

FINANCE LONG RANGE BUDGET AND PLANNING COMMITTEE

MINUTES

OCTOBER 15, 2012

IN ATTENDANCE: Committee Chair Michael Hartline, members Charles Kleinschmidt, David Shafter, alternate Steve Adams

BOARD MEMBERS:

STAFF: Dr. Jennifer Cressman; Christopher M. Berdnik, William Gretton

PUBLIC: Barbara Loftus, James Fluehr, Linda Fanelli, Robert A. Shaffer

CALL TO ORDER

Mr. Hartline called the meeting to order at 7:00 p.m. and asked the members of the Board, staff and public to introduce themselves.

MINUTES

Mr. Shafter made a motion to approve the minutes of September 10, 2012, Mr. Kleinschmidt seconded. **Motion carried 3-0-0.**

REVENUES

- a. Tax collector compensation
After a discussion with the tax collectors, Mr. Shafter made a motion to move to the full Board the 2014 - 2018 compensation package for the school District tax collectors to be elected in the fall of 2014, Mr. Kleinschmidt seconded. **Motion carried 3-0-0.**
- b. Act 1 index 2013-14 – information only
Mr. Berdnik stated the Department of Education had calculated the index for Fiscal Year 2013-14 will be 1.7% the same as 2012-13. The index is the average of the percentage increase in the State wide average weekly wage and the Employment Code Index.

PURCHASING/CONTRACTS

- a. Mandate waiver renewal – information only
Mr. Berdnik reported that the District's mandate waiver renewal request for advertising under 24 PS 8-807.1 was approved with no end date.
- b. Curriculum materials
Mr. Berdnik stated that the curriculum materials being presented were out of the Education Committee. Dr. Cressman stated that these were

items that needed to be brought to the full Board. Mr. Shafter made a motion to move to the full Board, Mr. Kleinschmidt seconded. **Motion carried 3-0-0.**

REALITY BASED BUDGETING

a. Outreach – information only

- i. Davis Home and School September 11, 2012
- ii. Log Home and School October 2, 2012
- iii. Willow Dale Home and School October 8, 2012
- iv. District wide Booster meeting (insurance) November 1, 2012

Mr. Berdnik wanted to let the Committee know that the Business Office continues to reach out to the Home and Schools to keep the organizations informed as to what the District is doing financially and create a productive working relationship with each group.

b. PASBO/PASA survey – information only

- i. Centennial shares

Mr. Berdnik wanted the Committee to know that he was asked to be a speaker at the 2012-13 PASBO Elements of School Finance workshop on November 13, 2012, in Kulpsville, PA, and was a speaker at the 2012-13 PASBO Staffing Efficiencies to Reduce Costs on November 8, 2012.

c. PDE PlanCon meeting – information only

Mr. Berdnik reported on the results of a meeting with the Department of Education. The District is currently receiving reimbursement from the State for one of the projects.

d. PDE Financial Recovery Early Warning System Data Collection – information only

Mr. Berdnik reported that the District had filed the School District Financial Survey for the 2012-13 Fiscal Year. The report is due by October 31, 2012. This survey was developed with the goal of identifying and providing technical assistance to school districts not in Financial Recovery Status (FRS) to prevent them from becoming FRS.

e. Status of construction contingency – information only

Mr. Berdnik provided a spreadsheet on the Capital Project Analysis to the Committee. The spreadsheet indicated that to see the project to completion that there would be the already expensed \$500,000 contribution from Food Service, plus a transfer from the Capital Reserve Fund currently estimated at \$1.7 million.

f. Review of reports and projection

Mr. Berdnik reviewed with the committee the Financial Statement Highlights as of September 30, 2012. As a whole, trends suggest a fiscal year with a slight deficit, as budgeted. Local revenues lag the adopted budget, while state and federal resources reflect generally declining categorical resources. The expenditures are behind budget is simply a timing difference in benefits that is corrected in October 2012. Mr. Berdnik reiterated that the District would be well served to focus on the bottom line each of the next five years and implement further cost reduction strategies.

ALTERNATIVE REVENUE

a. Advertising – discussion

After a discussion on the pros and cons of advertizing on school property the Committee requested that Administration see if there were any template RFP's available that we could adjust to our requirements.

NEXT MEETING

Mr. Hartline reminded everyone that the next Committee meeting will be on Monday, November 19, 2012, 7:00 p.m. in the Board Room.

Mr. Kleinschmidt made a motion to adjourn the meeting, Mr. Shafter seconded. **Motion carried 3-0-0.**

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Christopher M. Berdnik

CFO

