



Minutes

Facility Use Committee

January 15, 2019

4:15pm - Leary Conference Room

Attendees: Mary Alice Brancato, Craig Bisacquino, John Creighton, Joanne Liebert, Rebecca MacInnes, Judy Markoski, Mark B. Miller, Ryan Mulford, Charlene Rogers, Colleen Ruch

Topic	Notes	Follow up
1. Review of Minutes:	<ul style="list-style-type: none"> - The minutes from the December 20, 2018 meeting were reviewed and are acceptable as written. 	
2. Review of Upper Dublin Policy and ARs as examples:	<ul style="list-style-type: none"> - The committee ran out of time to review the Upper Dublin School District's policies for facility use. - The policies will be brought back to the next committee meeting for review and discussion. 	
3. Review 707-AR-5. Schedule for Reduction of Fees:	<ul style="list-style-type: none"> - The AR was developed to set a schedule for fee reduction when requested. Minor revisions were made to the AR as suggested. 	
4. Meeting Notes:	<ul style="list-style-type: none"> - Mr. Creighton explained the changes that were made to the existing facility use request form (707-AR-2). - There was a discussion about the ratio of lifeguards to swimmers in a pool. The AR will be updated to state that two certified lifeguards are required for up to 50 swimmers. Beyond 50 swimmers, there should be an additional lifeguard for every additional 25 swimmers. - A question was raised if when we give a 50% reduction of fees is there a loss to the district. It was determined that there is a loss of \$15.00 per hour to the district when custodial fees are reduced in half. - If two organizations use the same facility at the same time, can they share the custodial fees? It depends on the activity that is taking place and how many custodians are assigned. - Some areas of schools are being offered at no charge due to the location of the meeting/activity. An example of space is the LGI area at the high school or the second floor open area at the elementary schools. All organizations using the facilities should be processed through the facilities department. - It is important that we allow our schools to be a social center for community children. 	

5. Key Recommendations:	– At the next Facility Use Committee meeting, the committee will discuss what changes need to be made and what recommendations we will present to the Board for their consideration.	
6. Adjournment: Next Meeting	Tuesday, February 19, 2019 @ 4:15pm	