

CENTENNIAL BOARD OF SCHOOL DIRECTORS
Warminster, Pennsylvania

MINUTES of WORK/REGULAR BUSINESS MEETING
HELD August 16, 2016

Mr. Kleinschmidt stated that an Executive Session was held earlier this evening regarding legal issues.

1. WELCOME

1.1 CALL TO ORDER (Mr. Kleinschmidt)

A Work/Regular Business Meeting of the Centennial School Board was held August 16, 2016 in the Administration Building. The meeting was called to order by Mr. Kleinschmidt at 7:05 p.m.

1.2 ROLL CALL (Mr. Kleinschmidt)

The following Board members were present: Steven Adams, Kati Driban, Charles Kleinschmidt, Jane Schrader Lynch, Mark B. Miller, Dana Morgan, Dr. Andrew Pollock, David Shafter.

Michael Hartline participated by a remote connection.

The following Administrative members were in attendance at the meeting: Dr. David Baugh, Dr. Jennifer Polinchock, Cathy Perkins, Judith Hengst, Tom Golden, Chris Berdnik, Judy Markoski.

A list of the members of the public who attended is attached.

1.3 PLEDGE OF ALLEGIANCE - Mr. Kleinschmidt

Mr. Kleinschmidt let the group in the Pledge of Allegiance.

1.4 ANNOUNCEMENTS (Mr. Kleinschmidt)

Mr. Miller said since the Board last met in June, Board members had the opportunity to attend a dedication of a new street in Warminster called Lynch Circle.

2. PRESENTATIONS

2.1 PRESENTATION – PSBA Recognition of CSD School Board Members (Mr. Miller)

Mr. Miller asked to postpone this until the next Board meeting.

3. REPORTS

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3.1 SUPERINTENDENT’S REPORT (Dr. Baugh)

Dr. Baugh reported that it has been a very busy summer. Thank you to our facilities employees for doing such a terrific job to get the buildings ready for the opening of school. Thanks also goes to our technology team as we have an aggressive technology roll out occurring. The administrators had eight days of professional development this summer focused on teamwork and best practices.

4. COMMUNITY COMMENTS

4.1 COMMUNITY COMMENTS (Mr. Kleinschmidt)

Ms. Stemen addressed the Board regarding a letter she sent asking for an attendance exception for her son to attend Log College instead of Klinger. Dr. Baugh said he has shared her correspondence with the Board members and noted the Board will review her letter, along with Dr. Polinchock’s response and the policy, and get back to her with a response.

5. CONSENT AGENDA

Mr. Shafter read the following resolutions:

5.1 MINUTES

5.1 Be it resolved that the Centennial School District Board of School Directors approved the following minutes, as per the attached:

	APPROVE	REJECT	MINUTES
5.1 (a)	X		June 14, 2016 Work/Regular School Board Meeting
5.1 (b)	X		June 28, 2016 Committee of the Whole Meeting

Motion by David Shafter, second by Dr. Andrew Pollock.

Final Resolution: Motion carries, 8-0-1 for the June 14, 2016 minutes, with Ms. Driban abstaining. Motion carries 9-0-0 for the June 28, 2016 minutes.

5.2 PERSONNEL (Mr. Shafter)

Mrs. Lynch requested that item 5.2(d) be pulled from the personnel agenda so that it could be voted on separately.

5.2 Be in resolved that the Centennial School District Board of School Directors approved all personnel recommendations, as per the attached:

	APPROVE	REJECT	PERSONNEL
5.2(a)	X		Independent Contractor Contract for Joseph Lovecchio, who is (1) performing Band Director duties to ensure an efficient and productive start to the 2016-2017 band camp and school year and (2) providing transitional services for the new Band Director. District cost not to exceed \$2,380.00.

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5.2(b)	X		Addendum to modify the contract of the Director of Human Resources regarding annual salary increase.
5.2(c)	X		Correction to the Maintenance Supervisor and Payroll Specialist salary matrices found in the Support Staff Compensation Plan.
5.2(e)	X		The creation of a new position titled Buyer/Finance Assistant.

	APPROVE	REJECT	PERSONNEL AGENDA ITEMS
5.2(f)	X		Resignations/Retirements/Terminations/Leaves of Absence
5.2(g)	X		Authorization to Employ
5.2(h)	X		Change of Status
5.2(i)	X		Other Matters
5.2(j)	X		Coordinator of Summer Program for Credit Recovery Through Cyber Learning – Summer 2016
5.2(k)	X		Coordinator of Summer Program for Credit Acquisition - Summer 2016
5.2(l)	X		Extended School Year Teacher - Summer 2016
5.2(m)	X		Extended School Year Aides - Summer 2016
5.2(n)	X		High School Instructional Teacher Leaders 2016-2017
5.2(o)	X		Middle School Instructional Teacher Leaders 2016-2017
5.2(p)	X		Elementary School Instructional Teacher Leaders 2016-2017
5.2(q)	X		K-12 Program Coordinators 2016-2017
5.2(r)	X		6-12 Program Coordinators 2016-2017
5.2(s)	X		Driver Trainers 2016-2017
5.2(t)	X		Substitute Bus Drivers 2016-2017
5.2(u)	X		Bus Driver Trainees 2016-2017
5.2(v)	X		Shop Helper/Mechanic Helper 2016-2017
5.2(w)	X		Student/Summer Employees 2016-2017
5.2(x)	X		Substitute Nurses/Substitute Health Room Assistants 2016-2017
5.2(y)	X		Substitute Custodians 2016-2017
5.2(z)	X		Homebound Tutors 2016-2017
5.2(aa)	X		Tutors 2016-2017
5.2(bb)	X		Co-Curricular Additions 2016-2017

Motion by David Shafter, second by Dr. Andrew Pollock.

Final Resolution: Motion carries, 9-0-0.

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Be it resolved that the Centennial School District Board of School Directors approved personnel item 5.2(d) as attached:

5.2(d)	X		Release and Settlement Agreement with employee 1.1.
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Motion by David Shafter, second by Kati Driban

Final Resolution: Roll call vote: Mrs. Lynch, No; Mr. Miller, No; Ms. Morgan, No; Dr. Pollock, Yes; Mr. Shafter, Yes; Mr. Adams, Yes; Ms. Driban, Yes; Mr. Hartline, No; Mr. Kleinschmidt, Yes.

Motion carries, 5-4.

5.3 EXCEPTIONS TO POLICY (Mr. Shafter)

None

Dr. Pollock said Ms. Stemen’s request should be considered under this category, Exceptions to Policy. Dr. Baugh stated the Board has not had a chance to review the request in detail. Discussion continued on this topic with comments made by Mr. Kleinschmidt, Mr. Miller, Mrs. Lynch and Dr. Pollock.

5.4 APPOINTMENTS (Mr. Shafter)

None

5.5 WAIVERS (Mr. Shafter)

5.5 WAIVERS

5.5 Be it resolved that the Centennial School District Board of School Directors approved the following Facility Use waiver requests, as per the attached:

	APPROVE	REJECT	FACILITY USE WAIVERS
5.5 (a)	X		Thomas Stecher and Associates for Neuman University course at McDonald Elementary School on September 10 and 11, 2016 and September 24 and 25, 2016; cost to Thomas Stecher and Associates \$1,000.00; reduction of fees \$5,528.00.
5.5 (b)	X		Warminster/Central Bucks YMCA for the use of Log College Middle School pool for community swim lessons from September 9, 2016 through June 8, 2017. The cost to

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			Warminster/Central Bucks YMCA is \$3,200.00; reduction of fees is approximately \$3,200.
5.5 (c)	X		Centennial Singers for the use of the music room at McDonald Elementary School on Tuesday evenings for rehearsals from September 6, 2016 to June 13, 2017; reduction of fees is \$9,520.00.

Motion by David Shafter, second by Kati Driban

Final Resolution: Motion carries, 9-0-0.

5.6 CONFERENCES AND TRAVEL (Mr. Shafter)

5.6 CONFERENCES AND TRAVEL Be it resolved that the Centennial School District Board of School Directors approved the following Overnight Conference and Travel requests, as per the attached:

	PRELIMINARY	FINAL	CONFERENCES AND TRAVEL
5.6 (a)	X		William Tennent High School Select Choir to participate in the National Festival of the States in New York City, April 27-29, 2017; District cost not to exceed \$247.00.
5.6 (b)	X		Two (2) William Tennent Debate Team students and one (1) chaperone to attend the PSBA Student Delegate Program in Hershey, PA October 13-14, 2016; District cost not to exceed \$1,405.00.
5.6 (c)	X	X	Up to six (6) 2016 William Tennent Debate Team students and two (2) chaperones to attend the Byram Hills Debate in Armonk, NY, September 9-10, 2016; District cost not to exceed \$510.00.

Motion by David Shafter, second by Kati Driban

Final Resolution: Motion carries, 9-0-0.

5.7 BIDS AND QUOTES (Mr. Shafter)

5.7 BIDS AND QUOTES Be it resolved that the Centennial School District Board of School Directors approved the bids and quotes as attached:

	APPROVE	REJECT	BIDS AND QUOTES
5.7(a)	X		Fresh Produce Quote Q17-001 to Seashore Fruit and Produce; District cost determined by utilization of unit quantities.

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5.7(b)	X		Vending services RFP 2017-02 to Selective Vending; District revenue projected to be \$17,287.50.
5.7(c)		X	Rejects Drainage Bid 2017-05 for Davis Elementary School.
5.7(d)		X	Rejects Dishwashing and Laundry Detergent/Chemicals Quote Q17-002.

Motion by David Shafter to approve 5.7(a) and 5.7(b) and to reject 5.7(c) and 5.7(d), second by Kati Driban.

Final Resolution: Motion carries, 9-0-0.

5.8 ASSEMBLIES, SPEAKERS AND PROGRAMS (Mr. Shafter)

5.8 Be it resolved that the Centennial School District Board of School Directors approved the assemblies, guest speakers and programs as attached:

	APPROVE	REJECT	ASSEMBLIES, SPEAKERS AND PROGRAMS
5.8 (a)	X		The Lost Art of Storytelling assembly at Willow Dale Elementary School on January 19, 2017. Cost of \$650.00 will be funded by the Willow Dale Home and School Association (\$150.00) and by a CEF grant (\$500.00).
5.8 (b)	X		Structures & Stories: Contemporary Book Arts assembly at Davis Elementary School on December 2, 2016. Cost of \$900.00 will be funded by the Davis Home and School Association.

Motion by David Shafter, second by Kati Driban

Final Resolution: Motion carries, 9-0-0.

5.9 CONTRACTS, LICENSES AND SERVICES (Mr. Shafter)

5.9 CONTRACTS, LICENSES AND SERVICES Be it resolved that the Centennial School District Board of School Directors awarded the following contracts, licenses and services, as per the attached:

	NEW	RENEWAL	CHANGE (*)	CONTRACTS, LICENSES AND SERVICES
5.9 (a)	X			Contract with Pathway School for Student 10-12 for the 2016-2017 school year; District cost not to exceed \$51,000.00.

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5.9 (b)	X			List of Psychiatrists and their fees for independent evaluations for the 2016-2017 school year; District cost is dependent on student need.
5.9 (c)		X		LifeWorks Private Academic School through Foundations Behavioral Health for 2016-2017 school year and ESY 2017; District cost outlined in appendix E of attached contract.
5.9 (d)		X		Amend an Item Previously Adopted at the June 28, 2016 Committee of the Whole meeting: Lakeside Mainstay for the 2016-2017 school year to provide social/emotional/behavioral supports for students with significant needs; District cost not to exceed \$82,755.00.
5.9 (e)		X		Renewal of Typing Agent Software for the elementary digital literacy classes for the 2016-2017 school year; District cost not to exceed \$2,472.50.
5.9 (f)	X			PowerSchool for the maintenance of 504 accommodations for the 2016-2017 school year; District cost not to exceed \$1,723.75.
5.9 (g)	X			Sage Technology Solutions for audio/visual upgrades at Willow Dale Elementary; District cost not to exceed \$9,677.00.
5.9 (h)		X		Rental of space at Davis Elementary to Bucks County IU #22 for the 2016-2017 school year. District revenue is \$61,206.
5.9 (i)		X		Delivery of food to Bucks County IU #22/Head Start Program at St. John Bosco. District revenue is \$86,122.
5.9(j)			X	Addendum to modify and extend the Source4Teachers contract through June 30, 2017.
5.9(k)			X	Change order for Magnum, Inc. for the Swan Way Project for floor repairs; District cost not to exceed \$53,656.08.

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Ms. Driban asked about item 5.9(d) and Judy Hengst clarified. Ms. Driban asked about item 5.9(j). Dr. Baugh clarified regarding the shortage of substitutes.

Motion by David Shafter, second by Kati Driban

Final Resolution: Motion carries, 9-0-0.

5.10 TEXTBOOKS (Mrs. Schrader Lynch)

None

5.11 ACCEPTANCE OF GRANTS AND BEQUESTS (Mrs. Schrader Lynch)

None

5.12 CHANGES TO ACADEMIC PROGRAMS, POSITIONS, STIPENDS (Mrs. Schrader Lynch)

None

6. NEW BUSINESS

Mr. Shafer read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

Action: 6.1 Approves the acceptance of the Performance Audit Report of the Pennsylvania Auditor General’s Office for the time period of August 5, 2011 through September 15, 2015, as per the attached; 6.2 Approves the Release and Settlement agreement for Student 3-23, as per the attached; and 6.3 Approves the Auxiliary Pay Rates for the 2016-2017 school year, as per the attached.

Motion by David Shafter, second by Mark B. Miller

Final Resolution: Motion carries, 9-0-0.

7. POLICIES

7.1 Policies presented for INITIAL DISTRIBUTION/DISCUSSION, as per the attached. (Ms. Driban)

POLICIES PRESENTED FOR INITIAL DISTRIBUTION/DISCUSSION	
7.1(a)	121. Field Trips
7.1(b)	123. Interscholastic Athletics
7.1(c)	123.1. Concussion Management
7.1(d)	123.2. Sudden Cardiac Arrest

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7.1(e)	124. Alternative Instruction Courses
7.1(f)	125. Adult Education
7.1(g)	130. Homework
7.1(h)	131. Guest Speakers for Instructional Programs
7.1(i)	136. Recognition of Religious Beliefs and Customs
7.1(j)	137. Home Education Programs
7.1(k)	137.1 Extracurricular Participation by Home Education Students
7.1(l)	138. English as a Second Language/Bilingual Program
7.1(m)	140. Charter Schools
7.1(n)	140.1. Extracurricular Participation by Charter/Cyber Students
7.1(o)	142. Migrant Students
7.1(p)	143. Standards for Persistently Dangerous Schools
7.1(q)	144. Standards for Victims of Violent Crimes

Ms. Driban noted the new policies listed above are being presented for initial distribution and discussion.

7.2 Be it resolved that the Centennial School District Board of School Directors ADOPTS the following policies, as per the attached. (Ms. Driban)

	POLICIES PRESENTED FOR ADOPTION
7.2 (a)	Policy 113.1 Discipline of Students with Disabilities
7.2 (b)	Policy 114. Gifted Education
7.2 (c)	Policy 118 Independent Study
7.2 (d)	Policy 119. Current Events
7.2 (e)	Policy 122. Extracurricular Activities/Clubs
7.2 (f)	Policy 623. Post-Issuance Compliance
7.2 (g)	Policy 624. Post-Issuance Compliance for Obligations

Motion by Kati Driban, second by Dr. Andrew Pollock to adopt the policies listed above.

Final Resolution: Motion carries, 9-0-0.

8. FINANCIALS

Mr. Shafter read the following resolutions:

8.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Reports, General Fund Cash Receipt Summary – June and July 2016, and approves the Fund Profiles/Treasurer’s Report – June and July 2016, as per the attached (Mr. Shafter)

8.2 Approves the 2015-16 Budget Transfers for June 2016, as per the attached (Mr. Shafter)

8.3 Approves the pending bills list, as per the attached (Mr. Shafter)

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Motion by David Shafter, second by Dr. Andrew Pollock

Final Resolution: Motion carries, 9-0-0 for items 8.1, 8.2 and 8.3.

9. BOARD DISCUSSION AND COMMENTS

9.1 Board Discussion and Comments (Mr. Kleinschmidt)

Dr. Pollock said he would like to recommend to the Board that we have administration study and bring back to the Operations Committee a report regarding a propane bus fleet. Mr. Miller, Ms. Driban, Mr. Kleinschmidt, Dr. Baugh and Mr. Berdnik spoke on this topic.

Ms. Morgan spoke about two of the programs the District had over the summer, the Eli Lilly program and Camp Invention. She said she had a chance to observe both of these programs.

Mrs. Lynch said she wanted the public to be aware of how the District helps the Warminster/Central Bucks YMCA program by paying half of the cost to provide swimming lessons to the community. Mrs. Lynch said she has concerns about the parent attendance question raised earlier this evening. Mr. Adams, Mr. Kleinschmidt and Mr. Miller spoke about the attendance exception question.

Dr. Pollock asked what is going to happen with the propane buses. Dr. Baugh said Mr. Berdnik is going to look at it and modify the RFQ.

10. REPORTS

10.1 Education/Pupil Services Committee - Mrs. Schrader Lynch

There was no report.

10.2 Finance and Operations Committee - Mr. Shafter and Ms. Driban

There was no report.

10.3 District Policy Report – Ms. Driban

Ms. Driban wanted to thank the Administrative Policy Committee and the Citizens' Policy Committee for their work this past school year.

10.4 Bucks County Schools Intermediate Unit #22 - Mr. Hartline

There was no report.

10.5 PSBA Representative & Legislative Council Liaisons - Mr. Miller

Mr. Miller reported that the PSBA annual conference is scheduled for October 13, 14 and 15 and he encouraged Board members to attend. With regard to legislation, Mr. Miller said Centennial will host an event on September 22 to discuss the education reform that was part of the delay in approving the 2015-2016 budget, particularly with respect to charter schools. The event is open to Bucks, Chester, Delaware, Lehigh, Northampton, Montgomery counties and the City of Philadelphia.

Mrs. Lynch asked a question regarding the Sterling Act. Mr. Miller responded.

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10.6 Middle Bucks Institute of Technology Executive Council - Ms. Driban

Ms. Driban reported that MBIT participated in NOCTI testing and after reviewing the school assessment report, results show that 92% of our students scored proficient or advanced. Other statistics include: 84 students are in cooperative education programs, 38 students in unpaid internships, and there are 87 employers who work with our students. 70% of our students at MBIT are planning to attend college.

11. COMMUNICATIONS

11.1 Communications (Mr. Kleinschmidt)

None

12. ADDITIONAL COMMUNITY COMMENTS

12.1 Additional Community Comments

Ms. Stemen spoke to the Board regarding the student attendance exception question she raised earlier in the meeting.

13. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS

13.1 Attached is the Schedule of Board Meetings and Calendar of Events (Ms. Driban)

Ms. Driban read the Schedule of Board Meetings and Calendar of Events.

14. ADJOURNMENT

Motion by Kati Driban, second by Dr. Andrew Pollock

Final Resolution: Motion carries 9-0-0

The School Board Meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

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CENTENNIAL SCHOOL DISTRICT

School Board Meeting
Sign-in Sheet

Date: 8/16/16

	NAME (Please print)	ADDRESS
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