

CENTENNIAL BOARD OF SCHOOL DIRECTORS  
Warminster, Pennsylvania

Minutes of REGULAR MEETING  
HELD February 10, 2015

Mrs. Lynch announced that the Board met in Executive Session to discuss real estate, personnel, and legal issues.

**1. WELCOME**

**1.1 CALL TO ORDER (Mrs. Schrader Lynch)**

A Regular Meeting of the Centennial School Board was held on February 10, 2015 in the Administration Building. The meeting was called to order by Mrs. Lynch at 7:12 p.m.

**1.2 ROLL CALL (Mrs. Schrader Lynch)**

The following Board members were present: Steven Adams, Kati Driban, Michael Hartline, Jane Schrader Lynch, Mark B. Miller, via speaker phone at 7:20 p.m., Andrew Pollock, David Shafter.

Charles Kleinschmidt was absent.

Mrs. Lynch announced that Mr. Miller would join the meeting via speaker phone at 7:20 p.m.

The following Administrative members were in attendance at the meeting: Dr. Joyce Mundy, Judith Hengst, Raymond Kase, Timothy Trzaska, Katie Braun, Dr. Bucky Clark

**1.3 PLEDGE OF ALLEGIANCE (Mrs. Schrader Lynch)**

Mrs. Lynch led the group in the pledge of allegiance. Mr. Adams asked for a moment of silence for residents in the District whom have suffered losses.

**1.4 ANNOUNCEMENTS (Mrs. Schrader Lynch)**

None.

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### **1.5 GOOD NEWS (Mrs. Hengst)**

Mrs. Hengst read the Good News for February 10, 2015.

### **1.6 PRESENTATION – Centennial Education Foundation – Donation of \$33,600.00 for STEAM programming – Mr. Robert Schrader, Executive Director (Ms. Drost)**

Mr. Schrader, Executive Director and members of the Centennial Education Foundation board presented the District with a check for \$33,600.00. The funds will be used to support the District's initiative in developing college and career readiness programs.

(Mark B. Miller connected via speaker phone to the meeting.)

## **2. REPORTS**

### **2.1 SUPERINDEPENDENT'S REPORT (Dr. Mundy)**

Dr. Mundy shared a montage created by staff and students of each school to honor the Board for School Director Recognition Month during January 2015.

### **2.2 STUDENT REPORTS - William Tennent High School (Nick Griffin) and Middle Bucks Institute of Technology (Osuan Serrano)**

Nick Griffin, student at WTHS, gave the report on ongoing/upcoming events.

Osuan Serrano, student at MBIT, gave the report on ongoing/upcoming events.

## **3. COMMUNITY COMMENTS**

None.

## **4. SCHOOL BOARD MINUTES**

Action: 4.1 Be it resolved that the Centennial School District Board of School Directors approves the minutes of the Regular School Board Meeting held January 13, 2015. (Ms. Driban)

Motion by Kati Driban, second by Michael Hartline.

### **Final Resolution: Motion Carries 7-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Jane Schrader Lynch, Andrew Pollock, David Shafter

## 5. NEW BUSINESS

*5.1 Be it resolved that the Centennial School District Board of School Directors: (Ms. Driban)*

*Action: (Consent) 5.2 RESOLVES, that the officers of Centennial School District, including but not limited to the President and the Secretary of the Board, and the Superintendent of Schools, Joyce A. Mundy, be and hereby are authorized on behalf of the School District to take such actions as may be required, including but not limited to signing, executing and endorsing such documents as may be necessary or required, to complete settlement on the purchase of that certain parcel of real property located at 48 Swan Way, Warminster Township, and known as condominium Unit 2-E of the North American Technology Center Unit 2 Condominium and as county tax parcel #49-009080-001-02E (“the Property”) for the purchase price of \$1,700,000.00 pursuant to the terms of that certain Agreement of Sale dated November 17, 2014 by and between NATC Properties, L.P. as “Seller” and Centennial School District as “Buyer”. (Ms. Driban)*

Mr. Hartline inquired whether the District would also be represented by legal counsel. Dr. Mundy replied that legal counsel would be present at settlement.

Motion by Kati Driban, second by Andrew Pollock

### **Final Resolution: Motion Carries 7-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Jane Schrader Lynch, Andrew Pollock, David Shafter

[Mr. Miller’s connection was lost via speaker phone.]

*Action: (Consent) 5.3 Authorizes the Superintendent to execute on behalf of the School District the Subdivision and Land Development Application attached hereto with regard to the project known as the Centennial School District Newtown Road Subdivision; and to authorize the Superintendent or Business Manager to execute such other documents as necessary to effectuate the transaction approved by the School Board to sell real estate to County Builders. (Ms. Driban)*

*Action: (Consent) 5.4 Approves the use of the William Tennent High School Stadium and Concession Stand for the 17th Annual Ken Montgomery Memorial Meet on Thursday, April 30, 2015 hosted by the Boy’s and Girl’s Track Teams. Requested exemptions from concessions and fees. All beverages will be purchased through the District and all food will be the responsibility of the boosters. All sales will go directly to the organization. (Ms. Driban)*

*Action: (Consent) 5.5 Grants approval for two William Tennent High School students to participate in the 2015 PMEA Region VI Band Festival at Upper Merion Area High School February 12-14, 2015. The cost to the District is approximately \$475.00. (Ms. Driban)*

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*Action: (Consent) 5.6 Approves an assembly program titled, “Shrek the Musical” at McDonald Elementary School on February 27, 2015. The cost of \$1,100 will be paid with \$1,000 from the McDonald Elementary School assembly budget and \$100 from the McDonald Home & School Association. (Ms. Driban)*

*Action: (Consent) 5.7 Grants preliminary approval for a trip by William Tennent High School Future Business Leaders of America (FBLA) students to participate in the 2015 PA FBLA State Competition in Hershey, PA April 13-15, 2015. The cost to the District is approximately \$12,624.00. (Ms. Driban)*

*Action: (Consent) 5.8 Grants preliminary approval for a trip by the William Tennent High School Marching Band to visit and perform in Nashville, Tennessee May 27-31, 2015. The cost to the District is approximately \$600.00. (Ms. Driban)*

*Action: (Consent) 5.9 Retroactively approves Mr. Ignacio Jayo to attend and present at the PA 21st Century Workforce: An Education and Workforce Symposium in Hershey, PA February 3-4, 2015 in place of Ms. Colleen Buckley. The original request was approved at the January 13, 2015 School Board meeting. (Ms. Driban)*

*Action: (Consent) 5.10 Grants final approval for William Tennent High School German language students to attend the “Discover the Universe through Science” competition in Jamison, PA March 20-21, 2015. There is no cost to the District. (Ms. Driban)*

*Action: (Consent) 5.11 Grants preliminary approval for William Tennent High School Key Club members to attend the annual Pennsylvania Key Club State Leadership Convention in Harrisburg, PA March 6-8, 2015. The cost to the District is approximately \$770.00. (Ms. Driban)*

*Action: (Consent) 5.12 Approves four assemblies at McDonald Elementary School presented by the Churchville Nature Center in February 2015 and May 2015. There is no cost to the District. (Ms. Driban)*

*Action: (Consent) 5.13 Approves a request for two William Tennent High School students to participate in the PMEA Region VI Chorus Festival at Marple Newtown High School February 26-28, 2015. The cost to the District is \$475.00. (Ms. Driban)*

*Action: (Consent) 5.14 Approves the Revised Budget Timeline, per the attached. (Mr. Adams)*

~~*Action: 5.15 Approves the Preliminary 2015-2016 Budget of \$106,799,542.00 and authorizes advertisement and submission of Act 1 exceptions for the increase in the Public School Employees' Retirement System (PSERS) contribution and in Special Education contributions (note: the District's 2015-16 budget has been prepared with a tax impact not to exceed 3.7% of which 1.9%*~~

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~~is the Act 1 Index with exceptions for PSERS and Special Education totaling 1.8%), as per the attached. (Mr. Adams)~~

Mr. Hartline pulled from consent agenda.

~~Action: 5.16 Approves the Act 1 Referendum Notice advertisement, as per the attached. (Mr. Adams)~~

Mr. Hartline pulled from consent agenda.

Action: (Consent) 5.17 Accepts to record and maintain documentation of the communication received from the Commonwealth of Pennsylvania, Department of Education dated January 9, 2015, approving PlanCon Part H: Project Financing for Project #3758 - Davis Elementary School, Project #3579 - McDonald Elementary School and Project #3558 - Willow Dale Elementary School and authorizes Administration to file the necessary paperwork to claim reimbursement, per the attached. (Mr. Adams)

Action: (Consent) 5.18 Approves Warminster Parks & Recreation/Central Bucks YMCA request for 50% reduction of fees for the usage of the Log College Middle School pool for the Summer Camp Program from June 15, 2015 to August 21, 2015. The reduction of fees is approximately \$3,690.00. (Mr. Shafter)

[Mr. Kleinschmidt arrived at 7:55 p.m.]

Motion by Kati Driban, second by Andrew Pollock

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Andrew Pollock, David Shafter

~~Action: 5.19 Approves naming of the drive that leads from Norristown Road to the parking lot on the auditorium side of Log College Middle School in honor of Dr. Bucky Clark with exact name to be determined upon approval of concept by Warminster Township. (Mr. Shafter)~~

Mr. Hartline pulled from consent agenda.

## **6. ITEMS REMOVED FROM NEW BUSINESS FOR SEPARATE APPROVAL**

Action: 5.15 Approves the Preliminary 2015-2016 Budget of \$106,799,542.00 and authorizes advertisement and submission of Act 1 exceptions for the increase in the Public School Employees' Retirement System (PSERS) contribution and in Special Education contributions (note: the District's 2015-16 budget has been prepared with a tax impact not to exceed 3.7% of which 1.9% is the Act 1 Index with exceptions for PSERS and Special Education totaling 1.8%), as per the attached. (Mr. Adams)

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Mr. Hartline stated that the resolution was for preliminary approval only and that this was the beginning of the budget process and was a state requirement to approve at this time.

Motion by Steven Adams, second by Andrew Pollock.

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Andrew Pollock, David Shafter

*Action: 5.16 Approves the Act 1 Referendum Notice advertisement, as per the attached. (Mr. Adams)*

Motion by Steven Adams, second by Michael Hartline.

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Andrew Pollock, David Shafter

*Action: 5.19 Approves naming of the drive that leads from Norristown Road to the parking lot on the auditorium side of Log College Middle School in honor of Dr. Bucky Clark with exact name to be determined upon approval of concept by Warminster Township. (Mr. Shafter)*

Motion by David Shafter, second by Michael Hartline.

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Andrew Pollock, David Shafter

Additional item added to agenda.

*Action: 5.20 It is hereby resolved by the Board of School Directors of the Centennial School District that the following actions are taken with respect to the general construction contract between the district and Til-Mar Designs, Inc. for the Log College Middle School Radon Mitigation Project: 1) Change order No. 001, dated January 8, 2015, a “no cost” change order is approved. 2) Change order No. 002, dated January 8, 2015, reducing the contract sum by \$65,650.00 to a revised total of \$253,490.00 is approved. 3) Application for payment No. 003, certified by the project architect in the sum of \$23,870.25 is approved. 4) The administration is authorized to: a) execute change orders No. 001 and 002; and b) make payment on account of application for payment No. 3; and c) take such other actions as it may deem appropriate to carry out the foregoing resolutions of the Board. (Mr. Shafter)*

Motion by David Shafter, second by Andrew Pollock

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Andrew Pollock, David Shafter

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## 8. PERSONNEL

*Action: 7.1 Be it resolved that the Centennial School District Board of School Directors approves all personnel recommendations: Resignations/Retirements/Terminations/Leaves of Absence; Authorization to Employ; Change of Status; Curriculum Resource Teachers 2014/2015 School Year and Co-Curricular Additions and Deletions 2014/2015 School Year as amended. (Ms. Driban)*

Motion by Kati Driban, second by Michael Hartline.

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Andrew Pollock, David Shafter

## 8. OPERATIONS and POLICIES

Discussion: 8.1 Policy presented for DISCUSSION: Policy 249. Bullying/Cyberbullying (Ms. Driban)

Ms. Driban stated that the policy would go on the next Board agenda.

## 9. FINANCIAL

*Action: 9.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Report, and General Fund Cash Receipt Summary –December 2014 and approves the Fund Profiles/Treasurer's Report – December 2014, per the attached. (Mr. Adams)*

Motion by Steven Adams, second by Michael Hartline.

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Andrew Pollock, David Shafter

*Action: 9.2 Approves Budget Transfers for the month of January 2015, as per the attached. (Mr. Adams)*

Motion by Steven Adams, second by Andrew Pollock.

**Final Resolution: Motion Carries 8-0-0**

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Andrew Pollock, David Shafter

## 10. BOARD DISCUSSION AND COMMENTS

Mr. Adams thanked the Warminster Township officials and Dr. Mundy for their cooperating manner in moving items forward in the District.

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Mr. Shafter thanked Dr. Mundy and the Administrative team for their hard work in running the school district and implementing the policies of the Board of Education.

## **11. REPORTS**

### **Information: 11.1 Education Committee - Mr. Miller**

Mrs. Lynch reported that the Education Committee implemented a PILOT Literacy Program for the 2015-16 school year which will be an exciting venture. The next Education Committee meeting will be on Monday, February 23, 2015 at 6:00 p.m.

### **Information: 11.2 Finance Committee - Mr. Adams**

Mr. Adams gave a brief overview of meeting of the meeting held January 20, 2015 and thanked the Finance Department and Administration.

### **Information: 11.3 Operations Committee - Mr. Shafter**

Mr. Shafter reported that the committee made a recommendation for the façade at Klinger Middle School and the McDonald punch list for certificate of occupancy agreement with Warminster Township will be brought forth at the next Board meeting. The committee will also be looking at the parking lots at all three elementary schools to see if the District can solve the problem we are now having.

### **Information: 11.4 Citizens Policy**

Ms. Driban reported that the committee was reviewing administrative regulations regarding the policies on the unlawful harassment of students, the employee end of the policy and student conduct on buses. In the coming months there will be a lot more to report as the committee work through the administrative regulations concerning students.

### **Information: 11.5 Bucks County Schools Intermediate Unit #22 - Mr. Hartline**

Mr. Hartline reported the WOW students received the The Bucks County Courier Times/Intelligencer 2014 Do-Gooders Award, budget for the IU has decreased for six years in a row. The IU signed a consulting agreement for another IU, bought another mobile fingerprinting, and welcomed Alison Smith as representative for Pennsbury School District.

### **Information: 11.6 PSBA Representative & Legislative Council Liaisons - Mrs. Schrader Lynch**

Mrs. Lynch reported that the Council was watching the York City School District as it goes through the courts if will be turned over to a charter school.

### **Information: 11.7 Middle Bucks Institute of Technology Executive Council - Mr. Kleinschmidt**

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Ms. Driban reported that Middle Bucks started the Adult Evening classes for the Spring semester and Middle Bucks is a veteran approved center for retraining. Middle Bucks ratified a long term sub for the remainder of the year as a replacement for Mr. Tully. There will be a new program for Sports Therapy and Exercise Management, meant to target students going into physical therapy, occupational therapy, or as fitness and athletic trainers.

## **12. COMMUNICATIONS**

Mr. Adams and Ms. Driban commented on Mr. Tully's passing and Mr. Tully's inspiration to the students and the community. The District's thoughts go out to the family.

Mr. Hartline thanked the students for the communications the Board received.

## **13. ADDITIONAL COMMUNITY COMMENTS**

None.

## **14. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS**

Information: 14.1 Attached is the Schedule of Board Meetings and Calendar of Events (Ms. Driban)

Ms. Driban read the Schedule of Board Meetings and Calendar of Events.

## **15. ADJOURNMENT**

Ms. Driban read the Schedule of Board Meetings and Calendar of Events in the absence of Mrs. Huf.

## **15. ADJOURNMENT**

Motion by Kati Driban, second by Dr. Pollock

**Final Resolution: Motion Carries 8-0-0**

Yes: Kati Driban, Michael Hartline, Betty Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B. Miller, Andrew Pollock, David Shafter

The School Board Meeting was adjourned by Mrs. Lynch at 8:26 p.m.

Respectfully submitted,

*Linda R. Fanelli*

Linda R. Fanelli  
Board Secretary

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