

CENTENNIAL BOARD OF SCHOOL DIRECTORS
Warminster, Pennsylvania

MINUTES of WORK SESSION/REGULAR MEETING
HELD March 8, 2016

Mr. Kleinschmidt announced that the Board met in Executive Session on March 8 to discuss personnel and real estate matters.

1. WELCOME

1.1 CALL TO ORDER (Mr. Kleinschmidt)

A Work Session/Regular Meeting of the Centennial School Board was held March 8, 2016 in the Administration Building. The meeting was called to order by Mr. Kleinschmidt at 7:08 p.m.

1.2 ROLL CALL (Mr. Kleinschmidt)

The following Board members were present: Steven Adams, Michael Hartline, Charles Kleinschmidt, Mark B. Miller, Dana Morgan, Dr. Andrew Pollock, David Shafter.

Kati Driban was absent.

Jane Schrader Lynch joined the meeting by a remote connection at 7:25 p.m.

The following Administrative members were in attendance at the meeting: Dr. David Baugh, Dr. Jennifer Polinchock, Cathy Perkins, Chris Berdnik, Hannah Messner, Judith Hengst, Tim Trzaska.

A list of the members of the public who attended is attached.

1.3 PLEDGE OF ALLEGIANCE (Mr. Kleinschmidt)

Mr. Kleinschmidt led the group in the Pledge of Allegiance.

1.4 ANNOUNCEMENTS (Mr. Kleinschmidt)

Mr. Hartline said he has been accepted by PSERS as a candidate to fill the open seat on the PSERS Board of Trustees. He thanked Board members for their support.

Dr. Pollock said the Hall of Fame Committee has been meeting and it was decided to have the Artistic Hall of Fame this year. Seven new members will be inducted during Fine Arts Week. The Academic Hall of Fame will be inducting new members during the 2016-2017 school year.

1.5 GOOD NEWS (Dr. Polinchock)

Dr. Polinchock read the Good News for March 8, 2016.

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2. PRESENTATIONS

2.1 STUDENT PRESENTATIONS – William Tennent High School (Nick Griffin) and Middle Bucks Institute of Technology (Osuanay Serrano)

Nick Griffin, student at William Tennent High School, gave a report on ongoing/upcoming events. Osuanay Serrano reported on events at Middle Bucks Institute of Technology.

2.2 PRESENTATION (Mr. Joe Szafran, Bucks County Tour of Honor)

Mr. Joe Szafran from the Bucks County Tour of Honor explained that this program takes World War II and Korean veterans to see the memorials in Washington, D.C. and then have a dinner for them when they return. Mr. Szafran presented Dr. Baugh with a plaque to thank him for his assistance. The next Tour of Honor is scheduled for September 26, 2016.

3. REPORTS

3.1 SUPERINTENDENT'S REPORT (Dr. Baugh)

Dr. Baugh announced that we have another doctor on the administrative team. Mr. Michael Donnelly successfully defended his doctoral dissertation, *Does Technology Elicit Desired Behaviors in Emotional Support Students? Perceptions of Elementary Educators*. A Meet and Greet was held on March 7 to introduce Mr. Andrew Doster, principal at Log College Middle School. March 9 is the district-wide Operation Helping Hand campaign to collect items for the local food pantry in Bucks County. March 9 is also kindergarten registration night at 7:00 p.m. at all three elementary schools. More information is available on our website. Dr. Baugh read a letter from Mr. Michael Lecker that Mr. Lecker asked him to share publically.

4. COMMUNITY COMMENTS

4.1 COMMUNITY COMMENTS (Mr. Kleinschmidt)

Mrs. Jayne Taylor and Mr. Ernest Taylor, parents of three children in the District, spoke to the Board about the proposed 2016-17 school year calendar.

5. SCHOOL BOARD AND COMMITTEE MINUTES

Action: 5.1 Be it resolved that the Centennial School District Board of School Directors approves the minutes of the Regular School Board Meeting held February 9, 2016 and the Regular/Work Session School Board Meeting held February 23, 2016. (Mr. Shafter)

Motion by David Shafter, second by Dr. Andrew Pollock

Final Resolution: Motion carries, 8-0-0.

6. OLD BUSINESS

Be it resolved that the Centennial School District Board of School Directors:

6.1 Approves a motion to remove from the table the calendar (calendar B) for the 2016-17 school year. This item was tabled at the February 23, 2016 Board meeting. (Mr. Shafter)

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Motion by David Shafter, second by Mark B. Miller to remove the item from the table.

Final Resolution: Motion carries, 8-0-0.

Motion by Dr. Andrew Pollock, second by Mark B. Miller, to accept calendar B.

Final Resolution: Motion fails, 0-8-0.

7. NEW BUSINESS

At the request of Mr. Shafter, items 7.1 and 7.2 were pulled from the consent agenda.

Mr. Shafter read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

Action 7.1 Approves a calendar for the 2016-2017 school year, as per the attached (Mr. Shafter)

Action: 7.2 Allows the Board President to sign a Letter of Agreement between the Centennial Education Association and the Centennial School District if Calendar A or Calendar C is adopted for the 2016-2017 school year, as per the attached. (Mr. Shafter)

Action: 7.3 Directs its appropriate officers to prepare such forms and calculations as are necessary for health and welfare benefit renewals for the 2016-17 school year, and further directs that final renewal rates be presented to the Board on April 12, 2016 for ratification, as per the attached. (Mr. Shafter)

Action: 7.4 Accepts the donation of \$26,000.00 from the Davis Home and School and approves the subsequent purchase of laptop carts from CDW-G in the amount of \$36,450.00, as per the attached. (Mr. Shafter)

Action: 7.5 Approves a request for waiver of fees, Facility Use Policy: 6.2, for the Warminster/Central Bucks YMCA for the use of the pool at Log College Middle School on Saturdays from April 16, 2016 to May 21, 2016. The reduction of fees is approximately \$1,070.00, as per the attached. (Mr. Shafter)

Action: 7.6 Approves a waiver request, Facility Use Policy: 6.2, for Thom Stecher & Associates, Neumann University, an outside group, to use classrooms at McDonald Elementary School from June 27, 2016 to June 30, 2016 for a graduate course offering for the Bucks County area. The cost to Thom Stecher & Associates is approximately \$850, as per the attached. (Mr. Shafter)

Action: 7.7 Grants final approval for a trip by two students at William Tennent High School to participate in the PMEA Region VI Band Festival in Aston, PA, March 10-12, 2016. The cost to the District is \$423.41, as per the attached. (Mr. Shafter)

Action: 7.8 Grants final approval for William Tennent High School Future Business Leaders of America students to participate in the 2016 PA FBLA State Competition in Hershey, PA, April 11-13, 2016. The cost to the District is \$14,989.46, as per the attached. (Mr. Shafter)

Action: 7.9 Grants final approval for a trip by students at William Tennent High School to attend the PA Key Club State Scholastic Championships in Lancaster, PA, March 11-13, 2016. The cost to the District is \$123.41, as per the attached. (Mr. Shafter)

Action: 7.10 Grants preliminary approval for the William Tennent High School debate team to compete in the 2016 State Debate Tournament at Susquehanna University, Selinsgrove, PA,

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April 8-9, 2016. The cost to the District is approximately \$950.00, as per the attached. (Mr. Shafter)

Action: 7.11 Grants final approval for a trip by two students at William Tennent High School to participate in the PMEA Region VI Chorus Festival at Upper Dublin High School, March 17-19, 2016. The cost to the District is \$423.41, as per the attached. (Mr. Shafter)

Action: 7.12 Approves the overnight conference request for the Assistant Superintendent to attend School Research Nexus Conference in California from April 5 to April 8, 2016 at a cost to not exceed \$385.00, as per the attached. (Mr. Shafter)

Action: 7.13 Approves the overnight conference request for the Superintendent to attend the National School Boards Association Annual Conference in Boston, Massachusetts from April 8 through April 11, 2016. The cost to the District is \$1,995.00, as per the attached. (Mr. Shafter)

Action: 7.14 Approves the Revised 2015-16 Auxiliary Pay Rate Sheet, as per the attached. (Mr. Shafter)

Action: 7.15 Approves the performance contract with Stantec Architecture and Engineering LCC at an amount not to exceed \$15,000.00 for landscaping design consultation for McDonald Elementary School, as per the attached. (Mr. Shafter)

Action: 7.16 Approves an exception to Policy 000. Board Policy/Procedure/Administrative Regulations, to allow administration to use the pending versions of Policies 206. Assignment within District and 810. Transportation during 2016-2017 Kindergarten Registration, as per the attached. (Ms. Driban)

Action: 7.17 Approves the contract with Connective Learning, LLC for a presentation by Will Richardson on Opening Day. The cost to the District is \$2,500, as per the attached. (Mrs. Schrader Lynch)

Motion by David Shafter, second by Dr. Andrew Pollock

Final Resolution: Motion carries, 8-0-0, with Mr. Miller abstaining on item 7.15.

8. ITEMS REMOVED FROM NEW BUSINESS FOR SEPARATE APPROVAL

Be it resolved that the Centennial School District Board of School Directors:

Action: 8.1 Approves a calendar, calendar C, for the 2016-2017 school year, as per the attached. (Mr. Shafter)

A motion was made by Mr. Shafter, second by Dr. Pollock, to approve calendar C for the 2016-2017 school year. There was discussion regarding the school calendar. Comments were made by Mr. Ernest Taylor, a community member. Mr. Kleinschmidt summarized by stating that calendar A was voted down at the last Board meeting, calendar B was tabled at the last Board meeting, and then voted down tonight. Additional comments were made regarding the calendar by Mr. Shafter, Mr. Miller, Mr. Hartline, Dr. Pollock, and Mr. Adams.

Mr. Miller asked for the motion to be re-read. Mr. Shafter read as follows:

Be it resolved that the Centennial School District Board of School Directors approves calendar C for the 2016-2017 school year, as per the attached.

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Motion by David Shafter, second by Dr. Andrew Pollock to approve calendar C. Dr. Pollock requested a roll call vote.

Roll call vote: Mrs. Lynch, Yes; Mr. Miller, Yes; Ms. Morgan, Yes; Dr. Pollock, Yes; Mr. Shafter, Yes; Mr. Adams, Yes; Mr. Kleinschmidt, Yes; Mr. Hartline, Yes.

Final Resolution: Motion to approve calendar C carries, 8-0-0.

Be it resolved that the Centennial School District Board of School Directors:

Action: 8.2 Allows the Board President to sign a Letter of Agreement between the Centennial Education Association and the Centennial School District for Calendar C for the 2016-2017 school year, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Dr. Andrew Pollock with regard to the Letter of Agreement for calendar C.

Final Resolution: Motion carries, 8-0-0.

9. PERSONNEL

Mr. Shafter read:

Action: 9.1 Be it resolved that the Centennial School District Board of School Directors approves all personnel recommendations: Resignations/Retirements/Terminations/Leaves of Absence; Authorization to Employ; Change of Status; Homebound Tutors/In-Home Instructors 2015-2016; Bus Driver Trainees 2015-2016; Other Matters; Co-Curricular Additions and Deletions 2015-2016, as per the attached. (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline.

Final Resolution: Motion carries 8-0-0.

10. POLICIES

10.1 Policies presented for INITIAL DISTRIBUTION/DISCUSSION: Policy 206. Assignment within District, Policy 810. Transportation, Policy 810.1 Drug and Alcohol Testing - Covered Drivers, Policy 108. Adoption of Textbooks, Policy 109. Resource Materials, Policy 109.1 School Libraries, Policy 110. Instructional Supplies, Policy 110.1 Use of Calculators, and Policy 116. Tutoring, as per the attached. (Ms. Driban)

Mr. Hartline read the attached email from Ms. Driban. Ms. Driban asked that this be noted for the record.

“I want to offer a gentle reminder to the board about our policy process. As a board, we approve policy not administrative regulations. The administrative regulations are being presented with each policy simply to inform the board that there are procedures in place and so the board can see how the policy will be implemented.

As such, any suggestions, comments or questions regarding the administrative regulations should be emailed to Dr. Polinchock. They are not up for discussion at the board table.

Also, the two policy committees are working very hard to get through all the policies in a very short time to allow us to expedite the completion of updating our policies. It would

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be very much appreciated if board members can give Dr. Polinchock and myself a heads up before a board meeting if there are questions regarding the policies up for discussion. Many of these policies are on our dockets for months before coming to the board and it is not reasonable to expect us to remember all the details of previous discussions to answer questions on the spot. I am not saying we will not answer the question at the board table, just that we would like time to get the answers ready for the meeting. Thank you for your help in supporting this process and all the work of the policy committees.” Kati Driban, School Board Director

With regard to policy 810, Transportation, Mr. Shafter wanted to know why we are taking transportation away from parents who send their children to day care centers. Dr. Polinchock responded that the District would no longer provide transportation to and from day care facilities beginning in the 2017-18 school year. We are delaying the start of that change for one year. We are driving to these facilities at District expense and administration wants to start a conversation with the day care facilities to have them cover the cost or share this expense. Mr. Shafter asked the following questions: 1) what is the dollar amount of the cost with and without providing transportation to child care facilities; 2) how many students does this change affect; 3) have we provided notice to the parents about the change in the policy.

Mr. Shafter stated that any parent affected by the proposed change in our policy should be notified that the School Board is considering changing this policy before it is voted on. Additional comments were made by Mrs. Lynch and Dr. Pollock. Dr. Polinchock will investigate and have an update at the next meeting.

10.2 Approves a motion to move the following policies from the table: Policy 304. Employment of District Staff, Policy 331. Job Related Expenses, Policy 338. Sabbatical Leave and Policy 351. Drug/Alcohol Testing for Employees. These policies were tabled at the February 23, 2016 Board meeting. (Ms. Driban)

A motion was made by Mr. Shafter, second by Dr. Pollock to move the policies listed above from the table for discussion. Mr. Hartline stated Ms. Driban asked the Board to table Policy 331. Job Related Expenses. Mr. Shafter removed Policy 331 from the motion above and Dr. Pollock agreed.

Motion by David Shafter, second by Dr. Pollock to move the policies from the table
Final Resolution: Motion carries, 8-0-0, with the exception of Policy 331. Job Related Expenses.

10.3 Be it resolved that the Centennial School District Board of School Directors ADOPTS the following Policies: Policy 304. Employment of District Staff, Policy 331. Job Related Expenses, Policy 338. Sabbatical Leave and Policy 351. Drug/Alcohol Testing for Employees as per the attached (Ms. Driban)

A motion was made by Mrs. Lynch, second by Dr. Pollock, regarding adoption of the policies listed above, with the exception of Policy 331. Job Related Expenses.

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Mr. Shafter asked a question about page 3 of 3 in the Administrative Regulations for Policy 304. Employment of District Staff, regarding the years of experience formula. He suggested it be re-worded to say no years of experience, that everyone comes in at step 1. Dr. Polinchock explained the District does not want to lose the ability to hire qualified candidates for hard to fill positions. Comments were made by Mr. Hartline and Mr. Miller.

Motion by Jane Lynch, second by Dr. Pollock to adopt the policies above, with the exception of Policy 331. Job Related Expenses.

Final Resolution: Motion carries, 8-0-0.

11. FINANCIALS

11.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Report, General Fund Cash Receipt Summary – February 2016, and approves the Fund Profiles/Treasurer's Report – February 2016, as per the attached (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline.

Final Resolution: Motion carries, 8-0-0.

11.2 Approves the pending bills list, as per the attached (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline.

Final Resolution: Motion carries, 8-0-0.

11.3 Approves the 2015-16 Budget Transfers for March 2016, as per the attached (Mr. Shafter)

Motion by David Shafter, second by Michael Hartline.

Final Resolution: Motion carries, 8-0-0.

12. BOARD DISCUSSION AND COMMENTS

12.1 Board Discussion and Comments (Mr. Kleinschmidt)

Mr. Miller stated that it has been over 250 days since the 2015-16 budget was due to be signed. He also said a letter went out from the PA Department of Education in February to school districts regarding procedures to follow if schools need to be closed due to the budget impasse. Our district is not at this point, but Mr. Miller asked administration to develop a disaster plan if the impasse continues through Thanksgiving.

Discussion continued and comments were made by Dr. Pollock and Mr. Kleinschmidt. Dr. Baugh said that he and Mr. Berdnik are monitoring the situation very closely and Centennial will be able to finish the school year even if the budget impasse continues.

Mrs. Lynch asked Board members to treat members of the community who come to a Board meeting with more respect.

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Mr. Adams said Mr. DiChiara's dedication plaque was taken down from the weight room at the high school. He asked Tim Trzaska to look into this and have the plaque returned to its place.

13. REPORTS

Information: 13.1 Education Committee - Mrs. Schrader Lynch

Ms. Morgan reported that an Education Committee meeting was held on February 22. They had a report on the new Journeys program and the three elementary principals talked about the program and how it has been received in their schools. Ms. Morgan said there was a very thorough review of our kindergarten program and a report was provided by the Kindergarten Task Force. We look forward to hearing more from administration in the future on this topic.

Information: 13.2 Finance Committee - Mr. Shafter

Mr. Shafter reported that a Finance Committee meeting was held on February 22 and all items were moved to the February 23 School Board meeting for approval.

Information: 13.3 Operations Committee - Ms. Driban

Mr. Adams reported that all items from the last Operations Committee meeting were moved forward to the Board for approval.

Information: 13.4 District Policy Report – Ms. Driban

Dr. Polinchock, reporting for Ms. Driban, said the Citizens' Policy Committee met on March 2. The next Administrative Policy Committee is scheduled for March 17. At that time they will be reviewing policies in the 200s series related to special education and pupil services.

Information: 13.5 Bucks County Schools Intermediate Unit #22 - Mr. Hartline

Mr. Hartline said that Steven Corr, who was the representative from Central Bucks, has resigned from Central Bucks and from the IU. Mr. John Gamble was selected to replace him and Ada Miller will be the Vice President. The IU Programs & Services budget was approved. The IU had a clean audit and was given the highest audit available which was zero findings and the highest accolades possible. The next BCIU meeting is March 15 and that evening is also the student art showcase. This is a gallery show with art work from students in the 13 Bucks County school districts on display.

Information: 13.6 PSBA Representative & Legislative Council Liaisons - Mr. Miller

No report

Information: 13.7 Middle Bucks Institute of Technology Executive Council - Ms. Driban

No report

14. COMMUNICATIONS

14.1 Communications (Mr. Kleinschmidt)

None

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15. ADDITIONAL COMMUNITY COMMENTS

15.1 Additional Community Comments

None

16. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS

Information: 16.1 Attached is the Schedule of Board Meetings and Calendar of Events (Ms. Driban)

Mr. Kleinschmidt read the Schedule of Board Meetings and Calendar of Events.

17. ADJOURNMENT

Motion by Dr. Andrew Pollock, second by Jane Schrader Lynch

Final Resolution: Motion carries 8-0-0

The School Board Meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

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