

FINANCE LONG RANGE BUDGET AND PLANNING COMMITTEE  
MINUTES

AUGUST 18, 2014

IN ATTENDANCE: Committee Chair Michael Hartline, members Steven Adams, David Shafter, alternate Charles Kleinschmidt (arrived at 7:05 p.m.)

BOARD MEMBERS: None

STAFF: Dr. Joyce Mundy, Christopher M. Berdnik, Katie Braun

PUBLIC: None

CALL TO ORDER

Mr. Hartline called the Finance Committee meeting to order at 7:00 p.m.

MINUTES

2.1 Approval of Minutes from June 16, 2014

Motion by Steven Adams, second by David Shafter.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

ACCOUNTING, BENEFITS AND PAYROLL

3.1 Revised Aetna Life Insurance Renewal (no increase) – Action

Mr. Berdnik explained that the District was able to secure our existing renewal rates for life insurance and accidental death and dismemberment, thereby eliminating the rate increase previously proposed.

Motion by Steven Adams, second by David Shafter.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

3.2 PSDLAF ePay

Mr. Berdnik explained that the District requests the approval of the free service to participate in PSDLAF's online Electronic Payment (E-Pay) to pay vendors. The service is designed to enhance the District's current payment process.

Motion by Steven Adams, second by David Shafter.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

## EDUCATIONAL SERVICES

### 4.1 License Renewals for Curriculum

Mr. Berdnik explained that the quotes and/or invoices exceed \$5,000.00 and require Board approval to process the continued purchase of these programs for the 2014-15 school year.

My Learning Plan	\$9,582.00
Netchemia-Talent Ed Perform	\$13,388.00
Achieve 3000	\$15,290.00
Edmentum-Study Island	\$33,181.50

Motion by David Shafter, second by Steven Adams.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

## PURCHASING

### 5.1 Sale of Surplus Food Service Items on Municibid

Mr. Berdnik explained that the District did not receive any proposals for the Sale of Chill Blasters Bid Number 2014-45. The District would like to request the approval of the sale of surplus food service items through Municibid and authorizing the Purchasing Agent to award to the highest bidder.

Motion by Steven Adams, second by David Shafter.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

## REALITY BASED BUDGETING

### 6.1 Review of Analytical Statements and Updated Projections

Mr. Berdnik explained that the District was going through the accrual period, so there were not any analytical statement and updated projections sheet for the month ended June 30, 2014.

Mr. Berdnik briefly reviewed key assumptions for budget forecasting through 2018-19.

## READ AT HOME

Mr. Berdnik briefly reviewed the Read at Home material provided.

### 8.1 Caremark Formulary

### 8.2 Commonwealth's Review of our 2012-2013 Single Audit

### 8.3 Easy Procure Rebate

### 8.5 New Pension Reporting Requirements for Public Schools

ADJOURNMENT

7.1 Adjournment – Next meeting is September 15, 2014 at 7:00 p.m.

Mr. Adams made a motion to adjourn the Finance Committee meeting at 7:15 p.m.

Motion by Steven Adams, second by David Shafter.

**Final Resolution: Motion Carries 3-0-0**

Yes: Steven Adams, Michael Hartline, David Shafter

Respectfully submitted,

Christopher M. Berdnik  
Business Administrator