



Citizens' Policy Committee Minutes

Wednesday, June 3, 2015
6:00 p.m. – 7:00 p.m.
Administration Building

Attendees: Dr. Jennifer Polinchock, Mr. Michael Borkowski, Ms. Katie Braun, Mr. Scott Huber, Ms. Christine Richie, Ms. Ellen Torre and Mrs. Maggie Yaure

Topic	Notes	Follow Up
1. Welcome		
2. Minutes:	The minutes for the meeting held April 1, 2015 were reviewed and approved.	
3. Review ARs for Policy 815.1 Internet Usage, Social Media, Websites, Electronic Communications and Electronic Data, Files and Records	<ul style="list-style-type: none"> - <u>815.1-AR-0. Use of Learning Management System:</u> The District has adopted Canvas, a learning management system. The AR will guide how the district implements the learning management system. Canvas is a web based program where teachers will upload content – Power Points, lectures, activities, assignments. Interactive content will occur in Canvas. Each subject will be a little different. Teachers will be able to communicate with students through Canvas. There is also an app for students and parents to access. Canvas, like Skyward, will provide grades. Canvas will allow parents to see everything that is going on in the classroom. Students who miss school, for whatever reason, won't miss the information provided to the class that day. Canvas started at the high school. It will be rolled out to the middle schools and then to the elementary schools. - Wi-fi strength will be improved to accommodate all of the devices in the school. - Administrators can monitor the learning management system. In the past, teachers have used Wikispaces or Google sites, which were not accessible to everyone. - <u>815.1-AR-1. Approval and Use of Instructional Websites/Software:</u> Canvas and Skyward protect student data, so it's safe for students and parents to utilize. Free sites tend to sell information. We are asking teachers to go through an approval process (Education Committee and School Board), if they are interested in having the students utilize a website, so that COPPA 	

	<p>regulations are followed. A form will be sent home to parents providing their child's user name and password. The law is set at 13 or 14 years old for students, but we will notify parents of all students of their child's login and password. Question: With all of the different programs and logins/passwords, will students have a location to find their login/password? Answer: If the programs link through our District server, the same login/password will be used for each program (ex: Skyward, Canvas, Lexia).</p>	
<p>4. Revisit Policy 105.1 Curriculum Review:</p>	<ul style="list-style-type: none"> - At the second reading of this policy at the May 26, 2015 Board meeting, a question was raised regarding the limit to the number of times a parent can request to review the curriculum from a teacher. The Board and administration decided to remove the limit so that parents can request to review curriculum as many times as they see fit. Also, the Board doesn't agree with the prohibition of parents making photocopies of curriculum materials. The prohibition has been deleted. Parents and students are not permitted to photocopy assessments. 	
<p>5. Citizens Policy Committee: 2015-2016 School Year Schedule</p>	<ul style="list-style-type: none"> - The committee reviewed the dates that the Citizens Policy Committee will meet in the 2015-2016 school year. 	
<p>6. Recommendation:</p>	<ul style="list-style-type: none"> - A recommendation was made to hold a parent information session about Canvas during Back to School Night for the grade levels that will be utilizing Canvas. 	
<p>7. Adjournment</p>	<p>Next Meeting Date: Wednesday, September 2, 2015 – 6:00 pm</p>	