

**CENTENNIAL SCHOOL DISTRICT
Warminster, Pennsylvania**

**MINUTES OF WORK SESSION/REGULAR MEETING
HELD APRIL 27, 2010**

CALL TO ORDER

A Work Session/Regular meeting of the Centennial School Board was held on April 27, 2010, in the Administration Building. The meeting was called to order by Dr. Pollock at 7:00 p.m. The following people registered their attendance:

ROLL CALL

The following Board members were in attendance:

Kati Driban	Mark B. Miller
Michael Hartline	Cynthia Mueller
Thomas Hezel	Dr. Andrew Pollock
Betty Huf	Thomas Reinboth
Jane Schrader Lynch	

The following Administration members were in attendance at the meeting:

Dr. Jennifer Foight-Cressman	Victor Lasher
Susan Klyman	Dr. Thomas Turnbaugh
	Wayne Robinson

Additional meeting attendees are listed on the attached sheet.

PLEDGE OF ALLEGIANCE

Dr. Pollock led the group in the Pledge of Allegiance.

ANNOUNCEMENTS

Dr. Pollock announced that the Board had met in Executive Session prior to this meeting relative to pending litigation and personnel. The executive session would resume after this meeting.

Mrs. Mueller stated that she was a Board member of the CEF and that \$19,000 worth of mini-grants were awarded at a breakfast that morning. She also reported that a check had been received from Modell's for over \$4,700 for our participation in their sales event.

Mr. Miller reported that he, Mr. Vail and Mr. Hartline had seen Governor Rendell at the Upper Moreland Intermediate School. The Governor had addressed tax law changes.

PRESENTATIONS

None.

GOOD NEWS

Dr. Foight-Cressman presented the Good News Report (see attached.)

COMMUNITY COMMENTS

Safe Walking Routes

Ginny Rowlands of 408 Natale Lane, Warminster, spoke about the lack of safety on State Highway 132. She had documentation and parents were there to request a safety study.

Mr. Miller suggested a motion to consider her report and asked the Transportation Department for a response to the Board so the Board could decide if action was necessary.

Mrs. Lynch agreed but stated she would like to hear other people's comments.

Michelle Christian of 385 Natale Lane, Warminster, stated that she had monitored the highway from 2:25 until 2:40 p.m. on a weekday and 822 vehicles went through the intersection along with six tractor trailers. She requested that a traffic study be done by Penn DOT, which would cost us nothing.

Tom Panzer of 534 Parmentier Road, Warminster, explained that the present request was different from past requests because of the construction of McDonald Elementary School. He asked that the Board keep an open mind.

Dr. Pollock stated that he would like to turn this over to Mr. Lasher and that if there was no response in a reasonable amount of time, then it would go to Dr. Turnbaugh, then to the Board.

Mrs. Mueller pointed out that in the past a request like this would go right to Operations.

Dr. Pollock pointed out that there would be no Operations meeting for six weeks and that he would like something resolved before that.

Mrs. Lynch suggested having the traffic study since there was a construction zone. She felt there was new evidence to move this forward.

Mr. Miller agreed that there should be a traffic study.

Dr. Turnbaugh stated that Mr. Robinson was making sure the policy was being followed. It might or might not be possible to get a traffic study by the end of this year. From what he could see, Mr. Robinson followed the policy. We would have to add another bus and another employee.

Mrs. Huf stated that the roads had changed and the traffic was horrendous. The number one concern was the safety of the students. She would support anything regarding the students' safety. They must come first.

Mr. Hartline stated that this needed to go to Mr. Lasher the next day to see how it could be resolved.

A motion was made by Mr. Miller and seconded by Mrs. Lynch to request a traffic study.

A motion was made by Mrs. Mueller to call the vote.

The motion to call the vote passed 9-0.

The motion passed 9-0.

Mrs. Lynch stated that the state representatives should be contacted the following day to immediately work on this and get it moved faster.

Dr. Pollock asked Mr. Lasher to make that happen and to report back at the next Board meeting.

COMMITTEE MINUTES

A motion was made by Mr. Reinboth and seconded by Mrs. Huf to resolve that the Centennial School Board accepts the Minutes of the:

- *Finance Committee – March 15, 2010*
- *Education Committee – February 22, 2010*
- *Operations Committee – March 3, 2010*

The motion passed 9-0.

OLD BUSINESS

None.

NEW BUSINESS

A motion was made by Mr. Reinboth and seconded by Mr. Hezel to move items 1-16.

Ms. Driban stated that she would like to pull items 1 and 5.

Mrs. Mueller wished to pull item 16.

Mr. Miller wished to pull items 1, 5, 13 and 16.

Discussion ensued on whether it was necessary to read the motions. Mr. Hartline, Mr. Miller, Mrs. Mueller, Mrs. Lynch and Mr. Hezel wished to have the motions read. Mr. Reinboth offered to read the motions, as follows:

BE IT RESOLVED THAT THE CENTENNIAL SCHOOL BOARD:

2. Approval of Trip by Stackpole Students to Harrisburg, May 26, 2010
3. Approval of Overnight Conference
4. Reaffirm Adoption of PSBA Standards for Effective Governance and Code of Conduct
6. Taxpayer Refund Request
7. Bucks County Tax Collection Committee 2010 Budget
8. Bucks County Tax Collection Committee Grant Application
9. Tot Time Agreement Renewal
10. GASB 45 Services – Actuary Agreement
11. Keystone Employee Medical Plan Design for 2010-11
12. Appoint Treasurer
14. Change in Voting Sites
15. Facility Use Waiver

- (2) *Approves an exception to Policy 3.4, Student Trips, to allow students from Stackpole Elementary School to attend the PAECT Capitol Student Technology Showcase in Harrisburg, PA, May 26, 2010. The cost of the bus transportation, approximately \$400, is being paid by IDEA funds. There is no cost to the District.*
- (3) *Approves the overnight conference request of Maryanne Ormsby, Assistant Principal at William Tennent High School, to attend the Standards Aligned System: A Tool to Redesign High Schools for the 21st Century Conference, University Park, PA, May 2-4, 2010. There is no cost to the District.*
- (4) *Hereby reaffirms its prior adoption of the PSBA Standards for Effective School Governance and PSBA Code of Conduct for Board Members, intending to abide by and be observant thereunto.*
- (6) *Approves the refund of net interest and penalties assessed against parcel 48-010-046 2009 School District real estate taxes. This refund represents dollars assessed against the taxes due on the property beyond the documented date of payment to the local tax collector during the discount period on August 31, 2009 but not recorded as paid in tax collector records at that time. Refund amount to be calculated upon receipt of April collection distribution by the Bucks County Tax Claim Bureau.*

- (7) *Approves the 2010 Budget enacted by the newly created Bucks County Tax Collection Committee in conformance with Act 32 of 2008 in the amount of \$80,500 and authorizes payment of the District's share of \$2,295.*
- (8) *Authorizes the Bucks County Tax Collection Committee (TCC) to file an application with the Pennsylvania Department of Community and Economic Development for a grant to assist the TCC with start up costs per the terms and conditions of the attached supplement.*
- (9) *Authorizes Administration to enter into agreement with Tot Time Child Development Centers, Inc., to extend the existing contract through June, 2012, with a 3% increase per year in rental charges per the attached supplement. The program will be limited to those buildings that Administration identifies as having adequate space to accommodate the program during the consolidation and construction phases of the upcoming elementary project.*
- (10) *Approves entering into agreement with the Pennsylvania Trust of Lewisburg, PA, per the attached supplement to renew participation in the consortium of Pennsylvania Public School Districts retaining Conrad Siegel Actuaries of Harrisburg, PA, to provide certified actuary consulting services for the 2010-2011 Fiscal Year in compliance with GASB 45 regulations. Fee to provide the services required for compliance is \$8,050 payable from the 2010-11 General Fund Budget.*
- (11) *Approves the Keystone HMO Flex C4-F3 and POS Flex C4-F3-O2 plan designs as the official District offering to all eligible administrative and support employees per the terms and conditions of their respective District Compensation Plan Agreements for FY 2010-2011 and 2011-2012 and the attached supplement. The current Keystone HMO 10 and POS 10A plans shall remain in effect for professional staff covered under the expiring Centennial Education Association Contract per the terms and conditions of that contract. Eligible administrative and support employees may continue to participate in the existing Keystone HMO 10 and POS 10A plans as specified in their respective 2010-2011 compensation plan agreement.*
- (12) *Appoints Joseph F. Faust, Jr., as District Treasurer for the 2010-2011 fiscal year at an annual stipend of \$1,500. Further approves the renewal of the Public Officials Bond for the Treasurer in the face amount of \$20,000 for fiscal year 2010-2011.*
- (14) *Authorizes Administration to notify the Bucks County Board of Elections that, due to construction and renovations, voting sites will be relocated at the following locations:
William Tennent High School – November 2010, May 2011, possibly November 2011 and May 2012
Davis Elementary School – November 2010 through May 2012*

Willow Dale Elementary School – November 2010 and May 2011

- (15) *Approves the Facility Use waiver of fees for the US Navy Squadrons VR-52/VR-64 for use of the Log College Middle School Auditorium for the bi-annual Willow Grove Naval Air Squadron’s safety program on June 26, 2010, from 6:30 a.m. to 1:00 p.m. The cost to the District is approximately \$286.*

The motion passed 9-0.

1. Approval of Recommendation to Enroll 2010-11 Kindergarten Students from Davis at Stackpole

A motion was made by Mr. Reinboth and seconded by Mr. Hartline to resolve that the Centennial School Board approves the recommendation of Administration to enroll Kindergarten students from Davis Elementary School for the 2010-11 school year at Stackpole Elementary School. Families with siblings of Kindergarten students from Davis will be permitted to elect to enroll older brothers and sisters at Stackpole.

Ms. Driban stated that she would not vote for this unless the Board voted for this for the following school year as well.

A motion was made by Ms. Driban and seconded by Mr. Hartline to amend the motion to include the 2011-12 school year.

Dr. Turnbaugh stated that Administration would support the amendment.

The motion to amend passed 9-0.

The amended motion passed 9-0.

5. Centennial Satellite School and Cyber Academy

A motion was made by Mr. Reinboth and seconded by Mrs. Huf to resolve that the Centennial School Board approves initiation of a one-year pilot program in the 2010-11 school year to be known as the Centennial Satellite School and Cyber Academy (CSSCA). Dorothy Henry Satellite School will be reconfigured to include ninth grade students who failed two or more courses and “thirteenth” year students who did not complete all required courses for graduation. Cost of the one-year pilot program is estimated to be \$268,500. In June 2011, the Board will evaluate the program before determining whether to approve a second year.

Ms. Driban was concerned with the June evaluation. She felt that was too late to decide and that there should be benchmarks. She had no problem with the program.

Dr. Turnbaugh stated that Administration would have no problem with submitting quarterly reports.

Ms. Driban indicated that that would satisfy her.

The motion passed 8-1. (Mr. Hezel opposed.)

13. Appoint Interim Board Secretary/Recording Secretary

A motion was made by Mr. Reinboth and seconded by Mr. Hezel to resolve that the Centennial School Board appoints Timothy E. Vail as Interim Board Secretary effective May 1, 2010.

Mr. Miller stated that he liked the idea of Mr. Vail being Board Secretary and that that was what happened in other districts. He pointed out that the compensation contemplated one person filling the position. There was a yet-to-be-named Recording Secretary and there were no individual job descriptions. He wanted to make sure that once the compensation was set we know what we are getting. He felt this was an appropriate time to recognize the valuable contribution made by Mrs. Detwiler, who would be leaving at the end of the month, in the event the listening audience was not aware of that. He stated that the Minutes that she had kept over the years had been valuable to him from the point he became a Board member in December of 2007 and he would like that to continue for other Board members. He did not want the next Secretary to be providing Cliff Notes – he would like “Detwiler Notes.”

It was decided that the Minutes would be discussed later in the meeting; that this motion was regarding the appointment of interim Board Secretary.

The motion passed 9-0.

16. Approval of Mandate Waiver

A motion was made by Mr. Hezel and seconded by Mr. Hartline to resolve that the Centennial School Board approves the attached mandate waiver application for the William Tennent High School Distance Learning Lab.

Mrs. Mueller stated that this was a want, not a need. She could not support this, even though there were no financial numbers attached to the mandate waiver.

Mr. Miller stated that he had always said that he would not support the planetarium if it was not funded by support of partnerships. He did not see why we should not look to do the same thing with a state-of-the-art distance learning lab. We should be looking to the future, not keeping an antique in operation.

A roll call vote was taken as follows:

<i>Ms. Driban</i>	<i>Yes</i>
<i>Mr. Hartline</i>	<i>Yes</i>

<i>Mr. Hezel</i>	<i>No</i>
<i>Mrs. Huf</i>	<i>Yes</i>
<i>Mrs. Lynch</i>	<i>Yes</i>
<i>Mr. Miller</i>	<i>No</i>
<i>Mrs. Mueller</i>	<i>No</i>
<i>Dr. Pollock</i>	<i>Yes</i>
<i>Mr. Reinboth</i>	<i>Yes</i>

The motion passed 6-3.

PERSONNEL

A motion was made by Mr. Reinboth and seconded by Mrs. Huf to resolve that the Centennial School Board approves all personnel recommendations, including: Resignations, Retirements, Leaves of Absence; Authorization to Employ; Per Diem Substitute Teachers/Nurses; Extended School Year Teachers; Extended School Year Aides; Curriculum Resource Team Members; and Co-Curricular.

The motion passed 9-0.

POLICIES

Initial Distribution:

Mr. Hezel listed the following policies for initial distribution:

4.14 – Transportation
6.8 – Concessions

Mrs. Lynch left the room at 8:05 p.m.

Final Approval:

5.9 – Animals in the Classroom for Educational Purposes

A motion was made by Mr. Hezel and seconded by Mrs. Huf to resolve that the Centennial School Board approves the revisions to Policy 5.9, Animals in the Classroom for Educational Purposes.

The motion passed 8-0.

Ms. Driban suggested that the next two policies be read together.

3.23 – Solicitation
4.10 – Video Surveillance

A motion was made by Mr. Hezel and seconded by Mrs. Huf to resolve that the Centennial School Board approves the revisions to Policy 3.23, Solicitation, and Policy 4.10, Video Surveillance.

The motion passed 8-0.

Mrs. Lynch returned to the room at 8:08 p.m.

OTHER DISCUSSION ITEMS

District Goals – 2010-11

Mr. Miller stated that he did not feel an effective job was being done of keeping the community informed. For example, if someone subscribed to receive the agenda, he did not see why he could not send them the agenda directly rather than sending them an e-mail telling them we had updated the website.

A motion was made by Mr. Miller and seconded by Ms. Driban to resolve that the Centennial School Board improve communication with the community through technology.

Mr. Hezel felt that there could always be a better job done at communicating and that this should be a goal every year. But he felt it was a fair goal to have.

Mrs. Mueller supported this wholeheartedly.

A motion to amend was made by Mr. Reinboth and seconded by Mrs. Huf by striking the word “technology” and adding the phrase “whatever means possible.”

Mr. Miller stated that the best and most cost-effective way was through technology. As a District goal, he felt it should be through technology and doing more for less money.

Mr. Reinboth stated that technology was part of it. A large portion of the community was senior citizens who did not have technology. That was why he suggested striking the word technology. Strictly relying on technology was not going to get the job done.

Mr. Miller stated that he was not asking to preclude anything. He was just looking to improve what we do with technology.

A roll call vote on the amendment was taken as follows:

<i>Mr. Hartline</i>	<i>Yes</i>
<i>Mr. Hezel</i>	<i>Yes</i>
<i>Mrs. Huf</i>	<i>Yes</i>
<i>Mrs. Lynch</i>	<i>Yes</i>
<i>Mr. Miller</i>	<i>No</i>
<i>Mrs. Mueller</i>	<i>No</i>

<i>Dr. Pollock</i>	<i>Yes</i>
<i>Mr. Reinboth</i>	<i>Yes</i>
<i>Ms. Driban</i>	<i>No</i>

The motion to amend passed 6.3.

The motion passed 9-0.

Mrs. Lynch requested that a resolution regarding reform for the pension fund be placed on the agenda.

Dr. Pollock stated that if she provided it to Dr. Turnbaugh it would be placed on the agenda for the next meeting.

Mrs. Mueller question why the Board had not been getting serious incident reports for the past month and a half. When something happens in one of the schools and the press calls the Board members, they don't know what is going on.

Dr. Turnbaugh explained that he had stopped the procedure because it was not in the policy.

Dr. Pollock stated that he had often worried about those reports coming to the Board because a good lawyer would realize that the Board had information prior to a hearing.

Mrs. Lynch stated that was not her concern and asked Dr. Turnbaugh to reconsider.

Mrs. Huf stated that the Board should know what is going on in the schools.

Dr. Turnbaugh stated that if there were five Board members who wanted the report, he would reinstate the procedure. A majority of the Board indicated that they would like to receive the report.

Mrs. Mueller clarified that a policy was not necessary for this. It was the Board's direction that they would have this starting the next day.

Mrs. Mueller stated that it was with a heavy heart that she thanked Mrs. Detwiler for all the years that she had done such an excellent job as Board Secretary. She had heard from many community members that they go to the library and read our Minutes. There are many community members without internet or cable service. She hoped that in the future the Minutes could be as reflective as they had been since she had been on the Board and before. When a new Board member first comes on the Board it is important to be able to go back and read and capture the essence of what was going on and this was possible to do with Mrs. Detwiler's Minutes.

Mrs. Lynch stated that although Mrs. Detwiler had done excellent Minutes, she did not know if the same detail was still needed since there was now video available. She did not feel that we could ever get them as good as Mrs. Detwiler did them.

Mr. Reinboth agreed that minute details were no longer needed in the Minutes due to the availability of the videos. He did not see the need to duplicate the costs.

Dr. Pollock agreed but pointed out the motions must be in the Minutes verbatim by law, indicating how the Board voted.

Mrs. Huf stated that she would like Mrs. Detwiler to rescind her resignation.

Ms. Driban stated that she had two issues with limiting the Minutes. First, videos were not indexed. Trying to find a three-sentence comment that someone made in a four-hour meeting was very difficult. If you were trying to research a topic, particularly from a few years ago, this would be very difficult. Secondly, there had already been conversations about how much space was available on the website to archive and how far back we would be able to go. While she understood that Mrs. Detwiler was extremely unique and probably no one would meet our expectations that she had left us with, she agreed that the Minutes should continue to be as detailed as they could be, given whoever was put in the position.

Mr. Miller stated that the links to the storage and bandwidth necessary to view the videos takes up no space. He also reiterated that he would like to see better communication through technology. He felt there was room to compromise on the Minutes but he did not want to see the Cliff Notes version of Minute such as we were shown from Trinity School District. He felt Ms. Driban made an excellent point as far as indexing. He suggested using a scaled-down version of the Minutes but enough to give a sense of what goes on in the meetings accompanied by a running clock in the Minutes, then we would have a better chance of being able to go to the video of the meeting and find what we want. He indicated that we still have not seen what the job descriptions would be. He hoped all of this would allow us to get two people to try to do the job of Mrs. Detwiler for the cost of one.

Mr. Hezel stated that he completely disagreed with getting rid of the written Minutes. When he first got on this Board, he was able to go on the internet and search on phrases and access documents that were five or ten years ago because they were in Word-based documents and he could find exactly what he wanted right at his fingertips. You cannot do that with video. They are also hosted on a place where we don't know if they will be out of business next year or next week. Until we can store them and be able to search the video from keywords, we should not be getting rid of our written Minutes, and they need to be detailed.

Dr. Pollock asked how many Board members would like detailed Minutes such as they have been. The majority indicated that they would.

Dr. Turnbaugh stated that that provided direction to advertise the position. He indicated that there were no internal applicants for anyone to continue to take the Minutes they way Mrs. Detwiler has done. None of the employees were interested in doing that.

Mrs. Lynch stated that she felt we should get someone from outside.

Mrs. Lynch stated that she was diametrically opposed to any employee of this District, aside from Mr. Vail doing it on a temporary basis, doing this task. It should be someone from the outside.

Mr. Miller stated that he had asked previously if the Pennsylvania School Board Secretaries Association had been contacted. He also suggested checking into voice recognition software.

Mrs. Huf thanked Mrs. Detwiler on behalf of the Board for all she had done all these years. She presented a gift as a token of appreciation.

REPORTS

None.

COMMUNICATIONS

None.

ADJOURNMENT

A motion was made by Mrs. Lynch and seconded by Mrs. Huf to adjourn the meeting. The motion passed 9-0. The meeting was adjourned at 8:54 p.m.

Respectfully submitted,

Vickie A. Detwiler
Board Secretary