafter)

~~5.4 APPOINTMENTS~~ The Centennial School District Board of School Directors make the following appointments, as per the attached:

PSBA SCHOOL LEADERSHIP CONFERENCE DELEGATES	
5.4 (a)	Appoints TBA, TBA, and TBA as the Centennial School District’s Voting Delegates for the PSBA Legislative Policy Council Meeting on October 15, 2016, as part of the PASA/PSBA School Leadership Conference.

5.5 WAIVERS (Mr. Shafter)

5.5 WAIVERS The Centennial School District Board of School Directors approved the following waivers, as per the attached:

	APPROVE	REJECT	FACILITY USE
5.5(a)	X		Facility Use Policy 6.2, reduction of fees request, for Warminster/Central Bucks YMCA for Log College Middle School pool for the summer camp program from June 20 through August 19, 2016. The reduction of fees is approximately \$1,980.00.
5.5 (b)	X		Facility Use Policy 6.2, waiver of fees request, for NASTAR STEM Camp to use district fields for rocket launches from June 23-August 18, 2016. No District cost.

5.6 CONFERENCES AND TRAVEL (Mr. Shafter)

5.6 CONFERENCES AND TRAVEL The Centennial School District Board of School Directors approved the following conferences and travel, as per the attached:

	PRELIMINARY	FINAL	CONFERENCE INFORMATION
5.6 (a)		X	2016-17 Membership List. District cost not to exceed \$62,213.00.

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5.6 (b)		X	Willow Dale Elementary School Teacher to attend the Energy’s Innovations and Implications Academy, July 10-15, 2016 in Washington, D.C. at no cost to District.
5.6 (c)		X	Team of three (3) building level administrators to attend and present at the 2016 Pennsylvania Principals Association Conference, October 30 – November 1, 2016 in State College, PA. District cost not to exceed \$1,842.00.
5.6 (d)		X	Team of five (5) Centennial bus drivers to attend PSBA's State School Bus Safety Competition, June 24-June 25, 2016 in State College, PA. District cost not to exceed \$1,800.00.
5.6 (e)		X	Centennial bus driver to attend NSTA's International Safety Competition, June 16-June 17, 2016 in Greensboro, NC. District cost not to exceed \$1,100.00.

Dr. Pollock had a question about the membership list under item 5.6a. Dr. Baugh responded and explained that Board Docs is very slow this evening.

Dr. Pollock left the meeting at 6:22 p.m. and returned at 6:26 p.m.

5.7 BIDS AND QUOTES (Mr. Shafter)

5.7 BIDS AND QUOTES The Centennial School District Board of School Directors approved the following bids and quotes, as per the attached:

	APPROVE	REJECT	BIDS AND QUOTES	
5.7 (a)	X		Willis Towers Watson as Broker of Record for 2016-17 Property and Casualty Insurance. District cost not to exceed \$350,304.00 for Property, General Liability, Automobile, Boiler and Machinery, School Board Legal, Umbrella, Foreign Package, Pollution, Privacy & Network Security Liability, and Builders Risk.	
5.7 (b)	X		JOINT PURCHASING PROGRAMS	
			5.7 (b-i)	Association of Educational Purchasing Agencies (AEPA)
			5.7 (b-ii)	BuyBoard Cooperative Purchasing

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			5.7 (b-iii)	BCIU Cooperative Purchasing Group
			5.7 (b-iv)	CoStars, Eastern Schools Purchasing Network (ESPN)
			5.7 (b-v)	Keystone Purchasing Network (KPN)
			5.7 (b-vi)	National Joint Powers Alliance (NJPA)
			5.7 (b-vii)	PA DGS State Contracts
			5.7 (b-viii)	PEPPM, Southeastern PA Natural Gas Consortium
			5.7 (b-ix)	Suburban Schools Food Service Purchasing Co-op
			5.7 (b-x)	The Cooperative Purchasing Network (TCPN)
			5.7 (b-xi)	Tri-County Purchasing Cooperative
			5.7 (b-xii)	US Communities US General Services Administration Cooperative Purchasing Program
5.7 (c)	X		Bond Underwriter RFQ 2016-39 to PNC Capital Markets at a discount of .265% of the principal amount of the refunding issue for the purpose of supporting the refinancing of the district's outstanding bonds.	
5.7 (d)	X		Bond Counsel Services RFQ 2016-38 to Eckert Seamans. District cost not to exceed \$25,000.00 plus out of pocket costs for the purposes of supporting a transaction refinancing a portion of the district's outstanding bonds.	
5.7 (e)	X		Landscaping Supplies Quote Q16-011 to Farm & Garden Station and SiteOne Landscape. District cost not to exceed \$5,000.00.	
5.7 (f)	X		Stock Supply Bid 2016-29 on an item by item basis to the vendors as attached; District Cost not to exceed \$34,470.59.	
5.7 (g)	X		Floor Cleaning Equipment Bid 2016-36 to Eastern Bag and Paper Company. District cost not to exceed \$31,299.00.	
5.7 (h)	X		Document Scanning RFQ Q16-009 to Alternative Micrographics, Comprehensive Microfilm, File X and MTS. District cost not to exceed \$15,000.00.	

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5.7 (i)	X		Window Washing RFP Q16-010 to Bright Horizons Window Cleaning. District cost not to exceed \$6,500.00.
5.7 (j)	X		Football Equipment Reconditioning and Replacement Bid 2016-26 to Riddell. District cost not to exceed \$10,000.00.
5.7 (k)	X		Physical Examination RFP 2016-27 to Hartsville Medical Practice at a rate of \$25.00 per sports physical. No district cost.
5.7 (l)	X		Athletic Equipment and Supplies Bid 2016-30 to the vendors as attached. District cost not to exceed \$29,744.61.
5.7 (m)	X		Furniture Bid 2016-31 to the vendors as attached. District cost not to exceed \$19,630.02.
5.7 (n)	X		Art Supply Bid 2016-28 to the vendors as attached. District cost not to exceed \$45,387.90.00.
5.7 (o)	X		Student Photography and Yearbook Services RFP 2014-32 to Lifetouch. Includes fee adjustment to be paid by parent/guardian.
5.7 (p)	X		Technology Pool Counsel Agreement Renewal with Bucks County Intermediate Unit #22 for 2016-17. District cost not to exceed \$780.00.
5.7 (q)	X		Furniture, Fixtures and Equipment Bid 2016-23 and COSTARS from School Specialty for the Swan Way project. District cost not to exceed \$425,950.00.
5.7 (r)	X		Replacement of William Tennent High School's Swimming Pool Starting Blocks to If It's Water, Inc., COSTARS pricing. District cost not to exceed \$33,519.18.
5.7 (s)	X		Network Optics and Cables from Squid Networking for Swan Way Project, based on PEPPM pricing. District cost not to exceed \$4,124.35.
5.7 (t)	X		MDF and IDF Core Network/Switching Equipment from Squid Networking for Swan Way Project, based on PEPPM pricing. District cost not to exceed \$43,926.00.
5.7 (u)	X		Apple iPad Air 2s, cases, 10 days of professional development, 4 hours of remote technical assistance, 2 Mac mini cache servers, plus OS support and integration services. District cost not to exceed \$483,455.98.
5.7 (v)	X		Replacement Classroom Projector Quote Q16-014 to Staples using NJPA Contract #8177. District cost not to exceed \$45,360.00.

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5.7 (w)	X		Use of Municibid for selling of surplus equipment.
5.7 (x)	X		Task order from Barry Isett & Associates, Inc. for engineering services for the Klinger Middle School pool. District cost not to exceed \$8,800.00.
5.7 (y)	X		Printing Quotation Q16-008 to Envelopes & Printed Products. District cost not to exceed \$1,296.30.
5.7 (z)	X		Pottery Clay Quote Q16-012 to Sheffield Pottery. District cost not to exceed \$5,191.75.

5.8 ASSEMBLIES, SPEAKERS AND PROGRAMS (Mrs. Schrader Lynch)

None

5.9 CONTRACTS, LICENSES AND SERVICES (Mr. Shafter)

5.9 CONTRACTS, LICENSES AND SERVICES The Centennial School District Board of School Directors approved the following contracts and licenses, as per the attached:

	ACCEPT	REJECT	NEW	RENEWAL	CHANGE (*)	CONTRACTS, LICENSES AND SERVICES
5.9 (a)	X			X		Memorandum of Agreement with Vita Education Services for 2016-17. No cost to the district.
5.9 (b)	X			X		St. Mary Regional Trauma Center for Concussion Management Services for 2016-17. District cost not to exceed \$800.00.
5.9 (c)	X			X		Licensing fee with Skyward for 2016-17. District cost not to exceed \$40,523.00.
5.9 (d)	X			X		Licensing fee with ProSoft for 2016-17. District cost not to exceed \$32,707.80.
5.9 (e)	X				X	Addendum to the Superintendent’s contract regarding the timing of payment into the tax-deferred account.
5.9 (f)	X		X			Varsity News Network for website management of athletics and co-curricular activities. District cost not to exceed \$1,400.00.
5.9 (g)	X		X			BCIU #22 for Leadership Dynamics training. District cost not to exceed \$20,500.00.

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5.9 (h)	X		X		LaSalle University for Introduction to Instructional Leadership course for professional development. District cost not to exceed \$23,000.00.	
5.9 (i)	X		X		Delehant & Associates for the District Summer Leadership Retreat. District cost not to exceed \$5,000.00.	
5.9 (j)	X			X	Pediatric Therapeutic Services for special education related services. District cost is dependent on student need for services.	
	ACCEPT	REJECT	NEW	RENEWAL	CHANGE (*)	CONTRACTS, LICENSES AND SERVICES
5.9 (k)	X			X	<p>Capstone Renewal of Pebble Go subscription elementary libraries</p> <p>Educere Licenses for virtual instruction</p> <p>Gale/Cengage Library database for WTHS</p> <p>Health Sciences Libraries Library Technology Support Fee Consortium</p> <p>Houghton Mifflin Read 180</p> <p>Lexia Lexia Reading Core 5</p> <p>ProQuest Library database for WTHS</p> <p>ProQuest Library database for elementary sc Culturegrams Online</p> <p>Safari Montage Online resources</p> <p style="text-align: right;">Total \$81,789.00</p>	
5.9 (l)	X			X	BCIU #22 for special education services for the 2016-17 school year. District cost not to exceed \$3,174,008.00.	
5.9 (m)	X		X		Memorandum of Understanding between Centennial Education Association and Centennial School District to provide benefits to a new employee prior to July 1, 2016. District cost not to exceed \$3,733.02.	

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5.10 TEXTBOOKS (Mrs. Schrader Lynch)

5.10 TEXTBOOKS The Centennial School District Board of School Directors approved the purchase of the following textbook, as per the attached:

	ACCEPT	REJECT	TEXTBOOKS
5.10 (a)	X		Adoption and purchase of instructional resources for the William Tennent High School elective course, Script, Stage, and Screen. District cost not to exceed \$1,351.00.

5.11 ACCEPTANCE OF GRANTS AND BEQUESTS (Mrs. Schrader Lynch)

5.11 ACCEPTANCE OF GRANTS AND BEQUESTS The Centennial School District Board of School Directors approved the following donations, grants and bequests, as per the attached:

	ACCEPT	REJECT	DONATIONS, GRANTS AND BEQUESTS
5.11 (a)	X		Donation of \$204.60 from AdoptAClassroom for the purchase of materials at William Tennent High School.
5.11 (b)	X		Donation of \$500.00 from Rotary Club of Warminster for the Science Fair at Willow Dale Elementary School.
5.11 (c)	X		Donation of \$350.00 from Ms. Jill Sitnick for William Tennent Debate.
5.11 (d)	X		Donation of \$5,600.00 from McDonald Home and School for the purchase of rubber mulch for the playground.

5.12 CHANGES TO ACADEMIC PROGRAMS, POSITIONS, STIPENDS (Mrs. Schrader Lynch)

5.12 CHANGES TO ACADEMIC PROGRAMS, POSITIONS, STIPENDS The Centennial School District Board of School Directors approved the following change to the elementary schedule, as per the attached:

	ACCEPT	REJECT	CHANGES TO ACADEMIC PROGRAMS, POSITIONS, STIPENDS
5.12 (a)	X		Change in elementary schedule to reduce the intervention block from 45 minutes to 30 minutes with the addition of a 15 minute class meeting time. No district cost.

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In response to a question from Mrs. Lynch about 5.7(u), Mr. Berdnik explained that we are purchasing 1,000 Apple iPad Air2s, 1,000 cases, and two servers. 550 iPads will go to the elementary schools, 100 to each middle school and 250 to the high school for student use. Dr. Baugh said this purchase is supporting our educational initiatives.

Motion by David Shafter, second by Dr. Andrew Pollock to approve items 5.1, 5.2, 5.3 and 5.5 – 5.12.

Final Resolution: Motion carries, 8-0-0.

5.4 APPOINTMENTS (Mr. Shafter)

5.4 APPOINTMENTS

Mr. Shafter read the following resolution:

The Centennial School District Board of School Directors made the following appointments, as per the attached:

PSBA SCHOOL LEADERSHIP CONFERENCE DELEGATES	
5.4 (a)	Appoints David Shafter, Dr. Andrew Pollock, and Kati Driban as the Centennial School District’s Voting Delegates for the PSBA Legislative Policy Council Meeting on October 15, 2016, as part of the PASA/PSBA School Leadership Conference.

Mr. Miller said Ms. Driban sent him an email stating she would not be attending this conference and he asked for a volunteer to take her place. Mr. Adams said he would attend in place of Ms. Driban.

An amendment was made by Mr. Shafter, second by Mr. Hartline, to amend the motion listed above to replace Kati Driban with Steve Adams.

Motion by David Shafter, second by Michael Hartline.

Final Resolution: Motion carries, 8-0-0, as amended.

6. OLD BUSINESS

6.1 None

7. NEW BUSINESS

At the request of Mr. Hartline, items 7.7 and 7.11 were moved to the beginning of New Business.

Be it resolved that the Centennial School District Board of School Directors:

Action: 7.7 Adopts the resolution in the form presented, authorizing, among other things, the incurrence of a maximum aggregate principal amount (on a not to exceed basis) of \$56,000,000 of debt to be evidenced by the School District’s General Obligation Bonds, Series A and B of

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2016, in order to, among other things advance refund all or a portion of the School District's General Obligation Bonds, Series A and B of 2009, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline.

Roll call vote: Mr. Shafter, Yes; Mr. Adams, Yes; Mr. Hartline, Yes; Mrs. Lynch, Yes; Mr. Miller, Yes; Ms. Morgan, Yes; Dr. Pollock, Yes; Mr. Kleinschmidt, Yes.

Final Resolution: Motion carries, 8-0-0.

Be it resolved that the Centennial School District Board of School Directors:

Action: 7.11 Approves the Collective Bargaining Agreement between the Centennial Education Association and the Centennial School District effective July 1, 2016 through June 30, 2020, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Dr. Andrew Pollock.

Mr. Shafter said he wanted the public to know that concessions were made on both sides. Mr. Kleinschmidt said thank you to the Board negotiating team, the Centennial Education Association negotiating team and the administrative team for their efforts. Additional comments were made by Mr. Hartline, Dr. Pollock and Mr. Miller.

Roll call vote: Mr. Adams, Yes; Mr. Hartline, Yes; Mrs. Lynch, Yes; Mr. Miller, Yes; Ms. Morgan, Yes; Dr. Pollock, Yes; Mr. Shafter, Yes; Mr. Kleinschmidt, Yes.

Final Resolution: Motion carries, 8-0-0.

Be it resolved that the Centennial School District Board of School Directors:

Action: 7.1 Approves the 2016-17 Final General Fund budget in the amount of \$111,795,742 as presented, and hereby authorizes expenditures as set for therein during the 2016-2017 school year, and levying a tax of 132.687 mills per \$1,000 of assessed real estate valuation as per the Budget Resolution, authorizes the Homestead/Farmstead Exclusion Act Resolution and authorizes the Real Estate Installment Plan Resolution, as per the attached. (Mr. Shafter)

A motion was made by Mr. Shafter, second by Mr. Miller to approve item 7.1. Discussion followed and comments were made by Mr. Hartline and Mr. Adams. Discussion continued regarding a pension reform bill presently in the state legislature for consideration. Comments were made by Mrs. Lynch, Mr. Shafter, Mr. Miller, Mr. Adams and Mr. Hartline.

Motion by David Shafter, second by Mark Miller

Roll call vote: Mr. Hartline, Yes; Mrs. Lynch, Yes; Mr. Miller, Yes; Ms. Morgan, Yes; Dr. Pollock, Yes; Mr. Shafter, Yes; Mr. Adams, Yes; Mr. Kleinschmidt, Yes.

Final Resolution: Motion carries, 8-0-0.

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Be it resolved that the Centennial School District Board of School Directors:

Action: 7.2 Approves the 2016-17 Capital Reserve Fund Budget in the amount of \$5,411,712. The budget requires transfers to the Capital Reserve Fund in both 2015-16 and 2016-17, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline

Final Resolution: Motion carries, 8-0-0.

Action: 7.3 Approves the 2016-17 Food Service Fund Budget in the amount of \$2,759,212, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline

Final Resolution: Motion carries, 8-0-0.

Action: 7.4 Approves the 2016-17 Debt Service Fund Budget in the amount of \$219,300.00, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Dr. Andrew Pollock

Final Resolution: Motion carries, 8-0-0.

Mr. Shafter read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

Action: 7.5 Authorizes the Chief Financial Officer to close the 2015-2016 Centennial School District books as of June 30, 2016, incorporating all accruals therein; to pay the bills that are due by June 30, 2016; to transfer the budget amounts necessary for processing these expenditures subject to review and ratification by the Board of School Directors on or about September 2016; and directs the Administration to proceed with conducting the necessary audit for the Fiscal Year 2015-2016. Further directs the Chief Financial Officer and/or designee to record or adjust commitments of fund balance in any or all of the following categories: Future Capital Projects, Other Post-Employment Benefits, and Retirement Contributions. Finally, authorizes the Chief Financial Officer and/or designee to transfer an amount not to exceed the projected 2015-2016 fiscal year surplus (if there is one at internal closing) to either the capital reserve fund (32), debt service fund (40), or a combination thereof, consistent with the district's multi-year financial strategy, as per the attached. (Mr. Shafter)

Action: 7.6 Authorizes implementation of the new federal procurement standards leveraging the grace period effective date ending June 30, 2017, as per the attached. (Mr. Shafter)

Action: 7.7 ~~Adopts the resolution in the form presented, authorizing, among other things, the incurrence of a maximum aggregate principal amount (on a not to exceed basis) of \$56,000,000 of debt to be evidenced by the School District's General Obligation Bonds, Series A and B of 2016, in order to, among other things advance refund all or a portion of the School District's General Obligation Bonds, Series A and B of 2009, as per the attached. (Mr. Shafter)~~

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Action: 7.8 Accepts the Pennsylvania Department of Education’s PlanCon Part F letter and enters a copy into the minutes, as required by the Commonwealth, as per the attached. (Mr. Shafter)

Action: 7.9 Approves submission of PlanCon Part G, Project Accounting Based on Bids, to the Pennsylvania Department of Education for the Swan Way project, as per the attached. (Mr. Shafter)

Action: 7.10 Authorizes the approval of change orders to be made by at least two of the following three administrators of the Centennial School District: Superintendent, Business Administrator and Director of Operations, for change orders up to \$20,000.00, not to exceed, in the aggregate, \$100,000.00, for the Swan Way Project, as per the attached. (Mr. Shafter)

~~*Action: 7.11 Approves the Collective Bargaining Agreement between the Centennial Education Association and the Centennial School District effective July 1, 2016 through June 30, 2020, as per the attached. (Mr. Shafter)*~~

Action: 7.12 Approves the use of fifteen (15) Centennial School District buses with drivers to provide services to Upper Southampton Township for a period of five (5) hours on Monday, July 4, 2016, approximate cost to Upper Southampton is \$3,000.00. (Mr. Shafter)

Action: 7.13 Approves the use of Centennial Buses and Drivers for Upper Southampton Township's Summer Camp program, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline

Final Resolution: Motion carries, 8-0-0.

8. POLICIES

A motion was made by Mr. Miller to table these policies until the next meeting. There was no second to the motion. Mr. Berdnik said it is a Federal requirement that the District adopt the Federal Fiscal policy.

8.1 Policies presented for INITIAL DISTRIBUTION/DISCUSSION (Ms. Driban)

	POLICIES PRESENTED FOR INITIAL DISTRIBUTION/DISCUSSION
8.1 (a)	Policy 113.1 Discipline of Students with Disabilities
8.1 (b)	Policy 118 Independent Study
8.1 (c)	Policy 119. Current Events
8.1 (d)	Policy 122. Extracurricular Activities/Clubs
8.1 (e)	Policy 114. Gifted Education
8.1 (f)	Policy 623. Post-Issuance Compliance
8.1 (g)	Policy 624. Post-Issuance Compliance for Obligations

Mr. Shafter read the list of new policies listed above that are being presented for initial distribution and discussion

Note: The motions approving contracts shall not be construed as altering in any respect the terms, conditions, and limitations contained in any contract. No summary of the contract contained in the agenda or the minutes is intended to alter in any respect the terms, conditions, or limitations contained in any contract. In all instances, the terms, conditions, and limitations of the contract document(s) itself and not the summary shall control.

8.2 Be it resolved that the Centennial School District Board of School Directors ADOPTS the following policies: (Ms. Driban)

POLICIES PRESENTED FOR ADOPTION	
8.2 (a)	Policy 626. Federal Fiscal Compliance
8.2 (b)	Policy 626.1 Travel Reimbursement – Federal Programs
8.2 (c)	Policy 707. Use of School Facilities
8.2 (d)	Policy 800. Records Management
8.2 (e)	Policy 801. Public Records
8.2 (f)	Policy 808. Food Services
8.2 (g)	Policy 808.1 Free/Reduced Price Meals
8.2 (h)	Policy 827. Conflict of Interest

Motion by David Shafter, second by Dr. Andrew Pollock to adopt the policies listed above.

Final Resolution: Motion carries, 8-0-0.

9. FINANCIALS

Mr. Shafter read the following resolutions:

9.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Reports, General Fund Cash Receipt Summary – May 2016, and approves the Fund Profiles/Treasurer’s Report – May 2016, as per the attached (Mr. Shafter)

9.2 Approves the 2015-16 Budget Transfers for June 2016, as per the attached (Mr. Shafter)

9.3 Approves the pending bills list, as per the attached (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline.

Final Resolution: Motion carries, 8-0-0 for items 9.1, 9.2 and 9.3.

10. BOARD DISCUSSION AND COMMENTS

10.1 Board Discussion and Comments (Mr. Kleinschmidt)

Mr. Adams said he wanted to congratulate the class of 2016 and he commented on awards night at WTHS. Mr. Hartline reminded everyone to tune in to graduation tomorrow on the cable channel. Mr. Hartline said he attended a Willow Dale young authors student event. Ms. Morgan attended the McDonald May Fair and said it was a wonderful event. Mr. Kleinschmidt also attended the young authors event at Willow Dale and he noted there were 30 participants last year and this year 127 students participated. Mr. Miller said he attended the awards night at WTHS, Klinger’s Field Day, and Klinger’s recognition breakfast.

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11. REPORTS

Information: 11.1 Education/Pupil Services Committee - Mrs. Schrader Lynch

Mrs. Lynch reported the action items from the last meeting were presented to the Board tonight for approval. The next meeting is scheduled for June 28, 2016.

Information: 11.2 Finance and Operations Committee - Mr. Shafter and Ms. Driban

Mr. Shafter reported the action items from the last Finance and Operations Committee meeting were presented tonight for approval.

Information: 11.3 District Policy Report – Ms. Driban

There was no report.

Information: 11.4 Bucks County Schools Intermediate Unit #22 - Mr. Hartline

Mr. Hartline reported the IU hosted its annual legislative policy breakfast. Four or five Bucks County legislators attended and other legislators sent a representative to the event. All but one school district in Bucks County was represented. Last Tuesday they held graduation for 30 students from the IU program.

Information: 11.5 PSBA Representative & Legislative Council Liaisons - Mr. Miller

Mr. Miller reported he is predicting the 2016-17 state budget will be passed by July 7 or 8.

Information: 11.6 Middle Bucks Institute of Technology Executive Council - Ms. Driban

Mr. Miller reported that 201 students from MBIT participated in NOCTI testing. 98% of the students received an advanced or complete rating in their exams, which is an extraordinary result. This puts MBIT students near the top of the state in rankings on these exams.

12. COMMUNICATIONS

12.1 Communications (Mr. Kleinschmidt)

Mr. Adams noted that Board Docs is not working this evening and someone should notify the company.

13. ADDITIONAL COMMUNITY COMMENTS

13.1 Additional Community Comments

None

14. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS

Information: 14.1 Attached is the Schedule of Board Meetings and Calendar of Events (Ms. Driban)

Mr. Kleinschmidt read the Schedule of Board Meetings and Calendar of Events.

Note: The motions approving contracts shall not be construed as altering in any respect the terms, conditions, and limitations contained in any contract. No summary of the contract contained in the agenda or the minutes is intended to alter in any respect the terms, conditions, or limitations contained in any contract. In all instances, the terms, conditions, and limitations of the contract document(s) itself and not the summary shall control.

15. ADJOURNMENT

Motion by Dr. Andrew Pollock, second by Jane Schrader Lynch

Final Resolution: Motion carries 8-0-0

The School Board Meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

Note: The motions approving contracts shall not be construed as altering in any respect the terms, conditions, and limitations contained in any contract. No summary of the contract contained in the agenda or the minutes is intended to alter in any respect the terms, conditions, or limitations contained in any contract. In all instances, the terms, conditions, and limitations of the contract document(s) itself and not the summary shall control.

CENTENNIAL SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS MEETING

Date 12/14/16

Please print clearly. Thank you.

Name	Address	Organization
Jennifer Linwood	57 Chase Ave Ivyland	WTMB
LEAH WEAVER HATH	68 CENTENNIAL RD WARM	WTMB
Gianne Ruto	717 Saint Charles Avenue	WTHS Student
Brianna Linwood	57 Chase Ave Ivyland	WTMB
Jana O'Connor	379 Maple Ave, Southampton	WTMB
Kathleen O'Connor	345 Maple Ave, Southampton	WTMB
Elyse Aber	566 Winding Way, Warminster	WTMB
John + Michele Sedlarski + Family	812 Gladwyn Rd, Warminster	WTMB
Woody Martin	995 Jansville Rd. St.	CEA / Resident
Nanna Hanks	536 Cushman Rd.	CEA / Resident
Ranathijedat	3104 19130	CEA
Susan Knorr	1124 Oak Leaf Ln, Warminster	WTMBA
Doris Sweeney + Family	1176 Sarah Rd Warminster	WTMBA
Erica Knorr	1124 Oak Leaf Lane	WTMBA alum
Howard Knorr	11	11
Christopher Carter	1st Horseshoe Ln Warminster	WTMBA
Su Michalski	969 Gravel Hill Rd. St. PA	WTMBA
Patty Sparreus	497 Hillcrest Cir. War.	WTMBA
Esmeralda Cohen	465 Rose Valley Rd	WTMBA
Tami Sharp	18 Garrison Rd	WTMBA
Megan Knorr	1124 Oak leaf Ln	WTMB
Jordan Sharp	18 Garrison Rd	WTMB
Dale Jery	18 Garrison Rd	WTMBA
Angie Wicks	1131 Oagen Rd	WTMBA

CENTENNIAL SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS MEETING

Date 6/14/2016

Please print clearly. Thank you.

Name	Address	Organization
V. Vukobratovic	805 CROFT DRIVE 18366	WTMB
- Lanya Wang		LJTMBS
Shirley Tan		WTMB
Ian Sharp		Log College
DANNY MOJICA	1230 MANOR DR WARMINSTER	WTMB / LCMS
Margaret K. Moore	780 E. Street Rd, CI, WAP	Resident
Becky Gottschall	1147 Toll House	WTMB
E Carson		BOU



May 13, 2016

Ms. Mary Anne Robold
Board Secretary
Centennial School District
433 Centennial Road
Warminster, PA 18974

RE: PLANCON PART F: CONSTRUCTION DOCUMENTS

PROJECT NO.: 3858
PROJECT BUILDING NAME: District Administration Office/Alternative Education
TYPE WORK: Additions/Alterations
COUNTY: Bucks
BOARD ACTION: February 23, 2016

Dear Ms. Robold:

The materials for PlanCon Part F, "Construction Documents," have been reviewed and approved as meeting the requirements of the school laws of Pennsylvania and the policies and regulations of the State Board of Education. This approval authorizes the proper bidding of the project and constitutes approval for entering into contracts.

This approval is based on a limited review of the documents submitted. If information reviewed subsequent to this approval violates law, policy, or procedure, the Department reserves the right to rescind any and all approvals materially affected.

In issuing this approval, the Department of Education relies upon the school board's certification that all necessary approvals from local, regional, and state agencies, including compliance with the Prevailing Wage Act, have been or will be obtained prior to entering into construction contracts.

Departmental approval of PlanCon Part F for this project does not guarantee reimbursement for this project. This project will be deemed eligible for reimbursement only upon written approval of PlanCon Part G, "Project Accounting Based on Bids."

Calculation of the temporary reimbursable percent for the project's financing occurs at PlanCon Part H, "Project Financing." Microfilm of the drawings and specifications for all contracts, including phased work, asbestos removal, etc., if applicable, must be submitted with Part H documents. The permanent reimbursable percent is calculated at PlanCon Part J, "Project Accounting Based on Final Costs."

This approval does not relieve the architect or engineer of record from professional or legal responsibility for the project design. Any deviations from the approved final drawings and specifications (construction documents) that result in any change in space allocation or building structure, the health and safety of the pupils, or any changes that require the approval of another agency shall not be initiated until approved by the Department of Education with the submission of PlanCon Part I, "Interim Reporting."

Reimbursement calculations are based on the rated pupil capacity. The full time equivalent and rated pupil capacities for this project building are as follows:

Ms. Robold
Page 2
May 13, 2016

	Full Time Equivalent Capacity			Rated Pupil Capacity
	<u>New</u>	<u>Existing</u>	<u>Total</u>	
Middle/Secondary	0	66	66	73
District Adm. Office	0	61	61	68
Secondary - Total	0	127	127	141

Please note the corrections to Pages F03, F06, F08, F09, F11, F12, F13, and F14.

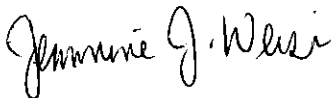
There is no allowance for "rough grading to receive the building" or "sanitary sewage" for this project.

Other relevant project statistics, as presented by the school district's architect are:

	<u>New</u>	<u>Existing</u>	<u>Total</u>
Scheduled Area	0	23,204	23,204
Architectural Area	100	27,757	27,857

This document and appended materials should be entered into the minutes of the next board meeting. If you have any questions, please contact James Vogel at 717.787.5993.

Sincerely,



Jeannine J. Weiser, Chief
Division of Budget and School Facilities

Attachments

cc: Crabtree Rohrbaugh & Associates
Project File - 3858
Log

District/CTC:
Centennial School District

Project Name:
District Administration Office / Alternative Education Building

Grades:
9 - 12

ENROLLMENT PROJECTIONS FOR PROJECT BUILDING GRADES

- A. Current Elementary/Secondary Public Enrollment For October / 2011
 ("October 1 Enrollment, Low Income, and LEP Data Profile and ACS" PIMS Report)
 - 1. Current District Enrollment For Grades K-12 / 5,728
 - 2. Current Enrollment For Project Building Grades 9 / - 12 / / 1,881
 - 3. Current Enrollment For Project Building Grades + 10% or 15% / 2,069
 (A-2 times 1.10 For Districts With Total Enrollment > 1500 or
 A-2 times 1.15 For Districts With Total Enrollment =< 1500)
- B. PDE Enrollment Projections, Dated July 2012 /
 Highest Projected Enrollment for Project Grades / 1,825
 (refer to Part A instructions for further direction)
- C. District Projected Enrollment
 Source Document(s), Date Prepared and Page Number(s):
 _____ /
 _____ /
- D. Highest Projected Enrollment (highest of A3, B or C) / 2,069
 If this project's Highest Projected Enrollment (line D) is based on district-generated enrollment projections (line C), provide the projections and supporting documentation.
- E. Planned Capacity for Project Grades (list all buildings, including this project building, with any of the same grades, i.e. if the project building houses grades K-6, list all buildings which house 1st, 2nd, 3rd, 4th, 5th or 6th grade, or kindergarten). See the Part F instructions for additional information about calculating the Planned Building FTE.

Ⓟ per district architect 3/2/10

Building Name	PDE Project #, if applicable	Planned Building FTE
William Tennet High School /	/	2,174 /
<u>DAD/ALTEO (ALTEO ONLY)</u>	<u>385B</u>	<u>72</u>

Ⓟ A09 "planned" district-wide picture is unchanged

Planned Capacity Total: 2246-2174

F. Enrollment to Capacity Adjustment (D divided by E, Total) .9212-0.9517

(ROUND TO 4 DEC PL; MAXIMUM = 1.0000)

MIDDLE/SECONDARY ROOM SCHEDULE FOR PROJECT BUILDING (1 OF 3)

District/CTC: Centennial School District Project Name: District Administration Office / Alternative Education Building Grades: 9 - 12

PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
#1	#2	EXISTING				NEW				TOTAL	
		#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT PTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL PTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL PTE CAP	TOTAL AREA SQ FT	TOTAL PTE CAP
LIBRARY	XXX				XXXX				XXXX		XXXXX
REG CLSRM 660+ SQ FT	25	826	1.0	826	25					826	25
REG CLSRM 660+ SQ FT	25	1,255	1.0	1,255	25					1,255	25
REG CLSRM 660+ SQ FT	25	830	1.0	830	25					830	25
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
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REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
SPECIAL ED ROOMS	XXX	SEE PAGE F11				SEE PAGE F11				XXXXXX	XXXXX
SMALL GROUP <850 SQ FT	XXX	231	1.0	231	XXXX				XXXX	231	XXXXX
SMALL GROUP <850 SQ FT	XXX	465	1.0	465	XXXX				XXXX	465	XXXXX
LARGE GROUP INS 850+ SQ FT	XXX	1,499	1.0	1,499	XXXX				XXXX	1,499	XXXXX
AUDITORIUM TO SEAT: _____	XXX				XXXX				XXXX		XXXXX
STAGE	XXX				XXXX				XXXX		XXXXX
SCIENCE CLSRM 660+ SQ FT	25										
SCIENCE CLSRM 660+ SQ FT	25										
SCIENCE LAB: _____	20	1,143	1.0	1,143	20					1,143	20
SCIENCE LAB: _____	20										
SCIENCE LAB: _____	20										
SCIENCE LAB: _____	20										
SCIENCE STUDENT PROJ RM	XXX	168	1.0	168	XXXX				XXXX	168	XXXXX
PLANETARIUM CLSRM 660+ SQ FT	20										
OBSERVATORY	XXX				XXXX				XXXX		XXXXX
ALTERNATIVE ED ROOM 660+ SQ FT	20										
OTHER: SGI	/	217	1.0	217						217	
OTHER: SGI	/	242	1.0	242						242	
OTHER: Multipurpose Room	/	1,195	1.0	1,195						1,195	
OTHER: ALT ED 660+	20	1143	1	1143	20					1143	20
OTHER: SGI	/	211	1	211						211	
OTHER: _____											
OTHER: _____					20						20
PAGE F06 SUBTOTAL	XXX	XXXXX	XXXXX	8,071	85	XXXXX	XXXXX			8,071	85

REVISED JULY 1, 2010

5203 FORM EXPIRES 6-30-12

5203 PLANCON-F06

MIDDLE/SECONDARY ROOM SCHEDULE FOR PROJECT BUILDING (3 OF 3)

District/CTC: Centennial School District		Project Name: District Administration Office / Alternative Education Building								Grades: 9 - 12	
PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
GYM 6500+ SQ FT	66										
GYM 6500+ SQ FT	66										
2500 SQ FT AUX GYM	33										
1000 SQ FT ADAPT GYM	XXX				XXXX				XXXX		XXXXXX
WRESTLING ROOM	XXX				XXXX				XXXX		XXXXXX
WEIGHT ROOM	XXX				XXXX				XXXX		XXXXXX
LOCKER ROOM, DRYING & SHOWER RM - BOYS	XXX				XXXX				XXXX		XXXXXX
LOCKER ROOM, DRYING & SHOWER RM - GIRLS	XXX				XXXX				XXXX		XXXXXX
TEAM ROOM	XXX				XXXX				XXXX		XXXXXX
TEAM ROOM	XXX				XXXX				XXXX		XXXXXX
INSTRUCTOR'S OFFICE	XXX				XXXX				XXXX		XXXXXX
INSTRUCTOR'S OFFICE	XXX				XXXX				XXXX		XXXXXX
OTHER: _____											
OTHER: _____											
OTHER: _____											
OTHER: _____											
NATATORIUM	XXX	SEE PAGE F12				SEE PAGE F12				XXXXX	XXXXXX
KITCHEN & STORAGE	XXX				XXXX				XXXX		XXXXXX
# OF SERVINGS: _____	XXX				XXXX				XXXX		XXXXXX
MEALS PREPARED PER SERVING: _____	XXX				XXXX				XXXX		XXXXXX
CAFETERIA	XXX				XXXX				XXXX		XXXXXX
TO SEAT: _____	XXX				XXXX				XXXX		XXXXXX
FACULTY DINING ROOM	XXX				XXXX				XXXX		XXXXXX
FACULTY ROOM	XXX	200	1.0	200	XXXX				XXXX	200	XXXXXX
INSTR PLANNING CTR	XXX				XXXX				XXXX		XXXXXX
INSTR PLANNING CTR	XXX				XXXX				XXXX		XXXXXX
CONFERENCE ROOM	XXX				XXXX				XXXX		XXXXXX
STUDENT ACTIVITY RM	XXX				XXXX				XXXX		XXXXXX
HEALTH SUITE (NURSE)	XXX				XXXX				XXXX		XXXXXX
BLDG ADMIN/GUIDANCE	XXX				XXXX				XXXX		XXXXXX
TOTAL STAFF:	XXX				XXXX				XXXX		XXXXXX
OTHER: <u>ALTED 660+</u>	20	826	1	826	20					826	20
OTHER: <u>ALTED 660+</u>	20	1255	1	1255	20					1255	20
OTHER: <u>ALTED 660+</u>	20	830	1	830	20					830	20
OTHER: _____											
OTHER: _____				5203						5203	
OTHER: _____				3111						3111	
PAGE F08 SUBTOTAL	XXX	XXXXX	XXXXX	280	60	XXXXX	XXXXX			280	60
PAGE F06 SUBTOTAL	XXX	XXXXX	XXXXX	807	2088	XXXXX	XXXXX			807	2088
PAGE F07 SUBTOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
BUILDING TOTAL	XXX	XXXXX	XXXXX	827	2088	XXXXX	XXXXX			827	2088
MS/SEC UTILIZATION (BLDG TOTAL TIMES .9)	XXX	XXXXX	XXXXX	XXXXX	80	XXXXX	XXXXX	XXXXX		XXXXX	80

CENTRAL DISTRICT ADMINISTRATION OFFICE

District/CTC: Centennial School District	Project Name: District Administration Office / Alternative Education	Grades: E 9 - 12
---	---	---------------------

If this project building includes office space for central district administration, please provide the position for each staff member who will be working in this office space. For vacant or new positions, indicate prospective employment date. Attach additional sheets if necessary.

NOTE: Identify the position name or corresponding number on the floor plan drawing identifying spaces listed on the room schedule.

POSITION (If vacant or new, indicate date to be filled)

POSITION (If vacant or new, indicate date to be filled)

1. Class I Secretary ✓
2. Assistant Superintendent ✓
3. Business Administrator ✓
4. Administrative Assistant ✓
5. Accounts Payable - Class II Secretary ✓
6. Accountant ✓
7. Interim **ASSIST. BUS. MGR** ✓
8. Payroll Secretary ✓
9. Class II Secretary ✓
10. Foreperson ✓
11. Maintenance Supervisor ✓
12. Class I Secretary ✓
13. Supervisor of Food Service ✓
14. Director of Operations ✓
15. Receptionist ✓
16. Class II Secretary ✓
17. Class II Secretary ✓

41. Community Relations / Translator ✓
42. Director of Teaching and Learning ✓
43. Supervisor of Curriculum ✓
44. Registrar ✓
45. Data and Web Specialist ✓
46. Class I Secretary ✓
47. Director of Technology ✓
48. IT Site Technician ✓
49. IT Service Desk Technician ✓
50. Network Specialist ✓
51. Tax Collector ✓
- 52.
- 53.
- 54.
- 55.
- 56.
- 57.

18. Director of Human Resources ✓
19. Class I Secretary ✓
20. College and Career Partnerships ✓
21. Alumni Association ✓
22. CEA President ✓
23. Centennial Education Foundation ✓
24. Transition Coordinator ✓
25. Class II Secretary ✓
26. BCIU ✓
27. Director of Special Education ✓
28. Supervisor of Special Education ✓
29. Supervisor of Special Education ✓
30. Class I Secretary ✓
31. Supervisor of Special Education ✓
32. Nurse Coordinator ✓
33. BCIU/IDEA ✓
34. Executive Secretary ✓
35. Superintendent ✓
36. Executive Secretary ✓
37. Executive Secretary ✓
38. Student Data & Assessment ✓
39. Supervisor of Curriculum ✓
40. Class I Secretary ✓

- 58.
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- 80.

⊗ per district / Arch. text
3/2/16

DISTRICT ADMINISTRATION STAFFING CONVERTED TO FULL TIME EQUIVALENTS

A. TOTAL NUMBER OF STAFF LISTED	/ 51	X	1.2	=	/ 61	FTE CAP
B. NUMBER OF STAFF TO BE HOUSED IN NEW AREA	/	X	1.2	=	/	FTE CAP
C. NUMBER OF STAFF TO BE HOUSED IN EXISTING AREA (A minus B)	/ 51	X	1.2	=	/ 61	FTE CAP

ROOM SCHEDULE ADJUSTMENTS

District/CTC: Centennial School District Project Name: District Administration Office / Alternative Education Building Grades: 9 - 12

PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
#1	#2	EXISTING				NEW				TOTAL	
		#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ELEMENTARY	XXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXXX	XXXXXX
PROJECT ELEM CAP	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
KINDERGARTEN DEDUCT FOR HALF-TIME PRGM	-25	XXXXX		XXXXX		XXXXX		XXXXX		XXXXXXX	
ADJUSTED ELEM CAP	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX		XXXXXXX	
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.9517	XXXXX	XXXXX	XXXXX	0.9517	XXXXXXX	0.9517
JUSTIFIED ELEM	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX		XXXXXXX	
REG PRE-SCHOOL 660+ *	25										
SP ED PRE-SCHOOL 660+	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	**										(MAX=25)
SP ED RESOURCE ROOM > 400 SQ FT	XXX				XXXX				XXXX	XXXXXX	XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX	XXXXXX	XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX	XXXXXX	XXXXXX
ADJUSTED ELEMENTARY	XXX	XXXXX	XXXXX	8314	72	XXXXX	XXXXX			8314	
MIDDLE/SECONDARY	XXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXXX	XXXXXX
PROJECT MS/SEC UTIL	XXX	XXXXX	XXXXX	8271	8	XXXXX	XXXXX			8271	8872
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.9517	XXXXX	XXXXX	XXXXX	0.9517	XXXXXXX	0.9517
JUSTIFIED MS/SEC	XXX	XXXXX	XXXXX	XXXXX	8	XXXXX	XXXXX	XXXXX		XXXXXXX	8872
SP ED 660+ SQ FT	25				600				-9212		
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	**										(MAX=25)
SP ED RESOURCE ROOM > 400 SQ FT	XXX				XXXX				XXXX	XXXXXX	XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX	XXXXXX	XXXXXX
SP ED < 401 SQ FT	XXX			8314	XXXX				XXXX	XXXXXX	XXXXXX
ADJUSTED MS/SEC	XXX	XXXXX	XXXXX	8271	8	XXXXX	XXXXX			8271	8

* Regular and Special Education Pre-School rooms must meet the requirements addressed in the Part A instructions. Verification that the requirements will be met must be submitted with Part A or Part F. 8314 600

** Justified Elementary or Middle/Secondary Capacity (Col. 12) divided by 25. The maximum capacity that may be reported in column #12 is 25. See Part A instructions for a more detailed explanation.

PROJECT FULL TIME EQUIVALENTS

District/CTC: Centennial School District	Project Name: District Administration Office / Alternative Education Building	Grades: 9 - 12
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		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ADJUSTED ELEMENTARY	XXX	XXXXX	XXXXX			XXXXX	XXXXX			8314	166
ADJUSTED MS/SEC	XXX	XXXXX	XXXXX	2271	66 82	XXXXX	XXXXX			2271	82
NATATORIUM *		XXXXX	XXXXX	8314		XXXXX	XXXXX				
NATATORIUM LOCKER ROOM, DRYING & SHOWER RM - BOYS	XXX XXX	XXXXX XXXXX	XXXXX XXXXX		XXXXX	XXXXX XXXXX	XXXXX XXXXX		XXXXX		XXXXXX XXXXXX
NATATORIUM LOCKER ROOM, DRYING & SHOWER RM - GIRLS	XXX XXX	XXXXX XXXXX	XXXXX XXXXX		XXXXX	XXXXX XXXXX	XXXXX XXXXX		XXXXX		XXXXXX XXXXXX
DIST ADMIN OFFICE	XXX	XXXXX	XXXXX	14890	61	XXXXX	XXXXX			14890	61
VOCATIONAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
PRJT BUILDING TOTAL	XXX	XXXXX	XXXXX	2271	XXXXX	XXXXX	XXXXX		XXXXX	8271	XXXXXX

* REFER TO THE PART A INSTRUCTIONS TO DETERMINE IF CAPACITY SHOULD BE ASSIGNED.

PLANNED ARCHITECTURAL AREA FOR TOTAL BUILDING

For the purpose of determining square footage for a construction project in applying for a referendum exception under Special Session Act 1 of 2006, Section 333 (f) (2) (iii) (C), academic secondary square footage includes secondary and vocational architectural area. For academic buildings housing both elementary and secondary grades, assign architectural area for the entire academic building based on the room schedule(s) completed for this project.

If a room schedule includes spaces for both elementary and secondary, then the architectural area must be prorated based on the number of elementary and secondary grades. For example, for a middle school housing sixth, seventh and eighth grades, one-third of the architectural area for the entire academic building would be reported as elementary and two-thirds as secondary. For a K-12 building with elementary (K-5) and middle/secondary (6-12) room schedules completed, the architectural area for all of the spaces on the elementary room schedule plus the prorated architectural area for sixth grade included on the middle/secondary room schedule would be reported as elementary.

If there any questions, contact the Division of School Facilities for further direction.

⊗ per district/architect

PLANNED ARCHITECTURAL AREA (NEW PLUS EXISTING)

ELEMENTARY	_____ sq. ft.
SECONDARY (INCLUDING VOCATIONAL)	8,440 sq. ft.
NATATORIUM	_____ sq. ft.
DISTRICT ADMINISTRATION OFFICE	19,417 sq. ft.
DAY CARE/PRE-SCHOOL (NONACADEMIC)	_____ sq. ft.
NON-DISTRICT USE (HEALTH CLINIC, PUBLIC LIBRARY, ETC.)	_____ sq. ft.
PROJECT BUILDING TOTAL (MUST EQUAL F13, LINE E-3)	27,857 sq. ft.

COMPARATIVE DESIGN ANALYSIS

District/CTC: Centennial School District	Project Name: District Administration Office / Alternative Education Building	Grades: <u>9</u> - <u>12</u>
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SCHEDULED AREA

A. Planned Scheduled Area - Total	+	<u>8314</u> <small>(F12, ADJ ELEM)</small>	=	<u>8271</u> <u>8314</u> <small>(F12, ADJ MS/SEC)</small>	sq. ft.
B. Recommended Scheduled Area					
1. Adjusted FTE - Total		<u>8160</u> <small>(F12, ADJ ELEM)</small>		<u>78</u> <small>(F12, ADJ MS/SEC)</small>	
2. Recommended Square Feet per student		58		78	
3. Recommended Scheduled Area (B-1 times B-2)			+	<u>5148</u> <small>(F12, ADJ MS/SEC)</small>	sq. ft.
C. Difference between Planned and Recommended Scheduled Areas (A minus B-3)				<u>3166</u> <u>1875</u>	sq. ft.
D. Difference as a Percent of Recommended Scheduled Area (C divided by B-3 times 100)				PROVIDE JUSTIFICATION	<u>61.50</u> <u>28.32</u> % <small>(CARRY TO 2 DEC PL)</small>

If Line D is greater than minus 10%, refer to instructions for the Comparative Design Analysis Adjustment calculation on F14 form. If Line D is greater than plus 10%, justification for the excess scheduled area must be provided. Check the following if applicable.

- LARGER THAN NORMAL SCHEDULED AREAS REQUIRED TO ACCOMMODATE EDUCATIONAL PROGRAMS AND COMMUNITY NEEDS /
- LARGER THAN NORMAL SCHEDULED AREAS DUE TO EXISTING BUILDING CONDITIONS
- RELATIVELY LOW ENROLLMENT TO CAPACITY ADJUSTMENT FACTOR (F03, Line F)
- OTHER (DESCRIBE): _____

ARCHITECTURAL TO SCHEDULED AREA

E. Planned Architectural Area for Total Building					
1. Existing		<u>27,757</u>		sq. ft.	
2. New/Addition		<u>100</u>		sq. ft.	
3. Total				<u>27,857</u>	sq. ft.
F. Planned Scheduled Area for Total Building				<u>23204</u> <u>8271</u>	sq. ft.
G. Planned Architectural Area divided by Planned Scheduled Area (E-3 divided by F)				PROVIDE JUSTIFICATION	<u>3.368</u> <u>1.201</u> <small>(CARRY TO 3 DEC PL)</small>

If the above ratio of architectural area to scheduled area for this building is greater than 1.58, justification for excess architectural area must be provided. Check the following if applicable:

- LARGER THAN NORMAL LOBBIES AND ENTRANCE AREAS
- SINGLE-LOADED COORIDORS /
- LARGER THAN NORMAL STORAGE AREAS
- LARGER THAN NORMAL STAIRWAYS
- OTHER (DESCRIBE): Project includes District administrative offices.

FULL TIME EQUIVALENTS CONVERTED TO RATED PUPIL CAPACITY

District/AVTS:	Project Name:	Grades:
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**COMPARATIVE DESIGN ANALYSIS ADJUSTMENT -
ONLY COMPLETE THIS SECTION IF F13, LINE D IS LESS THAN -10%**

I. DIFFERENCE AS PERCENT OF RECOMMENDED SCHEDULED AREA
(only enter F13, line D if value is less than -10%) _____

II. MINIMUM VARIANCE (F13) -10.00%

III. DIFFERENCE _____

ELEMENTARY

	EXISTING	NEW	TOTAL
A. ADJUSTED ELEMENTARY FTE (F12, ADJ ELEM)	_____	_____	
B. MIDDLE/SECONDARY SCHOOL ELEMENTARY FTE (Use this section for schools with both elementary and secondary grades on the Middle/Secondary Room Schedule)			
1. Number of Elementary Grades (K-6) on the Middle/Secondary Room Schedule (Pages F06-F08)	_____		
2. Total Number of Grades (K-12) on the Middle/Secondary Room Schedule (Pages F06-F08)	_____		
3. Elementary Grades Divided By Total Number of Grades (B-1 divided by B-2) <small>(ROUND TO 4 DEC PL)</small>	_____		
4. Adjusted MS/SEC FTE (F12, ADJ MS/SEC)	_____	+	_____
5. MS Elementary FTE (B-3 times B-4; round to whole number)	_____		_____
C-1. Total Elementary FTE (A plus B-5)	_____	+	= _____
2. Elementary FTE Reduction (if III < 0%, III times C-1; else 0)	_____		_____
3. Total Elementary FTE based on Comparative Design Analysis	_____	+	= _____ <small>(FTE)</small>
4. Rated Pupil Capacity Factor			_____
5. Elementary Rated Pupil Capacity (C-3 times C-4)			_____ <small>(RPC)</small>

SECONDARY

D. ADJUSTED MIDDLE/SECONDARY FTE (F12, ADJ MS/SEC)	<u>8266</u>		
E. LESS: MS Elementary FTE (B-5)			
F-1. TOTAL MIDDLE/SECONDARY FTE (D minus E)	<u>8266</u>	+	= <u>8266</u>
2. Middle/Secondary FTE Reduction (if III < 0%, III times F-1; else 0)			
3. Total Middle/Secondary FTE based on Comparative Design Analysis	<u>8266</u>	+	= <u>8266</u> <small>(FTE)</small>
4. Rated Pupil Capacity Factor			1.1100
5. Middle/Secondary Rated Pupil Capacity (F-3 times F-4)			<u>9173</u> <small>(RPC)</small>
G-1. NATATORIUM FTE (F12, NAT)		+	
2. Natatorium Rated Pupil Capacity (G-1 times 1.11)			_____ <small>(RPC)</small>
H-1. CENTRAL DISTRICT ADMIN OFFICE FTE (F12, DAO)	<u>61</u>	+	= <u>61</u>
2. DAO Rated Pupil Capacity (H-1 times 1.11)			<u>68</u> <small>(RPC)</small>
I. TOTAL SECONDARY (F-5 plus G-2 and H-2)	<u>12743</u> <small>(FTE)</small>		_____ <small>(RPC)</small>

VOCATIONAL

J. VOCATIONAL	_____	X	_____	=	_____
	<small>(F10, VOC FTE)</small>		<small>(RPC FACTOR)</small>		<small>(RPC)</small>