



# Citizens' Policy Committee

## Minutes

**Wednesday, June 4, 2014**  
**6:30 p.m. – 7:30 p.m.**  
**Administration Building**

Attendees:

Dr. Joyce Mundy, Mr. Mark B. Miller, Ms. Kati Driban, Mr. Scott Huber, Mr. Anthony Rudy, Mrs. Anne Krier, Mr. Connor Ruch, Ms. Erin Cicchiti, Ms. Julie Henrich, Mrs. Cathy Perkins, Ms. Katie Braun, Mrs. Keely Mahan, Dr. Jennifer Polinchock

Topic	Notes	Follow Up
1. Welcome		
2. Minutes:	The minutes for the meeting held May 14 were reviewed and approved.	
3. Review of Policies:	<p>1. <u>Policy 815.1 Social Media and Electronic Communications</u>: The policy is acceptable, but a recommendation was made to provide a brief summary of the policy to users to briefly state that the user must agree to the policy prior to using the public WiFi.</p> <ul style="list-style-type: none"> <li>- A recommendation was made to find out what other districts use as a tool to notify users of District policies. There is no need to reinvent the wheel.</li> <li>- A recommendation was also made to summarize the policy on the screen of a device to request I agree or I do not agree to the terms with a link to the full policy.</li> <li>- Guests don't currently have access to District WiFi. If students are capable of logging into District WiFi in the future, they won't be able to access sites that are blocked on the network.</li> <li>- It is important to have a policy that is understood by anybody who reads it. The complete policy is included in the student handbook at the high school.</li> <li>- The policy states on p. 3 section 3 that parental permission is required for students 13 and under to be included in web-based online applications involving two-way communication with students. A recommendation was made to include all students, regardless of age to have parental permission.</li> <li>- Parental permission could take place via a signed syllabus. Also, asking a parent to "opt</li> </ul>	

	<p>in” may be better than having a parent to “opt out”.</p> <ul style="list-style-type: none"> <li>- The new Learning Management System is going to require permissions from parents. Teachers can video a lecture and chat with students but it’s all monitored and recorded.</li> </ul> <p>2. <u>Acceptable Use and Digital Technology Policy</u>: This policy was brought back to Citizens Policy Committee as the policy is extensive.</p> <ul style="list-style-type: none"> <li>- A recommendation was made to reach out to Mr. Levin to see if sections can be combined to create one list of prohibitions for all.</li> <li>- Both policies (815.1 and Acceptable Use) will be brought back to Administrative Policy Committee and then to Citizens Policy Committee for final review.</li> <li>- Guidelines for appropriate language for students is included in this policy, but not in the Social Media policy.</li> </ul> <p>3. <u>Policy 212. Reporting Student Progress</u>: Some additions were made to the draft PSBA Policy 212 and the CSD Policy 5.7 Reporting Student Progress and Honors to include the provision of an interpreter for conferences for a parent/guardian with Limited English Proficiency. The addition of an explanation/justification of a grade zero is explained. K reading level grades have changed to be more easily understood. For secondary grades, students will be recognized based on GPA and will be recognized for achieving Summa Cum Laude, Magna Cum Laude and Cum Laude. Class rank can be included on transcripts upon request (beginning with graduating year 2017). Also, secondary progress reports will no longer be provided via paper, unless requested. The student information system includes grades for progress reports.</p>	<p><b>Ask Mr. Levin if the policy can be condensed.</b></p>
<p>5. Next Meeting Date</p>	<p>Wednesday, August 6, 2014 – 6:00 pm</p>	