

CENTENNIAL BOARD OF SCHOOL DIRECTORS  
Warminster, Pennsylvania

MINUTES of WORK SESSION/REGULAR MEETING  
HELD January 10, 2017

Ms. Driban announced the Board held an Executive Session this evening to discuss personnel matters.

**1. WELCOME**

**1.1 CALL TO ORDER (Ms. Driban)**

A Work Session/Regular Meeting of the Centennial School Board was held January 10, 2017 in the Administration Building. The meeting was called to order by Ms. Driban at 7:30 p.m.

**1.2 ROLL CALL (Ms. Driban)**

The following Board members were present: Steven Adams, Kati Driban, Michael Hartline, Dana Morgan, Mark B. Miller, Dr. Andrew Pollock, David Shafter.

Mrs. Lynch and Mr. Kleinschmidt were absent.

The following Administrative members were in attendance at the meeting: Dr. Jennifer Polinchock, Cathy Perkins, Judith Hengst, Hannah Messner, Chris Berdnik, A.J. Juliani, Judy Markoski, Travis Bloom.

A list of the members of the public who attended is attached.

**1.3 PLEDGE OF ALLEGIANCE – (Ms. Driban)**

The Pledge of Allegiance was led by Klinger Middle School students.

**1.4 ANNOUNCEMENTS (Ms. Driban)**

None

**2. PRESENTATIONS**

**2.1 STUDENT PRESENTATIONS – William Tennent High School (Nick Cataldi) and Middle Bucks Institute of Technology (Samantha Luong and Allan Palestino)**

Nick Cataldi from William Tennent High School gave a report on ongoing/upcoming events. Samantha Luong provided a report on events at Middle Bucks Institute of Technology.

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## **2.2 PRESENTATION – Klinger Middle School Students (Mr. Travis Bloom)**

Mr. Travis Bloom, principal of Klinger Middle School, introduced Mr. George Fischer, teacher/librarian from Klinger Middle School. Mr. Fischer showed a video produced by the KTV news crew at Klinger.

Klinger students performed a song from their musical “Seussical Jr.” which will be held at Klinger Middle School on February 3 and 4.

## **2.3 PRESENTATION – 2015 Audit - Maillie (Mr. Chris Herr)**

Mr. Chris Herr from Maillie, LLP explained the 2015-2016 audit report.

## **3. REPORTS**

### **3.1 SUPERINTENDENT’S REPORT (Dr. Baugh)**

In the absence of Dr. Baugh, Dr. Polinchock read the Superintendent’s report. Congratulations to Mr. Mark B. Miller, School Board Member and Assistant Secretary, who has been elected President of the Pennsylvania School Boards Association for 2017.

January is School Director Recognition Month. Dr. Polinchock read a PSBA resolution to acknowledge the Board members and thank them for their service to the District. Mr. Chris Berdnik handed out certificates to the Board members.

The Superintendent’s report continued with a note that the District is working on a research project with Duckworth Labs about developing growth mindset. More information will be available at the January Education Committee meeting. Congratulations to Rachel Murray, Special Education Supervisor, who was recognized as the Administration Building Employee of the Month for the month of January.

## **4. COMMUNITY COMMENTS**

### **4.1 COMMUNITY COMMENTS (Ms. Driban)**

None

## **5. CONSENT AGENDA**

No items were pulled from the consent agenda.

Mr. Hartline read the following resolutions for items 5.1 through 5.11:

### **5.1 MINUTES**

5.1 Be it resolved that the Centennial School District Board of School Directors approved the following minutes, as per the attached:

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	APPROVE	REJECT	MINUTES
5.1(a)	X		Minutes from the November 22, 2016 Committee of the Whole Meeting
5.1(b)	X		Minutes from the December 5, 2016 Reorganization Meeting
5.1(c)	X		Minutes from the December 13, 2016 Work Session/Regular Meeting

**5.2 PERSONNEL (Mr. Hartline)**

**5.2 PERSONNEL** Be in resolved that the Centennial School District Board of School Directors approved all personnel recommendations, as per the attached:

	APPROVE	REJECT	PERSONNEL RECOMMENDATIONS
5.2(a)	X		Resignations/Retirements/Terminations/Leaves of Absence
5.2(b)	X		Authorization to Employ
5.2(c)	X		Change of Status
5.2(d)	X		Student Workers - AV Camera Operator 2016-2017
5.2(e)	X		Student Workers - Student Video Production Specialist 2016-2017
5.2(f)	X		Substitute Bus Drivers 2016-2017
5.2(g)	X		Co-Curricular Additions and Deletions 2016-2017

	APPROVE	REJECT	PERSONNEL ITEMS
5.2(h)	X		Revision of the Support Staff Compensation Plan to add a 10 month position of IT Site Technician to allow flexibility in hiring a support staff candidate for future vacancies.

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**5.3 EXCEPTIONS TO POLICY (Mr. Hartline)**

	APPROVE	REJECT	EXCEPTIONS TO POLICY
5.3(a)	X		Student 12-7 to attend McDonald Elementary School for the remainder of the 2016-17 school year. The parent will provide transportation to and from school; there is no cost to the District.

**5.4 APPOINTMENTS (Mr. Hartline)**

None

**5.5 WAIVERS (Mr. Hartline)**

**5.5 WAIVERS** Be it resolved that the Centennial School District Board of School Directors approved the following Facility Use waiver requests, as per the attached:

	APPROVE	REJECT	FACILITY USE WAIVERS
5.5(a)	X		Retroactively, fifty percent (50%) reduction of fees to Warminster Basketball for use of the gym at five (5) school locations for practices and games from December 10, 2016 to April 1, 2017; cost to Warminster Basketball is approximately \$15,795.00.

**5.6 CONFERENCES AND TRAVEL (Mr. Hartline)**

**5.6 CONFERENCES AND TRAVEL** Be it resolved that the Centennial School District Board of School Directors approved the following Overnight Conference and Travel requests, as per the attached:

	APPROVE	REJECT	PRELIMINARY	FINAL	OVERNIGHT TRIP - STUDENTS

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5.6(a)	X		X	X	Three William Tennent High School students to perform at the PMEA District Orchestra Festival and Audition for Regional Orchestra, January 26-28, 2017 at Upper Merion High School; District cost not to exceed \$650.00.
5.6(b)	X		X	X	Six William Tennent High School students to perform at the PMEA District Concert Band Festival and audition for Regional Band, February 8-10, 2017 at Quakertown High School; District cost is not to exceed \$960.00.
5.6(c)	X		X		Twenty nine (29) Future Business Leaders of America students at William Tennent High School to compete at the 2017 FBLA State Leadership Conference and Competition in Hershey, PA, April 3-5, 2017; District cost is \$15,645.00.

	APPROVE	REJECT	OVERNIGHT CONFERENCE – NON-STUDENTS
5.6(d)	X		Dr. Albert Catarro to attend and present at the 2017 Business Education Research Conference in Chicago, Illinois, April 11-15, 2017; District cost not to exceed \$1,740.00.
5.6(e)	X		Elementary digital literacy teacher to attend the Pennsylvania Educational Technology Expo and Conference (PETE&C), Hershey, PA, February 11-15, 2017; District cost not to exceed \$487.67.

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**5.7 BIDS AND QUOTES (Mr. Hartline)**

**5.7 BIDS AND QUOTES**

APPROVE	REJECT	BIDS and QUOTES	
5.7(a)	X		Awarding the Utility Vehicle bid solicitation Q17-009 to Histan Equipment; District cost not to exceed \$24,283.47.

**5.8 ASSEMBLIES, SPEAKERS AND PROGRAMS (Mr. Hartline)**

	APPROVE	REJECT	ASSEMBLIES, SPEAKERS AND PROGRAMS
5.8(a)	X		An assembly on electricity at Davis Elementary School, January 27, 2017, by the Franklin Institute Traveling Science Show. The cost of \$540 is being paid with a CEF grant and by the Davis Home & School Association.

**5.9 CONTRACTS, LICENSES AND SERVICES (Mr. Hartline)**

**5.9 CONTRACTS, LICENSES AND SERVICES** Be it resolved that the Centennial School District Board of School Directors approved the following contracts, licenses and services, as per the attached:

	APPROVE	REJECT	N E W	RENEWAL	CHANGE (*)	CONTRACTS/LICENSES/SERVICES
5.9(a)	X				X	The purchase of an additional Cyber School in a Box™ option with VLN Partners due to increased student enrollment; District cost not to exceed \$20,000.00.
5.9(b)	X		X			The purchase of a screening service

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						from Accutrace, Inc., a background screening company which provides background information on potential new employees; District cost is \$5.00 per applicant.
5.9(c)	X		X			The MOU between Centennial School District and Centennial Education Association to permit faculty volunteers to provide lunch supervision assistance. The MOU provides faculty volunteer guidelines and compensation for such faculty volunteers; District cost is \$35.00 per hour per volunteer.
5.9(d)	X			X		The renewal of participation in the multi-county natural gas basis consortium and designates the Purchasing Agent to review and approve the forthcoming basis pricing, as consistent with the District’s multiyear financial plan; District cost to be determined.
5.9(e)	X				X	Change order #1 for the contractor Hirschberg Mechanical to extend the date of substantial completion eight (8) days to March 1, 2017 and extend the date of project closeout eight (8) days to March 11, 2017 for the Log College Hot Water Heater Replacement; no cost to the District.
5.9(f)	X				X	Change order #2 for the contractor Hirschberg Mechanical to provide all labor and materials to freeze the 4” steel water supply line to the Klinger hot water heater instead of draining the system, as per the contractor’s proposal; District cost not to exceed \$7,265.00.
5.9(g)	X				X	The addendum to the contract for the Director of Human Resources regarding

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						the terms as they relate to vacation, tax sheltered annuity, the tax deferred account and the extension of the contract through June 30, 2021 for Ms. Messner.
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**5.10. TEXTBOOKS (Mr. Hartline)**

None

**5.11 ACCEPTANCE OF GRANTS AND BEQUESTS (Mr. Hartline)**

	ACCEPT	REJECT	DONATIONS, GRANTS AND BEQUESTS
5.11(a)	X		Grant amount of \$45,639.00, available through December 31, 2018, from The Delaware Valley Health Trust Workplace Wellness Grant Program which is designed to provide financial support for “home-grown” wellness initiatives.

Motion by Michael Hartline, second by Dr. Andrew Pollock to approve items 5.1 through 5.11.  
**Final Resolution: Motion carries, 7-0-0 for items 5.1 through 5.11, with the exception of 5.1(a) and 5.1(c). The vote on 5.1(a) and 5.1(c) was 6-0-1, with Ms. Dana Morgan abstaining.**

**5.12 CHANGES TO ACADEMIC PROGRAMS, POSITIONS, STIPENDS (Mr. Hartline)**

None

**6. NEW BUSINESS**

Mr. Hartline read the following:

Be it resolved that the Centennial School District Board of School Directors:

*Action: 6.1 Accepts the following IRS rates and limits, effective January 1, 2017; the new Social Security Earnings Maximum for 2017 is \$127,200; the IRS Mileage rate falls to 53.5 cents per mile as of January 1, 2017; the 403b Maximum Contribution remains at \$18,000, and the Catch-up provision for those over 50 remains at \$6,000 for 2017, as per the attached. (Mr. Hartline)*

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*Action: 6.2 Approves acceptance of the 2015-2016 Audit Report prepared by Maillie LLP, the District’s auditing firm, as per the attached (Mr. Hartline)*

**Motion by Michael Hartline, second by Dr. Andrew Pollock for items 6.1 and 6.2 above.  
Final Resolution: Motion carries, 7-0-0.**

**7. POLICIES**

**7.1 Policies presented for INITIAL DISTRIBUTION/DISCUSSION: (Mr. Hartline)**

	<b>POLICIES - INITIAL DISTRIBUTION/DISCUSSION</b>
7.1 (a)	Policy 224. Care of School Property
7.1 (b)	Policy 224.1 Student Indebtedness
7.1 (c)	Policy 225. Relations with Law Enforcement
7.1 (d)	Policy 226. Searches
7.1 (e)	Policy 227. Controlled Substances/Paraphernalia
7.1 (f)	Policy 228. Student Government
7.1 (g)	Policy 810.2 Transportation - Video/Audio Recording

Ms. Driban said the policies listed above are for initial distribution and discussion.

**7.2 Policies presented for ADOPTION: (Mr. Hartline)**

	APPROVE	REJECT	POLICIES - ADOPTION
7.2(a)	X		Policy 217. Graduation Requirements
7.2(b)	X		Policy 218. Student Discipline
7.2(c)	X		Policy 218.1 Weapons
7.2(d)	X		Policy 218.2 Terroristic Threats - Acts
7.2(e)	X		Policy 219. Student Complaint Process
7.2(f)	X		Policy 220. Student Expression/Distribution and Posting of Materials

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7.2(g)	X		Policy 222. Tobacco Use
7.2(h)	X		Policy 223. Use of Bicycles and Motor Vehicles
7.2(i)	X		Policy 239. Foreign Exchange Students

	APPROVE	REJECT	POLICIES – ADOPTION, effective July 1, 2017
7.2(j)	X		Policy 221. Dress and Grooming - Students

Mr. Kleinschmidt arrived at 8:24 p.m.

Motion by Michael Hartline, second by Steven Adams to approve policies 7.2(a) through 7.2(j) as listed above.

**Final Resolution: Motion carries, 8-0-0.**

**8. FINANCIALS**

*8.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Report, General Fund Cash Receipt Summary – December 2016, and approves the Fund Profiles/Treasurer’s Report – December 2016, as per the attached (Mr. Hartline); 8.2 Approves the 2016 Budget Transfers for December, as per the attached (Mr. Hartline); and 8.3 Approves the pending bills list, as per the attached (Mr. Hartline)*

Motion by Michael Hartline, second by Steven Adams to approve items 8.1, 8.2, and 8.3 as listed above.

**Final Resolution: Motion carries, 8-0-0 for items 8.1, 8.2 and 8.3.**

**9. BOARD DISCUSSION AND COMMENTS**

**9.1 Board Discussion and Comments (Ms. Driban)**

None

**10. REPORTS**

**10.1 Education/Pupil Services Committee - Mrs. Schrader Lynch**

There was no report. The next meeting is January 24.

**10.2 Finance Committee - Mr. Hartline**

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There was no report. The next meeting is January 24.

### **10.3 Operations Committee – Mr. Miller**

Mr. Miller said the they met today with the team that is working on the proposals for the two middle schools. More information will be available at the next meeting on January 24.

### **10.4 District Policy Report – Ms. Driban**

Ms. Driban reported the Citizens’ and Administrative Policy Committees are working on the next set of policies. Ms. Driban said the students on the committee are provided input and changes are being made because of their suggestions.

### **10.5 Bucks County Schools Intermediate Unit #22 - Mr. Hartline**

Mr. Hartline reported the IU lost one of its Board members, Mrs. Helen Cini, who passed away recently.

### **10.6 PSBA Representative - Ms. Morgan**

Mr. Miller reported PSBA is changing from 15 regions to 9 sections. Our section meeting will be held on February 27, at Aspirations, the student run restaurant at MBIT, starting at 6:00 p.m.

### **10.7 Legislative Council - Mr. Miller**

Mr. Miller reported the chair of the Senate Education Committee and the chair of the House Education Committee are both new this year.

### **10.8 Middle Bucks Institute of Technology Executive Council - Mr. Kleinschmidt**

Mr. Miller reported they had a meeting in January and there was a presentation by the Skills USA students. MBIT is entering into an articulation agreement with Bucks County Community College. Mr. Kleinschmidt added the new officer who was sworn in this evening for the Warrington Township Police Department is a graduate of MBIT’s public safety program.

## **11. COMMUNICATIONS**

### **11.1 Communications (Ms. Driban)**

None

## **12. ADDITIONAL COMMUNITY COMMENTS**

### **12.1 Additional Community Comments (Ms. Driban)**

None

## **13. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS**

### **13.1 Attached is the Schedule of Board Meetings and Calendar of Events (Mr. Miller)**

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Ms. Driban said the Board will be returning to the practice of rotating which Board member will read this schedule. Mr. Miller read the Schedule of Board Meetings and Calendar of Events.

#### **14. ADJOURNMENT**

Motion by Dr. Andrew Pollock, second by Mr. Steven Adams.

**Final Resolution: Motion carries, 8-0-0.**

The School Board Meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

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**CENTENNIAL SCHOOL DISTRICT**

*School Board Meeting  
Sign-in Sheet*

Date: 1/10/17

	<b>NAME</b> (Please print)	<b>ADDRESS</b>
1.	<i>Teresa Stone</i>	
2.	<i>Shelley Eitenberg</i>	<i>1341 Newark Rd 18974</i>
3.	<i>Bart DeCote</i>	<i>1590 Winding Rd. 18966</i>
4.	<i>Brian M. Furry</i>	<i>416 GRANT AVE 18974</i>
5.	<i>E Carson</i>	<i>BCIU</i>
6.	<i>Judy Markowski</i>	<i>Staff</i>
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