

CENTENNIAL BOARD OF SCHOOL DIRECTORS
Warminster, Pennsylvania

MINUTES of WORK SESSION/REGULAR MEETING
HELD April 12, 2016

Mr. Kleinschmidt announced that the Board met in Executive Session on April 12 to discuss personnel matters.

1. WELCOME

1.1 CALL TO ORDER (Mr. Kleinschmidt)

A Work Session/Regular Meeting of the Centennial School Board was held April 12, 2016 in the Administration Building. The meeting was called to order by Mr. Kleinschmidt at 7:16 p.m.

1.2 ROLL CALL (Mr. Kleinschmidt)

The following Board members were present: Steven Adams, Michael Hartline, Charles Kleinschmidt, Jane Schrader Lynch, Mark B. Miller, Dana Morgan, Dr. Andrew Pollock, David Shafter.

Kati Driban was absent.

The following Administrative members were in attendance at the meeting: Dr. David Baugh, Dr. Jennifer Polinchock, Cathy Perkins, Ray Kase, Hannah Messner, Judith Hengst.

A list of the members of the public who attended is attached.

1.3 PLEDGE OF ALLEGIANCE (Mr. Kleinschmidt)

Mr. Kleinschmidt led the group in the Pledge of Allegiance.

1.4 ANNOUNCEMENTS (Mr. Kleinschmidt)

Mr. Hartline stated there will be seven former Centennial School District students and staff inducted into the Artistic Hall of Fame on May 2 prior to Orchestra Night during Fine Arts Week. These individuals have made significant contributions in the area of the arts. The inductees are: Mr. Tom Young, Mr. Michael Vogel, Mr. Mike Kuyper, Mr. Lou Kosma, Mr. Gary Scott, Dr. Lucy Carroll, and Ms. Julie Schubert.

Mr. Hartline said he saw the musical Bye, Bye Birdie at Log College Middle School and the production was outstanding.

Mrs. Lynch said the junior prom was held this past weekend and she heard it was wonderful.

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2. PRESENTATIONS

2.1 PRESENTATION – Brigadoon Preview – William Tennent High School Students

Students from WTHS presented a preview of songs from their upcoming musical, Brigadoon.

2.2 STUDENT PRESENTATIONS – William Tennent High School (Tyler Goldsman) and Middle Bucks Institute of Technology (Jaide Erney)

Tyler Goldsman, student at William Tennent High School, gave a report on ongoing/upcoming events. Jaide Erney reported on events at Middle Bucks Institute of Technology.

2.3 PRESENTATION - CEF/EITC Donation to Centennial School District – Robert Phillips, President of Centennial Education Foundation and Mr. Robert Schrader, Executive Director of Centennial Education Foundation

Mr. Robert Schrader, Executive Director of Centennial Education Foundation, said the Foundation turns 20 years old next year. They asked William Tennent High School students to take part in a design contest for their 20th anniversary logo. The winner is WTHS student Shaina Gatton. Mr. Schrader presented her with a check for \$250 as the logo design contest winner.

Mr. Schrader introduced Mr. Robert Phillips, President of CEF, and CEF Board members W. Bruce Beaton, Ron Schumann, and Christine Baily Alff. CEF presented the District with a check in the amount of \$46,484.00.

Mr. Kleinschmidt said thank you to CEF from the entire Board for their outstanding efforts for the District. Thank you very much for the donation presented this evening.

3. REPORTS

3.1 SUPERINTENDENT’S REPORT (Dr. Baugh)

Dr. Baugh announced that we have another doctor in the District. Dr. Sarah Babins, counselor at WTHS, successfully defended her doctoral dissertation at Temple University. The title of her dissertation is *From the Trenches to the Field: High School Counselors’ Perceived Self-Efficacy Regarding Role(s) & Responsibilities Pertaining to Students’ Mental Health Needs*. PSSA testing began this week. Kindergarten registration was held in early March and went smoothly. The District surveyed parents of incoming kindergarten students regarding their preference for full day or half day kindergarten. There were 216 respondents, with 21 parents interested in half day kindergarten, 13 with no preference, and 182 parents interested in full day kindergarten for their children. A community presentation by Assistant District Attorney Matt Weintraub on the dangers of drugs was well attended. The District has set up an electronic suggestion box and it is available on our home page. The District will be hosting a community event in our planetarium on April 21. Tickets are available through a link on our home page. Dr. Baugh was in Boston recently for the National School Boards Association annual conference and was able to hear the fourth presentation in a row from Mr. Miller to NSBA. Dr. Baugh said thank you to Dr. Polinchock for attending a symposium in California in his place.

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4. COMMUNITY COMMENTS

4.1 COMMUNITY COMMENTS (Mr. Kleinschmidt)

None.

5. SCHOOL BOARD AND COMMITTEE MINUTES

Action: 5.1 Be it resolved that the Centennial School District Board of School Directors approves the minutes of the Work Session/Regular School Board Meeting held March 8, 2016 (Mr. Shafter)

Motion by David Shafter, second by Dr. Andrew Pollock

Final Resolution: Motion carries, 8-0-0.

Action 5.2 Be it resolved that the Centennial School District Board of School Directors accepts the minutes of the Operations Committee meeting held February 3, 2016, the Education Committee meeting held February 22, 2016, and the Finance Committee meeting held February 22, 2016, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Dr. Andrew Pollock

Final Resolution: Motion carries, 8-0-0.

6. NEW BUSINESS

Mr. Shafter read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

Action: 6.1 Approves setting the graduation date and last day for seniors at William Tennent High School for June 15, 2016 with the last day for students in grades K-11 as June 16, 2016, as per the attached. (Mr. Shafter)

Action: 6.2 Approves the Organizational Chart, effective July 1, 2016, as per the attached. (Mr. Shafter)

Action: 6.3 Approves Christopher Berdnik as “Designation of Agent Resolution” for all application paperwork to be provided to FEMA for disaster relief funds in relation to the snowstorm event on January 22 and January 23, 2016, as per the attached. (Mr. Shafter)

Action: 6.4 Approves the addendum to the Act 93 Agreement, creating a new Act 93 position, Accounting Supervisor, and eliminating a current Act 93 position, Assistant Business Manager, as per the attached. (Mr. Shafter)

Action: 6.5 Approves an addendum to the Support Staff Compensation Plan, creating a new part-time position, Accountant, as per the attached. (Mr. Shafter)

Action: 6.6 Approves the release and settlement agreement with student 4-6, as per the attached. (Mr. Shafter)

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Action: 6.7 Accepts the revisions made by the Pennsylvania Department of Education to PlanCon D and directs preservation of a copy in the minutes, as per the attached. (Mr. Shafter)

Action: 6.8 Accepts the approval of PlanCon E, Design Development, by the Pennsylvania Department of Education, as per the attached. (Mr. Shafter)

Action: 6.9 Grants retroactive approval for a trip by Mr. Matthew Shade, William Tennent High School Athletic Director, to attend the PA State Athletic Directors Association Annual Conference in Hershey, PA, March 15-18, 2016. The cost to the District is \$1,281.00, as per the attached. (Mr. Shafter)

Action: 6.10 Grants retroactive approval for a trip by two William Tennent High School teachers and three students to attend and compete in the iTech Academy Propose an App Challenge competition at Penn State University, University Park, PA, April 11-12, 2016. The cost to the District is \$213.41, as per the attached. (Mr. Shafter)

Action: 6.11 Grants retroactive approval for a trip by four William Tennent High School students to compete in the State Swimming Championships at Bucknell University, March 15-17, 2016. The cost to the District is approximately \$1,100.00, as per the attached. (Mr. Shafter)

Action: 6.12 Grants retroactive approval for one student to participate in the 2016 PMEA All-State Choral Festival in Hershey, PA, March 30 -April 2, 2016. The cost to the District is \$647.41, as per the attached. (Mr. Shafter)

Action: 6.13 Grants retroactive final approval for a trip by the William Tennent High School debate team qualifiers to compete in the 2016 PA Speech League State Tournament and Debate Championships at Susquehanna University, Selinsgrove, PA, April 8-9, 2016. The cost to the District is approximately \$1,704.75, as per the attached. (Mr. Shafter)

Action: 6.14 Approves a request for waiver of fees, Facility Use Policy: 6.2, for the YWCA of Bucks County to use Davis Elementary School for the Summer Camp Program from June 24, 2016 to August 5, 2016. The reduction of fees is approximately \$2,921.50, as per the attached. (Mr. Shafter)

Action: 6.15 Grants approval for an assembly program at Willow Dale Elementary School titled "Hidden Child", May 26, 2016. The cost of \$200 will be paid with grant funds, as per the attached. (Mr. Shafter)

Action: 6.16 Approves an assembly program, "Geology Rocks!" at Willow Dale Elementary School, April 21, 2016. There is no cost to the District, as per the attached. (Mr. Shafter)

Action: 6.17 Approves the overnight conference request for Cathy Perkins, Director of Teaching and Learning, to attend the 2016 PA Literacy Conference – Literacy is for Life in Hershey, PA, June 21-23, 2016. The cost to the District is \$933.00, as per the attached. (Mr. Shafter)

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Action: 6.18 Approves the overnight conference request for Cathy Perkins, Director of Teaching and Learning, to attend the 2016 PA Association of Federal Program Coordinators annual conference in Seven Springs, PA, May 1-3, 2016. The cost to the District is \$1,118, as per the attached. (Mr. Shafter)

Action: 6.19 Approves the overnight conference request for Dr. Michael Donnelly, principal of Willow Dale Elementary School, to attend the National Association of Elementary School Principals conference in Baltimore, Maryland, July 6-8, 2016. The cost to the District is approximately \$1,265.00, as per the attached. (Mr. Shafter)

Action: 6.20 Approves the use of the William Tennent High School Stadium and Concession Stand for the 18th Annual Ken Montgomery Memorial Meet on Thursday, May 5, 2016, hosted by the Boy's and Girl's Track Teams. The boosters are requesting an exemption from concessions and fees. All beverages will be purchased through the District and all food will be the responsibility of the boosters. All sales will go directly to the organization. The reduction of fees is \$2,350.00, as per the attached. (Mr. Shafter)

Action: 6.21 Approves a waiver request for Camp Invention to conduct a Summer Program for students in grades 1 through 6 at William Tennent High School for the weeks of July 18, 2016 and July 25, 2016. The reduction of fees is \$4,477.50, as per the attached. (Mr. Shafter)

Action: 6.22 Approves the 2016-17 health and welfare rate renewals as follows: medical 1.33% increase (composite); dental 4.61% increase; pharmacy 2.59% increase; vision 2.12% increase; and IAA 0% increase, as per the attached. (Mr. Shafter)

Action: 6.23 Names Christopher M. Berdnik as the district's Pennsylvania OPEB Trust Liaison, as per the attached. (Mr. Shafter)

Action: 6.24 Approves a two-year extension with Maillie for local/single audit services at \$25,000.00 per year, as per the attached. (Mr. Shafter)

Action: 6.25 Approves the proposed Middle Bucks Institute of Technology 2016-17 budget at a cost to Centennial School District of \$2,070,924.00, as per the attached. (Mr. Shafter)

Action: 6.26 Approves alignment of the Flexible Spending Account plan year to December 31st, as per the attached. (Mr. Shafter)

Action: 6.27 Awards Fixed Asset Inventory Audit RFP 2016-15 to American Appraisal in the amount of \$18,350.00, as per the attached. (Mr. Shafter)

Action: 6.28 Awards Municipal Advisor RFP 2016-16 to Public Financial Management, Inc. in the estimated amount of \$20,000.00 plus expenses per basic transaction, as per the attached. (Mr. Shafter)

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Action: 6.29 Awards Insurance Broker Services RFP 2016-23 for property casualty coverage effective 2016-17 to Willis to secure pricing from the commercial market, as per the attached. (Mr. Shafter)

Action: 6.30 Grants permission to the Chief Financial Officer to make application for property casualty coverage to Delaware Valley Insurance Trust, as a government-pooled, non-commercial market to provide alternative pricing, as per the attached. (Mr. Shafter)

Action: 6.31 Awards Chiller Maintenance RFQ 2016-003 to Chadwick Services Company in the amount \$5,860.00, as per the attached. (Ms. Driban)

Action: 6.32 Awards Graduation Broadcast and Video Services Bid 2016-13 to Applied Video in the amount of \$5,250.00 per year for a three-year period, as per the attached. (Ms. Driban)

Action: 6.33 Awards Graduation Rental Equipment Bid 2016-14 to Light Action in the total amount of \$36,371.51 broken down as follows: 2016 - \$11,766.64; 2017-\$12,120.25; 2018-\$12,484.62, as per the attached. (Ms. Driban)

Action: 6.34 Awards Water Treatment Chemicals and Service RFQ 2016-002 to Tustin Water Solutions at a cost of \$5,256 annually for a two year period beginning May 2016, as per the attached. (Ms. Driban)

Action: 6.35 Approves the long term loan of the Hart School Crest to Tennent House, as per the attached. (Ms. Driban)

Action: 6.36 Approves a \$0.10 increase in student breakfast and lunch prices for the 2016-17 school year, as per the attached. (Ms. Driban)

Action: 6.37 Awards Cell Phone Carrier E-Rate Proposal to Verizon effective July 1, 2016 in the estimated annual cost of \$15,733.44, as per the attached. (Ms. Driban)

Action: 6.38 Awards Lit Fiber Wide Area Network Services RFP 2016-08 to Sunesys for a five-year period starting July 1, 2016 at the monthly rate of \$7,300, as per the attached. (Ms. Driban)

Action: 6.39 Approves a bus warranty agreement with Daimler Trucks North America LLC for self-performance of warranty repairs, as per the attached. (Ms. Driban)

Action: 6.40 Rejects all bids for Bid Number 2016-25, four (4) Brand new 77-Passenger Conventional School Buses, as per the attached. (Ms. Driban)

Action: 6.41 Approves the purchase of (4) 2016 Chevrolet Express Vans from Hondru Chevrolet through the COSTARS state purchasing program at a total cost of \$124,000.00, payable in 2016-17, as per the attached. (Ms. Driban)

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Action: 6.42 Awards the purchase of forty (40) cameras, plus three (3) stop-arm cameras for District buses to Pro-Vision, Inc. at a cost of \$45,697.00, payable in 2015-16, as per the attached. (Ms. Driban)

Action: 6.43 Approves the renewal of the contract with ECA for elementary science kit supply replenishment at a cost of \$34,877.22, as per the attached. (Mr. Miller)

Action: 6.44 Approves the purchase of Fountas and Pinnell benchmarking kits for grades kindergarten through grade three at a cost of \$39,285.00, as per the attached. (Mr. Miller)

In response to a question from Mr. Miller, Dr. Polinchock clarified that this is a one time purchase of kits for grades K-3. There will be a separate motion coming forward for another purchase for 2017-18 school year.

Motion by David Shafter, second by Dr. Andrew Pollock

Final Resolution: Motion carries, 8-0-0.

7. PERSONNEL

Mr. Shafter read:

Action: 7.1 Be it resolved that the Centennial School District Board of School Directors approves all personnel recommendations: Resignations/Retirements/Terminations/Leaves of Absence; Authorization to Employ; Change of Status; Substitute Bus Drivers 2015-2016; Substitute Bus Driver Trainees 2015-2016; Substitute Custodians 2015-2016; Homebound Tutors/In-Home Instructors 2015-2016; Student/Summer Employees – Summer 2016; Fine Arts Festival – Spring 2016; Co-Curricular Additions and Deletions 2015-2016, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline.

Final Resolution: Motion carries 8-0-0.

8. POLICIES

8.1 Policies presented for INITIAL DISTRIBUTION/DISCUSSION: Policy 103. Nondiscrimination in School and Classroom Practices; Policy 103.1 Nondiscrimination – Qualified Students with Disabilities; Policy 104. Nondiscrimination in Employment and Contract Practices; Policy 248. Unlawful Harassment (Students); Policy 348. Unlawful Harassment (Employees); Policy 111. Lesson Plans; Policy 112. Pupil Services; Policy 113. Special Education; Policy 113.2 Behavior Support; Policy 113.3 Screening and Evaluation for Students with Disabilities; Policy 115. Career and Technical Education; Policy 200. Enrollment of Students; Policy 201. Admission of Students and Policy 202. Eligibility of Non-resident Students, as per the attached (Ms. Driban)

Dr. Polinchock said the policies listed above are being presented for initial distribution and discussion. In response to a question from Mr. Shafter about policy 104, Dr. Polinchock said the compliance officer named in the policy is the Director of Human Resources. Mr. Shafter asked

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about Policy 201, Admission of Students. Dr. Polinchock explained the policy follows the state code that establishes the age of a beginner as 5 years and 7 months of age. Administration is recommending we continue with our present practice that all students must be age 6 by August 31 for admission to grade one.

8.2 Approves a motion to remove from the table Policy 331. Job Related Expenses. This policy was tabled at the March 8, 2016 School Board meeting. (Ms. Driban)

8.2 Be it resolved that the Centennial School District Board of School Directors approves a motion to remove from the table Policy 331. Job Related Expenses. This policy was tabled at the March 8, 2016 School Board meeting.

Motion by David Shafter, second by Steve Adams to remove the policy from the table
Final Resolution: Motion carries, 8-0-0.

8.3 Be it resolved that the Centennial School District Board of School Directors ADOPTS the following Policies: Policy 206. Assignment within District; Policy 810. Transportation; Policy 810.1 Drug and Alcohol Testing – Covered Drivers; Policy 108. Adoption of Textbooks; Policy 109. Resource Materials; Policy 109.1 School Libraries; Policy 110. Instructional Supplies; Policy 110.1 Use of Calculators; Policy 116. Tutoring and Policy 331. Job Related Expenses, as per the attached (Ms. Driban)

A motion was made by Mr. Shafter, second by Mrs. Lynch, regarding adoption of the policies listed above.

In response to a question from Mr. Shafter about the parents affected by the changes to policy 810 Transportation, Dr. Polinchock said the affected individuals will be contacted and informed that their transportation will continue for one more year, school year 2016-17. Administration will contact child care providers regarding cost sharing for the following school year.

Motion by David Shafter, second by Jane Schrader Lynch to adopt the policies listed above.
Final Resolution: Motion carries, 8-0-0, with Mr. Shafter voting against policy 810 Transportation. The vote on policy 810 Transportation is 7-1-0.

9. FINANCIALS

9.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Reports, General Fund Cash Receipt Summary – March 2016, and approves the Fund Profiles/Treasurer's Report – March 2016, as per the attached (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline.
Final Resolution: Motion carries, 8-0-0.

9.2 Approves the pending bills list, as per the attached (Mr. Shafter)

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Motion by David Shafter, second by Michael Hartline.

Final Resolution: Motion carries, 8-0-0.

9.3 Approves the 2015-16 Budget Transfers for April 2016, as per the attached (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline.

Final Resolution: Motion carries, 8-0-0.

10. BOARD DISCUSSION AND COMMENTS

10.1 Board Discussion and Comments (Mr. Kleinschmidt)

Mr. Adams expressed his thanks to Dr. Pollock for bringing with him the framework for the Hall of Fame. He is glad we added the Artistic and Academic Hall of Fame.

Mr. Hartline said he and Mr. Miller were in Harrisburg on April 4. He said thank you to the students from the Log College's IMG and Klinger's IMG classes who did presentations as part of the student showcase. They did an outstanding job.

Mrs. Lynch wanted to thank Dr. Polinchock for rescuing the Hart School crest. She asked if anyone in the community has information about the history of Hart School, please send it to herself or Dr. Baugh or Dr. Polinchock. Mrs. Lynch also wanted to thank Mary Alice Brancatto, a CSD employee and her team, who collected gowns for distribution to students who needed them for the junior prom.

Mr. Kleinschmidt said CEF requested that he announce there are tickets available for the CEF golf outing on June 20.

11. REPORTS

Information: 11.1 Education/Pupil Services Committee - Mrs. Schrader Lynch

Mr. Miller reported the items from the last meeting were presented to the Board tonight for approval.

Information: 11.2 Finance and Operations Committee - Mr. Shafter and Ms. Driban

Mr. Shafter reported that most of the items from the last Finance Committee meeting were presented tonight. All Operations Committee items were presented tonight for approval.

Information: 11.3 District Policy Report – Ms. Driban

Dr. Polinchock, reporting for Ms. Driban, said the Citizens' Policy Committee met on April 6. Ms. Messsner and Ms. Hengst attended that meeting. The next Administrative Policy Committee meeting is in two weeks.

Information: 11.4 Bucks County Schools Intermediate Unit #22 - Mr. Hartline

Mr. Hartline said there are some new cooperative purchasing contracts available. Centennial should be receiving the new list. For the student art collection at BCIU, Centennial's representative this year is Danielle Scott. The next meeting is April 19, 2016.

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Information: 11.5 PSBA Representative & Legislative Council Liaisons - Mr. Miller

Mr. Miller reported the annual region meeting will be held on May 12 at North Penn High School. All Board members are invited to attend. There is no cost, but registration is required.

Mr. Miller reported the Governor did not sign the 2015-16 budget, but allowed it to become law. The fiscal note was not signed. Mr. Miller reported the Governor has been disbursing the funds without the direction of the General Assembly.

Mrs. Lynch commented that she is concerned because the fiscal note was not signed and this affects the approximately \$1 million that we should receive in construction reimbursement funding. She requested a letter be sent to the Governor.

A motion was made by Mrs. Lynch, second by Mr. Miller to send a letter to the Governor regarding our reimbursement for construction. The motion was amended, at the suggestion of Mr. Shafter, to have the letter also go to our local representatives in the General Assembly. Mr. Miller added that we should also send the letter to the Lt. Governor. Motion carries, 8-0-0.

Information: 11.6 Middle Bucks Institute of Technology Executive Council - Ms. Driban

No report

12. COMMUNICATIONS

12.1 Communications (Mr. Kleinschmidt)

None

13. ADDITIONAL COMMUNITY COMMENTS

13.1 Additional Community Comments

None

14. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS

Information: 14.1 Attached is the Schedule of Board Meetings and Calendar of Events (Ms. Driban)

Mr. Kleinschmidt read the Schedule of Board Meetings and Calendar of Events.

15. ADJOURNMENT

Motion by Dr. Andrew Pollock, second by Jane Schrader Lynch

Final Resolution: Motion carries 8-0-0

The School Board Meeting was adjourned at 8:36 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

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March 9, 2016

Ms. Mary Anne Robold
Board Secretary
Centennial School District
433 Centennial Road
Warminster, PA 18974

RE: PLANCON PART D: PROJECT ACCOUNTING BASED ON ESTIMATES

PROJECT NO.: 3858
PROJECT BUILDING NAME: District Administration Office/ Alternative Education
TYPE WORK: Additions/Alterations
COUNTY: Bucks
BOARD ACTION: December 15, 2015

Dear Ms. Robold:

The materials for PlanCon Part D, "Project Accounting Based on Estimates," have been reviewed and approved. This approval is based on a limited review of the documents submitted. If information reviewed subsequent to this approval violates law, policy or procedure, the department reserves the right to rescind any and all approvals materially affected.

Please note the corrections to Pages D03, D08, D09, and D14.

The "Prime Contractor Certification" (Page G08) will be required from each prime contractor as part of the PlanCon Part G, "Project Accounting Based on Bids," submission for this project. Specifications should require that such information be provided by the successful bidders. Suggested language to be included in the bid specifications is included in the instructions for PlanCon Part F, "Construction Documents."

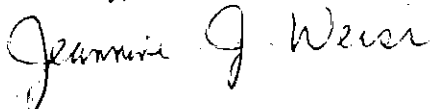
Section 731 of the Public School Code of 1949 states that no public school building shall be contracted for, constructed, or reconstructed, in any school district of the second, third, or fourth class until plans and specifications have been approved by the Department of Education. Departmental approval of final plans and specifications only occurs upon the issuance of written approval of PlanCon Part F, "Construction Documents." For the Philadelphia City and Pittsburgh School Districts, PlanCon Part F must be approved by the department prior to entering into contracts for a school construction project to qualify for state reimbursement. Failure to comply with the applicable statutory or departmental requirement will result in denial of reimbursement for this project.

Ms. Robold
Page 2
March 9, 2016

The school district should be aware that departmental approval of PlanCon Part F for this project does not guarantee reimbursement for this project. This project will be deemed eligible for reimbursement only upon written approval of PlanCon Part G, "Project Accounting Based on Bids." Calculation of the temporary reimbursable percent for the project's financing occurs at PlanCon Part H, "Project Financing." The permanent reimbursable percent is calculated at PlanCon Part J, "Project Accounting Based on Final Costs."

This document and any appended materials should be entered into the minutes of the next school board meeting. If you have any questions, please contact Joanne Van Tassel at 717.787.5993.

Sincerely,



Jeannine J. Weiser, Chief
Division of Budget and School Facilities

JJW/pgs

Attachments

cc: Crabtree, Rohrbaugh & Associates
Project File – 3858
Architectural Consultant
Log

PROJECT ACCOUNTING BASED ON ESTIMATES (2 of 2)

District/CTC: Centennial School District	Project Name: District Administration & Alt Ed Building	Project #: 3858
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ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)	TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS	
1. Project Supervision (inc. Asbestos Abatement Project Supervision)	
2. Construction Manager Fee and Related Costs	
3. Total Demolition of Entire Existing Structures and Related Asbestos Removal to Prepare Project Site for Construction of New School Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)	
4. Architectural Printing	5,446
5. Test Borings	
6. Site Survey	6,600
7. Other (attach schedule if needed)	
a. Regulatory fees, Asbestos Survey	7,150 ⁰
b. PlanCon-D-Add't Costs, Total	7,150 /
8. Contingency	78,786 → 71,636
9. TOTAL - Additional Construction-Related Costs	97,982 /
H. FINANCING COSTS	
FOR THIS PROJECT ONLY	
	X X X X X X X X X X X X
1. Underwriter Fees	
2. Legal Fees	
3. Financial Advisor	
4. Bond Insurance	
5. Paying Agent/Trustee Fees and Expenses	
6. Capitalized Interest	
7. Printing	
8. CUSIP & Rating Fees	
9. Other	
a. _____	
b. _____	
10. TOTAL-Financing Costs	
I. TOTAL PROJECT COSTS (F plus G-9 plus H-10)	3,396,084
REVENUE SOURCES	
	TOTAL
J. AMOUNT FINANCED	
FOR THIS PROJECT ONLY	
	3,396,084 ✓
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	
L. INTEREST EARNINGS	
FOR THIS PROJECT ONLY	
M. BUILDING INSURANCE RECEIVED	
N. PROCEEDS FROM SALE OF BUILDING OR LAND	
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)	
P. OTHER FUNDS (ATTACH SCHEDULE)	
Q. TOTAL REVENUE SOURCES	3,396,084 ✓

ESTIMATED MAXIMUM REIMBURSABLE PROJECT AMOUNT - NON-VOCATIONAL (2 of 2)

District/CTC: Centennial School District	Project Name: District Administration & Alt Ed Building	Project #: 3858
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*** ESTIMATED MAXIMUM REIMBURSABLE SITE COSTS ***

- B. SITE ACQUISITION (Not Applicable for Building Purchase)
- 1-a. Contract Sales Price or Estimated Just Compensation (CW02, line A) \$ _____ ← ONLY COMPLETE IF PART C
 - b. Highest Appraised Value for the Site (CW02, line D) \$ _____ ← APPROVED BY PDE
 - c. PDE-Approved Cost (lesser of 1-a or 1-b) \$ _____
 - d. Cost Factor (1-c divided by 1-a; max = 1.00) _____
 - 2-a. Total Acres to be Acquired _____ ↙ (ROUND TO 4 DEC PL)
 - b. PDE-Reimbursable Acres (Part D instructions) _____
 - c. Site Factor (2-b divided by 2-a; max = 1.00) _____

(ROUND TO 4 DEC PL)

(ROUND TO 4 DEC PL)

- 3. Site Reimbursement Factor (1-d times 2-c; max = 1.00) _____
- 4. Allowable Site Acquisition Costs (Part D instructions) \$ _____
- 5. Maximum Reimbursable Site Acquisition Costs (line B-3 times line B-4) \$ _____

C. ROUGH GRADING TO RECEIVE THE BUILDING, SANITARY SEWAGE DISPOSAL, AND ARCHITECT'S FEE (Not Applicable to Building Purchase)

- 1. Rough Grading to Receive the Building
 - a. Rough Grading to Receive the Building \$ _____
 - b. PDE-Maximum Allowance for Cut (\$9.00/cu.yd.) and Fill (\$17.00/cu.yd.) \$ _____
 - c. Adjusted Rough Grading to Receive the Building (lesser of 1-a or 1-b) \$ _____
- 2. Adjusted Sanitary Sewage Disposal (Existing and New)
 - a. Sanitary Sewage Disposal, Tap-In Fees, OCIP and Builder's Risk-Insurance (D02, lines E-1 plus E-2 and E-3) \$ _____
 - b. PDE-Maximum Allowance for Sanitary Sewage Disposal - \$400 X ($\frac{\text{A19, ELEM-NEW FTE}}{\text{A19, MS/SEC-NEW FTE}}$ + _____) = \$ _____
 - c. Adjusted Sanitary Sewage Disposal (lesser of 2-a or 2-b) \$ _____
- 3. Architect's Fee on Rough Grading and Sanitary Sewage Disposal
 - a. Architect's Fee on Sanitary Sewage Disposal (D02, line E-4 total) \$ _____
 - b. Architect's Fee as a Percent of Sanitary Sewage Disposal (3-a divided by 2-a) _____ (ROUND TO 4 DEC PL)
 - c. Allowable Fee Percent (lesser of 6% or 3-b) _____ (ROUND TO 4 DEC PL)
 - d. Adjusted Architect's Fee on Sanitary Sewage Disposal (3-c times 2-c) \$ _____
 - e. Allowable Architect's Fee on Rough Grading (D06, line C-3 times 1-c) \$ _____
 - f. Adjusted Architect's Fee on Rough Grading and Sanitary Sewage Disposal (3-d plus 3-e) \$ _____
- 4. Adjusted Rough Grading, Sanitary Sewage Disposal and Architect's Fee (1-c plus 2-c and 3-f) \$ _____

D. ESTIMATED MAXIMUM REIMBURSABLE SITE COSTS (B-5 + C-4) \$ _____

*** ESTIMATED MAXIMUM REIMBURSABLE PROJECT AMOUNT ***

- E-1. ESTIMATED APPROVED BUILDING CONSTRUCTION COST \$ 657,200 / (D08, line A-3)
- E-2. ESTIMATED ADDITIONAL FUNDING \$ 65720 (D08, line AH)
- F. ESTIMATED MAXIMUM REIMBURSABLE SITE COSTS \$ _____ (D09, line D)
- G. E-1 plus E-2 and F **722,920** ~~657,200~~
- H. TOTAL PROJECT COSTS \$ 3,396,084 (D03, line I)
- I. ESTIMATED MAXIMUM REIMBURSABLE PROJECT AMOUNT (lesser of G or H) **722,920** ~~657,200~~

USE PAGE D14 TO CALCULATE THE TEMPORARY REIMBURSABLE PERCENT.

ESTIMATED TEMPORARY REIMBURSABLE PERCENT FOR EACH BOND ISSUE

DISTRICT/CTC: Centennial School District		FINANCING METHOD: CASH						TOTAL BOND ISSUE:	\$3,396,084
PDE PROJECT NUMBER	#:	3858	#:		#:		#:	TOTAL	
A. AMOUNT FINANCED BY THE ABOVE ISSUE OR NOTE FOR THIS PROJECT (D03, Line J)		3,396,084 ✓						3,396,084	
B. TOTAL AMOUNT FINANCED FOR THIS PROJECT - ALL ISSUES, NOTES AND CASH PAYMENTS (D03, Line J-TOTAL)		3,396,084						X X X X X X	
C. AMOUNT FINANCED FACTOR (A divided by B)		1.0000 <small>(ROUND TO 4 DEC PL)</small>						X X X X X X	
D. MAXIMUM REIMBURSABLE PROJECT AMOUNT (D09, line I, for non-vocational; D13, line M for vocational)		657,200 722,920						X X X X X X	
E. REIMBURSEMENT FOR THIS ISSUE, NOTE OR CASH PAYMENT (C times D)		657,200					722,920	657,200	
F. TOTAL PROJECT COSTS (D03, line I)		3,396,084						X X X X X X	
G. PROJECT COSTS ASSIGNABLE TO THIS BOND ISSUE (C times F)		3,396,084						3,396,084 ✓	
H. TOTAL BOND ISSUE		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	3,396,084 /	
I. AMOUNT FINANCED DIVIDED BY TOTAL BOND ISSUE (A divided by H)		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	1.0000 / <small>(ROUND TO 4 DEC PL)</small>	
J. PRORATED REIMBURSEMENT DIVIDED BY ASSIGNED PROJECT COSTS (E divided by G)		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	.2129 → 0.1935 <small>(ROUND TO 4 DEC PL)</small>	
K. REIMBURSABLE FRACTION (I times J)		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	.2129 → 0.1935 <small>(ROUND TO 4 DEC PL)</small>	
L. REIMBURSABLE PERCENT (K times 100)		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	21.29 → 19.35% <small>(ROUND TO 2 DEC PL)</small>	
M. REDUCTION FOR TEMPORARY PERCENT		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	0.50% / <small>(ROUND TO 2 DEC PL)</small>	
N. TEMPORARY REIMBURSABLE PERCENT (L minus M)		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	20.79% → 18.85% <small>(ROUND TO 2 DEC PL)</small>	
O. APPLICABLE AID RATIO *		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	0.4252 / <small>(ROUND TO 4 DEC PL)</small>	
P. ESTIMATED SUBSIDY PERCENT (N times O)		X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	X X X X X X X	8.94% <small>(ROUND TO 2 DEC PL)</small>	

* - Market Value Aid Ratio (MVAR), Capital Account Reimbursement Fraction (CARF) or Density, whichever is greater. For vocational projects, current Market Value Aid Ratio or .5000, whichever is greater. Please refer to Attachment C in the Part D instructions for payable 2010-2011 aid ratios.



March 10, 2016

Ms. Mary Anne Robold
Board Secretary
Centennial School District
433 Centennial Road
Warminster, PA 18974

RE: PLANCON PART E: DESIGN DEVELOPMENT

PROJECT NO.: 3858
PROJECT BUILDING NAME: District Administration Office/Alternative Education
TYPE WORK: Additions/Alterations
COUNTY: Bucks
BOARD ACTION: December 15, 2015

Dear Ms. Robold:

The materials for PlanCon Part E, "Design Development," have been reviewed and appear to meet the requirements of the school laws of Pennsylvania and the policies and regulations of the State Board of Education. The Design Development is generally approved.

This approval is based on a limited review of the documents submitted. If information reviewed subsequent to this approval violates law, policy or procedure, the Department reserves the right to rescind any and all approvals materially affected.

Please note that the Requirements listed on PlanCon Part F, Page F-17, must be written in the Construction Specifications. You are further advised that in all school buildings erected after May 1, 1925, or buildings leased or used for school purposes, all entrance and exit doors, as well as all doors leading to or from all regular, special, or general rooms, shall open outward, in accordance with 24 P.S. § 7-739.

The PlanCon Part F, "Construction Documents," may now be prepared and submitted upon their completion at the final review conference, according to PlanCon Pages F01 and F02. The district's architect should call me at 717.787.5993 to schedule the review conference. Any substantial changes in the design must be discussed with me at your earliest convenience.

Section 731 of the Public School Code of 1949 states that no public school building shall be contracted for, constructed, or reconstructed, in any school district of the second, third, or fourth class until plans and specifications have been approved by the Department of Education. Departmental approval of final plans and specifications only occurs upon the issuance of written approval of PlanCon Part F, "Construction Documents." For the Philadelphia City and Pittsburgh School Districts, PlanCon Part F must be approved by the department prior to entering into contracts for a school construction project to qualify for state reimbursement. Failure to comply with the applicable statutory or departmental requirement will result in denial of reimbursement for this project.

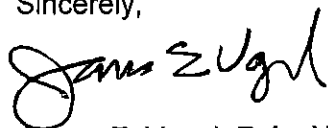
The district should be aware that Departmental approval of PlanCon Part F for this project does not guarantee reimbursement for this project. This project will be deemed eligible for reimbursement only upon written approval of PlanCon Part G, "Project

Ms. Robold
Page 2
March 10, 2016

Accounting Based on Bids.” Calculation of the temporary reimbursable percent for the project's financing occurs at PlanCon Part H, “Project Financing.” The permanent reimbursable percent is calculated at PlanCon Part J, “Project Accounting Based on Final Costs.”

This document should be entered into the minutes of the next board meeting.

Sincerely,



James E. Vogel, R.A., NCARB
Architectural Consultant
Division of Budget & School Facilities

cc: Crabtree Rohrbaugh & Associates
Project File - 3858
Architectural File
Log