

FINANCE LONG RANGE BUDGET AND PLANNING COMMITTEE

MINUTES

October 20, 2014

IN ATTENDANCE: Committee Chair Michael Hartline, members Charles Kleinschmidt, Steven Adams, [Mr. Shafter was absent.]

BOARD MEMBERS: Jane Schrader Lynch

STAFF: Dr. Joyce Mundy, Dr. Jennifer Polinchock, John Schank, Ray Kase, Katie Braun

PUBLIC: None

CALL TO ORDER

Mr. Hartline called the Finance Committee meeting to order at 7:00 p.m. by asking the members of the Board, staff and public to introduce themselves.

Mr. Hartline made an announcement that the November 17, 2014, Finance Committee meeting would be moved to Monday, November 24, 2014 at 7:00 in the Board Room.

MINUTES

2.1 Approval of minutes from meet held September 15, 2014 (Action)

Motion by Steven Adams, second by Charles Kleinschmidt

Final Resolution: Motion Carries 3-0-0

Yes: Steven Adams, Michael Hartline, Charles Kleinschmidt

TECHNOLOGY

3.1 Web Filtering Solution - iBoss (Action)

Mr. Kase explained that the current solution does not meet the needs of the District. The proposed solution gives the District virtually unlimited controls to customize student access to websites, provides safe access to YouTube, and also gives the District the ability to control our bandwidth so that everyone has equal access and better performance.

The cost of the hardware and software is \$17,093.95 the first year and the ongoing filtering subscription costs will be \$9,520.00 per year.

Motion by Steven Adams, second by Charles Kleinschmidt

Final Resolution: Motion carries 3-0-0

Yes: Steven Adams, Michael Hartline, Charles Kleinschmidt

FINANCE

4.1 2015-16 Budget Timeline (Information Only)

Mr. Hartline welcomed Interim Business Manager, John Schank. Mr. Schank stated that the timeline is updated information only.

4.2 2015-16 Budget Update (Information Only)

Mr. Schank explained that the Business Office had modified the process for this year in order to make it more streamlined. On Wednesday, October 29 he would be meeting with all key administrators within the District to discuss the new budget process. He is currently reviewing all salary accounts and extra-pay/co-curricular positions to verify all teachers' salaries. He is also awaiting confirmation from PSDLAF of funds being held for the Davis Elementary School Financial Agreement of \$2.3 million in order to provide the Committee with an update on fund balance for this year and next.

4.3 Klinger Middle School Façade Bid Discussion (Information Only)

Mr. Kase explained that the District will be bringing the Klinger Middle School Façade for approval to bid to the Operation Committee. He wanted the Finance Committee to be aware and the price tag appears to be estimated at \$80,000.00

4.4 Financial Statement Highlights as of September 30, 2014 (Information Only)

Mr. Schank stated that revenues were running behind last year and expenditures were slightly behind budget. It is too early in the year to make usable predictions on where the District is in terms of our 2014-15 budget. January may be a better time to project the District's position.

Mr. Hartline stated that Mr. Shafter requested an annual review of internal controls. Mr. Hartline suggested that a power point presentation could be made available for the next Finance Committee meeting of separation of duties.

ADJOURNMENT

5.1 Next Meeting: November 24, 2014

Motion by Steven Adams, second by Charles Kleinschmidt

Final Resolution: Motion Carries 3-0-0

Yes: Steven Adams, Michael Hartline, Charles Kleinschmidt

Mr. Hartline adjourned the meeting at 7:16 p.m

Respectfully submitted,

John Schank
Interim Business Manager