

CENTENNIAL SCHOOL DISTRICT
Warminster, Pennsylvania

MINUTES OF WORK SESSION/REGULAR MEETING

HELD May 27, 2014

Mrs. Lynch announced that the Board met in Executive Session to discuss real estate and personnel issues.

1.1 CALL TO ORDER

1.2 ROLL CALL

The following Board members were in attendance: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

Mr. Shafter arrived at 7:14 pm.

The following Administration members were in attendance at the meeting: Christopher M. Berdnik, Board Secretary, Dr. Joyce Mundy, Dr. Jennifer Polinchock, Andrea DiDio

Additional meeting attendees are listed on the attached sheet.

1.3 PLEDGE OF ALLEGIANCE

Mrs. Lynch led the group in the Pledge of Allegiance.

1.4 ANNOUNCEMENTS

Mr. Adams shared good and sad news from the Centennial community.

Mr. Miller announced Mr. Pronin reached the Sweet Sixteen at NCFL debate nationals over Memorial Day weekend.

Mrs. Lynch congratulated Mrs. Huf on being recognized by Abington Memorial Hospital for her 30 years of service.

1.5 GOOD NEWS

Mr. Pronin read the Good News! for May 27, 2014.

1.6 PRESENTATIONS - Outstanding Achievement Awards

The following staff members were presented with the Outstanding Achievement Award:

- Outstanding Achievement Awards presented to: Kathy Murphy, Administrative Assistant/Administration Building; Ana Cruz, Cafeteria Worker/William Tennent High School; Nancy Lanzetta, Cafeteria Worker/William Tennent High School; Kathy Cantrell, Teacher/Davis

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Elementary School; Erin Allen, Teacher/William Tennent High School/CSSCA; Hope Banchi, Teacher/William Tennent High School.

2. REPORTS

Report: 2.1 SUPERINTENDENT'S REPORT

Dr. Mundy reported on the following:

- Dr. Mundy acknowledged the Outstanding Achievement Award winners and the great work that they do. Dr. Mundy also acknowledged the success of the Good News process, thanked the parents and students for attending and thanked Dr. Polinchock's office for organizing the Good News and creating the certificates. Dr. Mundy announced her upcoming Superintendent's Entry Plan and the District Framework for the Future on June 11, 2014 at 7:00 pm at William Tennent High School.

3. COMMUNITY COMMENTS

None.

4. COMMITTEE MINUTES

Action, Minutes: 4.1 *Be it resolved that the Centennial School District Board of School Directors accept the minutes of the Education Committee meeting held March 24, 2014, the Operations Committee meeting held April 2, 2014 and the Finance Committee meeting held April 9, 2014. (Mr. Miller)*

Motion by Mark B Miller, second by Elizabeth Huf.

Final Resolution: *Motion Carries 9-0-0*

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

5. OLD BUSINESS

None.

6. NEW BUSINESS

Action (Consent): 6.1 *Be it resolved that the Centennial School District Board of School Directors: (Mr. Miller)*

No items were pulled from the consent agenda. Mr. Miller abstained from 6.27.

Action: 6.2 *Grants preliminary and final approval for 9 (nine) bus drivers to compete in the PA School Bus Competition on Friday, June 20, and Saturday, June 21 at the Mt. Nittany Middle School, in State College, PA. The approximate cost to the District is \$1,660.00. (Mr. Miller)*

Action: 6.3 *Approves the continued Agreement between Bucks County Intermediate Unit and Centennial School District for the Ombudsman alternative education program. (Mr. Miller)*

Action: 6.4 *Approves the settlement of litigation identified as "Unique Educational Exp., Inc., d/b/a DVHS or DVHS-Bucks v. Centennial School District", at Court Term No. 2011-11510 in the Bucks County Court of Common Pleas (the "Litigation"); and The Board of School*

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Directors of Centennial School District (the "Board") authorizes and approves the Settlement Agreement attached hereto as Exhibit "A"; and the Board authorizes the proper Board officers to execute any documents necessary to effectuate a settlement of the Litigation. (Mr. Miller)

Action: 6.5 Approves retroactively the Boy Scouts of America, Troop #5 request to waive all fees for the usage of Klinger Middle School pool for their BSA Swim Test on Monday, May 5, 2014. The cost to the District is \$60.00. (Mr. Miller)

Action: 6.6 Approves the Memorandum of Understanding for Black and White event directors. (Mr. Miller)

Action: 6.7 Awards Before and After School Care RFP 2014-27 to Tot Time for three years, effective July 1, 2014, as per the attached. (Ms. Driban)

Action: 6.8 Awards Chiller Maintenance Quote 14 032 to Burns Mechanical in the amount of \$2,814, as per the attached. (Ms. Driban)

Action: 6.9 Awards Dry Mop Service Quote 14-023 to Health Mats at a projected monthly cost of \$386.36, as per the attached. (Ms. Driban)

Action: 6.10 Awards Fire Inspection Quote 14-024 to Waymans at a projected annual cost of \$9,864.16, as per the attached. (Ms. Driban)

Action: 6.11 Awards Commencement Rental Equipment Quote Q14-027 to Illusion Sound & Lighting in the amount of \$8,200, as per the attached. (Ms. Driban)

Action: 6.12 Awards Graduation Broadcast & Video Services Quote Q14-026 to APA Music & Pictures in the amount of \$9,581, as per the attached. (Ms. Driban)

Action: 6.13 Awards Klinger Roofing Bid 2014-33, including the base bid and three alternates, to ARC Roofing Corp in the amount of \$684,000, as per the attached. (Ms. Driban)

Action: 6.14 Awards Log College Radon Remediation Bid 2014-34 to Tilmar Design, Inc. in the amount of \$319,140, as per the attached. (Ms. Driban)

Action: 6.15 Approves execution of a contract for Archbishop Wood High School to rent Alumni Stadium for football games for a three year period of time beginning July 1, 2014, as per the attached. (Ms. Driban)

Action: 6.16 Approves renewal of contract for VITA to use administration building space, as per the attached. (Ms. Driban)

Action: 6.17 Awards Water Treatment Quote 14-025 to Water Management Services for a two year period of performance at an annual cost of \$4,296, as per the attached. (Ms. Driban)

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Action: 6.18 Ratifies PDE 3086 CDI Head Start Bucks County food agreement due to the County's change in vendor, in order to continue meal service through the end of the school year, as per the attached. (Ms. Driban)

Action: 6.19 Awards Fresh Produce Quote Q14-030 to Kegel's Produce, as per the attached. (Ms. Driban)

Action: 6.20 Awards Pizza Quote Q14-031 to LaBella Italian Delight, Schiano's Pizza, and Uncle Joe's Pizza, as per the attached. (Ms. Driban)

Action: 6.21 Approves an Apple Technology Refresh for the 21st Century Room and music labs at William Tennent High School under CCSDJP bid at a cost of \$66,195, as per the attached. (Ms. Driban)

Action: 6.22 Awards Document Scanning Quote 14 034 for a two year period beginning July 1, 2014, as per the attached. (Ms. Driban)

Action: 6.23 Awards Maintenance Truck Bids 2014-36 and 2014-37 to Hondru Chevrolet in the amounts of \$58,604.31 and \$69,899.31, respectively, as per the attached. (Ms. Driban)

Action: 6.24 Approves the 2014-15 Aetna rates for life insurance and accidental death & dismemberment, as per the attached. (Mr. Hartline)

Action: 6.25 Adopts the Auxiliary pay rate schedule for 2014-15, as per the attached. (Mr. Hartline)

Action: 6.26 Approves renewal of the existing game worker fee chart from 2013-14 for use during the 2014-15 school year, as per the attached. (Mr. Hartline)

Action: 6.27 Approves the Suburban One officials' fees schedule for use through 2016, as per the attached. (Mr. Hartline)

Approves the Suburban One officials' fees schedule for use through 2016, as per the attached.

Motion by Mark B Miller, second by Michael Hartline.

Final Resolution: *Motion Carries 8-0-1*

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Andrew Pollock, David Shafter

Abstain: Mark B Miller

Action: 6.28 Approves the PSBA disability renewal for 2014-15 at no increase, as per the attached. (Mr. Hartline)

Action: 6.29 Appoints Joseph F. Faust, Jr. to serve as the District's Treasurer for the 2014-15 at no increase (\$1,500 stipend), as per the attached. (Mr. Hartline)

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Action: 6.30 Awards Athletic Equipment and Supplies Bid No. 2014-46 to eleven (11) specified vendors, as per the attached, at a cost of \$41,292.39. (Mr. Hartline)

Action: 6.31 Awards Bookcase Quote Q14-029 to Office Service in the amount of \$5,444.64, as per the attached. (Mr. Hartline)

Action: 6.32 Awards Cap and Gown Bid No. 2014-42 to Oak Hall at a unit cost of \$24.50 for a three-year period beginning with the 2014-15 school year, as per the attached. (Mr. Hartline)

Action: 6.33 Awards Custom Apparel and Promotional Items Bid 2014-43 to Kampus Klothes for a three-year period beginning with the 2014-15 school year, as per the attached. (Mr. Hartline)

Action: 6.34 Diploma and Diploma Covers Quote Q14-028 to Herff-Jones at a cost of \$6.00 per diploma for a three-year period beginning with the 2014-15 school year, as per the attached. (Mr. Hartline)

Action: 6.35 Awards Furniture Bid No. 2014-40 to five (5) specified vendors, as per the attached, at a total cost of \$16,128.04. (Mr. Hartline)

Action: 6.36 Awards Middle school A/V Upgrade Bid 2014-47 to AVS Installations in the amount of \$24,789, as per the attached. (Mr. Hartline)

Action: 6.37 Ratifies the natural gas consortium's low volume transport basis bid award to Constellation at \$0.902 per DTH, as per the attached. (Mr. Hartline)

Action: 6.38 Awards PC Desktop and Laptop Replacement Bid 2014-48 to Dell in the amount of \$687,434.70, as per the attached. (Mr. Hartline)

Action: 6.39 Rejects all bids for Server Replacement RFP 2014-51, as per the attached. (Mr. Hartline)

Action: 6.40 Awards Stock Supplies Bid No. 2014-39 to eight (8) specified vendors, as per the attached, at a total cost of \$49,454.77. (Mr. Hartline)

Action: 6.41 Awards Student Photography and Yearbooks Services RFP 2014-32 as follows: high school and middle school yearbook to Herff Jones, photography to Lifetouch National School Studios, and an option for elementary yearbooks through Lifetouch. This is a one-year contract, with the option to renew for up to four years if service is satisfactory, as per the attached. (Mr. Hartline)

Action: 6.42 Approves the purchase of services from Spitz in the amount of \$29,350 to upgrade the software and hardware that run the planetarium, as per the attached. (Mr. Hartline)

Action: 6.43 Approves 2014-15 conference pre-approval list, as per the attached. (Mr. Hartline)

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Action: 6.44 Approves the 2014-15 membership pre-approval list, as per the attached. (Mr. Hartline)

Action: 6.45 Approves the 2014-15 MBIT proposed budget, as per the attached. (Mr. Hartline)

Action: 6.46 Directs the business office to prepare, post, and update any and all such files and forms as are necessary to complete the 2014-15 general fund budget in compliance with Pennsylvania Department of Education regulations. Final budget adoption is scheduled for June 13, 2014. (Mr. Hartline)

Action: 6.47 Approves the 2014-15 debt service fund (40) budget in the amount of \$890,925, representing principal and interest on Series 2010 B, as per the District's long range financial plan. (Mr. Hartline)

Motion by Mark B Miller, second by Michael Hartline.

Final Resolution: *Motion Carries 9-0-0 except 6.27 Motion Carries 8-0-1*

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

7. ITEMS REMOVED FROM NEW BUSINESS FOR SEPARATE APPROVAL

None.

8. PERSONNEL

Action: 8.1 Be it resolved that the Centennial School District Board of School Directors approves all personnel recommendations as attached: Resignations, Retirements, Terminations, Leaves of Absence; Authorization to Employ; Change of Status; Substitute Support Staff 2013/2014 School Year and Substitute Summer Employees Summer 2014. (Mr. Miller)

Motion by Mark B Miller, second by Elizabeth Huf.

Final Resolution: *Motion Carries 9-0-0*

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

9. POLICIES

Information: 9.1 Policy presented for INITIAL DISTRIBUTION: Policy 709.1 Video Surveillance

Ms. Driban introduced the policy for consideration.

Mr. Miller would like this section listed as "Policy" in the minutes.

Action: 9.2 Policies for FINAL APPROVAL: Be it resolved that the Centennial School District Board of School Directors adopts the following policies: Policy 805. Emergency Preparedness and Policy 705. District-wide Safety and Equipment (Ms. Driban)

Motion by Kati Driban, second by Andrew Pollock.

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Final Resolution: *Motion Carries 9-0-0*

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

10. FINANCIAL

Action: 10.1 Be it resolved that the Centennial School District Board of School Directors accepts the Financial Statement Highlights as of April 30, 2014 as attached. (Mr. Hartline)

Mr. Hartline provided a brief summary of the financial highlights at Mrs. Lynch's request.

Motion by Michael Hartline, second by Kati Driban.

Final Resolution: *Motion Carries 9-0-0*

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

11. CLOSING OF MEETING

11.1 OTHER DISCUSSION ITEMS (Mrs. Schrader Lynch)

Ms. Driban commented on the Citizen's Policy Committee thanking the students, community members, etc. on their input and dedication to attending the meetings.

Mr. Adam provided an update on a community member.

11.2 REPORTS

None.

11.3 COMMUNICATIONS

None.

11.4 ADDITIONAL COMMUNITY COMMENTS

None.

11.5 ADJOURNMENT

Motion by Elizabeth Huf, second by Andrew Pollock.

Final Resolution: *Motion Carries 9-0-0*

Yes: Steven Adams, Kati Driban, Michael Hartline, Elizabeth Huf, Charles Kleinschmidt, Jane Schrader Lynch, Mark B Miller, Andrew Pollock, David Shafter

Mrs. Lynch adjourned the meeting at 7:59 p.m.

Respectfully submitted,

Christopher M. Berdnik
Board Secretary

CENTENNIAL SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS MEETING

Date May 27, 2014

Please print clearly. Thank you.

Name	Address	Organization
Hope Banchi	WTHS	WTHS
Nancy Linville	WTHS	WTHS
Matt Tomlinson	WTHS	WTHS
A. Schum	WTHS	WTHS
The Averetts	-	-
Susan Edlitz	WDES	WDES
Nancy Patrucco	WTHS	WTHS
Michelle Pfeffer	Log College	Special Olympics
KATHY MURPHY	ADM	CSD
Josie O'Connell		CSD/SO
Jean O'Connell		S/O
Quirk Constantine		S/O
Beth/Paul Kokuskie	Klinger JHS	KJHS
Beth/Brigid Daily	Davis	Special Olympics
Joseph Lanch	Davis	Davis
Mr & Mrs Abel & Elizabeth	Log College	Special Olympics
Burke Family	Klinger	" "
Jane Hannon	Warminster	
Larry Hannon, Jr.	Transportation	Transportation
Buck Clark	Buck Clark	
Karen Bennett	Log College	Teacher / Special Olympics
Mike Pann	Log College	
Andre Lunn	WTHS	
Chris Berube	*	
D. Best	WTHS	CSD