Citizens' Policy Committee
Minutes

Wednesday, May 14, 2014
6:30 p.m. – 7:30 p.m.
Administration Building

Attendees:

Dr. Joyce Mundy, Mr. Mark B. Miller, Ms. Kati Driban, Mr. Scott Huber, Mr. Anthony Rudy, Mrs. Anne Krier, Mr. Connor Ruch, Ms. Jessica Lee, Ms. Erin Cicchiti, Ms. Julie Henrich, Mr. Jim Ford, Mrs. Cathy Perkins, Ms. Katie Braun, Mr. Michael VanBuren, Mrs. Paula Voshell,

Topic	Notes	Follow Up
1. Welcome		
2. Review of minutes from 4/2/2014	Minutes accepted	
3. Information from BYOD	- Dr. Mundy reviewed with the committee the social media websites that students and staff currently have access/don't have access to. - Restricting access to certain websites (such as You Tube) can prevent students from getting what they need. - Currently, requests have to be made for access.	
4. Reviewed 709.1 Video Surveillance Policy	- CSD has added technology in the past few years that has outdated our current CSD policy. - Annual notification of video recording is important. - Buses are being purchased with video cameras included. - Video footage can be useful when reviewing a situation. - CSD does not currently have software that allows pixilation to block out images of other students. The solution would be to create a still photo and crop it to keep other students out of the image. - If the video becomes part of the student's record, the parent can request records and then access the footage. - The video doesn't have to be shared unless it is a part of a disciplinary procedure. Typically on a case by case basis. - Police are permitted to view video footage. - Re: storage for 10 days, ask Mr. Kase what our capability is.	Follow up with Mr. Kase.

5. Reviewed CSD Policy 7.24 and Acceptable Use Policy developed by Mr. Levin	- Consideration of opening Wi-Fi to students. Students would have filtered content the way employees do. Our infrastructure filters out certain sites. Students would have a login and password for a specific device. - Include cell phones (smart phones). - If students are accessing through our network, Facebook can't be accessed. - Goal: making sure students have access to academic programs. - Concerns regarding ability to take videos, pictures and post from cell phones, laptops and iPads. - Recommendation is to disable video capability in phones, laptops and iPads. - Teaching students appropriate expectations and a level of responsibility. - Privacy law: illegal to video a teacher or student. - Goals: when the students are working academically, the students need the tools. They need to be responsible with technology. - Students take photos of notes on the board to save time writing the notes. A laptop or iPad keyboard would help students take notes vs handwriting them. - The policy speaks to protection of legal rights of everyone in the building and issues with those creating a substantial disruption in the learning environment. - Communication norms between adults and students is covered. - Breaking into the network is addressed in this policy. - Communication with students question regarding Nixle and how it fits in with regard to students reporting anonymous tips. - BWTV is a tool at William Tennent that can be utilized to educate students about consequences of misuse of technology.	
6. Next Meeting Date	Wednesday, June 4, 2014	