

ADMINISTRATIVE REGULATION

APPROVED: December 12, 2017

REVISED:

CENTENNIAL SCHOOL DISTRICT

314.2-AR-0. COMMUNICABLE DISEASES

Reporting Of Communicable Disease

The employee is responsible for immediately reporting a diagnosis of a communicable disease in the workplace to his/her immediate supervisor.

The employee shall submit to the supervisor a physician's certificate that includes:

1. The diagnosis;
2. A statement about the employee's communicability including the applicable timeline for exclusion from and return to work; and
3. A plan for follow up examination prior to reentry to workforce, if appropriate.

If a supervisor has cause to suspect that an employee may have or be a carrier of a communicable disease in the workplace, the supervisor, in consultation with the Superintendent, may require the employee to:

1. Be examined by his/her physician resulting in certification of health status; and/or
2. Be examined by the District physician at District expense.

If the employee is required to be excluded from his/her workplace as a result of having a communicable disease as referenced in this regulation, the employee shall use their available sick leave under the District's sick leave provisions.

Employee Cooperation

An employee has a continuing duty to cooperate with the School District and its personnel involved in the administrative procedures. This includes signing all necessary forms required for the full release of medical information, submission to medical evaluation, and the full disclosure of the identity of all physicians and medical facilities involved. Refusal or neglect to perform this duty shall authorize the School District to exclude the employee from the work force without pay while such refusal or neglect continues.