

CENTENNIAL BOARD OF SCHOOL DIRECTORS  
Warminster, Pennsylvania

REGULAR MEETING

HELD December 9, 2014

Mrs. Lynch announced that the Board met in Executive Session to discuss personnel and real estate matters.

**1. WELCOME**

**1.1 CALL TO ORDER (Mrs. Schrader Lynch)**

A Regular Meeting of the Centennial School Board was held on December 9, 2014 in the Administration Building. The meeting was called to order by Mrs. Lynch at 7:05 p.m.

**1.2 ROLL CALL (Mrs. Schrader Lynch)**

The following Board members were present: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter.

The following Administrative members were in attendance at the meeting: Dr. Joyce Mundy, Judith Hengst, Raymond Kase, John Schank, Dr. Bucky Clark, Dr. Barbara Stevenson.

Additional attendees are listed on the attached sheet.

**1.3 PLEDGE OF ALLEGIANCE (Mrs. Schrader Lynch)**

Mrs. Lynch led the group in the pledge of allegiance.

**1.4 ANNOUNCEMENTS (Mrs. Schrader Lynch)**

Mrs. Lynch welcomed Mrs. Huf in her return to the Board after an illness.

Mrs. Lynch thanked the Board Members for their hard work the previous year on the Committees they served: Mrs. Huf, Chairman for Education Committee and Mr. Miller for filling in for Mrs. Huf; Ms. Driban, Chairman for Operations Committee, and Mr. Hartline, Chairman for Finance Committee.

Mrs. Lynch announced the following appointments for 2015:

Education Committee: Chairman, Mr. Miller, members, Mrs. Huf, Mrs. Lynch, and alternate, Mr. Kleinschmidt

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Finance Committee: Chairman, Mr. Adams, members, Mr. Hartline, Mr. Miller, and alternate, Mr. Kleinschmidt

Operations Committee: Chairman, Mr. Shafter, members, Ms. Driban, Dr. Pollock, and alternate, Mrs. Lynch

All other committees remain the same.

### **1.5 GOOD NEWS (Dr Jennifer Polinchock)**

Dr. Polinchock read the Good News for December 9, 2014.

### **2. REPORTS**

Dr. Mundy highlighted her school visits and Second Cup of Coffee sessions, discussing with parents issues in buildings and academic programs.

**2.2 STUDENT REPORTS** - William Tennent High School (Nick Griffin) and Middle Bucks Institute of Technology (Jaide Erney and Osuany Serrano)

Nick Griffin, student at WTHS, gave the report on ongoing/upcoming events.

Osuany Serrano, student at WTHS and MBIT, gave the report on ongoing/upcoming events at MBIT.

### **3. COMMUNITY COMMENTS**

None.

Mr. Miller asked that item #8 of the Personnel Agenda be moved forward on the agenda.

Motion by Mark B Miller, second by Kati Driban

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

*Action: Be it resolved that the Centennial School District Board of School Directors approves the hiring of Timothy Trzaska to be the Director of Operations, starting date to be determined, and salary prorated.*

Motion by Mark B Miller, second by Kati Driban

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

### **4. SCHOOL BOARD MINUTES**

*Action: 4.1 Be it resolved that the Centennial School District Board of School Directors approves the minutes of the Regular School Board Meeting held November 11, 2014 and Regular/Work Session School Board Meeting held November 25, 2014. (Mr. Miller)*

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Motion by Mark B Miller, second by Elizabeth Huf.

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

5. NEW BUSINESS

*Action: 5.1 Be it resolved that the Centennial School District Board of School Directors: (Mr. Miller)*

*Action: (Consent) 5.2 Approves the Letter of Agreement with CEA regarding starting school prior to Labor Day when Labor Day falls late. (Mr. Miller)*

*Action: 5.3 Approves Superintendent goals for the 2014-15 school year as per the attached. (Mr. Miller)*

Pulled from consent agenda by Ms. Driban.

*Action (Consent): 5.4 Appoints Angelo C. Fanelli Deputy Tax Collector for Ivyland Borough. (Mr. Miller)*

*Action: (5.5 Retroactively approves the sale of buses that did not sell on Municibid (units 95, 96, 98 and 99) to 611 Metal Recycling as per the attached. (Mr. Miller)*

Pulled from consent agenda by Ms. Driban.

*Action: (Consent) 5.6 Approves the purchase of a resurfaced diving board for William Tennent High School from The Fulcrum Guy, LLC at a total cost of \$2,675.00. (Mr. Miller)*

*Action: (Consent) 5.7 Approves an assembly at Davis Elementary School titled “Pennies for Patients” by the Leukemia and Lymphoma Society on March 6, 2015. There is no cost to the District. (Mr. Miller)*

*Action: (Consent) 5.8 Approves an overnight conference request for the digital literacy teacher at McDonald Elementary School and the librarian at Klinger Middle School to attend the Pennsylvania Educational Technology Expo and Conference (PETE&C) in Hershey, PA from February 9-15, 2015. The cost to the District is approximately \$779.28. (Mr. Miller)*

*Action: (Consent) 5.9 Grants preliminary approval for a trip by the German language students to attend the “Discover the Universe through Science” competition in Jamison, PA from March 20 – 21, 2015. There is no cost to the District. (Mr. Miller)*

*Action: (Consent) 5.10 Approves Warminster Girls Travel Soccer’s waiver request for Sunday use of the Log College Middle School gym from January 4, 2015 to March 15, 2015 for practices and fitness training. The cost to Warminster Girls Travel Soccer for Sunday use is approximately \$1,518.00. (Mr. Miller)*

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*Action: (Consent) 5.11 Approves the use of twelve (12) District buses and transportation personnel for Archbishop Wood High School for the purpose of providing transportation services for “fan buses” to Hershey, Pennsylvania, on Friday, December 12, 2014. Personnel and fuel costs totaling approximately \$505.00 per bus will be reimbursed by Archbishop Wood High School. (Mr. Miller)*

*Action: (Consent) 5.12 Approves the following additions/course expansions to the William Tennent High School Program of Studies for the 2015-2016 school year: AP Macroeconomics, AP Microeconomics, AP Statistics, ESL Composition, Genetics of Cancer, Principles of Engineering, Project Based Assessment for Proficiency, Centennial Virtual Academy. (Mr. Miller)*

Pulled from consent agenda for separate approval by Ms. Driban.

~~Action: 5.13 Approves the letter supporting deed restriction for Newtown Road parcel in conjunction with County Builders plan as per the attached. (Mr. Miller)~~

Pulled from consent agenda for separate approval by Ms. Driban.

Motion by Mark B Miller, second by Andrew Pollock.

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

**6. ITEMS REMOVED FROM NEW BUSINESS FOR SEPARATE APPROVAL**

*Action: 5.3 Approves Superintendent goals for the 2014-15 school year as per the attached. (Mr. Miller)*

Roll Call vote was taken as follows:

Motion by Mark B Miller, second by Elizabeth Huf.

**Final Resolution: Motion Carries 7-2-0**

Yes: Steven Adams, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Andrew Pollock, David Shafter

No: Kati Driban, Mark B Miller

*Action: 5.5 Retroactively approves the sale of buses that did not sell on Municibid (units 95, 96, 98 and 99) to 611 Metal Recycling as per the attached. (Mr. Miller)*

Ms. Driban stated she pulled this item since it did not come before the Board for approval prior to being sold.

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Mr. Hartline stated he was asking for a roll call vote and would be voting no, since the buses were sold to one of his largest customers and he objected to the amount of money that was received.

Mr. Miller stated that a significant amount of time had lapsed since the buses were advertised on the Municibid.

Mrs. Lynch stated that on December 1, 2014 in Executive Session it was acknowledged that an error was made.

Roll Call vote was taken as follows:

Motion by Mark B Miller, second by Andrew Pollock.

**Final Resolution: Motion Carries 7-2-0**

Yes: Steven Adams, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

No: Kati Driban, Michael Hartline

*Action: (Consent) 5.12 Approves the following additions/course expansions to the William Tennent High School Program of Studies for the 2015-2016 school year: AP Macroeconomics, AP Microeconomics, AP Statistics, ESL Composition, Genetics of Cancer, Principles of Engineering, Project Based Assessment for Proficiency, Centennial Virtual Academy. (Mr. Miller)*

Ms. Driban stated that she was a fan of Middle Bucks Institute of Technology and does not want to duplicate any of the programs being offered at MBIT, such as Principles of Engineering.

Mr. Miller stated that this a principles course, not a career course, and is a prerequisite at the college level.

Motion by Mr. Miller, second by Dr. Pollock

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

*Action: 5.13 Approves the letter supporting deed restriction for Newtown Road parcel in conjunction with County Builders plan as per the attached. (Mr. Miller)*

Mr. Kevin Reilly, Vice President, County Builders, reviewed the design for the Newtown Road proposed construction of townhomes on the 11.124 acre parcel.

Mr. Reilly stated that there was flooding problems in the past with Majestic Oaks and County Builders was creating a regional storm water basin on the Majestic Oaks property to handle this

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problem. He also stated that the existing quarter acre track would be removed and County Builders was proposing a mile acre track around the total 24 acres for use by the public.

Mr. Reilly met with the Warminster Township staff and they requested that Mr. Reilly inquire if the school district would be willing to deed restrict the remaining 13.24 acres for no further development other than for school uses, instead of selling the property for commercial use, etc. in the future.

Mr. Miller inquired whether County Builders would commit to make any revisions necessary to the land to improve the surface of the 13.24 acres and any modifications that County Builders does to their land or to the storm water basin would be corrected on the District's property.

Mr. Reilly stated that County Builder would be agreeable, but the Operations Committee was charged with providing a list of needed improvements.

Ms. Driban stated that she pulled this item from the agenda since she did not receive this information until 3:00 in the afternoon and did not have time to review or ask questions of the solicitor or in Executive Session.

Mrs. Lynch clarified that it was determined that a person in Administration would come up with an idea of what was needed to be completed for the field to be protected.

Dr. Mundy replied that relative to the backup, the backup was received late on Friday and provided to the Solicitor for review. The list of potential upgrades were provided by Mr. Keddie and Mr. Kordelski and she told them to bring to the next Operations Committee. She did not understand the direction of the Operations Committee that the potential upgrades be incorporated into the letter for deed restriction, but that the intent to do so was.

Mr. Hartline asked Mr. Reilly if he was authorized to make the agreement on behalf of County Builders which Mr. Reilly replied that he was.

After further discussion, and County Builders agreeing to the upgrades read by Dr. Mundy, the following amendment to the letter of deed restriction including the proposed potential upgrades were incorporated.

*Action: 5.14 Approves the amendment to the letter supporting deed restriction for Newtown Road parcel in conjunction with County Builders as per the attached. (Mr. Miller)*

Mr. Miller read the following:

To: BOARD OF SCHOOL DIRECTORS  
CENTENNIAL SCHOOL DISTRICT  
WARMINSTER, PA

Re: Agreement of Sale between Centennial School District ("Seller"), and County Builders, Inc. ("Buyer") dated 2/26/14, as amended, for part of T.M.P. 49-24-43-3.

We are requesting that this letter confirm the agreement of the parties to the referenced Agreement of Sale that, at the Buyer's request based on a condition of subdivision approval, Seller will convey title to

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*the 11.124 acre, subdivided parcel sold at Closing under the referenced Agreement, by a Deed that will restrict the 13.24 acre, subdivided parcel remaining in Seller’s ownership to no further development other than for school uses, and for such restriction to run with the favor of Warminster Township alone.*

*In exchange, therefore, County Builders agrees to:*

- 1. Correct low grade elevations at the infield diamond and infield arc. The infield grade elevation is below the first and third base paths which results in ponding. Recommend removal of existing grass infield turf and replace with sod after correction of grade.*
- 2. The existing diamond-tex infield arc should be scraped and removed. After removal, of a sufficient base substrate should be installed in order for new diamond-tex to allow proper drainage. The high point of the arc should be adjacent to the infield grass; the low point should be adjacent to where the arc meets the outfield grass. The drainage will flow away from the infield.*
- 3. The batters circles should be set at the same slope of the infield. This will allow for drainage away from the batting area.*
- 4. The grass areas in front of the dugouts need to be elevated to allow for the water to flow away from the dugouts. Possibly a French draining system could be a possible design.*
- 5. The warning track shale screenings have been neglected and overtaken by weeds. The best solution would be to scrape and remove the existing warning track then replace with a landscape fabric topped with shale screening (8-10 ft. from fence), and*
- 6. Upgrade the bullpen areas, but not including construction.*

*Please signify your agreement to this amendment of the referenced Agreement of Sale by signing and acknowledging below where noted, intending to be legally bound, as has the undersigned, by its signature below, also intending to be legally bound, this 9<sup>th</sup> day of December, 2014.*

*CENTENNIAL SCHOOL DISTRICT*

*COUNTY BUILDERS, INC.*

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*Jane Schrader Lynch  
Board President  
Centennial School District*

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*President  
County Builders, Inc.  
76 Griffith Miles Circle  
Warminster, PA 18974*

A Roll Call vote was taken as follows:

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Motion by Mark B. Miller, second by David Shafter

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

*Action: 5.13 Approves the letter supporting deed restriction for Newtown Road parcel in conjunction with County Builders plan as per the attached. (Mr. Miller)*

A Roll Call vote was taken as follows:

Motion by Mark B. Miller, second by David Shafter

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

Ms. Driban requested that in the future the Board have a Solicitor on hand to answer questions so that there would be a legal opinion.

Mrs. Lynch replied that that was a good suggestion.

## 7. PERSONNEL

*Action: 7.1 Be it resolved that the Centennial School District Board of School Directors approves all personnel recommendations: Resignations, Retirements, Leaves of Absence; Authorization to Employ; Change of Status; Substitute Bus Drivers 2014/2015 School Year; Department Coordinators and Staff Development CRTs 2014/2015 School Year with the exception of Administration item #8. (Mr. Miller)*

Motion by Mark B Miller, second by Michael Hartline.

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

## 8. OPERATIONS and POLICIES

Information: 8.1 Policy presented for INITIAL DISTRIBUTION: Policy 815.1 Internet Usage, Social Media, Websites, Electronic Communications, and Electronic Data, Files and Records (Ms. Driban)

Ms. Driban stated that this was for initial distribution and for the record there have been extensive changes by the District solicitor, besides the Committees. This policy will be open for discussion at the first meeting in January.

Discussion: 8.2 Policy presented for DISCUSSION: Policy 209.1 Serious Allergies (Ms. Driban)

Ms. Driban asked if there were any communications received by Dr. Mundy. Dr. Mundy replied that there were not.

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Mr. Shafter inquired about item #3 under risk assessment, item #1 Allergy Identification and the last sentence regarding physician retained by the District, who pays for that.

Dr. Mundy clarified that we only use our District Physician if we receive outside notification that was in question, we would use our District Physician to review if necessary.

Ms. Driban stated that this policy will come forward at the next Board meeting.

*Action: 8.3 Be it resolved that the Centennial School District Board of School Directors adopts Policy 246. Student Wellness, as attached. (Ms. Driban)*

Motion by Kati Driban, second by Andrew Pollock.

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

## **9. FINANCIAL**

*Action: 9.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Report, and General Fund Cash Receipt Summary – November 2014, and approves the Fund Profiles/Treasurer's Report – November 2014, as per the attached. (Mr. Hartline)*

Motion by Michael Hartline, second by Kati Driban.

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

*Action: 9.2 Approves budget transfer requests for the month of December, as per the attached. (Mr. Hartline)*

Motion by Michael Hartline, second by Kati Driban.

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

## **10. BOARD DISCUSSION AND COMMENTS**

Mr. Miller apologized to the school buildings that he would not be able to attend music week due to late notification. Mr. Miller would like to return to where the schools could invite the Board directly.

## **11. REPORTS**

### **Information: 11.1 Education Committee – Mrs. Huf**

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Mrs. Lynch asked Mr. Miller to give the Education Committee report. He replied there was nothing to report.

**Information: 11.2 Finance Committee – Mr. Hartline**

Mr. Hartline replied there was nothing to report, except a power point presentation on internal controls. The next meeting will be held, Monday, December 15, 2014.

**Information: 11.3 Operations Committee and Citizens Policy Committee – Ms. Driban**

**Operations Committee**

Ms. Driban reported there were a lot of informational items. The next meeting will be held on January 7, 2015 at 7:00 p.m.

**Citizens Policy**

Ms. Driban stated that Dr. Mundy has instituted a new policy review for the public. The next meeting will be held on January 7, 2015 at 6:00 p.m.

**Information: 11.4 Bucks County Schools Intermediate Unit #22 – Mr. Hartline**

Mr. Hartline reported that last month the Committee met at Tawanka Learning Center in Neshaminy School District. Bucks County IU #22 submitted their Comprehensive Plan to PDE and other routine contracts. Next meeting will be in January 2015. Mr. Hartline reminded the Board to return the survey to the Attorney General Office that they were sent to complete.

**Information: 11.5 PSBA Representative & Legislative Council Liaisons – Mrs. Schrader Lynch and Mr. Miller**

Mr. Miller reported that in 2010-2011 under the Presidency of Dr. Pollock, a resolution was drafted in opposition to the Keystone Exams which was presented to the joint session of house and senate. On December 11, 2014, a similar resolution will be presented by the Philadelphia City Council and if that passes, he would like the Board to take similar action in January 2015.

**Information: 11.6 Middle Bucks Institute of Technology Executive Council – Mr. Kleinschmidt**

Mr. Kleinschmidt's report was moved before Education Committee report. Mr. Kleinschmidt reported that MBIT was on winter sabbatical. The next meeting be held in January, 2015.

**12. COMMUNICATIONS**

Dr. Pollock updated the Board and the Community on the Hall of Fame. A meeting was held last week, which was well attended. A sub-committee meeting to help draft a charter for the academic and the arts and maybe make one charter to include athletics will be held on January 12, 2015 and the full committee will be held on Tuesday, February 20, 2015. Anyone interested in being on the Committee, please contact Dr. Mundy's office.

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Mr. Adams updated the Board that Mr. Lithgow was finally allowed to go home. He also commented that the District continues to honor the Veterans of all wars.

### **13. ADDITIONAL COMMUNITY COMMENTS**

None.

### **14. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS**

**Information: 14.1 Attached is the Schedule of Board Meetings and Calendar of Events (Ms. Driban)**

Ms. Driban read the Schedule of Board Meetings and Calendar of Events.

### **15. ADJOURNMENT**

Motion by Kati Driban, second by Andrew Pollock

**Final Resolution: Motion Carries 9-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

The School Board Meeting was adjourned by Mrs. Lynch at 8:43 p.m.

Respectfully submitted,

*Linda R. Fanelli*

Linda R. Fanelli  
Board Secretary

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