

CENTENNIAL BOARD OF SCHOOL DIRECTORS  
Warminster, Pennsylvania

MINUTES of WORK SESSION/REGULAR MEETING  
HELD October 4, 2016

**1. WELCOME**

**1.1 CALL TO ORDER (Mr. Kleinschmidt)**

A Work Session/Regular Meeting of the Centennial School Board was held October 4, 2016 in the Administration Building. The meeting was called to order by Mr. Kleinschmidt at 7:02 p.m.

**1.2 ROLL CALL (Mr. Kleinschmidt)**

The following Board members were present: Steven Adams, Kati Driban, Michael Hartline, Charles Kleinschmidt, Jane Schrader Lynch, Mark B. Miller, Dana Morgan, Dr. Andrew Pollock, David Shafter.

The following Administrative members were in attendance at the meeting: Dr. David Baugh, Dr. Jennifer Polinchock, Cathy Perkins, Judith Hengst, Hannah Messner, Chris Berdnik, Tim Trzaska, AJ Juliani.

A list of the members of the public who attended is attached.

**1.3 PLEDGE OF ALLEGIANCE - Mr. Kleinschmidt**

Mr. Kleinschmidt let the group in the Pledge of Allegiance.

**1.4 ANNOUNCEMENTS (Mr. Kleinschmidt)**

Mr. Miller announced that Patrick Miller, chairman of the Southampton Days Committee, passed away recently.

Ms. Morgan spoke about a STEAM activity she attended at McDonald Elementary School.

Mr. Hartline said the annual Celebration of Bands is scheduled for October 15.

Mrs. Lynch announced homecoming is being held at William Tennent on October 7 and 8.

**2. PRESENTATIONS**

**2.1 STUDENT PRESENTATIONS – William Tennent High School (Nick Cataldi) and Middle Bucks Institute of Technology (Liz Sebzda and Cesar Krysztofiak)**

Nick Cataldi from William Tennent High School gave a report on ongoing/upcoming events. Liz Sebzda and Cesar Krysztofiak provided a report on events at Middle Bucks Institute of Technology.

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**3. REPORTS**

**3.1 SUPERINTENDENT’S REPORT (Dr. Baugh)**

Dr. Baugh asked families to be aware of reports about individuals dressing in scary clown costumes. Law enforcement personnel are aware of the situation. October 3 was National Custodial Workers’ Recognition Day. Please recognize our custodians for their work on our behalf. Congratulations to Dr. Lauren Webb who recently received her doctoral degree. Congratulations to Lisa Dupre, secretary in the Special Education department, who is employee of the month at the Administration Building for the month of October. The District is launching a district-wide grading task force to study best practices and align our programs with grading. Please contact Dr. Polinchock if you are interested. The District is asking for volunteers to serve on the Kindergarten Task Force. Ms. Perkins and Dr. Baugh are the co-chairs. Contact one of them if you are interested. The deadline for expressing your interest in serving on either committee is October 19.

**4. COMMUNITY COMMENTS**

**4.1 COMMUNITY COMMENTS (Mr. Kleinschmidt)**

None

**5. CONSENT AGENDA**

Mr. Kleinschmidt asked if Board members wanted any items pulled from the agenda. Mr. Shafter requested item 5.9(a) be removed from the consent agenda. Ms. Morgan requested item 5.7(a) be removed from the consent agenda. Mr. Miller requested item 5.6(c) be removed from the consent agenda. Mrs. Lynch requested item 5.1(a) be removed from the consent agenda.

Mr. Shafter read the following resolutions for items 5.2 through 5.9:

**5.1 MINUTES**

~~5.1 Be it resolved that the Centennial School District Board of School Directors approved the following minutes, as per the attached:~~

	<b>APPROVE</b>	<b>REJECT</b>	<b>MINUTES</b>
5.1(a)	X	-	<del>Minutes from the September 13, 2016 Work Session/Regular School Board Meeting</del>

**5.2 PERSONNEL (Mr. Shafter)**

**5.2 PERSONEL** Be in resolved that the Centennial School District Board of School Directors approved all personnel recommendations, as per the attached:

	<b>APPROVE</b>	<b>REJECT</b>	<b>PERSONNEL RECOMMENDATIONS</b>
5.2(a)	X		Resignations/Retirements/Terminations/Leaves of Absence
5.2(b)	X		Authorization to Employ
5.2(c)	X		Change of Status

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5.2(d)	X		Mentors 2016-17
5.2(e)	X		Homebound Tutors 2016-17
5.2(f)	X		Substitute Bus Drivers 2016-17
5.2(g)	X		Substitute Nurses/Substitute Health Room Assistants 2016-17
5.2(h)	X		Substitute Food Service Workers 2016-17
5.2(i)	X		Student Workers (AV Camera Operators) 2016-17

**5.3 EXCEPTIONS TO POLICY (Mr. Shafter)**

None

**5.4 APPOINTMENTS (Mr. Shafter)**

**5.4 APPOINTMENTS** Be in resolved that the Centennial School District Board of School Directors approved all appointments, as per the attached:

	APPROVE	REJECT	APPOINTMENTS
5.4(a)	X		Ellyes Adnane, William Tennent High School student, to serve on the Citizens Policy Committee for the 2016-2017 school year.
5.4(b)	X		Jamie Gray, William Tennent High School student, to serve on the Citizens Policy Committee for the 2016-2017 school year.
5.4(c)	X		Sarah Richie, William Tennent High School student, to serve on the Citizens Policy Committee for the 2016-2017 school year.

**5.5 WAIVERS (Mr. Shafter)**

**5.5 WAIVERS**

**5.5 WAIVERS** Be it resolved that the Centennial School District Board of School Directors approved the following Facility Use waiver requests, as per the attached:

	APPROVE	REJECT	FACILITY USE WAIVERS
5.5(a)	X		William Tennent Football Boosters to hold their Football Designer Bag Bingo on Saturday, November 19, 2016. Reduction of fees (50%) is \$150.00.

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5.5(b)	X		Fox Chase Cancer Center for the use of a classroom and the planetarium in William Tennent High School for the Teen Research Internship Program on Saturdays from February 25, 2017 - May 13, 2017; Reduction of fees (100%) is \$14,976.00.
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**5.6 CONFERENCES AND TRAVEL (Mr. Shafter)**

**5.6 CONFERENCES AND TRAVEL** Be it resolved that the Centennial School District Board of School Directors approved the following Overnight Conference and Travel requests, as per the attached:

	APPROVE	REJECT	PRELIMINARY	FINAL	OVERNIGHT TRIP - STUDENTS
5.6(a)	X			X	Two William Tennent students to participate in the PSBA Student Delegate Program as part of the PSBA School Leadership Conference in Hershey, PA, October 13-14, 2016, accompanied by a teacher chaperone; District cost is \$1,651.82.
5.6(b)	X			X	Two William Tennent students and one William Tennent teacher to attend and present at the PA Association of Student Councils State Conference in Pittsburgh, PA, November 10-12, 2016; District cost is \$1,231.26.
5.6(c)	<del>X</del>	-	<del>X</del>	-	<del>William Tennent Marching Band to perform at Disneyland in CA and to take part in a sponsored clinic through San Diego State University from April 8-13, 2017; there is no cost to the District.</del>

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	<b>APPROVE</b>	<b>REJECT</b>	<b>OVERNIGHT CONFERENCE – NON-STUDENTS</b>
5.6(d)	X		Four employees to attend the Future Ready Summit in Waltham, Massachusetts November 14-15, 2016; District cost not to exceed \$1,826.52 for travel and lodging.
5.6(e)	X		The Director of Teaching and Learning and a Supervisor of Curriculum and Instruction to attend the 2016 ASCD Conference on Educational Leadership, November 4-6, 2016 in Baltimore, Maryland; District cost not to exceed \$2,918.00.
5.6(f)	X		The Assessment Coordinator to attend the 2016 Child Accounting Conference November 2-3 in Hershey, PA; District cost not to exceed \$631.00.
5.6(g)	X		A teacher/Social Studies Instructional Teacher Leader at McDonald Elementary School to attend the PA Council Social Studies Conference 2016 in Harrisburg, PA, October 20-22, 2016; District cost not to exceed \$495.00.

**5.7 BIDS AND QUOTES (Mr. Shafter)**

**5.7 BIDS AND QUOTES** Be it resolved that the Centennial School District Board of School Directors approved the bids and quotes as attached:

	<b>APPROVE</b>	<b>REJECT</b>	<b>BIDS AND QUOTES</b>
5.7 (a)	X	-	Landscape Upgrades Bid 2017-07 for McDonald Elementary School to ArcheWild; District cost not to exceed \$48,358.17.

**5.8 ASSEMBLIES, SPEAKERS AND PROGRAMS (Mr. Shafter)**

**5.7 ASSEMBLIES, SPEAKERS AND PROGRAMS** Be it resolved that the Centennial School District Board of School Directors approved the assemblies, speakers and programs as attached

	<b>APPROVE</b>	<b>REJECT</b>	<b>ASSEMBLIES, SPEAKERS AND PROGRAMS</b>
5.8(a)	X		Author visit by Floyd Cooper on April 21, 2017 at Davis Elementary School; there is no cost to the District.

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5.8(b)	X		Hartsville Fire Company assembly on Fire Safety and Prevention on October 19, 2016 at Willow Dale Elementary School; there is no cost to the District.
5.8(c)	X		Upper Southampton Fire Department for an assembly on Fire Prevention on October 22, 2016 at Davis Elementary School; there is no cost to the District.

**5.9 CONTRACTS, LICENSES AND SERVICES (Mr. Shafter)**

**5.9 CONTRACTS, LICENSES AND SERVICES** Be it resolved that the Centennial School District Board of School Directors awarded the following contracts, licenses and services, as per the attached:

	APPROVE	REJECT	NEW	RENEWAL	CHANGE (*)	CONTRACTS/LICENSES/SERVICES
5.9(a)	X	-	-	-	X	<del>Source4Teachers Contract Addendum to include a new substitute classification – Clerical; District cost is \$37.96 per hour.</del>
5.9(b)	X			X		Standard Contract for Services between Silver Springs Martin Luther School and Centennial School District for the 2016-2017 school year; The annual tuition cost is \$45,080.00 per student, plus any related-services fees, if required in the student’s IEP.

	APPROVE	REJECT	NEW	RENEWAL	CHANGE (*)	SWAN WAY CHANGE ORDERS
5.9(c)	X				X	Change order PC1 for Myco Mechanical, Inc. for the cost of additional labor and materials associated with saw cutting of excessively thick flooring; District cost not to exceed \$3,766.88.
5.9(d)	X				X	Change order HC1 for Myco Mechanical, Inc. for the addition of a split system air conditioning unit to provide backup cooling for the Network Operations Center; District cost not to exceed \$9,074.30.

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5.9(e)	X				X	Change order EC1 for Pinnacle Electrical Construction, LLC, for repairs to the District supplied generator; District cost not to exceed \$9,717.50.
5.9(f)	X		X			Authorization for Magnum, Inc. (General Contractor) to complete repairs on existing walls and soffits on a time and materials basis; District cost not to exceed \$26,320.38.
5.9(g)	X		X			Authorization for the Electrical Contractor, Pinnacle Electrical Construction, Inc., to complete demolition of conduit found in the ceilings of Swan Way on a time and materials basis; District cost not to exceed \$7,700.00.

Motion by David Shafter, second by Michael Hartline  
**Final Resolution for items 5.2 through 5.9, with the exception of 5.6(c), 5.7(a), and 5.9(a), Motion carries, 9-0-0.**

**5.1 MINUTES**

**5.1** Be it resolved that the Centennial School District Board of School Directors approved the following minutes, as per the attached:

	APPROVE	REJECT	MINUTES
5.1(a)	X		Minutes from the September 13, 2016 Work Session/Regular School Board Meeting

Motion by David Shafter, second by Kati Driban.  
**Final Resolution: Motion carries, 8-0-1, with Mrs. Lynch abstaining.**

**CONFERENCES AND TRAVEL (continued)**

5.6(c)	X		X		William Tennent Marching Band to perform at Disneyland in CA and to take part in a sponsored clinic through San Diego State University from April 8-13, 2017; there is no cost to the District.
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Motion by David Shafter, second by Michael Hartline.

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Motion by Mr. Miller, second by Mr. Hartline, to table item 5.6(c). Mr. Miller stated he would like to table this until we receive more information

A roll call vote was taken on the motion to table as follows: Mr. Miller, Yes; Ms. Morgan, Yes; Dr. Pollock, No; Mr. Shafter, No; Mr. Adams, No; Ms. Driban, No; Mr. Hartline, No; Mrs. Lynch, No; Mr. Kleinschmidt, No.

**Final Resolution: Motion to table fails 2-7-0.**

Discussion continued on the main motion to approve the trip. Mr. Miller said he has questions about if there is a contract, the minimum number of students, and the performance in Disneyland. Additional comments were made by Mrs. Lynch, Ms. Driban, Dr. Pollock, Mr. Adams and Mr. Hartline.

A roll call vote was taken on the motion to approve item 5.6(c) as follows: Ms. Morgan, Yes; Dr. Pollock, Yes; Mr. Shafter, Yes; Mr. Adams, Yes; Ms. Driban, Yes; Mr. Hartline, Yes; Mrs. Lynch, Yes; Mr. Miller, No; Mr. Kleinschmidt, Yes;

**Final Resolution: Motion to approve item 5.6(c) carries, 8-1-0, with Mr. Miller opposed.**

**BIDS AND QUOTES (continued)**

	APPROVE	REJECT	BIDS AND QUOTES
5.7 (a)	X		Landscape Upgrades Bid 2017-07 for McDonald Elementary School to ArcheWild; District cost not to exceed \$48,358.17.

Motion by David Shafter, second by Kati Driban.

Tim Trzaska answered questions from Ms. Morgan, Mr. Miller and Mr. Hartline.

**Final Resolution: Motion carries, 9-0-0.**

**CONTRACTS, LICENSES AND SERVICES (continued)**

	APPROVE	REJECT	NEW	RENEWAL	CHANGE (*)	CONTRACTS/LICENSES/SERVICES
5.9(a)	X				X	Source4Teachers Contract Addendum to include a new substitute classification - Clerical; District cost is \$37.96 per hour.

Motion by David Shafter, second by Kati Driban.

Mr. Shafter asked about the type of clerical position. Ms. Messner explained the request is being made so the District can hire a retired support staff member for the business office.

**Final Resolution: Motion carries, 9-0-0.**

**5.10 TEXTBOOKS (Mrs. Schrader Lynch)**

None

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### **5.11 ACCEPTANCE OF GRANTS AND BEQUESTS (Mrs. Schrader Lynch)**

None

### **5.12 CHANGES TO ACADEMIC PROGRAMS, POSITIONS, STIPENDS (Mrs. Schrader Lynch)**

None

## **6. NEW BUSINESS**

Mr. Shafer read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

*Action: 6.1 Approves execution and submission of PlanCon K documents to the Pennsylvania Department of Education for Centennial School District's bond Series A of 2016, as per the attached; and 6.2 Approves execution and submission of PlanCon K documents to the Pennsylvania Department of Education for Centennial School District's bond series B of 2016, as per the attached.*

Motion by David Shafter, second by Mark B. Miller

**Final Resolution: Motion carries, 9-0-0.**

## **7. POLICIES**

### **7.1 Policies presented for INITIAL DISTRIBUTION/DISCUSSION: None (Ms. Driban)**

None

### **7.2 Policies presented for ADOPTION: None (Ms. Driban)**

None

## **8. FINANCIALS**

*8.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Reports, General Fund Cash Receipt Summary – September 2016, and approves the Fund Profiles/Treasurer's Report – September 2016, as per the attached (Mr. Shafter).*

Motion by David Shafter, second by Mark B. Miller

**Final Resolution: Motion carries, 9-0-0.**

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*8.2 Approves the 2016-17 Budget Transfers for September 2016, as per the attached (Mr. Shafter)*

Motion by David Shafter, second by Dr. Andrew Pollock

**Final Resolution: Motion carries, 9-0-0.**

*8.3 Approves the pending bills list, as per the attached (Mr. Shafter)*

Motion by David Shafter, second by Dr. Andrew Pollock,

**Final Resolution: Motion carries, 9-0-0.**

## **9. BOARD DISCUSSION AND COMMENTS**

### **9.1 Board Discussion and Comments (Mr. Kleinschmidt)**

Ms. Driban requested that the Board go back to item 5.2, Personnel.

Motion by Kati Driban, second by Dr. Andrew Pollock, to revise personnel item #16 to change the retirement date from June 30, 2016 to June 30, 2017.

**Final Resolution: Motion carries, 9-0-0.**

## **10. REPORTS**

### **10.1 Education/Pupil Services Committee - Mrs. Schrader Lynch**

There was no report.

### **10.2 Finance Committee - Mr. Shafter**

Mr. Shafter reported the Act 1 index is 2.5% for the 2017-2018 budget year. There was an internal control report provided during the last meeting.

### **10.3 Operations Committee – Ms. Driban**

There was no report.

### **10.4 District Policy Report – Ms. Driban**

Ms. Driban said administration is working on some large policies with large Administrative Regulations. It may take the policy committee a bit longer to bring these policies to the Board.

### **10.5 Bucks County Schools Intermediate Unit #22 - Mr. Hartline**

Mr. Hartline said thank you from BCIU for hosting their opening ceremonies at the high school. He also reported the IU opened the first early childhood center in the state. The state wants to use the IU program as a model. The location is the Lower Southampton Elementary School.

### **10.6 PSBA Representative & Legislative Council Liaisons - Mr. Miller**

Mr. Miller wanted to thank everyone who assisted with the six county legislative meeting held at Centennial. On October 5 he will be testifying before the House Finance Committee on bills related to the Sterling Act. There is a motion going through the General Assembly to impose a

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civics exam as a requirement for students to graduate. He will have information at the next meeting about the PSBA leadership conference.

**10.7 Middle Bucks Institute of Technology Executive Council - Ms. Driban**

Ms. Driban said the next meeting is Monday, October 10 at 5:30 p.m.

**11. COMMUNICATIONS**

**11.1 Communications (Mr. Kleinschmidt)**

Mr. Kleinschmidt said immediately following this meeting, the Board will be having an Executive Session to discuss legal and personnel issues.

**12. ADDITIONAL COMMUNITY COMMENTS**

**12.1 Additional Community Comments**

None

**13. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS**

**13.1 Attached is the Schedule of Board Meetings and Calendar of Events (Ms. Driban)**

Ms. Driban read the Schedule of Board Meetings and Calendar of Events.

**14. ADJOURNMENT**

Motion by Kati Driban, second by Dr. Andrew Pollock

**Final Resolution: Motion carries 8-0-0**

The School Board Meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

**CENTENNIAL SCHOOL DISTRICT**

*School Board Meeting  
Sign-in Sheet*

Date: 10/4/14

	<b>NAME</b> (Please print)	<b>ADDRESS</b>
1.	Elizabeth Sebzda	MBIT
2.	Cezar Kryzstofrak	MBIT
3.	Joe O'Connor	CEA
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