

CENTENNIAL BOARD OF SCHOOL DIRECTORS
Warminster, Pennsylvania

MINUTES of WORK SESSION/REGULAR MEETING
HELD January 9, 2018

Dr. Pollock announced the Board held an Executive Session prior to this evening's meeting to discuss School Board Director training.

1. WELCOME

1.1 CALL TO ORDER (Dr. Pollock)

A Work Session/Regular Meeting of the Centennial School Board was held January 9, 2018 in the Administration Building. The meeting was called to order by Dr. Pollock at 7:06 p.m.

1.2 ROLL CALL (Dr. Pollock)

The following Board members were present: Steven Adams, Mary Alice Brancato, Andrew Dixon, Flemming Godiksen, Charles Kleinschmidt, Mark B. Miller, Tara Pellegrino, Dr. Andrew Pollock, David Shafter.

The following Administrative members were in attendance at the meeting: Dr. David Baugh, Cathy Perkins, Dr. Jennifer Polinchock, Hannah Messner, Chris Berdnik, Dr. Percell Whittaker, Judy Markoski, Travis Bloom.

A list of the members of the public who attended is attached.

1.3 PLEDGE OF ALLEGIANCE (Dr. Pollock)

Klinger Middle School students led the group in the Pledge of Allegiance.

1.4 ANNOUNCEMENTS (Dr. Pollock)

None

2. PRESENTATIONS

2.1 PRESENTATION – Klinger Middle School Students Perform Songs

Klinger Middle School students performed songs from their upcoming musical.

2.2 STUDENT PRESENTATIONS – William Tennent High School (Julia Connelly) and Middle Bucks Institute of Technology (Cezar Kryzstofiak and Veronica Villada Hernandez)

Ms. Julia Connelly from William Tennent High School gave a report on ongoing/upcoming events. Ms. Veronica Villada Hernandez and Mr. Cezar Kryzstofiak provided a report on events at Middle Bucks Institute of Technology.

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2.3 AUDIT PRESENTATION – Maillie Representative

Mr. Chris Herr from Maillie provided information to the Board about the audit report. He responded to questions from Mr. Miller, Mr. Dixon, and Mr. Adams. In response to a question from Mr. Miller, Mr. Herr stated it was a clean, unmodified opinion. There were no findings.

3. REPORTS

3.1 SUPERINTENDENT’S REPORT (Dr. Baugh)

Dr. Baugh reported that January is School Director Recognition Month. He read a resolution developed by PSBA and each Board member received a certificate of recognition.

Dr. Baugh said thank you to our families for their patience with the recent winter weather and to our facilities department for their work preparing the schools to open safely.

4. COMMUNITY COMMENTS

4.1 COMMUNITY COMMENTS (Dr. Pollock)

None

5. CONSENT AGENDA

5.1 MINUTES (Mr. Shafter)

At the request of Ms. Brancato, item 5.6(e) was pulled from the consent agenda.

Mr. Shafter read the following resolutions:

5.1 MINUTES Be it resolved that the Centennial School District Board of School Directors approved the following minutes, as per the attached:

| | APPROVE | REJECT | MINUTES |
|--------|----------------|---------------|---|
| 5.1(a) | X | | Approves the minutes from the December 12, 2017 Work Session/Regular School Board Meeting |

5.2 PERSONNEL (Mr. Shafter)

5.2 PERSONEL Be it resolved that the Centennial School District Board of School Directors approved all personnel recommendations, as per the attached:

| | APPROVE | REJECT | PERSONNEL RECOMMENDATIONS |
|--------|----------------|---------------|---|
| 5.2(a) | X | | Resignations/Retirements/Terminations/Leaves of Absence |
| 5.2(b) | X | | Authorization to Employ |
| 5.2(c) | X | | Change of Status |
| 5.2(d) | X | | Substitute Cafeteria Workers 2017/2018 |
| 5.2(e) | X | | Panther Boards Student Trainees 2017/2018 |
| 5.2(f) | X | | Co-Curricular Additions and Deletions 2017/2018 |

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5.3 EXCEPTIONS TO POLICY (Mr. Shafter)

5.3 EXCEPTIONS TO POLICY

None

5.4 APPOINTMENTS (Mr. Shafter) Be it resolved that the Centennial School District Board of School Directors approved all appointments, as per the attached:

| | APPROVE | REJECT | APPOINTMENTS |
|--------|---------|--------|---|
| 5.4(a) | X | | Approves the appointment of Ms. Christine Richie, Region III, to serve on the Citizens Policy Committee for a three-year term. |
| 5.4(b) | X | | Approves the appointment of Mr Ken Karff, Region I, to serve on the Citizens Policy Committee for a three-year term. |
| 5.4(c) | X | | Approves the appointment of Mr. Michael Borkowski, Region III, to serve on the Citizens Policy Committee for a three-year term. |
| 5.4(d) | X | | Approves the appointment of Mr. Scott Huber, Region III, to serve on the Citizens Policy Committee for a three-year term. |
| 5.4(e) | X | | Approves the nomination of Ms. Tara Pellegrino to serve on the Bucks County Intermediate Unit Board of School Directors. |

5.5 WAIVERS (Mr. Shafter)

5.5 WAIVERS Be it resolved that the Centennial School District Board of School Directors approved the following facility use waiver, as per the attached:

| | APPROVE | REJECT | FACILITY USE WAIVERS |
|--------|---------|--------|---|
| 5.5(a) | X | | Approves the facility use exception request for a 50% reduction of fees from the Archbishop Wood Swim Team for the use of the William Tennent High School pool for swim practices for the 2017-2018 school year; reduction of fees is \$1,200.00. |

5.6 CONFERENCES AND TRAVEL (Mr. Shafter)

5.6 CONFERENCES AND TRAVEL (Mr. Shafter) Be it resolved that the Centennial School District Board of School Directors approved the following Overnight Conference and Travel requests, as per the attached:

| | APPROVE | REJECT | PRELIMINARY | FINAL | OVERNIGHT TRIP - STUDENTS |
|--------|---------|--------|-------------|-------|---|
| 5.6(a) | X | | | X | Approves an overnight trip for five (5) William Tennent High School students to participate in the 2018 PMEA District 11 Chorus Festival at Spring-Ford High School, January 24, 2018 - January 26, 2018; district cost not to exceed \$850.00. |

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| | | | | | |
|--------|---|--|---|---|--|
| 5.6(b) | X | | X | X | Approves an overnight trip for four (4) William Tennent High School students to participate in the 2018 PMEA District 11 Concert Band Festival at Perkiomen Valley High School, January 10, 2018 - January 12, 2018; district cost not to exceed \$640.00. |
| 5.6(c) | X | | X | X | Approves an overnight trip for three (3) William Tennent High School students to participate in the 2018 PMEA District 11 Orchestra Festival at Pennridge High School, February 8, 2018 - February 10, 2018; district cost not to exceed \$649.36. |

| | APPROVE | REJECT | OVERNIGHT CONFERENCE – NON-STUDENTS |
|--------|---------|--------|--|
| 5.6(d) | X | | Approves the attendance of two (2) administrators and two (2) teachers to attend the 2018 NSBA Equity Symposium in Washington, DC, February 2, 2018 - February 3, 2018; district cost not to exceed \$1,700.00. |
| 5.6(e) | X | | Approves the attendance of Board member, Mark B. Miller, to attend the 2018 NSBA Equity Symposium and the NSBA 2018 Advocacy Institute in Washington DC, February 2, 2018 - February 6, 2018; district cost not to exceed \$1,580.00. |
| 5.6(f) | X | | Approves the attendance of the K-12 Library Coordinator to attend the Pennsylvania School Librarians Conference, May 3, 2018 - May 5, 2018 in Hershey, PA; district cost not to exceed \$875.00. |
| 5.6(g) | X | | Approves the attendance of Principal, Travis Bloom, to attend the ASCD conference March 23, 2018 - March 26, 2018 in Boston, MA; district cost not to exceed \$1,580.00. |

5.7 BIDS AND QUOTES (Mr. Shafter)

5.7 BIDS AND QUOTES (Mr. Shafter) Be it resolved that the Centennial School District Board of School Directors approved the following Bids and Quotes, as per the attached:

| | APPROVE | REJECT | BIDS and QUOTES |
|--------|---------|--------|--|
| 5.7(a) | X | | Awards the Cap and Gown Bid 2018-03 to Oak Hall for the 2017/18, 2018/19, and 2019/20 school years; no cost to the district. |

5.8 ASSEMBLIES, SPEAKERS AND PROGRAMS (Mr. Shafter)

None

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5.9 CONTRACTS, LICENSES AND SERVICES (Mr. Shafter)

5.9 CONTRACTS, LICENSES AND SERVICES Be it resolved that the Centennial School District Board of School Directors approved the following Contracts, Licenses and Services, as per the attached:

| | APPROVE | REJECT | NEW | RENEWAL | CHANGE (*) | CONTRACTS/LICENSES/SERVICES |
|--------|---------|--------|-----|---------|------------|--|
| 5.9(a) | X | | X | | | Approves the purchase of webhosting services for Skyward Financial provided by ISCorp Integrated Systems Corporation; district cost not to exceed \$11,300.00. |
| 5.9(b) | X | | X | | | Approves the purchase of 40 hours of technology consultation services from MBD Consulting; district cost not to exceed \$4,980.00. |
| 5.9(c) | X | | X | | | Approves the change in vendor for district employee Life Insurance, AD&D (administrators, faculty and support staff) and Long Term Disability (administrators and faculty) to One America, effective February 1, 2018. |
| 5.9(d) | X | | X | | | Approves the appointment of Barry Isett and Associates to perform professional engineering services, environmental services and land development plans for the property located at 433 Centennial Rd. Warminster. Project scope is demolition and replacement with multipurpose athletic field; district cost not to exceed \$82,000.00. |
| 5.9(e) | X | | | | X | Approves an addendum to the Source4Teachers Agreement, which includes the new pay rate for the Teacher Development Program for Equity & Excellence. |

5.10. TEXTBOOKS (Mr. Shafter)

None

5.11 ACCEPTANCE OF GRANTS AND BEQUESTS (Mr. Shafter) Be it resolved that the Centennial School District Board of School Directors approved the following grants and bequests, as per the attached:

| | APPROVE | REJECT | DONATIONS, GRANTS, BEQUESTS |
|---------|---------|--------|---|
| 5.11(a) | X | | Accepts the reward of \$5,000.00 from Khan Academy and AT&T awarded to Willow Dale Elementary School for being a 2017 national grand prize winner in the Khan Academy LearnStorm competition. |

Motion by David Shafter, second by Steve Adams to approve items 5.1 through 5.11 as listed above, with the exception of 5.6(e).

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Ms. Pellegrino asked about item 5.9(d), the appointment of Barry Isett and Associates, to perform engineering services for the property at 433 Centennial Road. Mr. Berdnik explained the scope of the work needed and said the \$82,000 fee is for the engineering services only. Mr. Dixon asked about how the engineer was selected. Mr. Berdnik said we did an RFP and Barry Isett and Associates presented the best proposal.

Final Resolution: Motion carries, 9-0-0.

5.12 CHANGES TO ACADEMIC PROGRAMS, POSITIONS, STIPENDS (Mr. Shafter)

None

5.6 CONFERENCES AND TRAVEL (Mr. Shafter) Be it resolved that the Centennial School District Board of School Directors approved the following Overnight Conference and Travel request, as per the attached:

| | | |
|--------|---|---|
| 5.6(e) | X | Approves the attendance of Board member, Mark B. Miller, to attend the 2018 NSBA Equity Symposium and the NSBA 2018 Advocacy Institute in Washington DC, February 2, 2018 - February 6, 2018; district cost not to exceed \$1,580.00. |
|--------|---|---|

Motion by David Shafter, second by Steve Adams to approve item 5.6(e) as listed above.

Ms. Brancato wanted to know why a Board member was attending if administrators and teachers are going to this conference. Mr. Miller responded and explained there are two separate events. He said he has appointments with legislators during his time in Washington to advocate on behalf of CHIP legislation.

Final Resolution: Motion carries, 9-0-0.

6. NEW BUSINESS

Mr. Shafter read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors: Action: 6.1 Action: Accepts the Annual Financial Report Year Ended June 30, 2017 as audited by Maillie, as per the attached; Action: 6.2 Approves execution of the attached IDEA-B Section 619 Use of Funds Agreement, as per the attached; Action: 6.3 Approves the release and settlement agreement with Alexandra Foster, as per the attached; Action: 6.4 Approves the revised Auxiliary Pay Sheet for the 2017/2018 year, which includes the pay rate for Title I and Title III Tutors, as per the attached; Action: 6.5 Approves the revised Sick Bank Memorandum of Understanding (MOU) between Centennial School District administration and Centennial Education Association, as per the attached; Action: 6.6 Approves the addendum to the MOU between Centennial School District and the Ivyland Borough Police Department, Upper Southampton Township Police Department and Warminster Township Police Department, as per the attached; Action: 6.7

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Approves the MOU between the Centennial School District and the Bucks County Area Agency on Aging (BCAAA) to provide volunteers to serve in our schools, as per the attached; Action: 6.8 Denies the request for waiver of penalty and interest, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Steve Adams to approve items 6.1 through 6.8 as listed above.

Ms. Brancato asked about item 6.8. Dr. Pollock responded. Mr. Berdnik added that Warminster Township routinely denies requests like this.

Final Resolution: Motion carries, 8-1-0, with Ms. Brancato opposed.

7. POLICIES

7.1 Policies presented for INITIAL DISTRIBUTION/DISCUSSION: (Mr. Shafter)

| | POLICIES - INITIAL DISTRIBUTION/DISCUSSION |
|--------|--|
| 7.1(a) | Policy 006. Meetings |
| 7.1(b) | Policy 204.1 Family Trips Scheduled During the School Year |

Ms. Pellegrino said the policies listed above are for initial distribution and discussion. Dr. Polinchock explained the family trip policy. Mr. Shafter had a question about extended vacation requests, and Dr. Polinchock responded.

7.2 Policies presented for ADOPTION: (Mr. Shafter)

| | ADOPT | REJECT | POLICIES - ADOPTION |
|--------|-------|--------|-----------------------------|
| 7.2(a) | X | | Policy 604. Budget Adoption |
| 7.2(b) | X | | Policy 605. Tax Levy |
| 7.2(c) | X | | Policy 607. Tuition Income |

Motion by Tara Pellegrino, second by Steve Adams to approve policies 7.2(a) through 7.2(c) as listed above.

Final Resolution: Motion carries, 9-0-0.

8. FINANCIALS

8.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Report, General Fund Cash Receipt Summary –December 2017 and approves the Fund Profiles/Treasurer’s Report – December 2017, as per the attached; 8.2 Approves the 2018 Budget Transfers for January, as per the attached; and 8.3 Approves the pending bills list, as per the attached. (Mr. Shafter)

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Motion by David Shafter, second by Flemming Godiksen to approve items 8.1, 8.2 and 8.3 as listed above.

Final Resolution: Motion carries, 9-0-0.

9. BOARD DISCUSSION AND COMMENTS

9.1 Board Discussion and Comments (Dr. Pollock)

Mr. Miller commented on Board meeting agendas. He said the agenda is posted the Friday before each meeting for the Board and the public to review

10. REPORTS

10.1 District Policy Report – Ms. Pellegrino

Ms. Pellegrino said the Citizens' Policy Committee met on January 3. They discussed a new policy on drones. The public is welcome to attend policy committee meetings. There are openings at this time on the Citizens' Policy Committee.

10.2 Bucks County Schools Intermediate Unit #22 – Ms. Pellegrino

There was no report.

10.3 PSBA Representative – Mr. Dixon

Mr. Dixon said the four new Board members, along with Dr. Polinchock and Dr. Baugh, attended new Board member training. Mr. Godiksen said it was a valuable training, with a great deal of information provided by PSBA.

Mr. Miller said he was also present at the new Board member training this past Saturday. Mr. Dixon mentioned that our district was singled out for the ski program.

10.4 Legislative Council Liaison – Mr. Miller

Mr. Miller reported on the status of Senate Bill 2 regarding education savings accounts. The bill is in the Senate Education Committee at this time.

10.5 Middle Bucks Institute of Technology Executive Council – Mr. Kleinschmidt

Mr. Kleinschmidt said the MBIT meeting scheduled for January 8 was cancelled due to the weather.

11. COMMUNICATIONS

11.1 Communications (Dr. Pollock)

None

12. ADDITIONAL COMMUNITY COMMENTS

12.1 Additional Community Comments (Dr. Pollock)

Mr. Adams asked about the recent snow days when schools were closed. Dr. Baugh said administration will be monitoring the number of snow days.

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13. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS

13.1 Attached is the Schedule of Board Meetings and Calendar of Events (Mr. Shafter)

Mr. Shafter read the Schedule of Board Meetings and Calendar of Events.

14. ADJOURNMENT

Motion by Steve Adams, second by Andrew Dixon

Final Resolution: Motion carries, 9-0-0.

The School Board Meeting was adjourned at 8:19 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

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CENTENNIAL SCHOOL DISTRICT

*School Board Meeting
Sign-in Sheet*

Date: 1/9/18

| | NAME (Please print) | ADDRESS |
|-----|-------------------------------|--------------------------------------|
| 1. | Cezar Krysiotofrak | |
| 2. | Veronica Valada-Hoy | |
| 3. | Becky MacInnes | 1243 Brennan Dr Warrington / Teacher |
| 4. | Mary Ellen Donnelly | CEA President |
| 5. | Vicki Messina | CEA Secretary Klinge |
| 6. | Shanna Martin | CEA Member |
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