

CENTENNIAL BOARD OF SCHOOL DIRECTORS
Warminster, Pennsylvania

MINUTES of COMMITTEE OF THE WHOLE
HELD November 28, 2017

1. WELCOME

1.1 CALL TO ORDER (Ms. Driban)

A Committee of the Whole Meeting of the Centennial School Board was held November 28, 2017 in the Administration Building. The meeting was called to order by Ms. Driban at 7:07 p.m.

1.2 ROLL CALL (Ms. Driban)

The following Board members were present: Steven Adams, Kati Driban, Michael Hartline, Charles Kleinschmidt, Mark B. Miller, Dana Morgan, Dr. Andrew Pollock, David Shafter.

Mrs. Jane Schrader Lynch was absent.

The following Administrative members were in attendance at the meeting: Dr. David Baugh, Dr. Jennifer Polinchock, Hannah Messner, Cathy Perkins, Christy Matik, Joe Rutz, Judy Markoski, Dr. Percell Whittaker, Robert Whartenby, AJ Juliani, Dr. Dennis Best, Julia Henrich.

A list of the members of the public who attended is attached.

1.3 PLEDGE OF ALLEGIANCE (Ms. Driban)

Ms. Driban led the group in the Pledge of Allegiance.

1.4 ANNOUNCEMENTS (Ms. Driban)

None

1.5 COMMUNITY COMMENTS (Ms. Driban)

None

Items 5.1(a) and 5.2(a) were moved to the front of the agenda.

5. OPERATIONS

5.1 Items Presented for Information (Mr. Miller)

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| | OPERATIONS COMMITTEE - INFORMATION ITEM |
| 5.1(a) | Reynolds Update - Damion Spahr |

5.2 Items Presented for Approval Tonight (Mr. Miller)

Be it resolved that the Centennial School District Board of School Directors:

| | APPROVE | REJECT | NEW | RENEW | CHANGE | OPERATIONS - ACTION ITEMS |
|--------|---------|--------|-----|-------|--------|---|
| 5.2(a) | X | | | | X | Approves GESA Amendment 1 in the amount of \$1,132,711 and directs the Board’s proper officers and special construction counsel to prepare and execute such documents as are necessary to effectuate this action. |

Mr. Damion Spahr from Reynolds Construction provided the Board with an update. He explained the ongoing work at Klinger, post-occupancy. He said the punch list and open items will continue. They are working to find the best way to do the needed repairs at Klinger with the lowest cost. Any funds not spent at this time will be credited to the Log College project next summer. He noted the amendment to the GESA agreement under consideration at this meeting includes abatement of additional pipe fittings and lead paint at Klinger, upgrading of electrical wiring at Klinger, and structural improvement of walls at Klinger and Log.

Mr. Spahr explained the plans for the work to be done next summer at Klinger and Log College. He spoke about the proposed scope of work for the bus depot and the timing for approvals of the next steps. There were questions from Mr. Miller, and Mr. Spahr responded.

Motion by Dr. Andrew Pollock, second by Kati Driban, to approve item 5.2(a) as listed above.

Final Resolution: Motion carries, 8-0-0.

Ms. Driban said during this meeting they will be doing some agenda items out of order. Item 3.1(d) from the agenda was done next.

3. EDUCATION/PUPIL SERVICES

3.1 Items Presented for Information (Mrs. Schrader Lynch)

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| | EDUCATION/PUPIL SERVICES COMMITTEE - INFORMATION ITEMS |
| 3.1(d) | Salamanca Spain Summer Immersion Opportunity - Dr. Best |

Dr. Best introduced Patrizia D’Adamo from Travel & Education, who spoke about an opportunity for student and faculty travel to Salamanca, Spain during the summer of 2018. She explained the benefits of study abroad with this immersion program. Dr. Best responded to questions from Dr. Pollock and Ms. Morgan.

Items 3.1(a) and 3.1(b) from the agenda were discussed next.

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3.1 Items Presented for Information (Mrs. Schrader Lynch)

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| | EDUCATION/PUPIL SERVICES COMMITTEE – PRESENTATIONS |
| 3.1(a) | William Tennent High School Proposed Schedule Change - Dr. Best |
| 3.1(b) | William Tennent High School Proposed Courses for 2018/2019 - Dr. Best |

Dr. Dennis Best spoke about the WTHS proposed schedule change. He recommended changing the high school schedule from a six period day to an A/B block schedule. Dr. Best had a power point presentation and a Prezi that provided a comparison of the present schedule with the proposed schedule change. There is a projected need for 6-8 new teaching positions with the schedule change. Development of new courses and professional development for teachers would also be needed.

Dr. Pollock left the meeting at 8:03 p.m. and returned at 8:05 p.m.

There was discussion of the proposed schedule change and comments were made by Ms. Driban, Mr. Miller, Dr. Pollock, Mr. Adams, Ms. Morgan and Mr. Kleinschmidt. Dr. Polinchock and Dr. Best responded to the questions. Dr. Pollock stated he wanted to call the question. There was no second. Discussion continued on this topic.

Be it resolved that the Centennial School District Board of School Directors:

| | APPROVE | REJECT | NEW | RENEWAL | CHANGE* | EDUCATION COMMITTEE - ACTION ITEMS |
|--------|---------|--------|-----|---------|---------|--|
| 3.2(a) | X | | X | | | Approves an A/B block schedule for William Tennent High School for the 2018/2019 school year, as per the attached. |

Dr. Pollock stated he wanted to move item 3.2(a) from the agenda up and vote on it at this time. Ms. Driban said she wanted to table the proposal for two weeks.

A motion was made by Mr. Miller, second by Dr. Pollock as follows:

Be it resolved that the Centennial School District Board of School Directors approves an A/B block schedule for William Tennent High School for the 2018-2019 school year, as per the attached.

A motion was made by Ms. Driban, second by Mr. Hartline, to table item 3.2(a) as listed above until the next meeting. A roll call vote was taken on the motion to table as follows: Mr. Adams, No; Mr. Hartline, Yes; Mr. Kleinschmidt, No; Mr. Miller, No; Ms. Morgan, Yes; Dr. Pollock, No; Mr. Shafter, No; Ms. Driban, Yes. The motion to table failed, 3-5.

A roll call vote was taken on the motion to approve the schedule change as follows: Mr. Hartline, No; Mr. Kleinschmidt, Yes; Mr. Miller, Yes; Ms. Morgan, Yes; Dr. Pollock, Yes; Mr. Shafter, Yes; Mr. Adams, Yes; Ms. Driban, No. The motion passed, 6-0-2 with Ms. Driban and Mr. Hartline opposed.

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Items 3.1(b) and 3.2(b) from the Education section of the agenda were next.

Be it resolved that the Centennial School District Board of School Directors:

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| 3.2(b) | X | | X | Approves the proposed additions and revisions to courses for the William Tennent High School 2018/2019 Program of Studies, as per the attached. |
|--------|---|--|---|---|

Dr. Best provided information on the proposed additions and revisions to the courses for the high school.

Motion by Mark B. Miller, second by Dr. Andrew Pollock, to approve item 3.2(b) as listed above.

Final Resolution: Motion carries, 8-0-0.

Item 3.1(e) from the agenda was next.

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| 3.1(e) | K-12 Social Studies Curriculum Update - Ms. Perkins |
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Ms. Cathy Perkins said information was being provided tonight by teachers and curriculum supervisors. Ms. Christy Matik, Supervisor of Curriculum and Instruction, spoke about the primary level, grades K-2, and what the social studies program looks like at those grade levels.

Mr. Shafter left the room at 8:37 p.m. and returned at 8:40 p.m.

Mr. Keith Bellinger, teacher at McDonald Elementary School, explained social studies in grades 3-5. Ms. Cindy Wiegand, teacher at Klinger Middle School, explained the program in grades 6-8. Mr. Joe Rutz, Supervisor of Curriculum and Instruction, spoke about social studies in grades 9-12. Comments were made by Mr. Miller, Mr. Adams and Dr. Pollock.

Ms. Morgan left the room at 8:58 p.m. and returned at 9:07 p.m.

2. NEW BUSINESS

Mr. Hartline read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

Action: 2.1 Grants an exception to Policy 202. Eligibility of Non-Resident Students, and Policy 206. Assignment within District, to allow Student 3-8 to complete her senior year at William Tennent High School without payment of tuition during the 2017/2018 school year. The parent(s) will provide transportation, as per the attached. (Mr. Hartline); Action: 2.2 Approves the revision to the Auxiliary Pay Sheet for the 2017/2018 school year to include the addition of the Foreign Language Interpreter pay rate, as per the attached. (Mr. Hartline); Action: 2.3 Approves the revision to the Support Staff Compensation Plan to include a new part-time position titled Food Services Bookkeeper, as per the attached. (Mr. Hartline)

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Action: 2.4 Approves Dr. David E. Baugh and Dr. Percell Whittaker to attend the Pennsylvania Summit on Police in Schools on January 12, 2018 in Harrisburg, PA; district cost is \$135.08 for mileage and tolls, as per the attached. (Mr. Hartline); Action: 2.5 Approves the goals of the Superintendent and Assistant Superintendent for the 2017/2018 school year, as per the attached. (Mr. Hartline)

Motion by Michael Hartline, second by Mark B. Miller to approve items 2.1, 2.2, 2.3, 2.4 and 2.5 as listed above.

Final Resolution: Motion carries, 7-0-0.

4. FINANCE

4.1 Items Presented for Information (Mr. Hartline)

| | FINANCE COMMITTEE - INFORMATION ITEMS |
|--------|---|
| 4.1(a) | 2017-18 State Budget and School Code Provisions |
| 4.1(b) | Debt Service Update |
| 4.1(c) | Food Service Meal Participation |
| 4.1(d) | Food Service Draft Budget 2018/2019 |
| 4.1(e) | MBIT Proposed Preliminary Budget |
| 4.1(f) | Pharmacy Update |
| 4.1(g) | PSDLAF Monthly Report |

Mr. Robert Whartenby noted that items 4.1(a) through 4.1(g) are provided for information.

Comments were made regarding the MBIT Proposed Preliminary Budget by Mr. Hartline, Ms. Driban, and Mr. Kleinschmidt.

4.2 Items Presented for Approval Tonight (Mr. Shafter)

Mr. Kleinschmidt read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

| | APPROVE | REJECT | NEW | RENEW | CHANGE | FINANCE - ACTION ITEMS |
|--------|----------------|---------------|------------|--------------|---------------|--|
| 4.2(a) | X | | X | | | Approves the following resolution: whereas January 25, 2018, is the school district deadline to make the 2018/2019 proposed version of the preliminary budget available for public inspection or adopt resolution pursuant to Section 311(d)(1) indicating that it will not raise the rate of any tax by more than its index, and be it resolved that the Board direct its proper officers to follow the three-step Act 1 budget process for preliminary, proposed, and final budget adoption. |
| 4.2(b) | X | | X | | | Approves the attached resolution authorizing Centennial School District’s participation in the Pennsylvania Local Government Investment Trust, as per the attached, |

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| | | | | | | and directs the Board’s proper officers to complete all such paperwork as necessary to effectuate this resolution. |
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Motion by Charles Kleinschmidt, second by Kati Driban to approve items 4.2(a) and 4.2(b) as listed above.

Final Resolution: Motion carries, 7-0-0.

Item 5.1(b) from the agenda was done next.

5. OPERATIONS

5.1 Items Presented for Information (Mr. Miller)

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| | OPERATIONS COMMITTEE - INFORMATION ITEM |
| 5.1(b) | Diversity and Equity - Source 4 Teachers Partnership - Ms. Messner |

Ms. Hannah Messner provided information on a partnership with Source 4 Teachers regarding teacher diversity and equity. The proposal is for a pilot program in the 2018-2019 school year.

Mr. Kleinschmidt left the room at 9:06 p.m. and returned at 9:09 p.m.

3. EDUCATION/PUPIL SERVICES

3.1 Items Presented for Information (Mrs. Schrader Lynch)

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| | EDUCATION/PUPIL SERVICES COMMITTEE - PRESENTATIONS |
| 3.1(a) | William Tennent High School Proposed Schedule Change – Dr. Best |
| 3.1(b) | William Tennent High School Proposed Courses for 2018/2019 – Dr. Best |
| 3.1(c) | 2016/2017 Student Achievement Data - Dr. Polinchock |

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| | EDUCATION/PUPIL SERVICES COMMITTEE - INFORMATION ITEMS |
| 3.1(d) | Salamanca Spain Summer Immersion Opportunity – Dr. Best |
| 3.1(e) | K-12 Social Studies Curriculum Update – Ms. Perkins |

Dr. Polinchock provided information on item 3.1(c), 2016-2017 student achievement data. She did an overview of how our students performed on the PSSA and Keystone exams this past school year, how the district is interpreting that information, and how we will be transforming the data into action plans for the 2017-2018 school year.

Dr. Polinchock responded to questions from Ms. Morgan and Ms. Driban.

Mr. Miller, Dr. Baugh, Dr. Pollock and Mr. Adams spoke on this topic.

Mr. Adams left the room at 10:00 p.m. and returned at 10:02 p.m.

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Mr. Robert Shaffer, a member of the public, spoke on this topic.

3.2 Items presented for Approval Tonight (Mrs. Schrader Lynch)

Be it resolved that the Centennial School District Board of School Directors:

| | APPROVE | REJECT | NEW | RENEWAL | CHANGE* | EDUCATION COMMITTEE - ACTION ITEMS |
|--------|---------|--------|-----|---------|---------|---|
| 3.2(a) | X | - | X | - | - | Approves an A/B block schedule for William Tennent High School for the 2018/2019 school year, as per the attached. |
| 3.2(b) | X | - | - | - | X | Approves the proposed additions and revisions to courses for the William Tennent High School 2018/2019 Program of Studies, as per the attached. |
| 3.2(c) | X | | | | X | Accepts the revisions to the agreement with the Bucks County Intermediate Unit for Title I services, as per the attached. |
| 3.2(d) | X | | | | X | Accepts the revisions to the agreement with the Bucks County Intermediate Unit for Title IIA services, as per the attached. |

Motion by Mark B. Miller, second by Kati Driban, to approve items 3.2(c) and 3.2(d) as listed above.

Final Resolution: Motion carries 8-0-0.

3.3 Items to Carry Over to Regular Meeting (Mrs. Schrader Lynch)

None

3.4 Community Comments (Mrs. Schrader Lynch)

None

4. FINANCE

4.1 Items Presented for Information (Mr. Hartline)

| | FINANCE COMMITTEE - INFORMATION ITEMS |
|--------|---|
| 4.1(a) | 2017-18 State Budget and School Code Provisions |
| 4.1(b) | Debt Service Update |
| 4.1(c) | Food Service Meal Participation |
| 4.1(d) | Food Service Draft Budget 2018/2019 |
| 4.1(e) | MBIT Proposed Preliminary Budget |
| 4.1(f) | Pharmacy Update |
| 4.1(g) | PSDLAF Monthly Report |

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4.2 Items Presented for Approval Tonight (Mr. Shafter)

| | APPROVE | REJECT | NEW | RENEW | CHANGE | FINANCE - ACTION ITEMS |
|--------|--------------------|-------------------|----------------|------------------|-------------------|--|
| 4.2(a) | X | - | X | - | - | Approves the following resolution: whereas January 25, 2018, is the school district deadline to make the 2018/2019 proposed version of the preliminary budget available for public inspection or adopt resolution pursuant to Section 311(d)(1) indicating that it will not raise the rate of any tax by more than its index, and be it resolved that the Board direct its proper officers to follow the three-step Act 1 budget process for preliminary, proposed, and final budget adoption. |
| 4.2(b) | X | - | X | - | - | Approves the attached resolution authorizing Centennial School District’s participation in the Pennsylvania Local Government Investment Trust, as per the attached, and directs the Board’s proper officers to complete all such paperwork as necessary to effectuate this resolution. |

4.3 Items to Carry Over to Regular Meeting (Mr. Hartline)

None

4.4 Community Comments (Mr. Hartline)

None

5. OPERATIONS

5.1 Items Presented for Information (Mr. Miller)

| | OPERATIONS COMMITTEE - INFORMATION ITEM |
|--------|---|
| 5.1(a) | Reynolds Update – Damion Spahr |
| 5.1(b) | Diversity and Equity – Source 4 Teachers Partnership – Ms. Messner |

5.2 Items Presented for Approval Tonight (Mr. Miller)

Be it resolved that the Centennial School District Board of School Directors:

| | APPROVE | REJECT | NEW | RENEW | CHANGE | OPERATIONS - ACTION ITEMS |
|--------|--------------------|-------------------|----------------|------------------|-------------------|---|
| 5.2(a) | X | - | - | - | X | Approves GESA Amendment 1 in the amount of \$1,132,711 and directs the Board’s proper officers and special construction counsel to prepare and execute such documents as are necessary to effectuate this action. |
| 5.2(b) | X | - | X | - | - | Approves the 2017/2018 renewal of the Microsoft Agreement with Bucks County Intermediate Unit #22 for Centennial School District; district cost not to exceed \$64,759.47. |

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| 5.2(c) | X | | X | | | Retroactively approves a waiver of fees for Southampton Knights to use one Centennial School District bus and driver for transportation to a championship competition on November 26, 2017; District cost not to exceed \$200.00. |
| 5.2(d) | X | | X | | | Approves the purchase of office furniture for Swan Way from School Specialty for the IT Office, Leary Conference Room, Open Floor Area and Superintendent's Office; district cost not to exceed \$27,078.23. |
| 5.2(e) | X | | X | | | Approves the purchase of eight (8) STAi Touch Clocks from School Technology Associates for use with the Skyward financial system; district cost not to exceed \$21,391.60. |

Motion by Dr. Andrew Pollock, second by Kati Driban to approve items 5.2(b) through 5.2(e) as listed above.

Final Resolution: Motion carries, 8-0-0.

5.3 Items to Carry Over to Regular Meeting (Mr. Miller)

None.

5.4 Community Comments (Mr. Miller)

None

Ms. Driban announced there would be an opportunity to meet the new School Board members and say goodbye to the departing Board Members on December 4.

6. ADJOURNMENT

6.1 The next meeting of the Committee of the Whole will be held Tuesday, January 23, 2018 at 7:00 p.m.

Motion by Michael Hartline, second by Dr. Andrew Pollock to adjourn.

Final Resolution: Motion carries, 8-0-0.

The School Board Meeting was adjourned at 10:10 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

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CENTENNIAL SCHOOL DISTRICT

*School Board Meeting
Sign-in Sheet*

Date: 11/28/17

| | NAME (Please print) | ADDRESS |
|-----|-------------------------------|--------------------------------|
| 1. | Bellucci | McDONALD ES |
| 2. | Henrich | WTHS |
| 3. | Robert A. Shaffer | 1150 Mill Creek Rd Southampton |
| 4. | Julia Pacifico | 2252 Lilac Lane |
| 5. | Cindy Weigand | Klinger MS |
| 6. | Liz Groganale | Log College MS |
| 7. | Mary Ellen Donnelly | CEA President |
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