

FINANCE LONG RANGE BUDGET AND PLANNING COMMITTEE  
MINUTES

April 9, 2014

IN ATTENDANCE: Committee Chair Michael Hartline, members Steve Adams, David Shafter

BOARD MEMBERS: Charles Kleinschmidt, Mark B. Miller

STAFF: Dr. Joyce Mundy, Christopher M. Berdnik

PUBLIC:

CALL TO ORDER:

Mr. Hartline called the Finance Committee meeting to order at 7:00 p.m. by asking the members of the Board, staff, and public to introduce themselves.

MINUTES

Mr. Adams made a motion to approve the minutes of March 17, 2014, Mr. Shafter seconded.  
**Motion carried 3-0-0.**

PURCHASING/CONTRACTS

- a) Renewal of Bus Boss software maintenance for transportation routing

Mr. Berdnik explained that the Bus Boss software optimizes transportation routes and the District is requesting a one year renewal of maintenance and support. Although a three year renewal would lock in pricing without an increase, it would be prudent to allow the yet to be named Transportation Supervisor the opportunity to evaluate the software's functionality, and recommend a change, if appropriate. Mr. Adams made a motion to move to the full Board, Mr. Shafter seconded. **Motion carried 3-0-0.**

- b) Renewal of GASB 45 valuation agreements with Conrad Siegel Actuaries

Mr. Berdnik explained that accounting standard GASB 45 required the school district to measure our other post-employment benefit liability once every two years (absent some dramatic change). Administration is recommending renewal of the contract with Conrad Siegel Actuaries through the Pennsylvania Trust's consortium. The anticipated fees are \$7,050 for the 2014 study, then increasing to \$7,250 for the 2016 analysis. Mr. Adams made a motion to move to the full Board, Mr. Shafter seconded. Motion carried 3-0-0.

## REALITY BASED BUDGETING

- a) Summary of working budget file 2014-15

Mr. Berdnik reviewed the summary of the working budget file for 2014-15. Mr. Adams made a motion to move adjusted final budget and to set final budget adoption date to the full Board, Mr. Shafter seconded. **Motion carried 3-0-0.**

- b) Review of analytical statements and updated projections

Mr. Berdnik reviewed the analytical statements for the funds of the District and projections.

## ADJOURNMENT

Mr. Adams made a motion to adjourn the Finance meeting, Mr. Shafter seconded. **Motion carried 3-0-0.**

Meeting was adjourned at 7:23 p.m.

Respectfully submitted.

Christopher M. Berdnik  
Business Administrator

## READ AT HOME

- a. Affordable Care Act
- b. End user technology refresh ecosystem

Next meeting May 19, 2014 at 7:00 PM