

FINANCE LONG RANGE BUDGET AND PLANNING COMMITTEE  
MINUTES

JUNE 16, 2014

IN ATTENDANCE: Committee Chair Michael Hartline, members Steven Adams, David Shafter (arrived at 7:20 p.m.), alternate Charles Kleinschmidt

BOARD MEMBERS:

STAFF: Christopher M. Berdnik, Dr. Bucky Clark, Raymond Kase, Terrence Rollins, Katie Braun

PUBLIC:

CALL TO ORDER

Mr. Hartline called the Finance Committee meeting to order at 7:00 p.m.

MINUTES

2.1 Approval of Minutes from May 19, 2014

Motion by Steven Adams, second by Charles Kleinschmidt.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, Charles Kleinschmidt

ACCOUNTING, BENEFITS AND PAYROLL

3.1 Delta Dental Funding Mechanism - Action

3.2 FSA Maintenance Agreement - Information

3.3 Property and Casualty Insurance Program - Action

3.4 VBA Vision Administrative Rates - Action

3.5 Year-end Closing Resolution – Action

Mr. Berdnik reviewed the items under Section 3.

Mr. Hartline asked the committee to approve 3.1, 3.3, 3.4, and 3.5 as consent agenda.

Motion by Steven Adams, second by Charles Kleinschmidt.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, Charles Kleinschmidt

## EDUCATIONAL SERVICES

Mr. Hartline asked if there were any items in Section 4 that the members would like to discuss before approving all items.

Mr. Hartline pulled items 4.1 and 4.6 for discussion.

### 4.1 Source4Teachers Amendment – Action

Mr. Hartline stated that the substitute teachers were already contracted with Source4Teachers and this amendment would be adding the support staff to the agreement.

Motion by Steven Adams, second by Charles Kleinschmidt.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, Charles Kleinschmidt

### 4.6 CHOP Contract – Action

Mr. Berdnik explained that this item is under legal review and that no action was necessary at this time.

Items 4.2 to 4.5 and 4.7 to 4.17 were presented as the consent agenda. Mr. Berdnik briefly reviewed the contracts presented. He stated that the contracts were being presented in June as per the Board's request instead of in August or September as was done in the past.

### 4.2 BCIU Contract - Action

### 4.3 Bucks Learning Contract - Action

### 4.4 Buxmont Academy Contract - Action

### 4.5 Buxmont AEDY - Act 48 Contract - Action

### 4.7 Council of Southeast Pennsylvania, Inc. - Action

### 4.8 Lakeside AEDY Contract - Action

### 4.9 Lakeside Mainstay Contract - Action

### 4.10 Lakeside Placement Contract - Action

### 4.11 Lifeworks Contract - Action

### 4.12 The Pathway School ESY Contract – Action

### 4.13 Pediatric Therapeutic Source (PTS, Inc.) Contract - Action

### 4.14 Therapy Source Contract - Action

### 4.15 Wordsworth ESY Contract - Action

### 4.16 Wyncote Academy Contract – Action

### 4.17 Wyncote Academy ESY Contract - Action

Motion by Steven Adams, second by Charles Kleinschmidt.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, Charles Kleinschmidt

PURCHASING/CONTRACTS

[Mr. Shafter arrived at 7:30 p.m.]

Mr. Hartline asked the committee to approve the consent agenda items 5.1 to 5.16.

With the following changes/notes.

Approves all consent with change to 5.14; note that 5.5 is reject all. 5.17 is informational.

5.1 AC Unit Replacements 2014-53 - Action

5.2 Annual Cooperative Purchasing Resolution - Action

5.3 Art Supplies 2014-38 - Action

5.4 Class Rings 2014-41 - Action

5.5 Emergency Generator Installation Quote Q14-038

*Recommendation to reject all bids.*

5.6 Envelope Printing Quote Q14-035 - Action

5.7 Front Loading Kiln - Action

5.8 Gas Service Upgrade Quote Q14-039 - Action

5.9 HVT Natural Gas Basis Pricing Results - Action

5.10 MediaCAST Renewal - Action

5.11 Painting Quote Q14-037 - Action

5.12 Paving Improvements 2014-52 - Action base plus alternate 2

5.13 Pool Balancing Tank Replacement 2014-49 - Action

5.14 Sale of Vehicles 2014-54 – Action

*Alter resolution to advertise on Municipal Bid Site.*

5.15 SchoolDude Maintenance Work Order System - Action

5.16 Secondary School Radio Replacement - Action

5.17 Tennis Court Repairs Quote – *Information Only*

Motion by David Shafter, second by Steven Adams.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

Not Present at Vote: Charles Kleinschmidt

## REALITY BASED BUDGETING

### 6.1 Draft Capital Reserve Fund Plan of Finance - Action

There was extensive discussion in regards to the middle schools and administration building.

*Approves the 2014-15 capital reserve fund budget as per the attached.*

Motion by Steven Adams, second by David Shafter.

**Final Resolution: Motion Carries 3-0-0.**

Yes: Steven Adams, Michael Hartline, David Shafter

Not Present at Vote: Charles Kleinschmidt

### 6.2 Draft Food Service Fund Budget 2014-15 - Action

*Approves the 2014-15 Food Service Fund Budget as per the attached.*

Motion by Steven Adams, second by David Shafter.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

Not Present at Vote: Charles Kleinschmidt

### 6.3 Review of Analytical Statements and Updated Projections – Information Only

Mr. Berdnik reviewed the Analytical Statements and Updated Projections

## REVENUES

### Action: 7.1 Alternative Revenues - Dr. Bucky Clark - Information Only

*Approves the alternative revenue proposal for the scoreboard, wall of honor, and small naming rights, as per the attached memorandum.*

Motion by Steven Adams, second by David Shafter.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

Not Present at Vote: Charles Kleinschmidt

### 7.2 BCIU Lease of Classroom Space at Davis Elementary – Action

Mr. Berdnik stated that the BCIU leased five classrooms and the new lease represented a 1% increase.

Motion by Steven Adams, second by David Shafter.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

Not Present at Vote: Charles Kleinschmidt

READ AT HOME

9.1 Read at Home Memo

Mr. Berdnik reviewed the Read At Home items.

9.2 Centennial Shares - Information Only

9.3 Klinger Façade Memorandum from BAI - Information Only

9.4 Hybrid Pension Plan - Information Only

ADJOURNMENT

8.1 Adjournment – Next meeting is August 18, 2014 at 7:00 p.m.

Mr. Adams made a motion to adjourn the Finance Committee meeting to 8:16 p.m.

Motion by Steven Adams, second by David Shafter.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

Not Present at Vote: Charles Kleinschmidt

Respectfully submitted,

Christopher M. Berdnik  
Business Administrator