

OPERATION
COMMITTEE MINUTES
Wednesday, November 5, 2014

IN ATTENDANCE: Committee Chair Kati Driban, members Mark B. Miller, Dr. Andrew Pollock, alternate Jane Schrader Lynch

BOARD MEMBERS: None.

STAFF: Dr. Joyce Mundy, Raymond Kase, Michael Kordelski, John Schank, Katie Braun Shannon Stone, Lori Meyer

PUBLIC: Robert Korp, Barry Isett & Associates, Inc., Engineer of Record

CALL TO ORDER

Ms. Driban called the Operations Committee meeting to order at 7:10 p.m.

MINUTES

Action: 2.1 Approval of Minutes from meetings held August 6, 2014 and September 3, 2014

Motion by Andrew Pollock, second by Mark B Miller.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Andrew Pollock, Mark B Miller

FACILITIES

Information: 3.1 Raptor Report - September - October 2014 (Information)

Mr. Kase reported that there were 2,973 visitors since the start of school with no identified offenders. Mr. Kase also addressed the protocol that if there is any discrepancy or question about the data that is received by the security monitor, then a building administration is immediately called to handle the situation.

Information: 3.2 Engineer Reports for Log College Middle School and Klinger Middle School

Mr. Kase introduced Mr. Bob Korp, of Barry Isett Associates, Inc., Engineer of Record for the District. Mr. Korp reviewed the reports for Log College Middle School and Klinger Middle School. Mr. Korp explained that the area in red, repairs to the Klinger façade, was the most critical area to be repaired at an estimated cost of \$80,000.00.

Dr. Pollock stated that the area in red should be completed as soon as possible. The total of \$19,100,000 to do the additional updates/repairs to the middle schools would be better spent on a new middle school being built on the existing campus of the Administration Building and fields. The sale of properties at Log College MS and Klinger MS could be

used to offset the costs of building a new combined middle school.

Dr. Pollock made a motion to move to the full Board the area in red at the cost of \$80,000.00.

Motion by Andrew Pollock, second by Mark B Miller.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Andrew Pollock, Mark B Miller

Mr. Miller did not disagree with Dr. Pollock, but he would like a motion for a feasibility study and a second motion to be made for a second opinion from a construction manager, someone like Reynolds.

Ms. Driban recommended a motion.

Mr. Miller made a motion to seek a feasibility study combining the two middle schools on the Administration campus.

Motion by Andrew Pollock, second by Mark B Miller.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Andrew Pollock, Mark B Miller

Mr. Miller made a motion to engage in seeking a construction manager.

Motion by Andrew Pollock, second by Mark B Miller.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Andrew Pollock, Mark B Miller

At this point, Ms. Driban asked that item 6.1 be moved up in the agenda.

OTHER BUSINESS

Action: 6.1 Athletic Hall of Fame Revised Guidelines for Nominations

Dr. Best, Principal at WTHS introduced Mr. Keddie, WTHS Athletic Director. Mr. Keddie explained that the item brought forth was proposed changes to update the existing charter for the Athletic Hall of Fame.

Dr. Pollock stated that he could not support at this time. He would like to see the Artistic and Academic Hall of Fame be recognized.

Mr. Miller stated that the guidelines proposed were well done and agreed with Dr. Pollock and that there should be an Artistic and Academic Hall of Fame. There was an Artistic and Academic Hall of Fame previously, but it was not followed up in future years.

Mrs. Lynch suggested that the Athletic Hall of Fame guidelines be a model for the other

Halls of Fame. Dr. Pollock said that the model should not stand alone, but be included as one like other schools.

After further discussion, the committee decided that a motion was not needed to move to the full Board.

Ms. Driban moved the following up in the agenda:

FOOD SERVICE

Information: 4.1 Opening of School Report - September - October 2014

Mrs. Stone addressed the Committee giving an update for the start of the school year, regulations, and lunch week program.

Ms. Driban inquired whether the regulations impacted the schools. Mrs. Stone replied that the District had made changes ahead of time on regulations so there was not a huge impact on the schools. Regulations for the 2014-15 school year are set.

Information: 4.2 Discussion about Student Food Committee

Mrs. Stone explained that the Student Food Committee was back on track for the first meeting being held in December. Mrs. Stone will provide an update to the Committee as things progress.

TRANSPORATION

Information: 5.1 Opening of School Report - September - October 2014

Ms. Meyer stated Transportation had a stellar start to the school year. The transportation team is great to work with. Monthly meetings are held where communication is flowing incredibly well.

Mrs. Lynch stated that she was impressed by the way one of the drivers she observed went out of his way to help students.

Action: 5.2 Early Dismissals - Revising Bus Schedules

Ms. Meyer explained that revising the bus schedules for early dismissal created more efficiency in getting students home.

Ms. Driban inquired whether with Kindergarten kids on the bus with older children would create extra stops for early dismissal.

This would eliminate concerns from parents needing to be at one bus stop to pick up a kindergarten student and then running to make it to another bus stop for a first grade student as all of their children will be riding on the same bus.

Ms. Meyer stated that the kindergarten students would be riding on the same bus as they would in the morning.

Dr. Pollock inquired whether there would be enough room on the buses.

Ms. Meyer stated that there would be since the bus would be the same as the morning run.

Dr. Mundy stated that the revised schedule would create consistency with drivers.

Mr. Miller complimented Ms. Meyer for thinking out of the box.

Motion by Andrew Pollock, second by Mark B Miller.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Mark B Miller, Andrew Pollock

Action: 5.3 Centennial Station - Waiver of Fees for Buses

Ms. Meyer explained that this is a valuable service that we are able to offer and strongly recommend approval.

Dr. Pollock would like to see the same request granted for Ann's Choice for the Spring Musical.

Mrs. Lynch stated that once you start you have to offer to everyone (Luther Woods, Christ Home and Southampton Estate).

Dr. Mundy replied that Dr. Clark was visiting the other establishments and the intention is to offer one event for each senior center.

Motion by Andrew Pollock, second by Mark B Miller.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Mark B Miller, Andrew Pollock

FACILITIES

Information: 3.3 WTHS Speed Bumps

Mr. Kase explained that the speed bumps would not be replaced since the snow removal equipment damaged the speed bumps and speed bumps did damage to the snow removal equipment. Administration did not recommend installing speed bumps.

Ms. Driban stated that the bumps were originally installed for safety concerns for off hours of school operations.

Dr. Pollock stated that Walmart has three speed bumps and they are plowed during snow events without damaging the speed bumps.

Mr. Kase stated that Administration would monitor the speed. Mrs. Driban stated that she was concerned as to when Administration was not around.

A suggestion was made to talk to municipalities with speed bumps.

Information: 3.4 Update on Current Facility Projects

Ms. Driban inquired if any Committee members had any questions on any of the Facilities Projects.

Dr. Pollock inquired about item #141 on page 5, the High School Tennis crack repair.

Mr. Kase replied that Administration was looking into the warranty and having the installer repairing the cracks.

Information: 3.5 Emergency Calling (Information)

Mr. Kase explained that the current service for making emergency calls to parents and employees does not include the ability to make an emergency call from a phone.

Administration recommendation is to use "Call-Em-All" service to make our phone calls. The service requires no contract and can be cancelled at any time. It is a month-to-month service. The cost for this service is \$1,050 per month. We can use this service until the Nixle service has been updated.

OTHER DISCUSSION

ADJOURNMENT

Action: 8.1 Next Operations Committee Meeting - December 3, 2014 at 7:00 pm

Adjourned at 8:24 p.m.

Motion to adjourn the meeting:

Motion by Andrew Pollock, second by Mark B Miller.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Andrew Pollock, Mark B Miller

Respectfully submitted,

Raymond Kase
Director of Technology/Interim Operations