

**CENTENNIAL SCHOOL DISTRICT
OPERATIONS COMMITTEE MINUTES
MEETING OF January 6, 2009**

PRESENT:

Board Operations

| <u>Committee</u> | <u>Staff</u> | <u>Board Member</u> | <u>Press</u> |
|------------------|--------------|---------------------|--------------|
| Mr. Miller | Mrs. Homel | Mr. Monaghan | None |
| Mrs. Mueller | Mr. Lasher | Mr. Reinboth | |
| Mrs. Huf | Mr. Robinson | Mrs. Shrader Lynch | |
| Mr. Hezel (Alt.) | Mr. Vail | Mr. Simpson | |
| | | Mrs. Patrick | |

Public: Mrs. Brown, Mr. Chester, Mrs. Cupo, Mr. Faust, Mrs. Foy, Mr. Green, Mr. Jones, Mrs. Kline, Mr. Langrey, Mr. McCullough, Mrs. McGorey, Mrs. Miller, Mr. Morrison, Mrs. Newhouse, Mr. Pagano, Mrs. Patrick, Mrs. Pfeiffer, Mrs. Pressler, Mrs. Robiello, Mr. Rosa, Mr. Shafer, Mr. Shapiro, Mrs. Shapiro, Mrs. Simon, Mrs. Starr, Mrs. Tompkinson

The meeting was called to order at 6:32 P.M. by Mrs. Mueller.

1. A motion was made by Mr. Miller and seconded by Mrs. Huf to approve the minutes of the December 2, 2008 meeting. The motion was approved 3-0 as amended.
2. Mr. Faust gave a report on the meetings regarding Food Services. He reviewed the minutes of the October 30, 2008 and the December 18, 2008 meetings. (Minutes from the Operations Sub-Committee on Food Services attached). Mr. Miller made the following motions:
 - a. That the participation in the commodity program be investigated by the Finance Committee to determine if there is a benefit to the District. (Item #1, December 18, 2008 meeting). The motion was seconded by Mrs. Huf. The motion was approved 3-0.
 - b. That the November vending sales records be referred to the Finance Committee for their consideration. (Item #5, December 18, 2008 meeting). The motion was seconded by Mrs. Huf and approved 3-0.
 - c. That Items 3, 4, and 11 from the December 18, 2008 meeting are to remain with the Operations Committee and follow up be provided to the committee no later than the March meeting. Item 3 refers to First Made- First Served. Item 4 refers to reference tool for Dates/ Label Codes. Item 11 refers to Federal Guidelines. The motion was seconded by Mrs. Huf and approved 3-0.
 - d. That Item 12, from the December 18, 2008 meeting, be referred to the Finance Committee. The motion was seconded by Mrs. Huf and approved 3-0.
 - e. That Item 13, from the December 18, 2008 meeting, Recommendation of Audit for Food Services, be referred to the Finance Committee for their consideration. The motion was approved 3-0.
3. Mr. Robinson reviewed the bus bids and made the following recommendations:
 - a. 24-passenger vehicles: Recommend awarding bid to Rohrer Bus Sales (lowest bidder) for the purchase of Two (2) 24-passenger vehicles at a total cost of \$107,880.00.
 - b. 48-passenger vehicle: The lowest bidder (Brightbill Body Works) did not meet the bid specifications for the engine size, body construction, and design (exceptions specified for smaller engine, aluminum panel construction, and roof-bows that do not meet specifications.) Therefore, we recommend awarding bid to the lowest responsible bidder, Rohrer Bus Sales, for the purchase of One (1) 48-passenger vehicle at a cost of \$78,190.00.

- c. 65-passenger vehicles: Again, the lowers bidder (Brightbill Body Works; 2 bids using different transmissions) did not meet the bid specifications for the engine size, body construction, and design (exceptions specified for smaller engine, aluminum panel construction, and roof-bows that do not meet specifications). Therefore, we recommend awarding bid to the lowest responsible bidder, Rohrer Bus Sales, for the purchase of Three (3) 65-passenger vehicles at a total cost of \$242,070.00, as this is the next lowest bid that meets the bid specifications.

The total of recommended purchases is \$428,140.00. A motion was made by Mr. Miller to approve Administration's recommendation and forward this to the full Board. The motion was seconded by Mrs. Huf and approved 3-0.


No bids were received by CNG buses and one bid was received for a 65-passenger hybrid bus in the amount of \$143,990.00.

4. Mr. Lasher reviewed the Design Development cost estimates for both the Base Project (estimate of \$79,380,000) and the Recommended Project (estimate of \$83,000,000). The Recommended Project includes the preferred HVAC system which provides a three (3) year payback compared to the Base Project system. The Recommended Project also includes terrazzo floors in the cafeteria and in the large commons spaces. There was discussion about what alternates will be designed and bid. The design team recommended that the entire list of alternates be bid with the exception of the geothermal well field. Additional glazing for both the cafeteria and library were added to the list. The cost of the geothermal well field had a payback in excess of 200 years so the team cannot recommend that this option be considered.

Mr. Miller moved that the Recommended Project be designed by Burt Hill and that the list of eleven (11) bid alternatives be designed and bid be forwarded to the full Board. The motion was seconded by Mrs. Mueller and approved 2-1.

5. Other issues: Mr. Miller demonstrated aspects of the District Website that he would like to see improved. Since we will be switching to a new web hosting service this summer, he would like to see some improvements take place now so that they can be moved to the new website. Administration will address issues with the website and are currently working to improve it and convey the information more easily.
6. The next meeting will be February 3, 2009 at 6:30 P.M. in Room 16 at the Administration Building.
7. A motion to adjourn was made by Mr. Miller and seconded by Mr. Hezel. The motion was approved 3-0 and the meeting was adjourned at 9:15 P.M.

Respectfully submitted:



Victor Lasher