

OPERATIONS COMMITTEE
MINUTES
Wednesday, June 4, 2014

IN ATTENDANCE: Committee Chair Kati Driban, members Mark B. Miller, alternate Jane Schrader Lynch. Dr. Andrew Pollock was absent.

BOARD MEMBERS: None

STAFF: Dr. Joyce Mundy, Christopher M. Berdnik, Dr. Jennifer Polinchock, Raymond Kase, Terrence Rollins, Katie Braun

PUBLIC: Paul Roskuskie

CALL TO ORDER:

Ms. Driban called the Operations Committee meeting to order at 7:30 p.m.

MINUTES

Action: 2.1 Approval of minutes from meeting held May 14, 2014.

Motion by Mark B Miller, second by Kati Driban.

Final Resolution: Motion Carries 2-0-1 [Mrs. Lynch abstained since she did not attend the previous meeting.]

Yes: Kati Driban, Mark B Miller

Abstain: Jane Schrader Lynch

FACILITIES

Action: 3.1 Security Cameras for Transportation Depot

Security Cameras for Transportation Depot

Motion by Jane Schrader Lynch, second by Mark B Miller.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Jane Schrader Lynch, Mark B Miller

Information: 3.2 Summer 2014 Small Job Requests for Quotation/Direction to Proceed

Mr. Berdnik explained that since this was the last meeting for the school year and that there was not a meeting in July, the District would go out for quotes on any item(s) that would need to be acted on or before the August 2014 meeting which were within the threshold for approval by Mr. Berdnik as purchasing agent for the District. The items would be brought forth in the August 2014 meeting for information.

FOOD SERVICE

Action: 4.1 Food Service Update (Mrs. Stone)

Approves the food service prices as per the attached for 2014-15.

Mr. Berdnik reviewed the memo provided by Mrs. Stone on the compliance in pricing for the 2014-2015 school year. The lunches at the elementary schools would increase by \$.10; the middle schools and high school would increase by \$.05.

Motion by Jane Schrader Lynch, second by Mark B Miller.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Jane Schrader Lynch, Mark B Miller

Action: 4.2 Suburban Schools Food Service Purchasing Co-Op Bread and Rolls Bid 2014-50

Mr. Berdnik reviewed the Bread and Rolls Bid 2014-50.

Motion by Jane Schrader Lynch, second by Mark B Miller.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Jane Schrader Lynch, Mark B Miller

TECHNOLOGY

Information: 5.1 Skyward Update (Dr. Polinchock)

Dr. Jennifer Polinchock explained that the District collected data in February 2014, with 239 participants responding. The data revealed that the teachers' surveys were very satisfied and parents were somewhat satisfied with Skyward. Of the 239 responders, 139 felt they were proficient users, 70 novices, and 30 were advanced.

Ms. Katie Driban inquired about the timeline of trainings for the teachers, staff and parents and if the District could provide an update by November 2014.

Information: 5.2 Website Update (Mr. Kase)

Mr. Raymond Kase reviewed the timeline for the implementation of the new website by SharpSchools. Mr. Kase reviewed some of the enhancements being made on the website. The complete migration to the new website provider would be on June 30, 2014.

TRANSPORTATION

Action: 6.1 Fleet Repair Parts and Accessories Bid 2014-44

Approves Fleet Repair Parts and Accessories Bid 2014-44, as per the attached.

Motion by Mark B Miller, second by Jane Schrader Lynch.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Jane Schrader Lynch, Mark B Miller

OTHER DISCUSSION

None

READ AT HOME

Information: 9.1 Read at Home Cover Memo

Mr. Berdnik reviewed the Read at Home items.

Information: 9.2 Operations Project List

Information: 9.3 Engineer's Report on Klinger Middle School

Information: 9.4 Alternative Revenues

Information: 9.6 Emergency Generator Installation Quote Q14-038

Information: 9.7 Gas Service Upgrade Quote Q14-039

Information: 9.8 Invitation to Bid - AC Unit Replacements RFP 2014-53

Information: 9.9 Invitation to Bid - Paving Improvements Bid 2014-52

Information: 9.10 Invitation to Bid - Pool Balancing Tank Replacement Bid 2014-49

Information: 9.11 Painting Quote Q14-037

Information: 9.12 Sale of Used Vehicles Bid 2014-54

Information: 9.13 Tennis Court Repairs - Quote Q14-036

ADJOURNMENT

Action: 8.1 Adjourn committee meeting - Next meeting is Wednesday, August 6, 2014 at 7:00 pm

Mr. Miller made a motion to adjourn the Operations Committee meeting at 8:46 p.m.

Motion by Mark B Miller, second by Jane Schrader Lynch.

Final Resolution: Motion Carries 3-0-0

Yes: Kati Driban, Jane Schrader Lynch, Mark B Miller

Respectfully submitted,

Christopher M. Berdnik
Business Administrator