

CENTENNIAL BOARD OF SCHOOL DIRECTORS
Warminster, Pennsylvania

MINUTES of REGULAR MEETING
HELD December 15, 2015

Mr. Kleinschmidt announced that the Board met in Executive Session on December 15 to discuss legal and personnel matters.

1. WELCOME

1.1 CALL TO ORDER (Mr. Kleinschmidt)

A Regular Meeting of the Centennial School Board was held December 15, 2015 in the Administration Building. The meeting was called to order by Mr. Kleinschmidt at 7:12 p.m.

1.2 ROLL CALL (Mr. Kleinschmidt)

The following Board members were present: Steven Adams, Kati Driban, Michael Hartline, Charles Kleinschmidt, Jane Schrader Lynch, Mark B. Miller, Dana Morgan, Dr. Andrew Pollock, David Shafter.

The following Administrative members were in attendance at the meeting: Dr. David Baugh, Dr. Jennifer Polinchock, Raymond Kase, Cathy Perkins, Hannah Messner, Judith Hengst, Katie Braun, Tim Trzaska.

A list of the members of the public who attended is attached.

1.3 PLEDGE OF ALLEGIANCE (Mr. Kleinschmidt)

Mr. Kleinschmidt led the group in the Pledge of Allegiance.

1.4 ANNOUNCEMENTS (Mr. Kleinschmidt)

Mrs. Loftus, Warminster Township tax collector, said taxes are now due. She wanted to remind the community about this.

Mrs. Lynch reported on events she attended recently at the high school and in the community.

1.5 GOOD NEWS (Dr. Polinchock)

Dr. Polinchock read the Good News for December 15, 2015.

1.6 PRESENTATION – 2016-17 Budget Report (Mr. Berdnik)

Dr. Baugh said Mr. Berdnik has another meeting this evening and is unable to attend. Dr. Baugh stated the budget will come to the Board for preliminary approval in January. Mr. Shafter asked

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what budget figure will the District be posting and advertising. Dr. Baugh replied that he would have that information to the Board on December 21. The original budget numbers from the Fall have been modified.

Mr. Shafter made a motion to request that the Board move up item 2 from the personnel agenda under Authorization to Employ.

Motion by David Shafter, second by Kati Driban.

Final Resolution: Motion carries, 9-0-0.

Motion by Kati Driban, second by Dr. Pollock, to approve the employment of Andrew Doster as the principal of Log College Middle School.

Motion by Kati Driban, second by Dr. Pollock.

Final Resolution: Motion carries, 9-0-0.

Mr. Doster expressed his gratitude to administration and the Board for the opportunity and said he is looking forward to working with the Log College students and families.

1.7 PRESENTATION – Crabtree, Rohrbaugh and Associates: Administration Building Relocation Floor Plan (Grace Heiland – Crabtree, Rohrbaugh and Associates)

Grace Heiland from Crabtree, Rohrbaugh and Associates presented design development drawings and Plan Con D and E documents for the new Administration Building on Swan Way. She gave an overview of the project timeline which includes approval of Plan Con F in February, bidding in February and March, and construction scheduled from April to July. The goal is to be able to move in by August 1.

In response to a question from Mr. Miller about plans in Harrisburg to eliminate Plan Con and how this might affect Centennial, Grace stated that because we submitted Plan Con A before the moratorium, Centennial will not be affected. She explained cost estimates and said there is a contingency of 3% which would give the Board some flexibility with the four alternate bid items.

2. REPORTS

2.1 SUPERINTENDENT’S REPORT (Dr. Baugh)

Dr. Baugh commented on the holiday spirit at Centennial. He said the employees at the Administration Building, as well as McDonald, Klinger, and William Tennent High School, participated in Giving Trees to buy gifts for needy families. Davis and Willow Dale contributed to gift card trees. Log College participated in Toys for Tots. With regard to the principal approved earlier this evening, Dr. Baugh mentioned that Mr. Doster underwent rigorous interviews and he thanked the team who participated in the site visit to Mr. Doster’s school recently. Dr. Baugh concluded his report by saying we have numerous projects moving forward into the new year, such as the Swan Way project, the Newtown Road property sale, and the middle school building study.

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2.2 STUDENT REPORTS

2.2 STUDENT REPORTS – William Tennent High School (Nick Griffin) and Middle Bucks Institute of Technology (Osuan Serrano and Jaide Erney)

Mr. Kleinschmidt stated that from now on he would like to rename this part of the agenda Student Presentations and move the Student Reports portion of the agenda to right after the Good News.

Nick Griffin, student at WTHS, gave a report on ongoing/upcoming events. Jaide Erney reported on events at Middle Bucks Institute of Technology.

3. COMMUNITY COMMENTS

3.1 COMMUNITY COMMENTS (Mr. Kleinschmidt)

None

4. SCHOOL BOARD MINUTES

Action: 4.1 Be it resolved that the Centennial School District Board of School Directors approves the minutes of the Regular School Board Meeting held November 10, 2015 and the Regular/Work Session School Board Meeting held November 24, 2015, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Kati Driban

Final Resolution: Motion carries, 9-0-0.

5. NEW BUSINESS

Mr. Miller asked for item 5.2 to be pulled from the consent agenda. Mr. Shafter read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

Action: 5.1 RESOLVES, that the officers of Centennial School District, including but not limited to the President and the Secretary of the Board, and the Superintendent of Schools, David E. Baugh, be and hereby are authorized on behalf of the School District to take such actions as may be required, including but not limited to signing, executing and endorsing such documents as may be necessary or required, to complete settlement on the sale of that certain 11.124 acre parcel of real property known as the "Newtown Road Parcel", situate in Warminster Township, Bucks County, Pennsylvania, being a part of what is currently known as Bucks County Tax Map Parcel Number 049-024-041-003, for consideration of ONE MILLION FOUR HUNDRED THOUSAND (\$1,400,000.00) DOLLARS, pursuant to that certain Agreement of Sale and Purchase dated February 26, 2014 by and between CENTENNIAL SCHOOL DISTRICT as "Seller" and COUNTY BUILDERS, INC., or its nominee as "Purchaser", which documents include but are not limited to a Minor Subdivision Plan, Deed, Unilateral Declaration of Restrictive Covenants, Walking Trail Easement Agreement and Stormwater Easement Agreement, as per the attached. (Mr. Shafter)

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Mrs. Lynch said she would like to see the documents that were signed with regard to this item. She asked administration to get back to her about the documents that were signed.

~~Action: 5.2 Authorizes administration to advertise notice of 2016-17 Preliminary Budget and make it available for public inspection: a) Advertise Notice of the 2016-2017 Preliminary Budget at least 10 days before the date scheduled for adoption, January 12, 2016, in the state approved format by publishing such notice once in a newspaper of general circulation, posting such notice conspicuously at the School District Administrative Office, and on the District's website and b) making the 2016-2017 Preliminary Budget available for public inspection no later than December 18, 2015, twenty (20) days before the date scheduled for adoption of the Preliminary Budget. (Mr. Shafter)~~

Action: 5.3 Approves a waiver request for Sunday usage, Facility Use Policy: 6.2, for Nativity of Our Lord CYO to use the Log College Middle School gym for basketball practice from December 20, 2015 through February 28, 2016. The cost to Nativity of Our Lord is approximately \$2,254.00, as per the attached. (Mr. Shafter)

Action: 5.4 Retroactively approves the use of school buses for three one way trips for the Southampton Knights football teams on November 21st and 22nd for their playoffs at a cost to the District not to exceed \$175.00, as per the attached. (Mr. Shafter)

Action: 5.5 Approves a waiver request for Sunday usage, Facility Use Policy: 6.2, for Southampton Basketball to use the Klinger Middle School gym for practices from January 3, 2016 to March 20, 2016. The cost to Southampton Basketball is approximately \$3,312.00, as per the attached. (Mr. Shafter)

Action: 5.6 Approves a waiver request for Sunday usage, Facility Use Policy: 6.2, for Warminster Girls Travel Soccer to use the Log College Middle School gym from January 3, 2016 through March 20, 2016. The cost to Warminster Girls Travel Soccer is approximately \$1,242.00, as per the attached. (Mr. Shafter)

Action: 5.7 Approves a waiver of fees request, Facility Use Policy: 6.2, for St. Mary Medical Center to use space at McDonald Elementary School and William Tennent High School for the KidShape and Teen Cuisine Programs from January 28, 2016 to May 25, 2016. The reduction of fees is approximately \$2,247.00, as per the attached. (Mr. Shafter)

Action: 5.8 Approves an assembly program presented by Bucks County District Attorney Matt Weintraub on the dangers of drugs and poor decision making, March 18, 2016 at William Tennent High School, as per the attached. There is no cost to the District. (Mr. Shafter)

Mr. Adams stated that he is pleased to see that we have this program and he would like to see this program be done every year.

Action: 5.9 Approves an assembly titled, "Justin Sheftel, Always in our Hearts" to the senior class at William Tennent High School April 29, 2016. The cost of \$500 is being funded by a grant from the Centennial Education Foundation, as per the attached. (Mr. Shafter)

Action: 5.10 Approves the submission to PlanCon for Part D and Part E for the Administration Building project located at 48 Swan Way, as per the attached. (Mr. Shafter)

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Action: 5.11 Approves the payment of fees to Crabtree, Rohrbaugh & Associates Architects for the Administration Building project located at 48 Swan Way in the amount of \$42,770.00, as per the attached. (Mr. Shafter)

Action: 5.12 Approves the 2016-2017 William Tennent High School Program of Studies, as per the attached. (Mr. Miller)

Action: 5.13 Accepts the 2014-15 School Year Audit Report, as per the attached. (Mr. Adams)

Motion by David Shafter, second by Kati Driban

Final Resolution: Motion carries, 9-0-0

6. ITEMS REMOVED FROM NEW BUSINESS FOR SEPARATE APPROVAL

~~*Action: 5.2 Authorizes administration to advertise notice of 2016-17 Preliminary Budget and make it available for public inspection: a) Advertise Notice of the 2016-2017 Preliminary Budget at least 10 days before the date scheduled for adoption, January 12, 2016, in the state approved format by publishing such notice once in a newspaper of general circulation, posting such notice conspicuously at the School District Administrative Office, and on the District's website and b) making the 2016-2017 Preliminary Budget available for public inspection no later than December 18, 2015, twenty (20) days before the date scheduled for adoption of the Preliminary Budget. (Mr. Shafter)*~~

Mr. Shafter read the following motion, second by Ms. Driban, instead of the resolution listed above that was part of the agenda:

RESOLVED, by the Board of School Directors of Centennial School District, as follows: The School Board shall make the Proposed Preliminary Budget available for public inspection at least 20 days before the date scheduled for adoption of the Preliminary Budget. At least 10 days before the date scheduled for adoption of the Preliminary Budget, the Secretary shall advertise a Preliminary Budget Notice in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices. The Act 1 index applicable to the School District as calculated by the Pennsylvania Department of Education is 2.4%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School District shall take all steps required to obtain approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District internet website Act 1 Referendum Exception Notice in substantially the form as presented to the School Board and the 2016-2017 Preliminary Budget will be available for public inspection no later than December 18, 2015, twenty (20) days before the date scheduled for adoption of the Preliminary Budget which is scheduled to be adopted on January 12, 2016.

There was discussion on the motion. Mr. Shafter asked if the advertising includes all the exceptions that we are entitled to. Ms. Braun responded yes, but she suggested posting on January 6, and Board adoption on January 26. Dr. Baugh clarified that we would still be in legal compliance if we used the dates suggested by Ms. Braun. Ms. Driban noted the Board needs to amend the previously approved budget schedule also. Mr. Miller stated that generally there is a

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number in the motion and he wanted the public to be aware of this. Ms. Kati Braun said we do not have the exception numbers yet from the state. Mr. Shafter asked if there is there a penalty if the preliminary budget is not approved by January 27. Ms. Braun said she would check on this. Mr. Hartline suggested to put in the Act 1 and exception numbers that are commonly excepted and we could contact our solicitor for clarification.

An amendment was made by Mr. Shafter to change the December 18 date to January 6 and to change January 12 to January 26, assuming the School District will be approved for all Act 1 real estate referendum exceptions and this new budget timeline replaces the previously approved budget adoption schedule.

Motion by David Shafter, second by Kati Driban on the amendment
Final Resolution: Motion carries, 9-0-0.

Motion by David Shafter, second by Kati Driban on the original motion
Final Resolution: Motion carries, 9-0-0

7. PERSONNEL

Mr. Shafter read:

Action: 7.1 Be it resolved that the Centennial School District Board of School Directors approves all personnel recommendations: Resignations/Retirements/Terminations/Leaves of Absence; Authorization to Employ; Change of Status; Other Matters – Extension of Current Assignment; Fine Arts Festival – Spring 2016; Homebound Tutors 2015-2016; Co-Curricular Additions and Deletions 2015-2016 School Year, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline
Final Resolution: Motion carries 9-0-0

8. FINANCIAL

Action: 8.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Report, General Fund Cash Receipt Summary – November 2015, and approves the Fund Profiles/Treasurer's Report – November 2015, as per the attached. (Mr. Adams)

Motion by Steven Adams, second by Dr. Pollock
Final Resolution: Motion carries, 9-0-0.

Action: 8.2 Approves the 2015-16 Budget Transfers for December 2015, as per the attached. (Mr. Adams)

Motion by Steven Adams, second by Dr. Pollock
Final Resolution: Motion carries, 9-0-0.

9. BOARD DISCUSSION AND COMMENTS

None

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10. REPORTS

Information: 10.1 Education Committee - Mr. Miller

Mr. Miller reported that Mrs. Lynch will take over as the Committee Chair. The next meeting of the Education Committee meeting is scheduled for December 21.

Information: 10.2 Finance Committee - Mr. Adams

Mr. Adams reported that all items from the last Finance Committee meeting were discussed tonight.

Information: 10.3 Operations Committee - Mr. Shafter

Mr. Shafter reported that the last two meetings were spent discussing the property on Swan Way. One other item discussed at Operations was the bus route optimization summary. That report recommends the District purchase more buses than was originally proposed in November.

Information: 10.4 District Policy Report – Ms. Driban

Ms. Driban reported that Citizens' Policy did not meet. The Administrative Policy Committee will meet on December 17.

Information: 10.5 Bucks County Schools Intermediate Unit #22 - Mr. Hartline

Mr. Hartline reported that BCIU met at their new location, the Samuel Everitt School. New computer and audiology equipment will be installed in the IU building in Doylestown. There is no meeting scheduled for December.

Information: 10.6 PSBA Representative & Legislative Council Liaisons - Mrs. Schrader Lynch and Mr. Miller

Mrs. Lynch said she does not have anything to report. Mr. Miller reported that Board members should be receiving the PSBA Bulletin in the mail. The new Governing Standards are listed in that publication and he plans to bring these forward for a vote by the Board in January.

Information: 10.7 Middle Bucks Institute of Technology Executive Council - Ms. Driban

Ms. Driban reported that there is no meeting in December. MBIT's Open House will be on January 6, 2016 starting at 7:00 p.m.

11. COMMUNICATIONS

None

12. ADDITIONAL COMMUNITY COMMENTS

None

13. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS

Information: 13.1 Attached is the Schedule of Board Meetings and Calendar of Events (Ms. Driban)

Ms. Driban read the Schedule of Board Meetings and Calendar of Events.

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14. ADJOURNMENT

Motion by Kati Driban, second by Dr. Pollock

Final Resolution: Motion carries 9-0-0

The School Board Meeting was adjourned at 8:48 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

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