

ADMINISTRATIVE REGULATION

CENTENNIAL SCHOOL DISTRICT

APPROVED: March 28, 2017

REVISED:

230-AR-0. PARTICIPATION IN NON-SCHOOL COMMUNITY ACTIVITIES

Requests for Student Participation in Non-School Activities as Representatives of the District

- A. Requests shall be submitted in writing to the Principal a minimum of 20 school days prior to the activity date.
- B. Requests shall include the following information
 - 1. Nature and purpose of the activity
 - 2. Activity location, date and time
 - 3. Benefit accruing to students
 - 4. Specific information regarding extent of student/student group involvement
 - 5. Transportation arrangements for the student(s)
 - 6. Financial/insurance considerations
 - 7. Student progress and attendance
- C. Activities which may not be approved
 - 1. Political rallies/meetings
 - 2. Events that are not related to curricular objectives
 - 3. Activities requiring closing of school
 - 4. Commercial events
 - 5. Activities which interfere with the educational process
 - 6. Anything that may reflect negatively on the students or the District
- D. Activities which may be considered
 - 1. Parades
 - 2. Holiday celebrations
 - 3. Dedication ceremonies
 - 4. Inauguration ceremonies
 - 5. Other events that would enhance the image of the students and District

230-AR-0. PARTICIPATION IN NON-SCHOOL COMMUNITY ACTIVITIES

Request for Student Participation at Non-School Activities as Non-Representatives of the District

- A. Requests shall be submitted in writing to the Principal a minimum of 20 days prior to the activity date and shall include an estimate of the time that the student and/or students must be excused from school to attend the activity.
- B. Requests shall include the following information
 1. Nature and purpose of the activity
 2. Activity location, date and time
 3. Benefit accruing to students
 4. Specific information regarding extent of the student and/or students group involvement
 5. Transportation arrangements for the student(s)
 6. Confirmation that the attendance of the student and/or students at the activity is not a School District sponsored activity and is simply a request to be excused from class for the purpose of attending the activity
 7. Written approval of parent or guardian for student participation

Decision/Notification

1. Community activities may be approved dependent upon staff availability, student interest, education time impacted, student progress and attendance, logistical, and financial considerations.
2. Final decisions will be made by the Principal in conjunction with the Assistant Superintendent.
3. The Principal shall respond in writing to the requesting organization/sponsor stating the decision within five working days from the date the request was received.