

CENTENNIAL BOARD OF SCHOOL DIRECTORS
Warminster, Pennsylvania

MINUTES of COMMITTEE OF THE WHOLE
HELD September 26, 2017

Mr. Hartline announced the Board held an Executive Session prior to this evening’s meeting to discuss personnel matters.

1. WELCOME

1.1 CALL TO ORDER (Ms. Driban)

A Committee of the Whole Meeting of the Centennial School Board was held September 26, 2017 in the Administration Building. The meeting was called to order by Mr. Hartline at 7:03 p.m.

1.2 ROLL CALL (Ms. Driban)

The following Board members were present: Steven Adams, Michael Hartline, Charles Kleinschmidt, Jane Schrader Lynch, Mark B. Miller, Dana Morgan, David Shafter.

Dr. Andrew Pollock and Kati Driban were absent.

The following Administrative members were in attendance at the meeting: Dr. David Baugh, Judy Hengst, Dr. Jennifer Polinchock, Hannah Messner, Joe Rutz, Chris Berdnik, Judy Markoski, Robert Whartenby.

A list of the members of the public who attended is attached.

1.3 PLEDGE OF ALLEGIANCE (Ms. Driban)

Mr. Hartline let the group in the Pledge of Allegiance.

1.4 ANNOUNCEMENTS (Ms. Driban)

None

1.5 COMMUNITY COMMENTS (Ms. Driban)

None

1.6 PRESENTATION – Reynolds Construction Company (Damion Spahr)

Mr. Damion Spahr from Reynolds Construction Company provided an update on the ongoing work at Klinger Middle School, post-occupancy, and work to be done during the summer of

Note: The motions approving contracts shall not be construed as altering in any respect the terms, conditions, and limitations contained in any contract. No summary of the contract contained in the agenda or the minutes is intended to alter in any respect the terms, conditions, or limitations contained in any contract. In all instances, the terms, conditions, and limitations of the contract document(s) itself and not the summary shall control.

2018. He also spoke about the proposed scope of work for Log College Middle School and the bus depot. Mr. Spahr responded to questions from Mr. Adams, Mr. Shafter, and Mr. Miller.

2. NEW BUSINESS

Item 2.10 was moved to the front of the agenda. Mr. Miller read the following resolution:

Be it resolved that the Centennial School District Board of School Directors:

Action: 2.10 Approves the following personnel recommendations: Director of Pupil Services, Assistant Principal at William Tennent High School and Acting/Interim Director of Special Education, as per the attached. (Mr. Hartline)

Motion by Mark B. Miller, second by Steve Adams

Final Resolution: Motion carries, 7-0-0.

Ms. Haley Butler, Assistant Principal at William Tennent High School, and Dr. Percell Whittaker, Director of Pupil Services, spoke briefly to the Board.

Action: 2.1 Action: 2.1 The Centennial School District Board of School Directors has completed its annual evaluation of the Superintendent, David E. Baugh, Ed.D., as required by school code. The Superintendent has satisfactorily met his goals and expectations for the 2016-2017 school year. Accordingly, the Board hereby directs the required information be posted on the district website. (Mr. Hartline)

Motion by Mark B. Miller, second by Mrs. Lynch for item 2.1 as listed above.

Final Resolution: Motion carries, 7-0-0.

Action: 2.2 The Centennial School District Board of School Directors has completed its annual evaluation of the Assistant Superintendent, Jennifer A. Polinchock, Ed.D., as required by school code. The Assistant Superintendent has satisfactorily met her goals and expectations for the 2016-2017 school year. Accordingly, the Board hereby directs the required information be posted on the district website. (Mr. Hartline)

Motion by Mark B. Miller, second by Mrs. Lynch for item 2.2 as listed above.

Final Resolution: Motion carries, 7-0-0.

Mr. Miller read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

Action: 2.3 Approves the overnight conference request for a WTHS teacher to attend the Pennsylvania Cooperative Education conference, October 9-11, 2017 in State College, PA; district cost not to exceed \$787.40. (Mr. Hartline)

Action: 2.4 Approves Christopher Berdnik, business administrator and William Tennent debate coach, to attend the fall league directors meeting of the National Catholic Forensic League on September 29-30, 2017; no cost to the district. (Mr. Hartline)

Note: The motions approving contracts shall not be construed as altering in any respect the terms, conditions, and limitations contained in any contract. No summary of the contract contained in the agenda or the minutes is intended to alter in any respect the terms, conditions, or limitations contained in any contract. In all instances, the terms, conditions, and limitations of the contract document(s) itself and not the summary shall control.

Action: 2.5 Approves the overnight conference request for Mr. Jeff Czekaj to attend the Project Lead the Way refresher training at Bucknell University on October 10, 2017; district cost not to exceed \$414.00. (Mr. Hartline)

Action: 2.6 Approves a series of Art Goes to School assemblies at Davis Elementary School, October 16-24, 2017. There is no cost to the District. (Mr. Hartline)

Action: 2.7 Approves a fire prevention assembly at Davis Elementary School on October 10, 2017. There is no cost to the District. (Mr. Hartline)

Action: 2.8 Approves the payment of the equivalent of five (5) vacation days towards the 403(b) account for Michelle Burkholder, as per the attached. (Mr. Hartline)

Action: 2.9 Approves the addendum to the Act 93 Agreement that incorporates the newly created Director of Pupil Services position and the Assistant Principal position at William Tennent High School, as per the attached. (Mr. Hartline)

Motion by Mark B. Miller, second by Mrs. Lynch, for items 2.3 through 2.9 as listed above. Final Resolution: Motion carries, 7-0-0.

~~Action: 2.10 Approves the following personnel recommendations: Director of Pupil Services, Assistant Principal at William Tennent High School and Acting/Interim Director of Special Education, as per the attached. (Mr. Hartline)~~

3. EDUCATION/PUPIL SERVICES

3.1 Items Presented for Information (Mrs. Schrader Lynch)

	EDUCATION/PUPIL SERVICES COMMITTEE - INFORMATION ITEMS
3.1(a)	Emotional Support Plan - Ms. Hengst and Ms. Lockett
3.1(b)	School Counseling Plan – Ms. Hengst

3.1 (a) Ms. Judy Hengst and Ms. Michelle Lockett presented an overview of the Emotional Support Implementation Plan. Susan Starr, teacher at Willow Dale, also spoke on this topic. Ms. Lockett summarized by saying the three areas of focus are the areas identified as having the greatest need. They are social emotional instruction, behavior management, and professional development.

3.1(b) Kara LaRose, counselor at Willow Dale Elementary School, and Ms. Sarah Babins, counselor at William Tennent High School, spoke about the school counseling plan.

3.2 Items presented for Approval Tonight (Mrs. Schrader Lynch)

Item 3.2(g) was pulled from the consent agenda.

Note: The motions approving contracts shall not be construed as altering in any respect the terms, conditions, and limitations contained in any contract. No summary of the contract contained in the agenda or the minutes is intended to alter in any respect the terms, conditions, or limitations contained in any contract. In all instances, the terms, conditions, and limitations of the contract document(s) itself and not the summary shall control.

Ms. Dana Morgan read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

	APPROVE	REJECT	NEW	RENEWAL	CHANGE	EDUCATION COMMITTEE - ACTION ITEMS
3.2(a)	X		X			Approves the Houghton Mifflin Harcourt Literature eEdition for Grades 6-12; district cost not to exceed \$7,200.00.
3.2(b)	X		X			Approves the novel and book titles as instructional textbook resources for Grades 6-12; no cost to the District.
3.2(c)	X		X			Approves the agreement with the Council of Southeast Pennsylvania, Inc. for SAP services for the 2017-18 school year; district cost not to exceed \$14,600.00.
3.2(d)	X		X			Accepts the 2017-18 Federal Programs allocation in the amount of \$868,549.00.
3.2(e)	X		X			Approves the agreement with Bucks County Intermediate Unit for nonpublic Title I services for the 2017-18 school year; district cost not to exceed \$12,438.00.
3.2(f)	X		X			Approves the consortium agreement with the Bucks County Intermediate Unit for nonpublic Title IIA services for the 2017-18 school year; district cost not to exceed \$28,061.00.
3.2(g)	X		X			Approves the costs associated with the William Tennent High School Student Innovation Lab; district cost not to exceed \$3,670.00.

Motion by Dana Morgan, second by Michael Hartline.

Final Resolution: Motion carries, 7-0-0 for items 3.2 (a) through 3.2 (f) as listed above.

Ms. Morgan read the following resolution:

3.2(g)	X	X				Approves the costs associated with the William Tennent High School Student Innovation Lab; district cost not to exceed \$3,670.00.
--------	---	---	--	--	--	------------------------------------------------------------------------------------------------------------------------------------

A motion was made by Ms. Morgan, second by Mr. Hartline as listed above for item 3.2(g). Ms. Morgan asked for more information on the Innovation Lab. Dr. Polinchock explained this is a project involving student-centered design thinking in a process that is similar to Centennial X. Administration is asking for approval of the cost of transportation for the student trips.

Motion by Dana Morgan, second by Michael Hartline.

Final Resolution: Motion carries, 7-0-0.

3.3 Items to Carry Over to Regular Meeting (Mrs. Schrader Lynch)

None.

3.4 Community Comments (Mrs. Schrader Lynch)

Note: The motions approving contracts shall not be construed as altering in any respect the terms, conditions, and limitations contained in any contract. No summary of the contract contained in the agenda or the minutes is intended to alter in any respect the terms, conditions, or limitations contained in any contract. In all instances, the terms, conditions, and limitations of the contract document(s) itself and not the summary shall control.

Mr. Robert Shaffer, a community member, commented briefly on the Student Innovation Lab project.

4. FINANCE

4.1 Items Presented for Information (Mr. Hartline)

	FINANCE COMMITTEE - INFORMATION ITEMS
4.1(a)	2018-19 Act 1 Index
4.1(b)	Bucks County Tax Collection Committee
4.1(c)	Updated Debt Service Analysis
4.1(d)	GASB 74 Report
4.1(e)	IDEA Update
4.1(f)	PSDLAF Update
4.1(g)	Charter School Fiscal Impact Research
4.1(h)	MBIT Net Secondary Cost – Annual Report
4.1(i)	Request for Abatement of Self-Assessed Tax Penalty and Interest

Mr. Chris Berdnik provided background information on items 4.1(a) through 4.1(i).

Mr. Adams asked about our PlanCon reimbursement from the state. Mr. Berdnik said Centennial received part of our PlanCon reimbursement in the 2016-2017 school year.

4.2 Items Presented for Approval Tonight (Mr. Shafter)

Mr. Kleinschmidt read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

	APPROVE	REJECT	NEW	RENEW	CHANGE	FINANCE - ACTION ITEMS
4.2(a)	X		X			Approves a resolution authorizing the filing of real estate assessment appeals under certain circumstances, as per the attached.
4.2(b)	X				X	Approves a revision to the Life and AD&D insurance maximums for the Superintendent, Assistant Superintendent and Administrators, at no change in rates, so as to comply with the Act 93 Compensation Plan.

Motion by Charles Kleinschmidt, second by Steve Adams to approve items 4.2(a) and 4.2(b).

Final Resolution: Motion carries, 7-0-0.

Note: The motions approving contracts shall not be construed as altering in any respect the terms, conditions, and limitations contained in any contract. No summary of the contract contained in the agenda or the minutes is intended to alter in any respect the terms, conditions, or limitations contained in any contract. In all instances, the terms, conditions, and limitations of the contract document(s) itself and not the summary shall control.

4.3 Items to Carry Over to Regular Meeting (Mr. Hartline)

None

4.4 Community Comments (Mr. Hartline)

None

5. OPERATIONS

5.1 Items Presented for Information (Mr. Miller)

	OPERATIONS COMMITTEE - INFORMATION ITEMS
5.1(a)	William Tennent High School Pool Ceiling Report

Mr. Berdnik provided information regarding the WTHS pool ceiling report and said there are some minor maintenance items that need to be addressed. He also commented on the amount of work that the Board approved and got done since May.

5.2 Items Presented for Approval Tonight (Mr. Miller)

Items 5.2(c) was pulled at the request of Mr. Miller.

Ms. Morgan read the following resolutions:

Be it resolved that the Centennial School District Board of School Directors:

	APPROVE	REJECT	NEW	RENEW	CHANGE	OPERATIONS - ACTION ITEMS
5.2(a)	X				X	Approves addendum #1 to Service Order MS 001 for the Ricoh Master Service Agreement; district cost not to exceed \$255.00 annually.
5.2(b)	X			X		Approves the continued participation in the multi-county electricity consortium for the 2019/20 and 2020/21 school years; district cost as per multiyear plan.
5.2(c)	X		X			Awards bid 2018-01 for one (1) 24-passenger propane bus and awards bid 2018-02 for three (3) 72-passenger propane buses to Brightbill Body Works; district cost not to exceed \$333,380.00, inclusive of \$4,600 trade-in value of existing vehicles.
5.2(d)	X				X	Approves electrical contractor change orders (CO 28 and CO 29), with Pinnacle Electric, related to the renovations of 48 Swan Way; district cost not to exceed \$4,476.35.

Note: The motions approving contracts shall not be construed as altering in any respect the terms, conditions, and limitations contained in any contract. No summary of the contract contained in the agenda or the minutes is intended to alter in any respect the terms, conditions, or limitations contained in any contract. In all instances, the terms, conditions, and limitations of the contract document(s) itself and not the summary shall control.

Motion by Dana Morgan, second by Steve Adams to approve items 5.2(a), 5.2(b), and 5.2(d) as listed above.

Final Resolution: Motion carries, 7-0-0.

Ms. Morgan read the following resolution:

Be it resolved that the Centennial School District Board of School Directors:

5.2(c)	X	X	Awards bid 2018-01 for one (1) 24-passenger propane bus and awards bid 2018-02 for three (3) 72-passenger propane buses to Brightbill Body Works; district cost not to exceed \$333,380.00, inclusive of \$4,600 trade-in value of existing vehicles.
--------	---	---	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Mr. Miller asked why these buses are being purchased now and asked about the 12-year plan.

Mr. Robert Whartenby explained the buses are being purchased now so that it is done within the grant period. He provided additional information on the plans for the future.

Motion by Dana Morgan, second by Steve Adams.

Final Resolution: Motion carries, 7-0-0.

5.3 Items to Carry Over to Regular Meeting (Mr. Miller)

None.

5.4 Community Comments (Mr. Miller)

None

6. ADJOURNMENT

6.1 The next meeting of the Committee of the Whole will be held Tuesday, October 24, 2017 at 7:00 p.m.

Motion by Mrs. Lynch, second by Mark B. Miller to adjourn.

Final Resolution: Motion carries, 7-0-0.

The School Board Meeting was adjourned at 8:07 p.m.

Respectfully submitted,

Mary Anne Robold

Board Secretary

Note: The motions approving contracts shall not be construed as altering in any respect the terms, conditions, and limitations contained in any contract. No summary of the contract contained in the agenda or the minutes is intended to alter in any respect the terms, conditions, or limitations contained in any contract. In all instances, the terms, conditions, and limitations of the contract document(s) itself and not the summary shall control.

CENTENNIAL SCHOOL DISTRICT

*School Board Meeting
Sign- in Sheet*

Date: 9/26/17

	NAME (Please print)	ADDRESS
1.	Robert A. Shaffer	1150 Mill Creek Rd. Southampton
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		