

	<ol style="list-style-type: none">5. Principals shall consider the achievement and attendance of the student when reviewing a request for family trip.6. Note: Days approved count toward the total of ten lawful days permitted per Policy 204. Attendance.7. The student shall be responsible for securing from his/her teacher(s) the required assignments prior to the period of absence. A minimum of four (4) school days' notice must be given to allow teachers to prepare assignments.8. Upon the return to school, the student is responsible for the submission of completed assignments. Arrangements for the make-up of any additional assignments and tests/quizzes shall be made within five (5) school days of return by the student. <p><u>Disapproved Trips</u></p> <ol style="list-style-type: none">1. The principal shall notify the parent(s)/guardian(s) in writing and specify the reason(s) for disapproval within one (1) week from receipt of request.2. Disapproved trips shall be marked as unlawful absences on the student's attendance record, see Policy 204. Attendance.3. Parent(s)/guardian(s) may file a written appeal to the attention of the Superintendent.
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