



Citizens' Policy Committee

Minutes

Wednesday, November 5, 2014

6:00 p.m. – 7:00 p.m.

Administration Building

Attendees: Dr. Joyce Mundy, Ms. Kati Driban, Mr. Mark B. Miller, Ms. Bonnie Berry, Mr. Michael Borkowski, Ms. Katie Braun, Mr. Jim Ford, Ms. Julie Henrich, Mr. Scott Huber, Mr. Ken Karff, Ms. Jessica Lee, Ms. Becky MacInnes, Ms. Christy Matik, Ms. Christine Richie, Mr. Connor Ruch, Mr. Anthony Rudy, Mr. Brian Swank, Ms. Ellen Torre

Topic	Notes	Follow Up
1. Welcome	Committee members introduced themselves.	
2. Minutes:	The minutes for the meeting held October 1, 2014 were reviewed and approved.	
3. Review of policies: Where Are They Now?	Dr. Mundy reviewed the chart that includes policies that the Citizens Policy Committee has reviewed to date. Policy 705. District-wide Safety and Equipment, Policy 709.1. Video Surveillance, Policy 805. Emergency Preparedness, Policy 212. Reporting Student Progress and Policy 815. Acceptable Use and Digital Technology have all been Board approved. Policy 209.1. Serious Allergies and Policy 246. Student Wellness have been introduced to the Board and are in the process of being Board approved.	
4. Review of Policies:	<p>1. <u>Policy 249. Bullying/Cyberbullying</u> : the policy was reviewed and the following comments/questions were raised:</p> <ul style="list-style-type: none"> - Dr. Mundy reported that it's important that we review and adopt a new policy on Bullying as there has been recent statewide legislation that our current policy doesn't cover. The policy is required to be reviewed every three years. - Any time a report of bullying is made, the district is required to investigate promptly. The result of the investigation would require a determination and appropriate action. - The district is required to report instances of bullying to the state annually, along with what steps the district is taking to address bullying in our schools. - A question was raised regarding Responses to Violations, p. 3, #2 – Parental Conference: 	

	<p>when a conference is held, why aren't both families brought together to discuss? Sometimes the families are brought together with the students involved. Other times the families meet individually with school staff. The most important goal is to address the bullying so that it stops. Bringing all parties together isn't always successful.</p> <ul style="list-style-type: none"> - All parties involved will be contacted (with the exception of students over 18 who do not give permission for their parents to be contacted and they are not in imminent danger. - A question was raised if teachers could be notified when students shouldn't be seated or grouped together. Bullying issues are communicated with teachers if administrators are aware of the situation (past situation). If there is an imminent issue, the counselor or principal will speak with teachers individually. - A question was raised if cyberbullying occurs, can the district remove access to certain websites? Can a student be forced to remove a post that was made? If a student brings documentation that something has been posted on social media and it is affecting them, administration will request that the student remove the post. The response tends to be swift and parents tend to be cooperative. The police also will get involved, if necessary. - Also under Response to Violations, p. 3, #3 loss of school privileges will be revised to state, "loss of school/bus privileges". - Administrators spend a lot of time discussing appropriate discipline. They look at past practice and also consult with other administrators to determine what is appropriate. - The right to appeal is not included in this policy. The Exclusion from School Policy outlines the procedure for appeal. The Code of Conduct should include the appeal process for parents. Consult with Mr. Levin to include the appeal process to the Code of Conduct. <p>2. <u>249-AR-0. Bullying/Cyberbullying:</u></p> <ul style="list-style-type: none"> - A concern was raised regarding the item which states that the parent/guardian of a student who is 18 years old may not be contacted if the student refuses to allow the school to contact the parents. The law does not allow the school administrators to contact the parents of a student over 18 if the student doesn't give permission. Parents will be contacted despite the student's refusal IF the notice to the parent/guardian is necessary to protect the student from imminent harm. 	<p>Revised policy</p> <p>Include the appeal process in the Code of Conduct.</p>
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5. Review at Next Meeting:	<ul style="list-style-type: none">- Policy 248. Unlawful Harassment- Policy 810. Transportation; 810-AR-4. Student Conduct on Buses	
6. Next Meeting Date:	Wednesday, December 3, 2014 – 6:00 pm	