

**CENTENNIAL SCHOOL DISTRICT
Warminster, Pennsylvania**

**MINUTES OF BOARD MEETING
HELD NOVEMBER 11, 2008**

CALL TO ORDER/ROLL CALL

A regular meeting of the Centennial School Board was held on November 11, 2008 in the Administration Building. The meeting was called to order by Mrs. Mueller at 7:10 p.m. The following people registered their attendance:

Board Members:

Thomas Hezel
Betty Huf
Jane Schrader Lynch
Mark Miller
Cynthia Mueller
Dr. Andrew Pollock
Thomas Reinboth
Joseph Simpson

Administration:

Dr. Jennifer Foight-Cressman
Sandy Home1
Victor Lasher
Jean Rollo
Timothy Vail

[Mr. Monaghan was absent from this meeting.]

CEA/Teachers:

Public:

See attached listing.

PLEDGE OF ALLEGIANCE

Mrs. Mueller led the group in the Pledge of Allegiance.

ANNOUNCEMENTS

Mrs. Mueller announced that the Board had met in Executive Session prior to this meeting. She also stated that she would be conducting this meeting in the absence of Mr. Monaghan.

There was a moment of silence for the veterans since it was Veterans Day.

There was also a moment of silence for our student who was struck down on Maple Avenue.

PRESENTATIONS

Recognition of Grossi Family

Mrs. Homel stated that in 2007 the athletic complex was dedicated in honor of Eugene J. Grossi. She spoke about Mr. Grossi's background and talents and his dedication to the Centennial School District over a period of three decades. She showed the plaque which would be on display in the stadium, which included a picture of Mr. Grossi.

Mrs. Mueller presented the plaque to Mrs. Grossi. She also recognized Mrs. Jankowsky and Mr. Blatt, who were in attendance at this meeting, as having served with Mr. Grossi.

Mrs. Grossi thanked the Board on behalf of her husband and family and stated that Mr. Grossi would be very proud.

Recognition of William Tennent High School Girls' Cross Country Team

Craig Shapiro thanked the Board and Administration for honoring the team. He spoke about the background of the team and stated that for the first time in 53 years the team won its own invite. Certificates were presented to each of the girls.

Recognition of Soccer Player of the Year

Coach James Barry spoke about the Soccer Player of the Year, Jeff Pio. He introduced Ray Coleman, the Executive Secretary of Suburban One.

Mr. Coleman spoke about how many great young people there are today and that Jeff Pio was chosen out of about 200 soccer players to receive this award. He presented the award to Jeff.

Mrs. Mueller presented a certificate to Jeff, as well as one to Mr. Barry.

GOOD NEWS

Mrs. Homel presented the Good News Report (see attached.)

STUDENT REPORTS

STUDENT COUNCIL

Jessica Pettit presented American Education Week invitations to members of the Board.

She reported on happenings at the high school as follows:

- There was a great turnout for the Powder Puff football game the previous week, which made over \$1,000 for Melissa Nunn.

- The Juniors won the Spirit Competition between the Seniors and Juniors by a score of 4-2.
- “Potterpalooza”, which was held the previous week, raised \$350 for Kyle Quinn.
- Upcoming events include the Annual Key Club blood drive later in the week, as well as 9th grade elections.

MBIT STUDENT REPRESENTATIVE

Chelsea Miller reported on the following items at MBIT:

- About 20 students attended the Skills USA Fall Leadership Conference the previous week.
- The Stanley Cup of Bucks County fundraisers would be held on November 15th.
- The student-built house project was underway and progressing well. The packets would be opened on December 8th.
- Counselor in-service activities would be scheduled for early December.
- The MBIT Annual Open House was scheduled for January 8th.
- Salon Extreme would be open on Friday afternoons by appointment.
- Aspirations Restaurant would open later in the month on Wednesdays and Thursdays by reservation.

COMMUNITY COMMENTS

None.

COMMITTEE MINUTES

A motion was made by Mrs. Huf and seconded by Dr. Pollock to resolve that the Centennial School Board approves the Minutes of the:

- *Education Committee – June 10, 2008; September 22, 2008*
- *Finance Committee – September 15, 2008*
- *Operations Committee – September 2, 2008*

The motion passed 8-0.

OLD BUSINESS

None.

NEW BUSINESS

1. Preliminary Approval for the Girls Basketball Team Trip to Punxsutawney, PA

A motion was made by Mrs. Huf and seconded by Mr. Miller to resolve that the Centennial School Board grants preliminary approval for a trip by the William Tennent

High School Girls Basketball team to the Holiday Tournament in Punxsutawney, PA, December 28-30, 2008. There is no cost to the District.

The motion passed 8-0.

2. Preliminary Approval for WTHS Students' Trip to Germany

A motion was made by Mrs. Huf and seconded by Mr. Miller to resolve that the Centennial School Board grants preliminary approval for a trip by William Tennent High School students to Germany, June 25, 2009 – July 16, 2009. The cost to the District is not to exceed \$150.00 for bus transportation to and from the airport.

The motion passed 8-0.

3. Acceptance of Settlement Offer

A motion was made by Mrs. Huf and seconded by Dr. Pollock to resolve that the Centennial School Board approves the settlement agreement with employee 12-16 per the attached confidential memo.

The motion passed 8-0.

4. Cap and Gown Quote and Class Ring Quote Award

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board approves the Cap and Gown Quotation No. Q008-006A and awards same to Jostens for school years 2008-2009, 2009-2010, and 2010-2011 following quoted prices for all three years:

<i>Cap, Gown, Tassel & Charm Purchase</i>	<i>\$15.30</i>
<i>Stole Purchase</i>	<i>\$9.00</i>
<i>Tassel Purchase</i>	<i>\$2.69</i>
<i>Faculty Rentals</i>	<i>N/C</i>

Also approves Jostens as the official class ring vendor for William Tennent High School for the classes of 2012, 2013 and 2014. Prices are per Josten's current catalogue pricing.

Both awards are made with the directive that all merchandise will be purchased by parents/students and payments made directly through and to the vendor rather than the District.

Mr. Miller stated that he was opposed to all the money going directly to Jostens. He felt that we have a fiduciary responsibility to hold some of the money until the work is done. Mrs. Mueller concurred.

The motion passed 7-1. (Mrs. Mueller opposed.)

5. Earned Income Tax Collection Agreement

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board approves renewal agreement with H. A. Berkheimer, Inc. for the collection of the District's share of the Earned Income Tax at a commission rate of 1.75%. Agreement immediately supersedes current agreement and is effective through December 31, 2011 upon the implementation of PA Act 32 of 2008 which establishes a single county-wide collection district commencing in 2012. Board also hereby enacts the attached resolution authorizing execution of said agreement with H. A. Berkheimer, Inc.

Mr. Reinboth pointed out that the current commission rate that we pay is 4.9%, so this represents a reduction.

The motion passed 8-0.

6. Business Privilege/Mercantile Tax Collection Agreement

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board approves renewal agreement with H. A. Berkheimer, Inc. for the collection of the District's share of the Business Privilege and Mercantile Taxes at a commission rate of 1.75%. Agreement immediately supersedes current agreement and is effective through December 31, 2011 upon the implementation of PA Act 32 of 2008 which establishes a single county-wide collection district commencing in 2012. Board also hereby enacts the attached resolution authorizing execution of said agreement with H. A. Berkheimer, Inc.

The motion passed 8-0.

7. Local Services Tax Collection Agreement

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board approves renewal agreement with H. A. Berkheimer, Inc. for the collection of the District's share of the Local Services Tax at a commission rate of 1.75%. Agreement immediately supersedes current agreement and is effective through December 31, 2011 upon the implementation of PA Act 32 of 2008 which establishes a single county-wide collection district commencing in 2012. Board also hereby enacts the attached resolution authorizing execution of said agreement with H. A. Berkheimer, Inc.

The motion passed 8-0.

8. Sale of Delinquent Real Estate Tax Liens

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board authorizes Administration to solicit competitive proposals for

the sale of all District Real Estate Tax liens for tax years 2008, 2009 and 2010. Administration is further directed to refer all proposals received to the Long Range Budget and Finance Committee for their review and recommendation prior to being submitted for final Board approval.

The motion passed 7-0-1. (Mrs. Lynch abstained.)

9. Exception to Policy 7.18, Resident, Non-Resident and Tuition Status for Student 13-20

A motion was made by Mrs. Huf and seconded by Mrs. Lynch to resolve that the Centennial School Board approves an exception to Policy 7.18 to allow Student 13-20 to attend Davis Elementary School for the 2008-2009 school year.

Mrs. Mueller pointed out that there were no extenuating circumstances and that this did not have the recommendation of Administration.

Dr. Pollock recommended that the Board vote this down as per the recommendation of the Acting Superintendent.

The motion failed 0-8.

10. Approval of Course Inclusions in the WTHS Program of Studies

A motion was made by Mrs. Lynch and seconded by Mr. Hezel to resolve that the Centennial School Board approves the inclusion of the following courses in the William Tennent High School 2009-2010 Program of Studies:

- (A) *English: Art & Literature (0.5 9-12)*
Fiscal Note: The Art & Literature course requires no additional funding.
- (B) *English: Philosophy & Issues (0.5 9-12)*
Fiscal Note: The Philosophy & Issues course requires no additional funding.
- (C) *English: Creative Writing (0.5 9-12)*
Fiscal Note: Creative Writing course requires no additional funding.
- (D) *English: Public Speaking – The Art of Communication and Persuasion (0.5 9-12)*
Fiscal Note: Additional course resources will be purchased through the English Budget (not to exceed \$500.00.)
- (E) *English Language Acquisition I (3.0 9-12)*
Fiscal Note: Materials needed for this class were purchased through the curriculum renewal process.
- (F) *English Language Acquisition II (2.0 9-12)*

Fiscal Note: Materials needed for this class were purchased through the curriculum renewal process.

- (G) *English Language Acquisition III (1.0 9-12)*
Fiscal Note: Materials needed for this class were purchased through the curriculum renewal process.
- (H) *English Language Acquisition IV (1.0 9-12)*
Fiscal Note: Materials needed for this class were purchased through the curriculum renewal process.
- (I) *ESOL Discovery Science (1.0 9-12)*
Fiscal Note: No increase in budget.
- (J) *ESOL Biology (1.0 9-12)*
Fiscal Note: No increase in budget.
- (K) *Algebra I (Accelerated) (1.0 9)*
Fiscal Note: The department would need to purchase a class set of textbooks. Estimated cost is \$2,500.
- (L) *AP Calculus & Analytic Geometry BC (0.5 12)*
Fiscal Note: The department possesses the appropriate texts for the course.
- (M) *Intensive Reading AB (1.0 9, 10, 11)*
Fiscal Note: Reading is currently under curriculum renewal. Projected expenditures will be included in the 2009-2010 Budget.
- (N) *Intensive Reading BC (1.0 9, 10, 11)*
Fiscal Note: Reading is currently under curriculum renewal. Projected expenditures will be included in the 2009-2010 Budget.
- (O) *Reading For Proficiency 1 (.05 9, 10, 11)*
Fiscal Note: Reading is currently under curriculum renewal. Projected expenditures will be included in the 2009-2010 Budget.
- (P) *Reading For Proficiency 2 (.05 10, 11)*
Fiscal Note: Reading is currently under curriculum renewal. Projected expenditures will be included in the 2009-2010 Budget.
- (Q) *Reading For Proficiency 3 (.05 11)*
Fiscal Note: Reading is currently under curriculum renewal. Projected expenditures will be included in the 2009-2010 Budget.

Mrs. Mueller explained that this had gone through extensive discussion at the Education Committee meeting.

The motion passed 8-0.

11. Approval of WTHS 2008-2009 School Improvement Plan

A motion was made by Mrs. Lynch and seconded by Mr. Hezel to resolve that the Centennial School Board grants final approval of the William Tennent High School 2008-2009 Continuous School Improvement Plan Year 2 Revision Tool.

Mrs. Lynch stated that a lot of people put a lot of work and time into this plan. She thanked all of them, as well as Dr. Foight-Cressman for all of her efforts.

Mrs. Mueller commended Dr. Foight-Cressman and everyone on her team for a job well done.

The motion passed 8-0.

12. Approval of Agreement with Weathervane Chiropractic

A motion was made by Mr. Miller and seconded by Dr. Pollock to resolve that the Centennial School Board approves the attached Memorandum of Understanding between the District and Weather Vane Chiropractic P.C. with respect to the Scoreboard Signage Rights for the William Tennent High School Alumni Stadium from November 3, 2008 through November 2, 2009 at the agreed upon fee of \$5,000.

The motion passed 8-0.

13. Permission to Advertise for Student Vehicle Bids and Solicit Vehicle Proposals 2009-2010

A motion was made by Mr. Reinboth and seconded by Mrs. Huf to resolve that the Centennial School Board grants permission to solicit bids for school transportation vehicles for the 2009-2010 school year as follows:

1. *Up to four (4) 65-passenger vehicles.*
2. *Up to two (2) 24-passenger vehicles.*
3. *One (1) 48-passenger vehicle.*

Bid specifications will be written in order to solicit pricing on award of total package as well as individual awards. Administration is directed to solicit the above bids with and without trade-in provisions providing a deadline date to the vendor for making this decision pending attempt by Administration to sell said vehicles directly on the open market.

Funds to be appropriated from the 2009-2010 General Fund Budget upon award.

Dr. Pollock stated that when this was brought up, he had asked for information about natural gas vehicles but never received it. He indicated that he would like to table this motion until the Board got that information.

Mr. Lasher stated that Dr. Pollock had requested that information at the last Operations meeting but Mr. Lasher did not realize that he wanted the information that quickly. He hoped to have the information in the next week or so.

Dr. Pollock stated that the Board might want to bid these out with natural gas also. He felt this motion was premature.

A motion was made by Dr. Pollock to table this matter until additional information is received. [There was no second to the motion.]

Mr. Miller asked if the bid could be amended to include natural gas. Dr. Pollock stated that he would have no objection to that.

Mr. Lasher indicated that that could be done.

Mr. Reinboth and Mrs. Huf agreed, as the mover and seconder of the motion.

Dr. Pollock stated that we could save 40% running buses on natural gas. That would be a tax savings to the community. He stated that it might not be for the first year or two and that it also might not be because there are expenses up front. But he would like to look into this.

The motion passed 8-0.

14. Preliminary Approval for WTHS Marching Band Trip

A motion was made by Mr. Miller and seconded by Dr. Pollock to resolve that the Centennial School Board grants preliminary approval for a trip by the William Tennent High School Marching Band to Orlando, Florida, February 13-17, 2009. The cost to the District is not to exceed \$100.00 for a substitute teacher.

The motion passed 8-0.

15. Award Website Design and Maintenance Contract

A motion was made by Mr. Miller and seconded by Dr. Pollock to resolve that the Centennial School Board awards a 5-year contract to SchoolWires, Inc. of State College, Pennsylvania with an effective date of April 1, 2009. This action enables the District to finish out the current school year with the current CMS system and provides a three-month design period with implementation of the new website on July 1, 2009. Cost to the District in FY 2008-2009 will be \$14,412.49. Administration is authorized to renew the existing agreement with CMS on a quarterly basis and let it lapse in June 2009 at a cost

of approximately \$2,700 for the last six months of the fiscal year as the current contract expires in December 2008. Unbudgeted funds for these 2008-2009 expenditures shall be transferred from the General Fund Budgetary Reserve account. Administration is further authorized to budget for Years 1-5 as a line item in each budget hereafter at \$17,250 per year with approximately 24% of this (\$4,140) refunded through the e-rate program.

Mr. Miller stated that he was vehemently and adamantly opposed to this. It is a Master Agreement which does not include the terms and conditions. It states that we are subject to standard terms and conditions which the Board did not have. Also, he felt this was wrong conceptually. We have a program now that is insufficient. It costs \$5,000 per year, or \$25,000 over the next five years. Now we are talking about \$100,000. We are talking about trading one proprietary hosted system for another proprietary hosted system that costs a lot more. This does not solve the problem with the website. There are other design companies out there. He urged the Board not to vote for this.

Mrs. Huf stated that she thought the Board selected Schoolwires so she was surprised that there were objections at this point.

Mr. Miller pointed out that this was in Operations, not the full Board. He was concerned that there were no terms and conditions in the backup.

Mr. Vail stated that the terms and conditions had been distributed initially with the original distribution in October.

Dr. Pollock stated that the Board did look at them originally and that he had them at home.

Mr. Miller stated that they had not been distributed because it involved making too many copies.

A roll call vote was taken, as follows:

<i>Dr. Pollock</i>	<i>Yes</i>
<i>Mr. Reinboth</i>	<i>Yes</i>
<i>Mr. Miller</i>	<i>No</i>
<i>Mrs. Huf</i>	<i>Yes</i>
<i>Mrs. Lynch</i>	<i>No</i>
<i>Mr. Hezel</i>	<i>Yes</i>
<i>Mr. Simpson</i>	<i>Yes</i>
<i>Mrs. Mueller</i>	<i>No</i>

The motion passed 5-3.

16. Superintendent Search

A motion was made by Dr. Pollock and seconded by Mrs. Huf to resolve that the Centennial School Board agrees to pay William J. Leary, Jr. a fee of \$15,000.00 to provide consultant services in the search for a Superintendent of Schools for the Centennial School District. Additional search fees will not exceed \$5,500.00.

The motion passed 8-0.

PERSONNEL

A motion was made by Mrs. Huf and seconded by Dr. Pollock to resolve that the Centennial School Board approves the following Personnel items: Resignations/Retirements/Terminations/Leaves of Absence; Authorization to Employ; Change of Status; Per Diem Substitute Teachers; Substitute Support Staff; Mentors; Tutors; Substitute Bus Drivers/Trainees; and Co-Curricular.

Mrs. Rollo noted a change in date on Item #4 under Authorization to Employ. The effective date should start on 11/3/08 rather than 11/10/08.

The motion passed 8-0.

OPERATIONS AND POLICIES

Initial Distribution:

Mrs. Huf noted the following policies for initial distribution:

- 4.11 – Naming Rights
- 7.22 – Hostile Environment

FINANCIAL

A motion was made by Mr. Reinboth and seconded by Dr. Pollock to resolve that the Centennial School Board accepts the:

- *Schedule of Bills – October 2008*
- *Investments – October 2008*
- *Cafeteria Fund Budget Report – October 2008*
- *Student Activity/Clearing Funds – July 1 through September 30, 2008*

and approves the:

- *Fund Profiles/Treasurer's Report – October 2008*
- *Budget Transfers – November 2008*

The motion passed 7-1. (Mr. Miller opposed.)

MINUTES

A motion was made by Mr. Simpson and seconded by Mrs. Huf to resolve that the Centennial School Board approves the Minutes of:

- *Work Session/Regular School Board Meeting – September 23, 2008*
- *Regular School Board Meeting – October 14, 2008*

The motion passed 8-0.

BOARD DISCUSSION AND COMMENT

None.

REPORTS

SUPERINTENDENT’S REPORT

Mrs. Homel acknowledged Stephen Barth, the District’s new Public Relations Specialist.

Mrs. Homel also reported on the following:

- November 17-21 was American Education Week. Hopefully, many parents, grandparents and School Board members will visit our schools.
- The Celebration of Bands was sensational.
- Administration at Leary was recognized in Washington, DC for “Character Counts”.
- The National Honor Society induction was held the previous week.
- Mrs. Homel had visited Upper Moreland and met with their Administration and visited their new K-5 school. Our architects accompanied Mrs. Homel on this visit.
- Mrs. Homel commended everyone involved in Career Showcase Night, which was held the previous week.
- Mrs. Homel also spoke about Sky Tour and Potterpalooza.

EDUCATION COMMITTEE

Mrs. Lynch reported that this Committee had met on November 24th and had discussed dual enrollment and Policy 5.7 – Reporting Student Progress.

Middle Bucks Institute of Technology

Mrs. Huf reported that a meeting had been held the previous evening. She reported as follows:

- Ten students from the Cosmetology program had a girls’ night out with students from Newtown Middle School (Council Rock School District.)

- There was a review of the preliminary budget for 2009-2010 and an education report was received. These items would be copied for Board members.
- Employment issues and policies were approved

Mr. Miller reported that a task force was formed to look into the food service situation because there are not enough students in the program. A report will be done by January.

Intermediate Unit

No report.

FINANCE & LONG RANGE BUDGET COMMITTEE

Mr. Reinboth reported that the Finance Committee had met on October 20th. He indicated that the next meeting would be on November 17th and the agenda would be available soon on the website. There would be discussion on the preliminary budget. Mr. Reinboth invited members of the community to attend.

OPERATIONS COMMITTEE

Mr. Miller reported that there were presentations from website vendors at the Operations meeting. A major part of the meeting was Burt Hill. Mr. Miller indicated that we are seeing more defined plans of the new school building. We were reminded that we still need to look at the elementary schools.

Mrs. Mueller stated that the next meeting would be held on December 2nd.

Citizens Policy

Mr. Hezel reported that the next meeting would be held on November 18th. The policies to be discussed were as follows:

- 3.17 – Bullying
- 6.7 – Business Affiliations
- 3.6 – Student Records

Legislative Liaison

No report.

PSBA

No report.

COMMUNICATIONS

Mrs. Mueller reported that it was Mr. Miller's birthday and that Dr. Pollock's birthday would be the following day.

ADDITIONAL COMMUNITY COMMENTS

Steve Adams of 789 Bethany Circle, Warminster, reported that the girls' 9th grade field hockey team had made it to the quarter finals. Out of 16 teams they finished fourth. He offered them congratulations.

SCHEDULE OF BOARD MEETINGS/CALENDAR OF EVENTS

Mr. Simpson reviewed the schedule. (See Schedule attached hereto.)

ADJOURNMENT

A motion was made by Mrs. Lynch and seconded by Mrs. Huf to adjourn the meeting. The motion passed 8-0. The meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Vickie A. Detwiler
Board Secretary