

**FINANCE AND LONG RANGE BUDGET PLANNING COMMITTEE**  
**MINUTES – MEETING OF March 19, 2012**

**IN ATTENDANCE:** Committee Chair Michael Hartline, member David Shafter, Charles Kleinschmidt

**STAFF:** Dr. Jenny Cressman, Christopher M. Berdnik, William Gretton,

**BOARD MEMBERS:** Mark B. Miller

**COMMUNITY:** Bob Shaffer, Paul Rokuskie; Steven Fallon, DVHIT; Anna Linn, DVHIT

**CALL TO ORDER**

Mr. Hartline called the meeting to order at 7:00 p.m. and asked the members of the Board and public to introduce themselves.

**MINUTES**

It was moved by Mr. Kleinschmidt and seconded by Mr. Shafter to approve the minutes of the February 21, 2012, meeting. **Motion carried 3-0.**

**TREASURER**

Mr. Hartline stated that Mr. Faust had been the Treasurer for the last three years at a salary of \$1,500. Mr. Shafter asked what the duties of the Treasurer were. Mr. Berdnik explained that the Treasurer review the bills and is one of the three signatures on the checks. Mr. Miller suggested that the Treasurer should be invited to a meeting to meet the new board members. Mr. Hartline stated that Mr. Faust was invited to the meeting, but he had to work. Mr. Shafter made a motion to move to the Board the appointment of Mr. Faust for Treasurer for the 2012-13 school year, Mr. Kleinschmidt seconded.

**Motion Carried 3-0-0.**

**BENEFITS/PAYROLL**

a. **Benefit fair announcement - information only**

Mr. Berdnik wanted the Board to be aware that the benefit fair was going to be on May 16 and 17, 2012. Employees will have the opportunity to speak with various vendors administering benefits for Centennial School District, participate in health screenings and gather information on Wellness programs available through DVHIT.

b. **Renewals**

i. DVHIT medical

Mr. Berdnik explained that HMO medical insurance would increase by 7.75% and POS would be an increase of 7.25% with an overall increase of 7.46%. Mr. Berdnik presented a monthly premium comparison between DVHIT vs. IBX. Assuming an 8.5% IBX renewal rate for 2012 (renewals had been between 5-18%), cumulative gross savings for the period 11/2011 – 07/2013 would equal \$700,000 plus. Mr. Kleinschmidt made a motion to move to the full Board for approval, Mr. Shafter seconded. **Motion carried 3-0-0.**

ii. Delta Dental

Mr. Berdnik stated that DVHIT was exploring other providers for dental coverage, but noted that Delta offered a two year flat renewal on administrative costs.

iii. SCS vs. VBA supplemental vision

Mr. Berdnik stated that the plans had the same design. The difference is the Administration fees. SCS is \$.67 on the dollar vs. VBA being \$.15. Mr. Shafter made a motion to move to the full board to utilize VBA as the supplemental vision plan, Mr. Kleinschmidt seconded. **Motion carried 3-0-0.**

iv. Aetna Life

Mr. Berdnik explained the policy. Existing rates would remain unchanged thru July 1, 2014. Mr. Shafter made a motion to move to the full board, Mr. Kleinschmidt seconded. **Motion carried 3-0-0.**

c. Employee Status Report

Mr. Berdnik stated that 7% or 30 employees had not responded and/or additional information was needed to be provided. Mr. Miller inquired if any action could be taken retroactively. Mr. Berdnik stated no, but doesn't think it would be necessary.

## **PURCHASING/CONTRACTS**

a. Sale of Used 3-Com Data and Telecommunications Equipment

Mr. Berdnik stated that the District had received one response for approximately \$10,000. After a short discussion, Mr. Shafter made a motion to move to the full board, Mr. Kleinschmidt seconded. **Motion carried 3-0-0.**

b. Sports Medicine Services

Mr. Berdnik stated that the contract was \$25,000 for the 2012-13 school year with \$100/game for all three years for physician to attend games; subsequent years would be \$27,000 and \$28,000 respectively. Mr. Shafter made a motion to move to the full board, Mr. Kleinschmidt seconded. **Motion carried 3-0-0.**

c. Bread and Rolls Bid

After a short discussion Mr. Shafter made a motion to move to the full board, Mr. Kleinschmidt seconded. **Motion carried 2-0-1.** (Mr. Hartline abstained due to one of the bidders was a client).

## **REVENUES**

a. Timeline for desired disposition of surplus buildings

Mr. Berdnik reviewed the timeline with preliminary Board review and approval of up to three proposals being on April 10, 2012 and final approval two weeks later. The intent was to have all surplus buildings under contract and through due diligence by the end of this school year.

b. EPA Grant Application

Mr. Berdnik explained that this grant is a region specific grant opportunity. It would be an opportunity to educate staff and the community on indoor air quality in schools. Mr. Miller commented that this is a good grant based on goals of program. EPA objective is to get more schools involved and programs benefit students and achievement goals. Mr. Shafter made a motion to move to the full board, Mr. Kleinschmidt seconded. **Motion carried 3-0-0.**

## REALITY BASED BUDGETING

a. Approve 2012-13 MBIT Budget

Mr. Berdnik stated that the MBIT overall budget increased by 1.46%, the impact to Centennial was approximately a \$50,000 reduction. Mr. Berdnik explained the Centennial's portion was a share of a formula over period. Mr. Shafter made a motion to move to the full board for approval, Mr. Kleinschmidt seconded. **Motion carried 3-0-0.**

b. Review of analytical statements/updated projection

Mr. Berdnik reviewed the additional information that was previously requested to be provided to the Committee.

c. 2012-13 Budget development update

Mr. Berdnik reviewed current balances, revenues and expenditures. Mr. Hartline explained that 20.5 staff reduction assumes some retirements, 4 at the high school due to programs and 16.5 at elementary schools due to consolidation.

Mr. Shafter inquired about the Naming Rights for the Planetarium. Mr. Berdnik replied that bids would be opened on Friday, March 23. Mr. Shafter went on to say that the finance committee should have the alternative revenue on the agenda. He is not aware of the District pursuing alternative revenues. Mr. Miller would like to see an aggressive campaign on selling the six (6) spots on the scoreboard. Mr. Hartline asked that Administration pursue the renewals.

The next Finance Committee meeting will be Monday, April 16 at 7:00 p.m.

Mr. Kleinschmidt made a motion to adjourn the Finance Committee meeting at 7:55 p.m., Mr. Shafter seconded. **Motion carried 3-0-0.**

Respectfully submitted,

Christopher M. Berdnik  
CFO