



Citizens' Policy Committee

Minutes

Wednesday, January 13, 2016

6:00 p.m. – 7:00 p.m.

Administration Building

Attendees: Teresa Barker, Andrew Drago, Kati Driban, Jim Ford, Nick Griffin, Julie Henrich, Scott Huber, Ken Karff, Michelle Lockett, Becky MacInnes, Hannah Messner, Dr. Jennifer Polinchock, Christine Richie, Margaret Yaure, Dana Morgan

Topic	Notes	Follow Up
1. Welcome		
2. Minutes:	Reviewed and approved the minutes from October 7, 2015.	
3. Policies: Where are they now?	<ul style="list-style-type: none"> - On November 24, 2015, the Centennial School District Board of School Directors approved Policy 916. Volunteers. The policy and Administrative Regulations (ARs) have been posted to the CSD Policy page on the District website. The policy also appears on the Volunteer Procedures and Clearances section of the Human Resources page of the website. - The policy and ARs were reviewed at Citizens Policy Committee on October 7, 2015. 	
4. Policy 117. Homebound Instruction and ARs	<ul style="list-style-type: none"> - Homebound Instruction is regulated by law and the Pennsylvania Department of Education (PDE) monitors the implementation of the law. - Students with special education needs who require an Individualized Education Plan (IEP) require additional paperwork for Homebound Instruction. - The nurse coordinator in the District oversees the medical paperwork for students receiving homebound instruction. The nurse coordinator confirms the diagnosis and the prognosis with the physician and ensures the validity of the paperwork (originals are required). - Students who are hospitalized for a period of time may receive tutoring services from the hospital. Coordination of services occurs between the District and the hospital. - Homebound Instruction is intended for students who will be out of school for at least 10 days and for no longer than 60 days. A 30 day extension is possible and 	

	<p>must be requested of PDE directly.</p> <ul style="list-style-type: none"> - Students receiving Homebound Instruction receive five (5) hours of instruction per week (one hour per day for five days). - The ARs were reviewed and approved, except for a minor revision to 117-AR-4. Verification and Reimbursement Form – the revision date was added to the footer. - Parents or school personnel can request Homebound Instruction for a student. - Medical information is kept confidential. It is shared only with administration and the school nurse. - The ARs guide the procedure for everything from gathering medical information to teaching the student. There are many steps in between. The ARs assist those involved with being in compliance with the law. 	
<p>5. Policy 206. Assignment within District</p>	<ul style="list-style-type: none"> - The Centennial School District does not currently have a policy guiding attendance zones. - The District sets attendance zones to maximize resources. The zones are set so that enrollment among the schools is equitable. It is the District’s intention to keep attendance zones stable for at least four years. - Some students must attend another school in the District for educational programming. The placement of a student in a school other than the student’s home school occurs without Board approval. - Homeless students are permitted by law to remain in the last school that the student attended. The law protects the students to ensure stability for the student. - Students who move within the District but into another attendance zone in the fourth marking period are permitted to finish the school year in their current school as long as the parents are able to provide transportation for the student. - Students who move from the District during their 12th grade year are permitted to remain in the District tuition free as long as the parent requests permission from the superintendent and the student is in good standing academically and behaviorally. The parents are responsible for transportation. Permission must be granted by the Board. - When parents request an exception to an attendance zone, Administration requests approval from the Board of School Directors. - When students attend schools that are not in their attendance zone, it becomes difficult to complete staffing and determine class size based on enrollment. 	
<p>6. Adjournment</p>	<p>Next Meeting Date: Wednesday, March 2, 2016 – 6:00 pm</p>	