CENTENNIAL SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: UNCOMPENSATED LEAVE

ADOPTED: September 12, 2017

REVISED:

339. UNCOMPENSATED LEAVE

1. Authority

The Board recognizes that in certain situations an administrative, professional or support employee may request extended leave for personal reasons, and the District could benefit from the return of the employee. This policy establishes parameters for granting uncompensated leaves of absence.

SC 1154

The Board reserves the right to specify the conditions under which uncompensated leave may be taken. All applications for uncompensated leave require approval by the Board, upon recommendation of the Superintendent.

Uncompensated leave shall be granted in accordance with provisions of the Act 93 Agreement, individual contract, Collective Bargaining Agreement, Support Staff Compensation Plan or Board resolution.

An employee may not request more than seven (7) uncompensated days for personal reasons not otherwise covered by medical or FMLA (e.g. vacation, at-fault court appearances, personal business). If an employee requests uncompensated days, the Superintendent reserves the right to perform an audit to review the necessity of the employee's position and the audit may reveal justification for termination.

References:

School Code – 24 P.S. Sec. 1154, 1182