

CENTENNIAL SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ASSIGNMENT WITHIN
DISTRICT

ADOPTED: April 12, 2016

REVISED:

206. ASSIGNMENT WITHIN DISTRICT	
1. Purpose	The Board directs that the assignment of students to classes and schools shall be consistent with the educational needs and abilities of students and the best use of District resources, subject to the terms and conditions in this policy.
2. Authority 24 P.S. §13-1310 Pol. 103, 103.1	The Board periodically shall determine school attendance zones. Students residing within each attendance zone shall attend the designated school, unless the terms and conditions of this policy allow otherwise. In assigning students to schools, no discrimination shall occur.
3. Delegation of Responsibility	<p>The Superintendent periodically shall review existing attendance zones and recommend changes to the Board that may be justified by considerations of safe student transportation and travel, financial and administrative efficiency, and appropriateness of the instructional program.</p> <p>All students shall attend the school in their attendance zone as applicable. The Superintendent may assign a student to a school other than the one designated for the attendance zone only in the following circumstances:</p> <ol style="list-style-type: none"> 1. When assignment to a different school is necessary in order to provide a free appropriate public education (FAPE) to a student with a disability in accordance with Applicable Law; 2. When assignment to a different school is necessary to protect one or more students; 3. When a student is homeless and attendance in a different school is required by Applicable Law; 4. When a student needs a special program that the School District is required to provide by Applicable Law, and the program is not provided in the school in the student's attendance zone; 5. When assignment to a different school is necessary to provide an accommodation to a student with a disability under a Service Plan in accordance with Applicable Law; 6. When assignment to a different school is required by the educational needs of the student; 7. In accordance with the continuity of instruction terms and conditions

<p>4. Guidelines</p>	<p>hereinafter; or</p> <p>8. When assignment to a different school is required for a student transferring from another school district or school and the assignment to a school outside of the attendance zone is required by the educational level and needs of the student.</p> <p><u>Establishing Attendance Zones</u> Administration will periodically review the changes in student population, expansion or renovation of facilities, opening of a new school, housing changes, or other reasons. At that time, the School District may make adjustments to the elementary and middle school attendance zones if circumstances require.</p> <p>When changes to attendance zones are made, the School District will attempt to implement such changes so that they are effective for a period of approximately four (4) years. As new housing is constructed, large amounts of existing housing are changed to multi-family occupancy, or shifts and/or growth occur in the student population in the existing attendance zone, a review will be made of the enrollments of the elementary and middle school attendance zones.</p> <p>After a review of attendance zones is completed, a recommendation will be made to the Superintendent regarding the school assignments of students in the area identified. All changes to attendance zones for the following school term should be identified prior to kindergarten registration in the spring.</p> <p><u>Assignment to Schools</u> Students registering for grades kindergarten through twelve shall be enrolled in the school within their attendance zone based on proof of residency.</p> <p>No student shall be allowed to attend a school outside of his/her attendance zone except for the following reasons:</p> <ol style="list-style-type: none">1. Continuity of education2. Program needs of the student3. Educational interest of the student4. Homeless student <p><u>Continuity of Education</u> Students who move within the District to a different attendance zone may attend the current school for the duration of the school year if the move occurs within the last marking period of the school term. Parents/Guardians are required to submit a written request to the Superintendent to continue attendance in the current school within ten (10) days prior to the move. Parents/Guardians will be responsible for transportation and safety to and from school and also for regular attendance of the student in school. At the conclusion of the school term and for subsequent school terms, the student will be assigned to the school in the attendance zone of residence.</p>
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SC 1310.1	<p>Unless the parent/guardian submits a formal request to continue attendance in the current school, the student will be assigned to the school in the attendance zone of the location of the new residence.</p> <p>A student who moves out of the District at the conclusion of his/her eleventh grade year and/or during his/her twelfth grade year may request to complete his/her twelfth grade year in the high school and graduate from the District. Parents/Guardians shall submit a written request to the Superintendent ten (10) days prior to the change in residency. The Superintendent shall consider the student's academic standing, attendance, and disciplinary record. The Superintendent shall request Board approval to waive the tuition fee. Parents/Guardians will be responsible for transportation and safety to and from school and also for regular attendance of the student in school.</p> <p><u>Program Needs of Students</u> For students whose special needs require them to be placed in English as a Second Language (ESL) or special education classes, a change in school assignment may be necessary since these programs may not be available in the school in the student's attendance zone. Return of such students to their school within the attendance zone will follow the administrative procedures developed for this process.</p> <p><u>Educational Interests of Students</u> The Superintendent may request Board approval for a student to be assigned to a school outside his/her attendance zone for the educational interest of the student. Such circumstances may include the social and emotional well-being of the student or documented and investigated instances of bullying or harassment.</p> <p><u>Homeless Students</u> Students who are homeless as defined by the McKinney-Vento Homeless Education Assistance Act, when temporarily displaced, should remain in their current school. Transportation will be provided for the school year where necessary to keep the students in their home schools, using the same distance and hazardous route guidelines as with other students.</p> <p><u>Assignment to Classroom</u> The Principal shall assign the student to a classroom based on the educational, social, and emotional needs of the student. Newly enrolled students shall be placed in a grade and classroom based on the continuity of education and developmental appropriateness.</p> <p><u>Classroom Placement of Twins /Higher Order Multiples</u> A parent/guardian of twins or higher order multiples who are in the same grade level at the same school may request that their children be placed in the same classroom or in separate classrooms. The request for classroom placement must be presented to</p>
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<p>Pol. 906</p>	<p>the Principal no later than ten (10) days after the first day of each school year or ten (10) days after the first day of the children’s attendance.</p> <p>The school shall provide the classroom placement requested by the parent/guardian, with the following exceptions:</p> <ol style="list-style-type: none">1. After consultation with the Superintendent, the Principal determines that an alternative placement is necessary.2. After consultation with the teacher of each classroom in which the children are placed, the Principal determines that the requested classroom placement is disruptive to the classroom. The Principal may then determine the appropriate classroom placement for the siblings.3. If the request for separate classroom placement would require the District to add an additional class to the grade level of the siblings. <p>The school may recommend classroom placement and provide professional education advice to the parent/guardian to assist in making the best decision for their children’s education.</p> <p>A parent/guardian may appeal the principal’s classroom placement of twins or higher order multiples in accordance with Board policy.</p> <p>References:</p> <p>School Code – 24 P.S. §§13-1310, 1310.1</p> <p>Board Policy – 103, 103.1, 906</p>
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