

CENTENNIAL BOARD OF SCHOOL DIRECTORS  
Warminster, Pennsylvania

MINUTES of WORK SESSION/REGULAR BUSINESS MEETING  
HELD September 13, 2016

Mr. Kleinschmidt stated that an Executive Session was held earlier this evening regarding personnel issues.

**1. WELCOME**

**1.1 CALL TO ORDER (Mr. Kleinschmidt)**

A Work Session/Regular Business Meeting of the Centennial School Board was held September 13, 2016 in the Administration Building. The meeting was called to order by Mr. Kleinschmidt at 7:12 p.m.

**1.2 ROLL CALL (Mr. Kleinschmidt)**

The following Board members were present: Steven Adams, Kati Driban, Michael Hartline, Charles Kleinschmidt, Mark B. Miller, Dr. Andrew Pollock, David Shafter.

Jane Schrader Lynch and Dana Morgan were absent.

The following Administrative members were in attendance at the meeting: Dr. David Baugh, Dr. Jennifer Polinchock, Cathy Perkins, Judith Hengst, Hannah Messner, Chris Berdnik, Tim Trzaska, AJ Juliani.

A list of the members of the public who attended is attached.

**1.3 PLEDGE OF ALLEGIANCE - Mr. Kleinschmidt**

Mr. Kleinschmidt let the group in the Pledge of Allegiance.

**1.4 ANNOUNCEMENTS (Mr. Kleinschmidt)**

Mr. Hartline announced that the annual Celebration of Bands is scheduled for October 15.

Dr. Pollock announced the District is looking for people to serve on a committee for the Academic Hall of Fame. More information is available on the high school website.

**2. PRESENTATIONS**

**2.1 STUDENT PRESENTATIONS – William Tennent High School (Rosalie Connell) and Middle Bucks Institute of Technology (TBD)**

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Rosalie Connell, Vice President of Student Government from William Tennent High School, gave a report on ongoing/upcoming events. There was no student report from Middle Bucks Institute of Technology.

## **2.2 Centennial School District’s Recognition of Centennial Education Foundation for 20 Years of Service (Mr. Kleinschmidt)**

Mr. Kleinschmidt said he is proud to recognize the Centennial Education Foundation for their 20 years of service to the District. Mr. Joseph O’Connor, Centennial Education Association President, thanked the Foundation on behalf of the teachers and students who have been impacted by the efforts of the Foundation. Dr. Baugh said thank you to CEF on behalf of administration for the work they are doing for our students

Mr. Kleinschmidt presented a plaque to Mr. Robert Schrader and Mr. Robert Phillips in recognition of 20 years of dedicated service to the District and the community from 1996-2016. Mr. Schrader said it has been a pleasure to be part of this group. State Representative Bernie O’Neill presented CEF with a citation from the PA State House of Representatives. Mr. Robert Phillips, CEF President, spoke briefly, along with Mr. Ron Schumann, a CEF charter member since 1997. Carolyn Fisher, a CEF charter member, also received a citation from Rep. Bernie O’Neill.

## **2.3 PRESENTATION – PSBA Recognition of CSD School Board Members (Mr. Miller)**

Mr. Miller provided certificates from PSBA for Mr. Hartline, Dr. Baugh and Mrs. Lynch in recognition of their service to PSBA. Mr. Miller also received a certificate from PSBA.

## **3. REPORTS**

### **3.1 SUPERINTENDENT’S REPORT (Dr. Baugh)**

Dr. Baugh reported that he was able to visit all the schools on the first day. He said we are working diligently to modernize and maintain our facilities. The District has several major focal points this year: Growth mindset, Distributive leadership, and expansion of technology. The administrative team is working on the development of the 2018-19 school year calendar. Dr. Baugh said he was pleased to introduce Mr. Michael Drobish, our new high school band director. Mr. Drobish spoke briefly, noting there are 78 students in the marching band and he mentioned the Celebration of Bands is scheduled for October 15. Dr. Baugh reported that Bob Damiani from the facilities department at the Administration Building has been recognized as employee of the month for the month of September.

## **4. COMMUNITY COMMENTS**

### **4.1 COMMUNITY COMMENTS (Mr. Kleinschmidt)**

Diane Rauchut, Director and pre-K teacher of the Redemption Pre-School said they are requesting bus service from Davis Elementary School for the morning kindergarten. She had a question about the cost as it was listed on the Board agenda. Dr. Polinchock responded.

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**5. CONSENT AGENDA**

Mr. Shafter read the following resolutions for items 5.1 through 5.5:

**5.1 MINUTES**

**5.1** Be it resolved that the Centennial School District Board of School Directors approved the following minutes, as per the attached:

	<b>APPROVE</b>	<b>REJECT</b>	<b>MINUTES</b>
5.1(a)	X		Minutes from the August 16, 2016 Work Session/Regular School Board Meeting

**5.2 PERSONNEL (Mr. Shafter)**

**5.2** Be in resolved that the Centennial School District Board of School Directors approved all personnel recommendations, as per the attached:

	<b>APPROVE</b>	<b>REJECT</b>	<b>PERSONNEL RECOMMENDATIONS</b>
5.2(a)	X		Resignations/Retirements/Terminations/Leaves of Absence
5.2(b)	X		Authorization to Employ
5.2(c)	X		Change of Status
5.2(d)	X		Elementary Instructional Teacher Leaders 2016/2017
5.2(e)	X		High School Instructional Teacher Leaders 2016/2017
5.2(f)	X		K-12 Program Coordinators
5.2(g)	X		Substitute Bus Drivers 2016/2017
5.2(h)	X		Bus Driver Trainees 2016/2017
5.2(i)	X		Substitute Nurses/Substitute Health Room Assistants 2016/2017
5.2(j)	X		Substitute Food Service Workers 2016/2017
5.2(k)	X		Substitute Custodians 2016/2017
5.2(l)	X		Homebound Tutors 2016/2017
5.2(m)	X		Student Workers (A/V Camera Operators)
5.2(n)	X		Co-Curricular Additions and Deletions
5.2 (o)	X		Award of Tenure, as per the attached

**5.3 EXCEPTIONS TO POLICY (Mr. Shafter)**

**5.3** Be in resolved that the Centennial School District Board of School Directors approved the exceptions to policy, as per the attached:

	<b>APPROVE</b>	<b>REJECT</b>	<b>EXCEPTIONS TO POLICY</b>
5.3(a)	X		Retroactively approves an exception to Policy 206. Attendance Within District to allow student 20-20 to attend Klinger Middle School for the 2016-17 school year. The parent(s) will provide transportation.

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5.3(b)	X		Retroactively approves an exception to Policy 206. Attendance Within District to allow student 2-19 to attend Log College Middle School for the 2016-17 school year.

**5.4 APPOINTMENTS (Mr. Shafter)**

None

**5.5 WAIVERS (Mr. Shafter)**

**5.5 WAIVERS**

**5.5** Be it resolved that the Centennial School District Board of School Directors approved the following Facility Use waiver requests, as per the attached:

	<b>APPROVE</b>	<b>REJECT</b>	<b>FACILITY USE WAIVERS</b>
5.5(a)	X		Southampton Community Band for the use of the Klinger Middle School auditorium for four (4) Saturday concert dates through the 2016-2017 school year; the reduction of fees is approximately \$850.00.
5.5(b)	X		Archbishop Wood Girls Soccer Team 50% waiver of fees for the use of the William Tennent Stadium to benefit Athletes Helping Athletes, Inc. on Monday, September 26, 2016; reduction of fees is \$690.00.
5.5(c)	X		District's participation in the Warminster Parks and Recreation Touch-A-Truck Event on Saturday, October 22, 2016 which includes a District school bus and driver; District cost not to exceed \$135.00 for driver, fuel and maintenance.

Motion by David Shafter, second by Michael Hartline

**Final Resolution for items 5.1 through 5.5: Motion carries, 7-0-0.**

Dr. Pollock requested the Board stop at this time to give Board members the opportunity to pull items from the consent agenda. Mr. Kleinschmidt asked if any Board member wanted an item pulled from the agenda. Ms. Driban requested that item 5.6(b) be removed from the consent agenda.

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Mr. Shafter read the following resolutions for 5.6(a), (c) and (d) and 5.7 and 5.9:

**5.6 CONFERENCES AND TRAVEL (Mr. Shafter)**

**5.6 CONFERENCES AND TRAVEL** Be it resolved that the Centennial School District Board of School Directors approved the following Overnight Conference and Travel requests, as per the attached:

	<b>PRELIMINARY</b>	<b>FINAL</b>	<b>CONFERENCES AND TRAVEL</b>
5.6(a)	X	X	One special education supervisor to attend the Pennsylvania Fellowship Program for Special Education Leaders September 20 – 21, 2016; May 10 – 11, 2017; <del>and July 24 – 27, 2017;</del> District cost not to exceed \$1,388.00.
5.6(c)	X	X	Overnight trip by two William Tennent High School teachers and six William Tennent High School students to attend and present at the Disruptive Innovations US Conference in Boston, Massachusetts, September 19 through September 21, 2016. District cost is not to exceed \$370.23 for substitutes.
5.6(d)		X	Annual list of pre-approved overnight conferences; District cost not to exceed \$38,190.00.

**5.7 BIDS AND QUOTES (Mr. Shafter)**

**5.7 BIDS AND QUOTES** Be it resolved that the Centennial School District Board of School Directors approved the bids and quotes as attached:

	<b>APPROVE</b>	<b>REJECT</b>	<b>BIDS and QUOTES</b>
5.7(a)	X		Purchase of a new sound system for the gymnasium at William Tennent High School from Sage Technology Solutions, Inc.; District cost not to exceed \$24,681.00 (COSTARS pricing).
5.7(b)	X		Bids for: Grocery, Milk, Paper Products and Bread collected thru the South Eastern Purchasing Association bid; District cost based upon attached prices.

**5.8 ASSEMBLIES, SPEAKERS AND PROGRAMS (Mr. Shafter)**

None

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**5.9 CONTRACTS, LICENSES AND SERVICES (Mr. Shafter)**

**5.9 CONTRACTS, LICENSES AND SERVICES** Be it resolved that the Centennial School District Board of School Directors awarded the following contracts, licenses and services, as per the attached:

	NEW	RENEWAL	CHANGE	CONTRACTS/LICENSES/SERVICES
5.9(a)	X			Retroactively approves the contract with NHS for student placement; <del>District cost ranges for tuition ranges from \$154.92/day to \$177.84/day, dependent upon needs of students.</del>
5.9(b)		X		Agreement through the Pennsylvania Trust for GASB 45/75 valuation services by Conrad Siegel Actuaries (other post-employment benefits); District cost not to exceed \$7,250.
5.9(c)	X			Contract between Redemption Pre-School and Centennial School District for transportation of students between schools for the 2016-2017 school year; District revenue is \$454.00.

Motion by David Shafter, second by Ms. Driban.

With regard to 5.6(a), Mr. Shafter asked why the Board was being asked to approve travel in July, which is in the 2017-2018 school year. Ms. Judy Hengst responded, stating the July dates should not be listed there and those dates should be removed from the resolution. Both Mr. Shafter and Ms. Driban agreed to this change in the wording of the resolution for 5.6(a).

There were questions about item 5.9(a), the NHS contract, by Ms. Driban, Mr. Miller and Mr. Shafter. Ms. Hengst and Dr. Baugh responded. Dr. Baugh pointed out that NHS is not open to changes to the contract. Discussion continued on this topic, and additional comments were made by Mr. Hartline, Ms. Driban, Mr. Shafter, Mr. Adams, Mr. Miller and Dr. Pollock. Mr. Shafter recommended the Board strike the second sentence in the resolution and Ms. Driban agreed to this change in the wording.

Motion by David Shafter, second by Kati Driban for items 5.6(a), 5.6(c), 5.6(d), 5.7 and 5.9.

**Final Resolution: Motion carries, 7-0-0 for all items except 5.9(a). For item 5.9(a) the vote was 6-0-1, with Mr. Miller abstaining.**

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**CONFERENCES AND TRAVEL (Continued)**

5.6(b)	X	X	Overnight trip by four William Tennent High School teachers and three William Tennent students, along with three Wissahickon High School students, to attend and present at the Stanford Medicine X Conference at Stanford University, September 14 through September 18, 2016. District cost is not to exceed \$1,110.69 for substitutes.
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Motion by David Shafter, second by Kati Driban to approve item 5.6(b).

Ms. Driban had a question about the Wissahickon students and also about the teacher-student ratio. Comments were made by Dr. Pollock, Mr. Miller, Mr. Adams and Mr. Hartline. Dr. Polinchock said there is a Wissahickon teacher attending and chaperoning their students. Ms. Driban requested that in the future additional information be placed in the backup.

**Final Resolution: Motion carries, 7-0-0.**

**5.10 TEXTBOOKS (Mrs. Schrader Lynch)**

None

**5.11 ACCEPTANCE OF GRANTS AND BEQUESTS (Mrs. Schrader Lynch)**

None

**5.12 CHANGES TO ACADEMIC PROGRAMS, POSITIONS, STIPENDS (Mrs. Schrader Lynch)**

None

**6. NEW BUSINESS**

Mr. Shafer read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

*Action: 6.1 Approves submission of the Centennial School District Board of School Directors vote for the 2017 PSBA officer candidates as follows: President elect – Michael Faccinnetto; Vice President – David Hutchinson; and PSBA Insurance Trust Trustees: (5 candidates may be selected) – William S. LaCoff, Kathy K. Swope, Mark B. Miller, Marianne L. Neel, Michael Faccinnetto. (Mr. Shafter)*

Motion by David Shafter, second by Kati Driban

**Final Resolution: Motion carries, 7-0-0.**

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*Action: 6.2 Approves the Memorandum of Understanding between the Centennial School District and the Warminster Township Police, the Ivyland Borough Police and the Upper Southampton Township Police from September 2016 - September 2018, as per the attached. (Mr. Shafter)*

Motion by David Shafter, second by Kati Driban

**Final Resolution: Motion carries, 7-0-0.**

*Action: 6.3 Adopts the 2017-18 budget development calendar, as per the attached. (Mr. Shafter)*

Motion by David Shafter, second by Kati Driban

**Final Resolution: Motion carries, 7-0-0.**

*Action: 6.4 Retroactively approves the Release and Settlement agreement for Student 10-26, as per the attached. (Mr. Shafter)*

Motion by David Shafter, second by Kati Driban

**Final Resolution: Motion carries, 7-0-0.**

*Action: 6.5 Approves the Release and Settlement agreement for Student 13-26 as per the attached. (Mr. Shafter)*

Motion by David Shafter, second by Kati Driban

**Final Resolution: Motion carries, 7-0-0.**

**7. POLICIES**

**7.1 Policies presented for INITIAL DISTRIBUTION/DISCUSSION: None (Ms. Driban)**

There are no policies for initial distribution at this time.

**7.2 Be it resolved that the Centennial School District Board of School Directors ADOPTS the following policies, as per the attached. (Ms. Driban)**

	APPROVE	REJECT	POLICIES PRESENTED FOR ADOPTION
7.2(a)	X		121. Field Trips
7.2(b)	X		123. Interscholastic Athletics
7.2(c)	X		123.1. Concussion Management
7.2(d)	X		123.2. Sudden Cardiac Arrest
7.2(e)	X		124. Alternative Instruction Courses
7.2(f)	X		125. Adult Education
7.2(g)	X		130. Homework
7.2(h)	X		131. Guest Speakers for Instructional Programs
7.2(i)	X		136. Recognition of Religious Beliefs and Customs

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7.2(j)	X		137. Home Education Programs
7.2(k)	X		137.1 Extracurricular Participation by Home Education Students
7.2(l)	X		138. English as a Second Language/Bilingual Program
7.2(m)	X		140. Charter Schools
7.2(n)	X		140.1. Extracurricular Participation by Charter/Cyber Students
7.2(o)	X		142. Migrant Students
7.2(p)	X		143. Standards for Persistently Dangerous Schools
7.2(q)	X		144. Standards for Victims of Violent Crimes

Motion by Kati Driban, second by Dr. Andrew Pollock to adopt the policies listed above. Ms. Driban said questions have come up from a Board member about the homework policy.

**Final Resolution: Motion carries, 7-0-0.**

## 8. FINANCIALS

Mr. Shafter read the following resolutions:

*8.1 Be it resolved that the Centennial School District Board of School Directors accepts the Schedule of Bills, Investments, Cafeteria Fund Budget Reports, General Fund Cash Receipt Summary – August 2016, and approves the Fund Profiles/Treasurer’s Report – August 2016, as per the attached (Mr. Shafter); 8.2 Approves the 2015-16 Budget Transfers for June 2016, as per the attached (Mr. Shafter); and 8.3 Approves the pending bills list, as per the attached (Mr. Shafter)*

Motion by David Shafter, second by Michael Hartline

**Final Resolution: Motion carries, 7-0-0.**

## 9. BOARD DISCUSSION AND COMMENTS

### 9.1 Board Discussion and Comments (Mr. Kleinschmidt)

None

## 10. REPORTS

### 10.1 Education/Pupil Services Committee - Mrs. Schrader Lynch

There was no report.

### 10.2 Finance Committee - Mr. Shafter

There was no report.

### 10.3 Operations Committee – Ms. Driban

There was no report.

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**10.4 District Policy Report – Ms. Driban**

Ms. Driban said administration is working on the next set of policies to come forward to the Board.

**10.5 Bucks County Schools Intermediate Unit #22 - Mr. Hartline**

There was no report.

**10.6 PSBA Representative & Legislative Council Liaisons - Mr. Miller**

Mr. Miller reported that Centennial will be hosting a meeting on September 22 at 7:00 p.m. in the high school cafeteria to discuss education topics. It will be a legislative round table with the State Auditor General attending along with 14 legislators or their representatives.

**10.7 Middle Bucks Institute of Technology Executive Council - Ms. Driban**

Ms. Driban reported the teachers and staff returned on August 24. On August 30 they welcomed 790 students. The construction of the student-built house will be moved to a 2 year cycle.

Ms. Morgan arrived at 8:21 p.m.

Aspirations Restaurant should open for lunch the second or third week in October. Mr. Miller added the majority of the MBIT Board members present adopted the principles for governance and leadership.

**11. COMMUNICATIONS****11.1 Communications (Mr. Kleinschmidt)**

None

**12. ADDITIONAL COMMUNITY COMMENTS****12.1 Additional Community Comments**

Ms. Kristin Vierling spoke to the Board regarding a concern with her brother being disenrolled from William Tennent High School as of tomorrow morning. Ron Vierling, the student's father, also spoke briefly. Ms. Driban requested an Executive Session be held now to discuss this.

The Board adjourned at 8:27 p.m. for an Executive Session.

The Board reconvened at 8:51 p.m. Mr. Kleinschmidt said the Board discussed legal issues in the Executive Session that was just held. He asked Ms. Vierling to meet with administration after the Board meeting.

**13. SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS****13.1 Attached is the Schedule of Board Meetings and Calendar of Events (Ms. Driban)**

Ms. Driban read the Schedule of Board Meetings and Calendar of Events.

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#### **14. ADJOURNMENT**

Motion by Kati Driban, second by Dr. Andrew Pollock

**Final Resolution: Motion carries 8-0-0**

The School Board Meeting was adjourned at 8:53 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

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# CENTENNIAL SCHOOL DISTRICT

School Board Meeting  
Sign-in Sheet

Date: 9/13/16

	NAME (Please print)	ADDRESS
1.	Diane Rauchut	13 Neshaminy Dr. Ivyland
2.	Christine Bailey Alff	1475 Nancy Dr SH 18946
3.	Debbi Zvezzig	CEF Board
4.	Mike Drobizk	WMS
5.	MATT SHUDE	WMS
6.	Erin Carson	BCIU
7.	Joe O'Leary	CEA
8.	AL Catanno	CEF
9.	Kristin Vierling	2 Holt Terrace
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